



**THE CORPORATION OF THE CITY OF MISSISSAUGA
DROP-IN CULTURE PROGRAMS AND RENTAL RATES FEES AND CHARGES
BY-LAW 159-17**

WHEREAS sections 8, 9 and 11 of the *Municipal Act, 2001*, S.O. 2001, c.25, authorize a municipality to pass by-laws necessary or desirable for municipal purposes, and in particular paragraph 3 of subsection 11(2) authorizes by-laws respecting the financial management of the municipality;

AND WHEREAS subsection 391(1) of the *Municipal Act, 2001* provides that sections 9 and 11 of that Act authorize a municipality to impose fees or charges on any class of persons for services or activities provided or done by or on behalf of the municipality and for the use of the municipality's property, including property under its control;

AND WHEREAS subsection 391(2) of the *Municipal Act, 2001* provides that a fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time;

AND WHEREAS subsection 391(3) of the *Municipal Act, 2001* provides that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

AND WHEREAS subsection 391(4) of the *Municipal Act, 2001* provides that a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property;

AND WHEREAS subsection 391(5) of the *Municipal Act, 2001* provides that, in the event of a conflict between a fee or charge by-law and the *Municipal Act, 2001*, or any other act or regulation made under any other act, the by-law prevails;

AND WHEREAS the Council of The Corporation of the City of Mississauga wishes to establish and maintain a list of services, activities and the use of property subject to fees or charges and the amount of each fee or charge;

NOW THEREFORE the Council of The Corporation of the City of Mississauga, ENACTS as follows:

1. In this By-law,
 - (a) **"City"** means The Corporation of the City of Mississauga;
 - (b) **"City Manager"** means the Chief Administrative Officer for the City or his or her designate;
 - (c) **"Commissioner of Community Services"** means the Commissioner of Community Services for the City or his or her designate; and
 - (d) **"Director of Culture"** means the Director of Culture for the City or his or her designate.
2. Council hereby establishes the fees and charges as set out in Schedule "A" to this By-law.

3. The fees and charges as listed in Schedule "A" to this By-law will be subject to Harmonized Sales Tax (H.S.T.) and any other taxes where applicable.

ADMINISTRATION AND ENFORCEMENT

4. The Commissioner of Community Services shall be responsible for the administration of this By-law, including but not limited to the enforcement thereof and the collection activity, and for instructing Legal Services to take such legal action as may be considered appropriate.
5. The City Manager, Commissioner of Community Services or the Director of Culture, as applicable, has the authority to approve a new fee, waive, reduce or otherwise vary the fee or charge for the item concerned, in accordance with the general criteria for any such waiver, reduction or variation with respect to that item as set out in Schedule "A" to this By-law.
6. Any decision or determination required to be made by the City or any official of the City under this By-law shall be made in the sole and absolute discretion of the City or the City official.

GENERAL

7. Schedule "A" shall form and be an integral part of this By-law.
8. Should any part of this By-law, including any part of Schedule "A" be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law, including the remainder of Schedule "A" as applicable, shall continue to operate and to be in force and effect.
9. Words importing the singular number shall include the plural, and words importing the masculine gender shall include the feminine, and the converse of the foregoing also applies, unless the context of the By-law otherwise requires.
10. This By-law shall come into force and effect on January 1, 2018 immediately after the repeal of By-law Number 0212-2016, as provided in Section 11 below.
11. By-law Number 0212-2016, as amended, shall be repealed, effective at the end of December 31, 2017 immediately before the time that this By-law comes into force and effect as provided in Section 10 above.
12. This By-law shall be known as the "Drop-in Culture Programs and Rental Rates Fees and Charges By-law".

ENACTED AND PASSED this 27th day of September, 2017.

Signed by: Sue McFadden, Acting Mayor and Diana Rusnov. City Clerk

Schedule "A"
Drop-in Culture Programs and Rental Rates Fees and Charges By-law

Drop in Programs, Room Rentals, Film and Other Fees (Prices effective January 1, 2018)

| CELEBRATION SQUARE | |
|---|-------------|
| Affiliated Groups | |
| Administration Fee | \$79.71 |
| Upper Square (amphitheatre) | \$56.65 |
| Lower Square | \$56.65 |
| Not-for-Profit / Community Groups | |
| Administration Fee | \$79.71 |
| Upper Square (amphitheatre) | \$71.48 |
| Lower Square | \$71.48 |
| Commercial Groups | |
| Administration Fee | \$79.71 |
| Upper Square (amphitheatre) and Lower Square | \$2,354.18 |
| Additional Fees | |
| Vendor Surcharge (external events with 16 to 30 vendors) - per event | \$574.18 |
| Vendor Surcharge (external events with 31 or more) - per event | \$1,148.38 |
| Lead Technician | \$48.00 |
| Stage Technician (hourly rate) | \$25.50 |
| Digital Screen Content & Production Set-Up | \$295.78 |
| Additional Video Equipment | \$560.18 |
| Camera Rental (per camera, per event) | \$287.10 |
| On-site Event Coordinator (hourly rate) | \$50.52 |
| Late use charge - hourly rate | \$139.40 |
| Industrial Garbage Bin Delivery | Direct Cost |
| Industrial Garbage Bin Disposal | Direct Cost |
| Cable Mat Rental Fee (10 mats) | \$100.00 |
| Tent Weights Rental Fee (set of 4) | \$100.00 |
| Dance Floor (per panel) | \$100.00 |
| Caution tape (300' roll) | \$15.00 |
| Velcro straps (per bag) | \$40.00 |
| Commercial Photography Permit (per day) | \$215.25 |
| Wireless Video Transmitter | \$287.10 |
| Event Vendor Fee - City event (Small - attendance less than 5,000) | \$88.49 |
| Event Vendor Fee - City event (Medium attendance is 5,000-10,000) | \$309.73 |
| Event Vendor Fee - City event (Large -attendance is more than 20,000) | \$575.22 |
| City Produced Event Vendor Fee (Signature Event) | \$663.72 |
| Show Hard Drive | \$200.00 |
| MEADOWVALE THEATRE | |
| Affiliated Groups | |
| Theatre Auditorium (per day) | \$230.63 |
| Rehearsal Hall (per day) | \$97.38 |
| Lobby (per day) | \$179.38 |

