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## **Towing Industry Advisory Committee**

**Date**

2016/03/22

**Time**

9:31 AM

**Location**

Civic Centre, Council Chamber,  
300 City Centre Drive, Mississauga, Ontario, L5B 3C1 Ontario

**Members Present**

Councillor Ron Starr, Ward 6 (Chair)  
Councillor Matt Mahoney, Ward 8 (Vice-Chair)  
Mark Bell, Citizen Member  
Robert Fluney, Citizen Member  
Daniel Ghanime, Citizen Member  
Tullio (Tony) Pento, Citizen Member  
Armando Tallarico, Citizen Member

**Members Absent**

John C. Lyons, Citizen Member

**Staff Present**

Mickey Frost, Director, Enforcement  
Daryl Bell, Manager, Mobile Licensing Enforcement  
Stephaie Smith, Legislative Coordinator, Legislative Services

**Find it online**

<http://www.mississauga.ca/portal/cityhall/towingindustryadvisory>

1. **CALL TO ORDER – 9:31 AM**

2. **APPROVAL OF AGENDA**

Approved (T. Pento)

3. **DECLARATION OF CONFLICT OF INTEREST - Nil**

4. **MINUTES OF PREVIOUS MEETING**

4.1. Previous Meeting Minutes - February 29, 2016

Approved (D. Ghanime)

5. **DEPUTATIONS**

5.1. Caroline Grech, Government Relations Specialist, CAA with respect to permission to tow vehicle forms.

Caroline Grech, Government Relations Specialist, CAA spoke to the Permission to Tow Vehicle forms and provided background information on the operations of CAA. Ms. Grech spoke to the upcoming Ontario wide towing regulations and requested that CAA be exempt from the City of Mississauga Permission to Tow Vehicle forms as the Provincial regulations allow for their exemption.

Councillor Starr spoke to the proposed Provincial regulations and that the City of Mississauga is moving forward with the Permission to Tow Vehicle form as it provides a measure of protection to consumers.

Daryl Bell, Manager, Mobile Licensing Enforcement spoke to the potential of having a duplicate towing form when the Province introduces their vehicle towing form but noted that the City of Mississauga is moving forward with their three part form.

**RECOMMENDATION**

That the deputation by Caroline Grech, Government Relations Specialist, CAA with respect to permission to tow vehicle forms be recieved.

Received (Councillor Mahoney)  
Recommendation TIAC-0004-2016

## 6. MATTERS TO BE CONSIDERED

### 6.1. Amendments to the Tow Truck Licensing By-law 521-04, as amended, requirements for the use of "Permission to Tow Vehicle" forms

Daryl Bell, Manager, Mobile Licensing Enforcement spoke to the report from the Commissioner of Transportation and Works dated March 14, 2016 and entitled "Amendments to the Tow Truck Licensing By-law 521-04, as amended, requirements for the use of "Permission to Tow Vehicle" forms and noted that all comments would be incorporated into a future report at General Committee. He spoke to the three part form and noted that one copy goes to the owner of the vehicle, one copy to the tow truck driver and one copy goes to the City within 10 business days.

Robert Fluney, Citizen Member spoke to driver training and enquired if it is the tow truck driver or the towing company who is responsible for submitting the form to the City. Mr. Bell noted that the towing company is responsible to ensure that all drivers hand in the form.

Mark Bell, Citizen Member expressed concerns with the 10 day turn around and spoke to the billing process for towing companies.

Councillor Starr spoke to the 10 business days to submit the form and enquired if the form could be emailed or faxed into staff at the City of Mississauga. Mr. Bell noted that is an acceptable option to have the form electronically submitted within the 10 business days. He also noted that the original copy would still need to be submitted.

Members of the Towing Industry Advisory Committee engaged in discussion with respect to the responsibility of the numbered forms, Bill 15 and the colour of the forms. Daryl Bell noted that this is an interim solution until an electronic solution is developed.

Mark Bell enquired what the penalty would be if the form is not submitted on time. Daryl Bell noted that this issue has yet to be put into a by-law but it would be \$200.00 per form.

Allen McConnell, Eastgate Towing enquired if staff are going to be available 24/7 for drivers to submit the form, if there would be a drop box outside City offices and what towing company name would go on the form. Mr. Bell responded and noted that there is already a drop-off box outside City offices and that the name of the business that is registered would go on the form.

Discussion ensued with respect to CAA being exempt when there is prearranged payment in form of a membership and CAA subcontractors. Members of TIAC

expressed concern with CAA being exempt and noted that everyone should be required to fill out the tow form.

Daryl Bell spoke to the lack of information required on the current tow form.

Daniel Ghanime, Citizen Member expressed concern with the towing form and that it should only be required when an accident had occurred. He further spoke to regular accident rates being charged from CAA.

Councillor Starr encouraged members to send in comments and that the final report would be brought to General Committee.

Lisa Goncalves, Abrams towing spoke to electronic dispatching and if towing a vehicle to a dealership would require a tow form. Mr. Bell noted that only prearranged payment in form of a membership is exempt from filling out the form.

Councillor Mahoney spoke to consumer protection and that the form is not onerous on a tow truck driver.

Allen McConnell, Eastgate Towing spoke to the difference of basic CAA and CAA plus plans. He noted that CAA should not be exempt.

Members of the Committee engaged in conversation regarding next steps for the report to be approved by Council.

#### RECOMMENDATION

That the Towing Industry Advisory Committee provide comments to staff, for inclusion in a future report to General Committee, on the report from the Commissioner of Transportation and Works dated March 14, 2016 and entitled "Amendments to the Tow Truck Licensing By-law 521-04, as amended, requirements for the use of "Permission to Tow Vehicle" forms.

Approved (A. Tallarico)  
Recommendation TIAC-0005-2016

6.2. **TIAC Action List 2016**

Members of the Committee reviewed the 2016 Action List.

**RECOMMENDATION**

That the 2016 Towing Industry Advisory Committee Action List be received for information.

Approved (M. Bell)

Recommendation TIAC-0006-2016

7. **OTHER BUSINESS**

8. **DATE OF NEXT MEETING** - May 17, 2016

9. **ADJOURNMENT** - 10:51 AM