

Job Title: March Break Camp 2026- Senior Staff

Req ID: 24335

Vacancy Type: Temporary

Number of Positions: 1

Closing Date: November 3, 2025

Job Summary

Assist the Inclusion Coordinator in the support and delivery of an inclusive and comprehensive Inclusion program as developed by the Recreation Division to meet the needs of all participants. Ensure adequate safety while facilitating leisure activities.

Learn more from Paige on what it is like to be a [Camp Leader](#) at the City!

Duties and Responsibilities

- Supervise Leader III, Inclusion and volunteer in their roles
- Determine with the Inclusion Team's support which recreation program would be best suited to individual participants' needs and what supports maybe required for participation and make recommendations
- Develop a Recreation Plan, which communicates the participants' needs to other staff members.
- Communicate participants' needs to appropriate staff
- Monitor participants' progress in program and support staff with appropriate modifications and accommodations as necessary and communicate participants' needs to appropriate staff
- Follow participant over summer camp months if program and /or location changes and continue to facilitate recreation participation.
- Evaluate needs of participant in program and make recommendations for safe and inclusive participation
- Provide on-going coaching and development to inclusion Leaders and volunteers and provide on-going performance feedback
- Support Inclusion Leaders by being a resource regarding Inclusion and Diversity issues and the resolution of programming issues on site
- Support the inclusion facilitators and volunteers in being advocates for participants with disabilities

- Advise and support staff regarding appropriate program modifications and accommodations to maximize participant involvement
- Visit programs daily, provide direction and on-going coaching to enhance front line staff knowledge in inclusion and working with participants with disabilities.
- Provide support to staff and volunteers in resolving any issues or conflict involving participants with disabilities.
- Ensure that program plans provided by facility staff are inclusive to participants of all abilities, support staff in achieving an inclusive plan, by reviewing program plans when necessary and providing feedback
- Communicate with families regarding any pertinent information and maintain open communication with staff and supervisors regarding participants and their experience
- Track placement of program participants
- Assist in the development and delivery of a comprehensive Inclusion Training session that will support program planning for summer camp programs.
- Assist in the development and Delivery a Inclusion Training session to the Leader in Training program, 3 sessions per summer program session
- Ensure that all training sessions are conducive to the various learning styles of the participants.
- Support families, participants, staff and volunteers by providing information and resources regarding Inclusion in camp programs
- Prioritize issues and problem solve as required
- Provide on-going, direct and immediate support to Community Centers regarding participants with disabilities
- Provide a response to all customer enquiries both internal and external
- Ensure only relevant information is shared with consent
- Record program statistics that will support program decision making

Skills and Qualifications

- Education and training in any of the following areas, Education, Youth Work, Recreation and leisure, Disabilities Studies and/or equivalent experience

- Minimum of 2 years' experience in a recreation setting
- Experience working with children with disabilities
- Criminal record vulnerable Sectors screening that is acceptable to the City of Mississauga.
- Secondary School Graduation Diploma
- Driver's License and access to a vehicle
- Emergency First Aid/CPR B Certificate,
- Healthy Child Development Certification
- Quest 2 Certification
- Primarily community centre environment

Hourly Rate/Salary: 19.80-23.53

Hours of Work: up to 40

Work Location: Various Community Centre Locations throughout Mississauga

Department/Division/Section: CMS/Community Services Dept , CMS/Recreation & Culture Division , Program Delivery

Non-Union/Union: Non Union

A Criminal Record and Judicial Matters Check (Level 2) or Vulnerable Sector Check (Level 3) will be required of the successful candidate, at their own expense, to verify the absence of a criminal record for which a pardon has not been granted.

We thank all who apply, however, only those candidates selected for an interview will be contacted. You can also check your application status in your candidate profile online.

All personal information is collected under the authority of the Municipal Act.

We are an Equal Opportunity Employer. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the City of Mississauga will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources of the nature of

any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.



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