



**THE CORPORATION OF THE CITY OF MISSISSAUGA
PRE-REGISTERED CULTURE PROGRAMS
FEES AND CHARGES
BY-LAW 222-18**

WHEREAS sections 8, 9 and 11 of the *Municipal Act, 2001*, S.O. 2001, c.25, authorize a municipality to pass by-laws necessary or desirable for municipal purposes, and in particular paragraph 3 of subsection 11(2) authorizes by-laws respecting the financial management of the municipality;

AND WHEREAS subsection 391(1) of the *Municipal Act, 2001* provides that sections 9 and 11 of that Act authorize a municipality to impose fees or charges on any class of persons for services or activities provided or done by or on behalf of the municipality and for the use of the municipality's property, including property under its control;

AND WHEREAS subsection 391(2) of the *Municipal Act, 2001* provides that a fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time;

AND WHEREAS subsection 391(3) of the *Municipal Act, 2001* provides that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

AND WHEREAS subsection 391(4) of the *Municipal Act, 2001* provides that a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property;

AND WHEREAS subsection 391(5) of the *Municipal Act, 2001* provides that, in the event of a conflict between a fee or charge by-law and the *Municipal Act, 2001*, or any other act or regulation made under any other act, the by-law prevails;

AND WHEREAS the Council of The Corporation of the City of Mississauga wishes to establish and maintain a list of services, activities and the use of property subject to fees or charges and the amount of each fee or charge;

NOW THEREFORE the Council of The Corporation of the City of Mississauga, ENACTS as follows:

1. In this By-law,
 - (a) **"City"** means The Corporation of the City of Mississauga;
 - (b) **"City Manager"** means the Chief Administrative Officer for the City or his or her designate;
 - (c) **"Commissioner of Community Services"** means the Commissioner of Community Services for the City or his or her designate; and
 - (d) **"Director of Culture"** means the Director of Culture for the City or his or her designate.
2. Council hereby establishes the fees and charges as set out in Schedule "A" to this By-law effective as of January 1, 2019.

3. The fees and charges as listed in Schedule “A” to this By-law will be subject to Harmonized Sales Tax (H.S.T.) and any other taxes where applicable.

ADMINISTRATION AND ENFORCEMENT

4. The Commissioner of Community Services shall be responsible for the administration of this By-law, including but not limited to the enforcement thereof and the collection activity, and for instructing Legal Services to take such legal action as may be considered appropriate.
5. The City Manager, Commissioner of Community Services or the Director of Culture, as applicable, has the authority to impose a new fee, waive, reduce or otherwise vary the fee or charge for the item concerned, in accordance with the general criteria or policy applicable to any such waiver, reduction or variation with respect to that item as set out in Schedule “A” to this By-law.
6. The power under section 5 of this By-law to impose a new fee may be used, subject to the requirements of the *Municipal Act, 2001*, where a new program or service is being offered by the City in response to market demand, to maximize usage of City facilities and locations, or for promotional or trial purposes. In imposing the new fee or charge, the City Manager, Commissioner of Community Services, or the Director of Culture, as the case may be, shall have regard to all applicable City criteria and policies, and the direct and indirect costs to the City to deliver the new program or service. The new fee or charge imposed shall be added to the applicable schedule of this By-law as soon as is practicable.
7. Any decision or determination required to be made by the City or any official of the City under this By-law shall be made in the sole and absolute discretion of the City or the City official.

GENERAL

8. Schedule “A” shall form and be an integral part of this By-law.
9. Should any part of this By-law, including any part of Schedule “A” be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law, including the remainder of Schedule “A” as applicable, shall continue to operate and to be in force and effect.
10. Words importing the singular number shall include the plural, and words importing the masculine gender shall include the feminine, and the converse of the foregoing also applies, unless the context of the By-law otherwise requires.
11. If there is any conflict between the prices set out in this By-law and By-law 0159-2017, the provisions of this By-law shall prevail.
12. This By-law shall come into force and effect on January 1, 2019.
13. This By-law shall be known as the “Culture Rental Rates and Services Fees and Charges By-law”.

