

MISSISSAUGA CELEBRATION SQUARE FEES

Rates in effect January 2018 - December 2018

[Community Groups and Affiliates have applied and been approved for formal recognition through the City's Community Group Support Program](#)

BASE COST		COST (pre tax)
1 Administration	MANDATORY	\$79.71
2 MCS Permit	MANDATORY permit required for each day onsite including any set-up and clean-up days	Regular \$2,354.18/day NFP/Community Group \$142.96/day Affiliate \$113.30/day
3 Vendor Surcharge	MANDATORY surcharge I for 15-30 commercial vendors as listed on Mobile Licensing Special Event License <i>no charge for less than 15 vendors</i> MANDATORY surcharge II for 31+ commercial vendors as listed on Mobile Licensing Special Event License	Surcharge I \$574.18/event Surcharge II \$1,148.38/event
4 Main Stage & Screen set-up	MANDATORY for use of main stage for Large Event Includes set up and tear down of main stage, rental of two cameras, screen content previewing, set up and scheduling	\$1,865.98
5 Post-event site washing	MANDATORY post-event scrubbing of concrete & washing of turf for up to 8hrs <i>Additional charge added per day of cleaning required</i>	\$515.92
6 Umbrella set-up	MANDATORY for health and safety reasons; can only be moved by City staff	Regular \$151.04 Community Group \$127.55 Affiliate \$107.88
MANDATORY COSTS		
7 MCS Onsite Coordinator	MANDATORY from beginning of load-in to end of load-out • 1-9 vendors: 1 staff required (+ 1 Building Service Technician, line 9) • 10-20 vendors: 2 staff required (+ 1 Building Service Technician, line 9) • 20+ vendors: 1 staff required (+ 2 Building Service Technicians, line 9) • 20+ vendors AND 20,000 attendees or more per day: 2 staff required (+ 2 Building Service Technicians, line 9) • set-up/clean-up days: 1 staff required <i>4hr min/day/staff</i> <i>Additional staff charges will be applied on final reconciliation to days over 12hrs</i>	\$50.52 /hour/staff
8 Technical Support	MANDATORY from beginning of stage access (including delivery of equipment and sound check) to end of show for Large Event. Hourly cost includes: • 1 Supervisor • 1 Video Operator • 2 Camera Operators • 1 Front of House Audio • 1 Lighting Operator • 1 Stage Crew • 1 Monitor Engineer <i>4hr min/day</i> <i>Additional staff charges will be applied to final reconciliation for multi-day events</i>	\$249.00/hour
9 Building Service Technician	MANDATORY from beginning of load-in to end of load-out • 0-19 vendors: 1 staff • 20+ vendors: 2 staff <i>4hr min/day/staff</i>	\$66.30/hour/staff
10 2 Custodians	MANDATORY 2 staff from event start to one hour past event end to clean indoor areas (Library, Civic Centre, Upper Square washrooms)	\$71.40/hour
11 Post-event site cleaning	MANDATORY post event/daily Litter picking & garbage/recycling can emptying • Up to 4,999 attendees and up to 5 food vendors = light • 5,000+ attendees and 6 or more food vendors = heavy <i>Direct cost from third party provider</i>	Light cleaning \$640/day Heavy cleaning \$960/day
12 Grease Interceptor Fee	MANDATORY The cleaning of the Market Trellis grey water sink grease interceptor is required after any event with food vendors who are cooking. For an average event, the cleaning cost is approximately \$115 with the current service provider. <i>Direct cost from third party provider</i>	direct cost
13 Garbage Dumpster	MANDATORY for delivery and pick-up • minimum 1 dumpster/event day • 2 dumpsters required for 15,000 attendees or more in 1 day <i>Direct cost from third party provider</i>	\$75/dumpster
14 Garbage Disposal	MANDATORY Invoice not available until 30-45 days post-event: organizers can select to either pay tonnage cost from previous year and outstanding balance can be held <i>Direct cost from third party provider</i>	\$49.50/tonne
