

## 2018 Heritage Permit Application Deadlines

Please see the chart below for 2018 heritage permit application deadlines.

Please note; it is advisable to consult with City staff early in the process and to submit an application prior to the deadline if possible. Heritage Impact Assessments must meet the City's Terms of Reference.

Should a submitted heritage permit application be complete and satisfactory, and there are no outstanding concerns, a Corporate Report regarding the application will likely go to the Heritage Advisory Committee (HAC) on the pertinent date, as per the chart below. Separate deadlines are listed for the Meadowvale Village Heritage Conservation District as proposals for that area must be reviewed in advance by the local advisory subcommittee.

**Applicants should aim to submit well in advance of these deadlines in case applications are incomplete and require more information.**

<i><b>Heritage Permit Application Deadline</b></i>	<i><b>Heritage Advisory Committee Meeting*</b></i>
November 24	January 9
December 22	February 6
January 26	March 6
March 2	April 10
March 29	May 8
April 27	June 5
June 1	July 10
August 3	September 11
October 5	November 13

Meadowvale Village Heritage Conservation District deadlines and meetings:

<i><b>Heritage Permit Application Deadline</b></i>	<i><b>Meadowvale Village Subcommittee Meeting*</b></i>	<i><b>Heritage Advisory Committee Meeting*</b></i>
November 7, 2017	November 28, 2017	January 9, 2018
December 12, 2017	January 9, 2018	February 6, 2018
January 9	January 30	March 6
February 13	March 6	April 10
March 20	April 10	May 8
April 10	May 1	June 5
May 15	June 5	July 10
July 17	August 7	September 11
September 18	October 9	November 13

\*Please note that meetings will be cancelled if there are insufficient agenda items.

The City's Heritage Permit By-law allows the Director, Culture Division, to approve many heritage permits, once HAC has been consulted. Accordingly, as long as there is no 60 day waiting period, as per Section 27.3 of the *Ontario Heritage Act*, and no discrepancy between the staff and HAC recommendation, most heritage permits will be issued shortly after the Heritage Advisory Committee meeting.

**Questions?** Please contact City staff at 905-615-3200.

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