ENACTED and PASSED this 12TH day of December, 2018.

Signed by: Bonnie Crombie, Mayor and Sacha Smith, Deputy City Clerk

Schedule “A”
Culture Rental Rates and Services Fees and Charges By-law

Culture Room Rentals, Film and Other Fees
(Prices Effective January 1, 2019)

MISSISSAUGA CELEBRATION SQUARE (MCS)	
Rental Fees Per Day (Unless otherwise noted)	
Affiliated Groups	
Administration Fee	\$81.50
Upper Square (amphitheatre)	\$58.00
Lower Square	\$58.00
Not-for-Profit / Community Groups	
Administration Fee	\$81.00
Upper Square (amphitheatre)	\$73.00
Lower Square	\$73.00
Commercial Groups	
Administration Fee	\$82.00
Upper Square (amphitheatre) and Lower Square	\$2,400.00
Additional Fees	
Vendor Surcharge (external events with 16 to 30 vendors) - per event	\$585.00
Vendor Surcharge (external events with 31 or more) - per event	\$1,171.00
On-site Event Coordinator (hourly rate)	\$48.50
On-site Event Coordinator (hourly rate) Statutory Holiday	\$72.75
Cable Mat Rental Fee (10 mats) (MCS only)	\$100.00
Tent Weights Rental Fee (set of 4) (MCS only)	\$100.00
Caution tape (300' roll) (MCS only)	\$15.00
Velcro straps (per bag) (MCS only)	\$40.00
Late use charge - hourly rate	\$140.00
City Produced Event Vendor Fee (Small)	\$90.00
City Produced Event Vendor Fee (Medium)	\$310.00
City Produced Event Vendor Fee (Large)	\$576.00
City Produced Event Vendor Fee (Signature Event)	\$665.00
MEADOWVALE THEATRE	
Rental Fees Per Day (Unless otherwise noted)	
Affiliated Groups	
Theatre Auditorium (per day)	\$235.00
Rehearsal Hall (per day)	\$99.00
Lobby (per day)	\$183.00
Not-for-Profit / Community Groups	
Theatre Auditorium (per day)	\$314.00
Rehearsal Hall (per day)	\$122.00
Lobby (per day)	\$320.00
Private Groups	
Theatre Auditorium (per day)	\$418.00
Rehearsal Hall (per day)	\$155.00
Lobby (per day)	\$400.00
Commercial Groups	
Theatre Auditorium (per day)	\$627.00
Rehearsal Hall (per day)	\$200.00
Lobby (per day)	\$520.00

