

FACT SHEET: MAIN STAGE

The main stage is available for all Large Events. MCS approves and manages all aspects of the main stage, amphitheatre, screens, alternate performance locations and any technical equipment on the site.

COMMON ACRONYMS	
FOH	Front of House
MON	Monitors
DLY	Delay Towers
DI	Direct Injection
CoM	City of Mississauga
MCS	Mississauga Celebration Square

DEADLINES

MINIMUM 30 DAYS PRIOR TO EVENT, event organizer must:

- Have discussed stage show requirements with the Supervisor, Technical Services
- Finalize additional equipment rental requests to be made by CoM
- Submit details of external equipment rentals to CoM for approval
- Finalize additional performance locations (Amphitheatre, Noel Ryan Auditorium, second stage)

MINIMUM 7 DAYS PRIOR TO EVENT, event organizer must:

- Finalize stage show requirements with the Supervisor, Technical Services
- Accept/ decline any additional equipment rental quotes provided by CoM
- Submit Run of Show
- Submit Stage Plot/Input List
- Submit [Certificates of Insurance](#) for approved third party equipment rentals
- Deliver stage banners

DAY OF EVENT, event organizer submits to CoM:

- Signed Performer Code of Conduct for each performer or act

MAIN STAGE SPECIFICATIONS

Dimensions	Outside: 40' x 40' x 4', Playing Space: 30' x 30'
Floor Type	Concrete with built in cable trays (covered by diamond steel plates)
Roof Height	Top: 50' Steel: 30'
Backstage Roof	16' high
Access:	Stairs, ramp stage left

LIGHTING

- 20 x Altman All Weather Pars
- 48 x ETC Sensor Dimmers (touring rack)
- 1 x ETC ION

AUDIO

Speakers	FOH	Meyer Milo w/M3D
	MON	8 x RCF NX15
	DLY	Renkus-Heinz IC Live
Consoles	FOH	Digico SD8 w/Waves v9
	MON	A&H T112 w/IDR48
Wireless		6 x Sennheiser G3 EW500 w/935
Digital Snake		48 x Optocore dual preamps

MICROPHONES

For information purposes only. Microphones are shared and availability varies.

- 8 Shure Beta 58A 1 Shure Beta 52A
- 8 Shure Beta 57A 4 Audio Technica ATM350
- 8 Shure Beta 87C 2 Shure Beta 91
- 6 Shure Beta 98D/S 4 Active DI Radial J48
- 8 Shure SM57 8 Passive DI Radial JDI
- 8 Shure SM58-LC 2 Shure Beta 27
- 8 Sennheiser e 609 4 Active DI BSS AR113
- 8 Sennheiser e935 4 Shure SM81
- 2 Sennheiser 421
- 4 Audix D2 2 Audix D6 4 Active DI Countryman 85

DOCUMENTS

1. Run of Show

Event Organizer must submit one Run of Show for each day of performances and one for each stage. The Run of Show lists everything that will happen from the time performers, rentals or event organizers arrive on stage to the time they leave, including setup, sound checks, rehearsals, breaks, show acts and strike. In accordance with [Ontario Ministry of Labour rules](#), the full stage crew must receive a 30 minute meal break for every 5 consecutive hours of work. If Event Organizers program a stage show with no breaks, only acts requiring minimal staff (e.g. DJ) can be scheduled during meal breaks. Additional staff will be added at the Event Organizer's expense if a Run of Show does not allow for proper meal breaks. All Run of Shows must be submitted by the 7 day deadline and must be approved by MCS.

2. Stage Plot/Input List

One Stage Plot and Input List must be submitted *for each performance*. The Stage Plot and Input List show what will be onstage for each performance and must include:

- Microphones
- Monitors
- Backline (musical instruments, amplifiers)
- Furniture and decorations (tables, chairs, etc.)
- Special effects

MCS will not accept tour riders or artist contracts; all stage show information must be included in the stage plot and input list.

STAGE RULES

Backline & Rentals

The event organizer is responsible for supplying all backline equipment unless a request for rental has been made to MCS by the 30 day deadline.

Backstage

The main stage backstage is reserved for CoM staff use only. If green rooms are required for performers, event organizers can place a tent or trailer next to the stage, rent classrooms in the Central Library or use the Glass Pavilion.

Banners

The backstage doors must be accessible during performances. Full size banners must be broken into three sections.

- Centre section: 20' wide and 16' High with grommets every 12" on top, grommets at both edges and centered on the bottom
- Outer sections (on either side of the doors): 8' wide and 16' high with grommets every 12" on top, grommets at both edges and centered on the bottom

Banners must be received by the 7 day deadline.

Crew & Technicians

The use of outside technicians and/or crews is not permitted. CoM technicians are required for all performances and any use of the main stage, amphitheatre, Noel Ryan Auditorium or alternate stage location.

