

CALL TO ARTISTS – Request for Proposals (RFP)

Project: Temporary Public Art - Bee Hotel

Project Budget: Up to \$7,000.00

Proposal Deadline: Friday, March 29, 2019 by 4:00 p.m.

1. Project Brief

The City of Mississauga Public Art Program, in partnership with Parks and Forestry, invites Canadian professional artists or artist teams to submit proposals to create an original public artwork for Jack Darling Memorial Park. The artwork will be a functioning bee hotel, providing a nesting habitat for native solitary bees. The commissioned artist(s) will be expected to complete the project by August 2019.

The goals of the project include:

- Create an effective way to boost natural bee populations through artistic excellence, creativity and innovation;
- Promote arts-based approaches to conserving, celebrating, and enhancing Mississauga's natural environment;
- Inspire eco-friendly actions and values by demonstrating responsible stewardship of pollinating insects;
- Contribute to Mississauga's cultural identity by creating compelling and unique public art.

Please refer to the [City of Mississauga Public Art Master Plan](#) for additional details about the goals of public art in Mississauga. This project aligns with the City of Mississauga Strategic Plan, Culture Policy, Culture Master Plan, Parks & Forestry Master Plan, and the Waterfront Parks Strategy.

2. Eligibility

This is a public competition open to professional artists and artist/artist-led teams* residing in Canada.

** The City of Mississauga follows the Canada Council for the Arts definition and defines a professional artist as someone who has specialized training in the artistic field (not necessarily in academic institutions); is recognized as a professional by his or her peers (artists working in the same artistic tradition); is committed to devoting more time to artistic activity, if possible financially; and has a history of public presentation or publication.*

3. Considerations for the Artwork

The Bee Hotel will be a functioning habitat for solitary native bees, located in Jack Darling Memorial Park.

Background: The City of Mississauga is committed to promoting green initiatives and environmental conservation. The Civic Centre currently has a beehive on the 4th floor, home to honeybees. Unlike this beehive, the Bee Hotel will provide a home to native solitary bees. Solitary bees do not live in colonies, do not produce honey, are non-aggressive, and rarely sting. With habitat loss decreasing bee populations, bee hotels provide a refuge for these important pollinators to rest and lay eggs. This project is a partnership between The City of Mississauga Parks & Forestry Division and The City of Mississauga Culture Division.

Design Parameters: With proper maintenance and design considerations, bee hotels can be an effective approach to supporting the populations of wood-nesting, tunnel-nesting, and cavity-nesting bees (e.g. carpenter bees, masked bees, leaf-cutter bees, orchard bees, and mason bees). Poorly designed bee hotels can become host to parasites and disease, such as the fungal disease chalkbrood and pollen mites, which can devastate a bee hotel's population. In their proposals, artists must demonstrate their understanding of the correct design choices to ensure the bee hotel remains a safe and attractive habitat for bees. Considerations to protect the bee hotel from predators should be included in the design. Artists should also consider how their proposed artwork will incorporate educational components to highlight the importance of pollinator conservation and the difference between native solitary bees and non-native honeybees.

Location Details: Jack Darling Memorial Park is a large lake-front park, located in the Glen Leven and Lorne Park Estates neighbourhoods. This family-friendly park is an ideal location for a bee hotel as the area within 5km of Lake Ontario is considered significant pollinator habitat. The park includes public access to the waterfront, two picnic areas, two tennis courts, an off-leash dog park, as well as public washrooms

and parking. The specific location of the Bee Hotel will be determined in consultation with the City of Mississauga during the technical design phase. See *Appendix A* and *Appendix B* for a map and photos.

4. Technical Requirements

The Bee Hotel will combine artistic excellence and creativity with functionality and a strong understanding of bee conservation. The Bee Hotel must adhere to the following specifications:

- Shall be designed and constructed within budget;
- Shall be appropriate for the site in scale, execution, materials and creativity;
- Shall be constructed of durable materials;
- Shall be constructed of chemical-free materials (i.e. no paint, sealant, synthetic materials, or known pollinator deterrents);
- Shall not require plumbing or electrical services;
- Shall provide bees with access to shade, protection from rain, and access to morning sunshine;
- Shall include measures to prevent the spread of disease and parasites. The commissioned artist(s) will be expected to prepare a maintenance plan to assist the City of Mississauga in keeping the bee hotel safe and effective;
- Shall incorporate nesting cavities and tunnels in various diameters, to attract multiple species of bees;
- Shall not include honeybee-themed designs, to emphasize the distinction between non-native honeybees and native solitary bees;
- Shall not contain design content in breach of any intellectual property, trademarks, brands, or images of vulgar, offensive, or illegal activity, and;
- Shall be suitable for exhibition in a public space and should therefore avoid sharp edges, points, projections, or pinch-points which may cause injury.

