

Job Title: March Break Camp 2026 - Site Leader

Req ID: 24342

Vacancy Type: Temporary

Number of Positions: 3

Closing Date: November 3, 2025

Job Summary

Act as a leader to provide campers with safe and fun activities by way of quality instruction, program planning, implementation and appropriate supervision that supports the objectives, philosophies and standards of the Recreation Department. Responsible for daily and special event planning.

Learn more from Paige on what it is like to be a [Camp Leader](#) at the City!

Duties and Responsibilities

- Prepare and Administer mid-term and final evaluations (LIT's)
- Assist in scheduling staff into programming spaces
- Facilitate Special Event portion of staff meetings
- Provide positive & constructive feedback to staff and LIT's on a weekly basis.
- Assist in performance management of (LIT's) in conjunction with Coordinator Camps, Senior Staff and LIT Coordinator.
- Work closely with the Senior Staff to provide support and communication to leaders & volunteers.
- Maintain supply and equipment inventory ensure equipment is prepared for each camp. Notifying Senior Staff is equipment is required.
- Promote weekly pizza orders
- Coordinate Water Day and Swimming
- Prepare and implement daily activities with Senior Staff approval.
- Assist with arrival and departures of campers
- Assists with Maintaining and overseeing accurate attendance & medical records
- Ensure safety checks are completed.

- Provide quality customer service to internal & external customers including; participants, parents, patrons, support workers, etc.

Skills and Qualifications

- Secondary School Diploma or working towards one
- Emergency First Aid / CPR B certificate (Lifesaving Society, Canadian Red Cross Society, St. John's Ambulance or the Canadian Ski Patrol)
- One year of experience working with children in a recreational setting
- Previous experience supervising staff would be an asset
- Criminal Records Search, Vulnerable Sector Screening that is acceptable to the City of Mississauga
- HIGH FIVE® Principles of Healthy Child Development certification
- Primarily community centre environment

Hourly Rate/Salary: 18.23 – 21.71

Grade: PB

Hours of Work: up to 40

Work Location: Various Community Centres throughout Mississauga.

Department/Division/Section: CMS/Community Services Dept , CMS/Recreation & Culture Division , Program Delivery

Non-Union/Union: Non Union

Applicants applying to this posting may be considered for the same position(s) should another vacancy occur within six months from the date of this posting, unless the requirement to repost is expressed differently in a Collective Agreement.

If you are selected for an interview and your proposed transfer or promotion results in a real or perceived conflict of interest in relation to the Employment of Relatives Corporate Policy and Procedure, you must notify the Human Resources Representative as soon as possible.

If you are selected for an interview you are expected to disclose all current positions held in the City, whether full time or part time.

We are an Equal Opportunity Employer. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the City of Mississauga will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment selection and/or assessment process, please inform Human Resources of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.