Fees & Charges

The fee for set up and tear down of main stage includes rental of two cameras, screen content set up and scheduling. The hourly rate for technicians includes a Supervisor, a Video Operator, and six technicians; it is a mandatory charge from the beginning of stage access (including delivery of equipment and sound check) until the end of the show. Additional charges will apply for multi-day events. The MCS main stage sound system and lights are stored in winter due to weather conditions. Large Events using the main stage after the second weekend in October and before the second weekend in May will require additional time for set up.

Beauty Pageants

Beauty pageants are prohibited at MCS. The inherent objectification conflicts with the City's core values. Events must not endorse views and ideas which are likely to promote discrimination, contempt or hatred for any person on the basis of political affiliation, economic status, level of literacy or the protected grounds defined in the [Ontario Human Rights Code](#), as amended (race, national or ethnic origin, citizenship, religion, age, sex, marital status, family status, sexual orientation, disability).

Programming Hours

The hours for MCS stage programming are:

- Monday-Thursday: 12:00pm-10:00pm
- Friday & Saturday: 12:00pm-11:00pm
- Sunday: 12:00pm-7:00pm

Sound checks may not begin before 11:00am.

Pyrotechnics

Fireworks and pyrotechnics that are not part of a MCS Produced Event (e.g. Canada Day) are prohibited at MCS.

Security

Third party security and Peel Regional Police dedicated to the main stage may be required at the discretion of CoM and Peel Regional Police depending on the performers. For multi-day events, a minimum of two (2) security guards are required overnight, with a minimum of (1) guard dedicated to the main stage. This must be included in the event Security Plan, submitted by the 30 day deadline. If the required overnight security is not confirmed by the 7 day deadline, the event organizer will be responsible for the cost of taking down and setting up the main stage the next day.

Stage Coordinator

Event organizers must provide a Stage Coordinator who is responsible for providing the information required to run the stage on the day of the event, and act as the sole liaison with the technical staff. S/he must ensure that every performer or act understands and signs the Performer Code of Conduct, and collect and submit these to MCS.

Weather

In the case of thunder and lightning, the technical staff are required to shut down the stage to reduce the risk of being hit by lightning. When 30 minutes have passed without hearing thunder or seeing lightening, the technical supervisor will advise the crew to re-open the stage.

PERFORMER CODE OF CONDUCT

The City of Mississauga has established and will equally enforce, among all persons entering the stage areas at Celebration Square, the Celebration Square Performers Code of Conduct outlined below. One form per performer or act is required.

1. Personal Responsibility

- 1.1 It is the responsibility of all persons entering the stage area to read the Celebration Square Main Stage/Amphitheatre Code of Conduct thoroughly and to clarify any details with MCS Event staff.
- 1.2 It is the responsibility of all persons entering the stage area to familiarize themselves with and adhere to the stage rules posted at the Main Stage and Amphitheatre.

2. Personal Conduct

- 2.1 All performers must sign and return the Code of Conduct.
- 2.2 All performers will conduct themselves in a professional, responsible, and respectful manner during their performance.
- 2.3 All performers will refrain from using unsuitable language during their performance.
- 2.4 All performers will refrain from behaving in an objectionable fashion during their performance.
- 2.5 All performers will refrain from committing any act(s) that can potentially endanger and/or harm the audience. Such acts include but are not limited to inviting members of the audience onto the stage; throwing objects into and/or onto the audience; jumping into and/or onto the audience; and encouraging inappropriate, dangerous, violent, and/or rowdy behaviour among audience members.

- 2.6 All performers will refrain from conducting their performance while under the influence of alcohol and/or illicit substances. Alcohol and/or illicit substances shall not be brought onto the City of Mississauga's property.
- 2.7 All performers will refrain from damaging the City of Mississauga's property. Any damage or disruption caused by a performer to the City of Mississauga's property shall be rectified immediately at the performer's expense, and the City of Mississauga also reserves the right to deny payment in such a circumstance.

3. Insurance

- 3.1 If specifically requested to do so by MCS Event staff, performers must purchase, at their own expense, liability insurance, in the requested coverage amount, via an external provider or via the City of Mississauga's user pay program. If a performer or band refuses to purchase this insurance, they will not be hired by MCS.

4. Breach

- 4.1 Performers shall be deemed to be in breach of the Code of Conduct if they:
- 4.2 Refuse to sign the Performers Code of Conduct, and/or
- 4.3 Refuse to purchase, at their own expense, liability insurance, in the requested coverage amount, via an external provider or via the City of Mississauga's user pay program, if requested to do so by City of Mississauga staff, and/or
- 4.4 Disobey any of the articles contained in the Code of Conduct.

5. Remedies in the Event of Breach

- 5.1 If a performer is deemed to be in breach of the Code of Conduct, the City of Mississauga reserves the right to pursue any of the following remedies:
- 5.2 Refuse to hire the performer, and/or
- 5.3 Withhold or deny the entire payment or a portion of the payment due to a performer, and/or
- 5.4 Remove, from the City of Mississauga's property, any performer behaving in an objectionable fashion, and/or
- 5.5 Take legal action against the performer.

6. Enforcement

- 6.1 All MCS and Corporate Security staff persons have familiarized themselves with the Performer Code of Conduct and will enforce it equally among all performers.