In addition, the City of Mississauga Public Art Program will create accompanying signage to display the artwork name, artist's name, the artist's statement and educational information about pollinating insects.

Artists should be aware that the artwork may be subject to damage by the elements and may become a target for vandalism. Therefore artists must accept the risk that their artwork may be damaged, altered, and/or removed by the City of Mississauga at any time following installation.

5. Budget

The total budget for all artist fees and expenses related to this project is a **maximum of \$7,000 + HST Canadian Dollars**.^{*} Proposals indicating a total cost exceeding this will not be considered. No further compensation will be made to the artist for costs associated with participating in the selection process.

** This fee includes (but is not limited to): artist fees, technical consultation, travel to the site and project meetings, purchase of relevant materials, engineering fees (if applicable), fabrication and artwork installation (including delivery to the site), insurance and/or permit fees as required by the City of Mississauga, maintenance plan documentation, and attendance at unveiling of the completed artwork.*

6. Anticipated Schedule

It is expected that the commissioned artist(s) will comply with the project's general timeline dates, as highlighted below:

Date	Project Phase
March 29, 2019 by 4:00 p.m.	Deadline for Artist Proposals
Mid-April 2019	Technical Design Phase and Contract Approvals
May - July 2019	Artwork Creation and Installation
By early August 2019	Artwork Unveiling

7. Selection Process

Proposals will be reviewed by an independent jury of arts and design professionals, subject-matter experts, and members of the project team. The jury will recommend an artist or artist team for the award of commission, based on the following criteria:

- Artistic merit, including quality of work, originality, and design innovation;
- Artist's interest and expressed desire in this project and its connection to environmental conservation;

- Qualifications and professional experience of the artist(s), specifically the ability to execute a project of this scale within the budget, timeline, and criteria developed, and;
- Feasibility of fabrication and ability to meet budget and schedule.

Some applicants may be asked to attend an in-person or phone call interview with the jury. The City of Mississauga will not provide any additional compensation to artists to attend the interview.

The City of Mississauga reserves the right to select and retain the artist deemed most appropriate for the project at its sole discretion.

8. Proposal Requirements

Please read all components of the RFP prior to completing your submission. A complete submission package includes the following documentation **in PDF format**:

- a) **Artist declaration**: use the form provided below
- b) **Artist statement** (1 page maximum): a written description of the proposed artwork and the artist's suitability for and interest in this project
- c) **Detailed drawing(s)**: drawing(s) of proposed artwork and artwork concept, including relevant information for each image
- d) **Proposed budget and timeline**
- e) **Artist's CV and up to 5 images of past work**: highlight relevant experience on projects similar to or directly related to this project
- f) **References**: include contact name, title, organization, telephone number, and email address for two references who can speak to the artist's artistic practice and interest and/or experience in public art projects

Submissions must be sent by email to:

public.art@mississauga.ca

Subject: Artist Proposal - Bee Hotel

If the file size exceeds 20 MB, artists are asked to use an external file share program. Incomplete submissions or submissions received after the deadline will not be juried. Artist(s) will retain copyright over their proposals. However, the proposals may be used by the City of Mississauga in meetings with stakeholders and staff. Please note that the proposals will not be returned.

9. Reserved Rights of the City of Mississauga

The City of Mississauga (the “City”), at its sole discretion, may request clarifications or request additional information, as deemed necessary to evaluate the submissions. The City retains the sole discretion to determine whether a submission is responsive and if the prospective Artist or Artist Team is capable of performing the Work. The City reserves the right, at its sole discretion, to determine the number of pre-qualified Artists or Artist Teams. The City reserves the right to not proceed with awarding a contract.

10. Publication of Competition Information

The City of Mississauga shall have the exclusive right to issue all public announcements regarding the competition.