Front of House Fees	
Front of House Supervisor (per hour)	\$48.50
Front of House Supervisor (per hour) Statutory Holiday	\$72.75
Theatre Usher (per hour), 3 hr min	\$19.50
Theatre Usher (per hour), 3 hr min Statutory Holiday	\$29.25
Late use charge (per hour)	\$140.00
Cleaning Fee (per hour)	\$50.00
Box Office Sales Commission (based on net sales)	7%
Box Office Minimum Charge	\$300
Community Access Fund - (per ticket)	\$1.50
On-line Ticket Surcharge (per ticket)	\$2.00
On-line Ticket Surcharge (per transaction) Encore Series subscribers	\$2.00
Ticket Exchange Fee (per ticket)	\$1.25
Ticket Printing Fee (per ticket)	\$0.20
MUSEUMS OF MISSISSAUGA	
Rental Fees Per Day (Unless otherwise noted)	
Affiliated Groups	
Outdoor Event Permit (25+ people)	\$60.45
Community Groups/Not-for-Profit	
Outdoor Event Permit (25+ people)	\$75.56
Private Residents	
Outdoor Event Permit (25+ people)	\$88.90
Additional Fees	
On-site Event Coordinator (hourly rate)	\$48.50
On-site Event Coordinator (hourly rate) Statutory Holiday	\$72.75
Birthday Party Program (Indoor rental; up to 15 children)	\$180.00
Birthday Party Extra Child	\$10.00
Photocopies (per copy)	\$0.15
Scans (per scan)	\$0.15
Images burned to CD (per CD)	\$5.00
SMALL ARMS BUILDING	
Main Space (per day) Affiliated/Community/Not-for-Profit Groups/ Arts and Culture Activities	\$250.00
Main Space (per day) Residents/Private	\$1,592.00
Main Space (per day) Commercial Groups/Activities	\$2,275.00
Onsite Event Coordinator (hourly rate) 3 hr min	\$48.50
On-site Event Coordinator (hourly rate) Statutory Holiday, 3 hr min	\$72.75
Venue/Event Support Staff (hourly rate) 3 hr min	\$26.00
Venue/Event Support Staff (hourly rate), Statutory Holiday, 3 hr min	\$39.00
CULTURAL TECHNICAL FEES Celebration Square, Meadowvale Theatre, Museums of Mississauga, Small Arms Building	
Affiliated Group Rates - Equipment	
Fog Machine / Hazer (daily)	\$15.00
Fog Machine / Hazer (weekly)	\$60.00
Wireless Microphones (daily)	\$17.50
Wireless Microphones (weekly)	\$62.50
Wireless Comm Pack (daily)	\$17.50
Wireless Comm Pack (weekly)	\$62.50
Not-for-Profit / Community, Private and Commercial Group Rates	
Fog Machine / Hazer (daily)	\$25.00
Fog Machine / Hazer (weekly)	\$75.00
Wireless Microphones (daily)	\$35.00

Wireless Microphones (weekly)	\$100.00
Wireless Comm Pack (daily)	\$35.00
Wireless Comm Pack (weekly)	\$100.00
Additional Equipment	
Intelligent Lighting Package - includes hazer, all moving lights, LED tips (per rental, per week or partial week)	\$300.00
Glow Tape (per foot)	\$1.50
Gaff Tape per roll	\$40.00
Risers, railing and stairs	\$1,000.00
Additional Video Equipment (MCS only)	\$571.38
Camera Rental (per camera, per event)	\$292.84
Dance Floor (per panel)	\$100.00
Wireless Video Transmitter	\$287.10
Show Hard Drive (MCS ONLY only)	\$200.00
Technical Staff Recovery Fees	
Lead Technician/Technical Supervisor (hourly)	\$48.50
Lead Technician/Technical Supervisor (hourly) Statutory Holiday	\$72.75
Stage Technician/Technical Staff (per hour), 4 hr min	\$26.00
Stage Technician/Technical Staff (per hour), 4 hr min Statutory Holiday	\$39.00
Digital Screen Content & Production Set-Up (MCS)	\$301.70
CREATIVE INDUSTRIES - FILMING LOCATION FEES	
Civic Centre - Great Hall Holding - Per Day	\$2,040.00
Civic Centre - Filming Fee Per Day	\$4,080.00
City Parks - Set up Fee Per Day- (Not Filming)	\$295.00
City Parks - Filming Fee/Day	\$590.00
City Parks - Holding, Set-Up, Half Day Filming	\$295.00
Parking Lot, Parking Only (until 11pm)	\$337.00
Parking Lot, Parking Only (including overnight)	\$393.00
Community Centres - Holding/ Fee Per Day, Set up Fee Per Day, Half Day Filming	\$1,178.00
Community Centres - Filming Fee/Per Day	\$2,356.00
Community Centres - Arena Ice/Floor - Filming Fee	\$4,040.00
Community Centres - Lunch Room (up to 4 hours)	\$357.00
Celebration Square - Upper and Lower Square - Filming Fee/Day	\$2,693.00
Meadowvale Theatre - Filming Fee/Day	\$2,356.00
City Owned Heritage Properties	\$2,500.00
Paramount Fine Foods Centre, Main Bowl - Filming Fee Per Day	\$6,160.00
Expedited Film Permit Processing Fee (non-refundable) Fee is for permit processed within less than the three (3) business days if requested by applicant and if possible.	\$90.00
Road Occupancy Permit for Filming	\$385.00
HERITAGE PLANNING	
Meadowvale Village HCD Plan	\$50.00
PHOTOGRAPHY PERMITS	
Museums of Mississauga & Small Arms Inspection Building - Indoor, Resident (1.5 hrs)	\$180.00
Museums of Mississauga & Small Arms Inspection Building - Indoor, Non-Resident (1.5 hrs)	\$205.00
Museum Properties and Celebration Square - Residents (1.5 hrs)	\$200.00
Museum Properties and Celebration Square - Non-Residents (1.5 hrs)	\$230.00
Museum Properties and Celebration Square - Commercial (1.5 hrs)	\$151.45
Museum properties and Celebration Square - Commercial (per day)	\$550.00