OPTIONAL COSTS		
15 Tech Supervisor/ Video Board Operator	OPTIONAL as needed for use of Amphitheatre, Noel Ryan Auditorium, second stage or special main stage requirements <i>4hr min/day/staff</i>	\$48/hour/staff
16 Tech Support	OPTIONAL <i>4hr min/day/staff; as needed for use of Amphitheatre, Noel Ryan Auditorium, second stage or special main stage requirements</i>	\$25.50/hour/staff
17 Show Hard Drive	OPTIONAL Required if show recording desired	\$200/drive
18 Rental/Purchase Surcharge	OPTIONAL For additional requested stage equipment	cost as quoted
19 Garbage Bags	OPTIONAL Required if volunteers approved for litter picking	\$27.32/box of 100
20 Additional picnic tables	OPTIONAL For delivery of additional loads of picnic tables <i>9/load</i>	Regular \$302.07 Community Group \$258.93 Affiliate \$215.76
21 Picnic table set up	OPTIONAL Charge applied if set-up by City staff is requested; no charge if moved by event organizer <i>50 pieces</i>	Regular \$151.04 Community Group \$130.74 Affiliate \$107.89
22 Barricades set up	OPTIONAL charge applied if set-up by City staff is requested; no charge if moved by event organizer. <i>Crowd control barricades: 100 pieces, 7"x44"</i>	Regular \$151.04 Community Group \$130.74 Affiliate \$107.89
23 White picket fence set up	OPTIONAL For health and safety reasons, can only be moved by City staff <i>Crowd control white fence: 40 pieces, 6"x42"</i>	Regular \$151.04 Community Group \$127.55 Affiliate \$107.88
24 Central Library Classrooms 1 - 5	OPTIONAL All days except holidays <i>3 hour minimum, hourly rate applicable up to 8 hours/day</i>	Commercial \$32.13/hr/room Non-resident \$35.12/hr/room Resident \$23.41/hr/room Community Group \$16.55/hr/room Affiliate \$14.57/hr/room
	OPTIONAL Holidays only <i>3 hour minimum, hourly rate applicable up to 8 hours/day</i>	Commercial \$42.73/hr/room Non-resident \$46.70/hr/room Resident \$31.14/hr/room Community Group \$22.14/hr/room Affiliate \$19.38/hr/room
25 Noel Ryan Auditorium	OPTIONAL Monday-Friday <i>3 hour minimum, may require additional tech staff support</i>	Commercial \$147.66/hr Resident \$107.59/hr Community Group \$88.49/hr Affiliate \$71.73/hr
	OPTIONAL Holidays and weekends <i>3 hour minimum, may require additional tech staff support</i>	Commercial \$175.98/hr Resident \$127.93/hr Community Group \$107.59/hr Affiliate \$84.89/hr
26 Glass Pavilion	OPTIONAL Monday-Sunday <i>Glass Pavilion is included with MCS permit</i>	Commercial \$42.84/hr Non-resident \$49.94/hr Resident \$33.29/hr Community Group \$28.09/hr Affiliate \$20.81/hr
	OPTIONAL Holidays <i>Glass Pavilion is included with MCS permit</i>	Commercial \$56.98/hr Non-resident \$66.41/hr Resident \$44.28/hr Community Group \$37.36/hr Affiliate \$27.68/hr
27 During event site cleaning	OPTIONAL Litter picking & garbage/recycling can emptying Required if onsite waste management not provided by group and approved by MCS; recommended from 2 hrs after event start until end of event • Up to 4,999 attendees and up to 5 food vendors = light • 5,000+ attendees and 6 or more food vendors = heavy <i>Direct cost from third party provider</i>	Light cleaning \$160/hour Heavy cleaning \$240/hour
28 Street Parking	OPTIONAL daytime rate Monday-Friday 8am-6pm, Saturday-Sunday 10am-6pm <i>Up to 15 spots on Burnhamthorpe can be coned off and will not be ticketed, but cannot be guaranteed</i> OPTIONAL overnight rate Monday-Thursday 6pm-8am, Friday-Saturday and Saturday-Sunday 6pm-10am <i>Up to 15 spots on Burnhamthorpe can be coned off and will not be ticketed, but cannot be guaranteed</i>	\$1.00/spot/hour \$5.00/spot
29 Underground Parking	OPTIONAL for weekday parking Free on evenings after 6:00pm and on weekends	\$3.00/day/spot