11. Additional Information

For additional information or questions please contact: Rachel Pennington, Public Art Curator, City of Mississauga, rachel.pennington@mississauga.ca.

12. Artist Declaration

The following Declaration is to be signed by the Artist or Artist Team and submitted as part of their expression of interest package.

I/We hereby declare that the information provided herein is true and correct to the best of my/our knowledge.

Name _____

Signature _____

Date _____

Name _____

Signature _____

Date _____

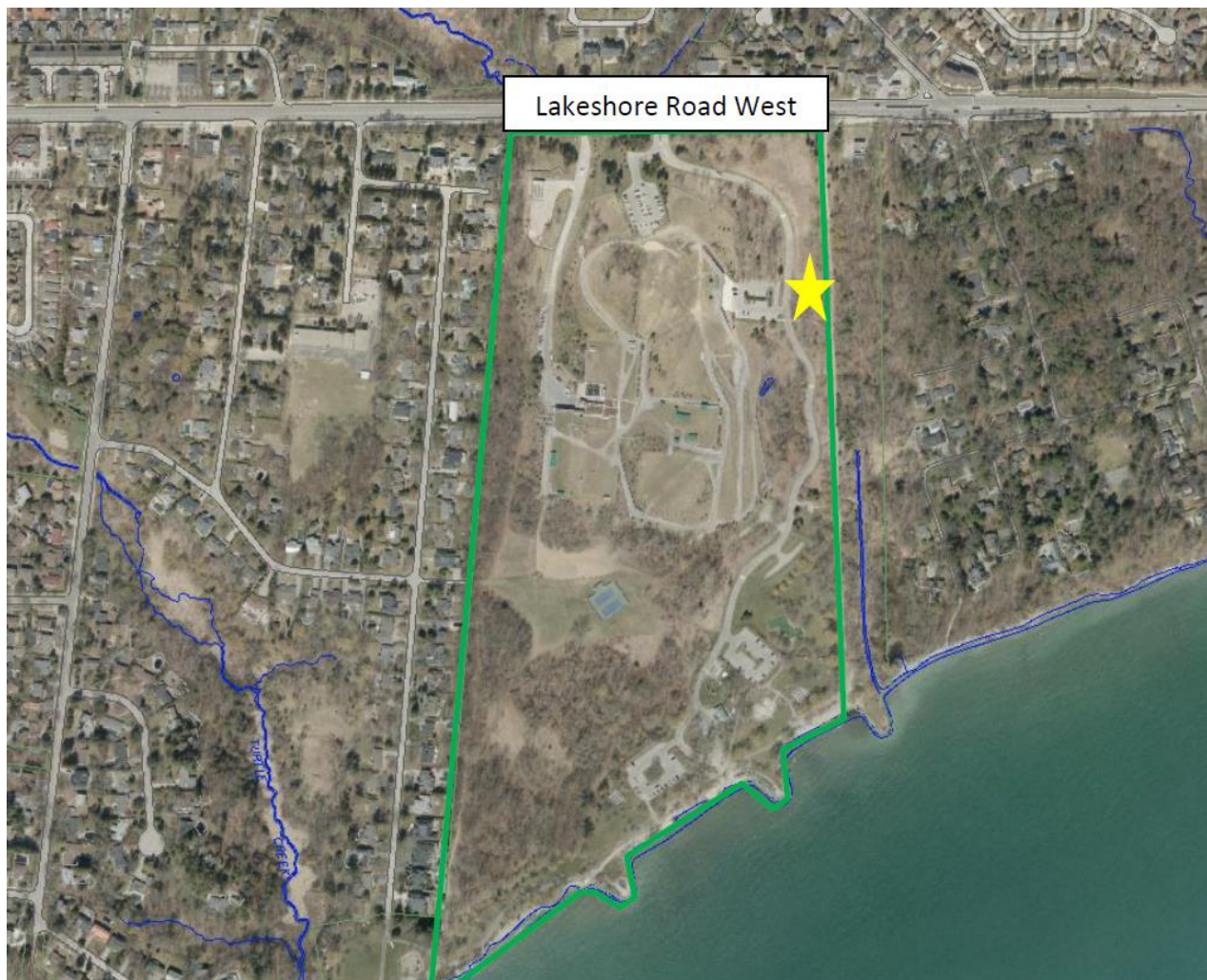
Name _____

Signature _____

Date _____

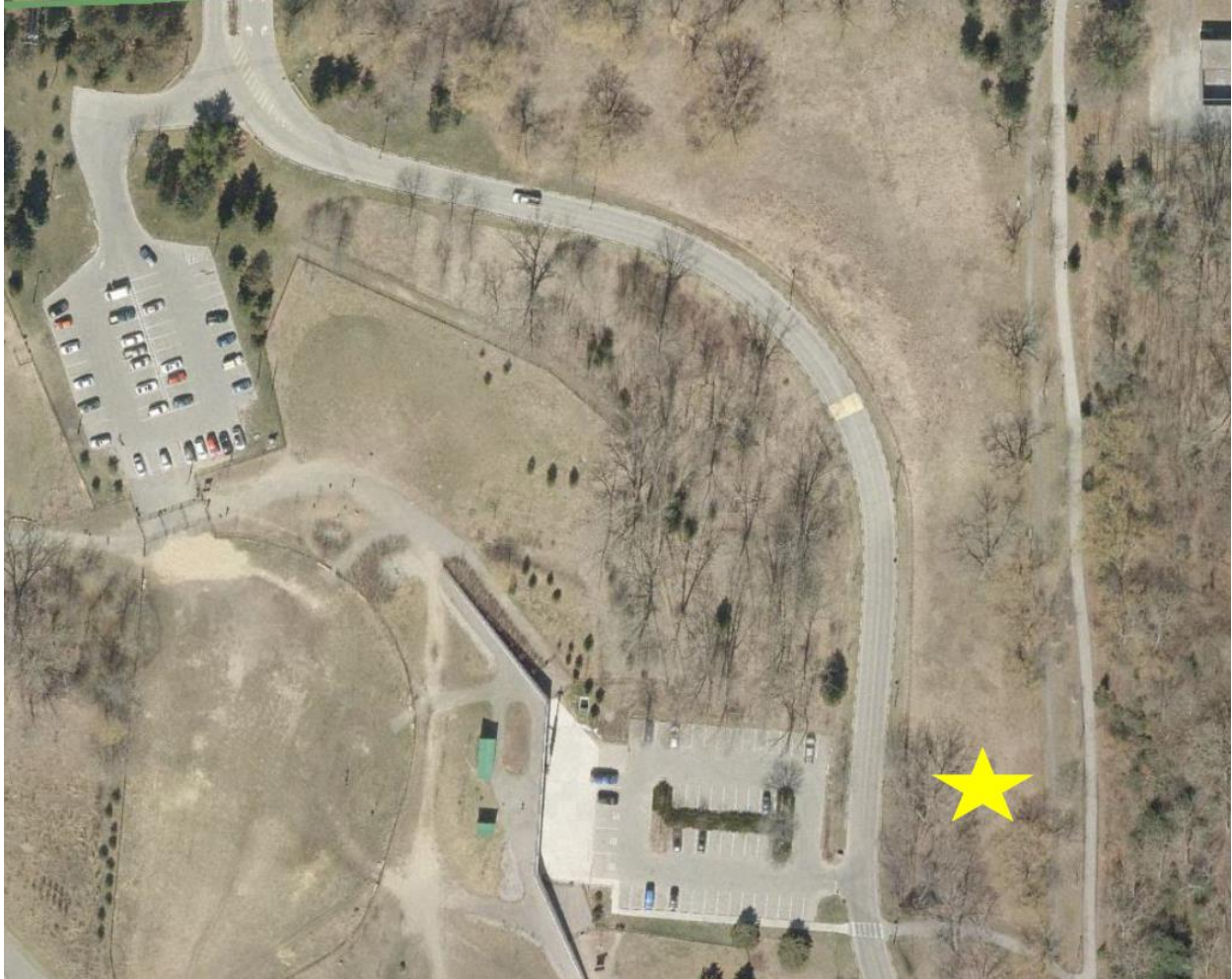
Appendix A: Location Map

Jack Darling Memorial Park - 1180 Lakeshore Rd W
Preferred location of Bee Hotel is shown at the yellow star



Close up of Bee Hotel location

Note: Exact location will be determined in consultation with the artist and City of Mississauga project team.





Appendix B: Location Features

These photographs highlight the landscape features of the preferred artwork location.