NOTES:

STANDARD DISCOUNTS

Seasonal Vendors	50 % discount applies to City produced event vendor fees - MCS Only
Cart Vendors	50% discount applies to City produced event vendor fees for food carts (hot dog, popcorn/candy, ice cream style carts) – MCS Only
Children Under 3	Free (Museums of Mississauga ONLY)

DEFINITIONS

Family	Maximum of 5 people, including up to 2 adults
Child	15 years of age and under
Youth	14-17 years of age
Student	Must be a full time student in a recognized educational institution. Student identification required.
Adult	16 year of age and over
Older Adult	65 years of age and over
Disabled	An individual who is permanently disabled and eligible for financial assistance as a result of the disability. Official documentation is required.

GENERAL NOTES

1. Harmonized Sales Tax (HST) is not included.
2. Corporate Policy 04-01-05 shall govern payment and refund of Facility Rental Fees.
3. 33% holiday rate applied for facility rentals for statutory holidays. Rental must be approved by manager of facility.

MISSISSAUGA CELEBRATION SQUARE

4. Celebration Square Large Events may book the Glass Pavilion at no extra charge.
5. City staff may book Mississauga Celebration Square (MCS) and the Glass Pavilion with no permit fee for City business except when the meeting or event is booked on behalf of another group or the booking is for staff recognition events. The Admin Fee still applies. LT and EXLT meetings are booked at no charge regardless of location or condition of use.

MEADOWVALE THEATRE

6. An additional cleaning fee will be charged to rental groups when Meadowvale Theatre is not returned in a satisfactory state.
7. When client's schedule does not allow for adequate staffing breaks, a scheduling penalty of \$20, plus HST, per staff, per infraction will be charged.
8. Non-Mississauga residents shall be charged the rate for Private Groups.
9. Community Access Fund is not charged for Meetings or Competition Rentals that do not use Box Office Services.
10. Rental Clients who do not use the services of the Box Office are charged the Community Access Fund Fee and the Ticket Printing Fee for all available seats.

MUSEUMS OF MISSISSAUGA

11. The Museums of Mississauga offer free admission as part of the Canadian Citizenship's Cultural Access Program.

SMALL ARMS INSPECTION BUILDING

12. The daily rental rate for Affiliated/Community/Not-for-Profit Groups/ Arts and Culture Activities is in effect to increase use and provide appropriate access to the SAIB for arts and culture purposes. Corporate Policy 08-05-01 "Culture in the City of Mississauga" lays the foundation for initiatives that support growth and development of arts and culture. Guiding principles of the policy speak to the importance of fostering creative industries and support sustained cultural community activity. Arts and Culture activities are defined in the CSC knowledge base for SAIB and include literary events, visual and/or performing art events or activities that promote arts and culture.
13. Bookings that take place after business hours require both a Supervisor and appropriate support staff.

CREATIVE INDUSTRIES

14. For film contracts that displace current users, the film client will pay for the cost recovery. If a private rental must be cancelled, the cost to re-book is covered by the film client. Additionally, if a City run program is cancelled, the cost to refund the customers is covered by the film client.
15. If an approved permit is cancelled by the client, a cancellation fee of 15% would apply as per the standard City of Mississauga Film Permit Terms and Conditions.
16. Where a facility is both an arena and a heritage property, the higher rate shall apply.