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| Not-for-Profit / Community Groups | |
| Theatre Auditorium (per day) | \$307.50 |
| Rehearsal Hall (per day) | \$119.93 |
| Lobby (per day) | \$313.65 |
| Private Groups | |
| Theatre Auditorium (per day) | \$410.00 |
| Rehearsal Hall (per day) | \$151.70 |
| Lobby (per day) | \$392.06 |
| Commercial Groups | |
| Theatre Auditorium (per day) | \$615.00 |
| Rehearsal Hall (per day) | \$195.78 |
| Lobby (per day) | \$509.43 |
| Additional Fees | |
| Technical and/or Front of House Supervisor (per hour) | \$48.00 |
| Technical Staff (per hour), 4 hr min | \$25.50 |
| Theatre Usher (per hour), 3 hr min | \$18.50 |
| Technical and/or Front of House Supervisor (per hour) Statutory Holiday | \$72.00 |
| Technical Staff (per hour), 4 hr min Statutory Holiday | \$38.25 |
| Theatre Usher (per hour), 3 hr min Statutory Holiday | \$27.75 |
| Late use charge (per hour) | \$139.40 |
| Box Office Sales Commission (based on net sales) | 7% |
| Community Access Fund - (per ticket) | \$1.50 |
| On-line Ticket Surcharge (per ticket) | \$2.00 |
| On-line Ticket Surcharge (per transaction) Encore Series subscribers | \$2.00 |
| Piano Tuning | \$200.00 |
| Cleaning Fee (per hour) | \$48.18 |
| Ticket Exchange Fee (per ticket) | \$1.25 |
| Ticket Printing Fee (per ticket) | \$0.20 |
| TECHNICAL FEES (Celebration Square and Meadowvale Theatre) - Extra Fees | |
| Affiliated Group Rates | |
| Fog Machine / Hazer (daily) | \$15.00 |
| Fog Machine / Hazer (weekly) | \$60.00 |
| Wireless Microphones (daily) | \$17.50 |
| Wireless Microphones (weekly) | \$62.50 |
| Moving Lights Small package (daily) | \$175.00 |
| Moving Lights Small package(weekly) | \$300.00 |
| Moving Lights Large package (daily) | \$300.00 |
| Moving Lights Large package (weekly) | \$500.00 |
| Glow Tape | \$1.50 |
| Gaff Tape per roll | \$40.00 |
| Wireless Comm Pack (daily) | \$17.50 |
| Wireless Comm Pack (weekly) | \$62.50 |
| Not-for-Profit/Community, Private and Commercial Group Rates | |
| Fog Machine / Hazer (daily) | \$25.00 |
| Fog Machine / Hazer (weekly) | \$75.00 |
| Wireless Microphones (daily) | \$35.00 |
| Wireless Microphones (weekly) | \$100.00 |

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| Moving Lights Small package (daily) | \$250.00 |
| Moving Lights Small package(weekly) | \$750.00 |
| Moving Lights Large package (daily) | \$500.00 |
| Moving Lights Large package (weekly) | \$1,500.00 |
| Glow Tape | \$1.50 |
| Gaff Tape per roll | \$40.00 |
| Wireless Comm Pack (daily) | \$35.00 |
| Wireless Comm Pack (weekly) | \$100.00 |
| MUSEUMS | |
| Drop In Program Pay-As-You-Go (PAYG) | |
| General Admission - Child 3-12 | \$4.80 |
| General Admission - Student / Senior | \$4.80 |
| General Admission - Adult | \$6.00 |
| General Admission - Family | \$15.00 |
| Event Admission - Child 3-12 | \$6.24 |
| Event Admission- Students/Seniors | \$6.24 |
| Event Admission - Adults | \$7.80 |
| Event Admission - Family Package | \$19.50 |
| Education Program - 1.5 hour | \$5.50 |
| Education Program - 2.0 hours | \$6.00 |
| Museum Overnight Program | \$46.10 |
| Museum Overnight Program - Adult | \$23.05 |
| Museum Overnight Program - No Food | \$35.00 |
| Overnight Badges | \$2.00 |
| Group Tour (One Museum) Adult | \$4.60 |
| Group Tour (Two Museums) Adult | \$6.90 |
| Adult - 2 hour Workshop | \$20.50 |
| Adult - 3 hour Workshop | \$30.75 |
| Birthday Party Program (Up to 15 children) | \$177.95 |
| Birthday Party Extra Child | \$10.00 |
| Adult Tea & Tour | \$15.35 |
| Mother's Day Tea | \$40.00 |
| Outreach Program | \$150.00 |
| Specialty Tea | \$18.00 |
| Photocopies (per copy) | \$0.15 |
| Scans (per scan) | \$0.15 |
| Images burned to CD (per CD) | \$5.00 |
| Education Program - Full Day | \$18.00 |
| Indoor Photography Resident, 1.5 hrs | \$175.91 |
| Indoor Photography Non-Resident, 1.5 hrs | \$198.78 |
| Indoor/Outdoor Photography Resident, 1.5 hrs | \$193.93 |
| Indoor/Outdoor Photography Non-Resident, 1.5 hrs | \$219.15 |
| CREATIVE INDUSTRIES - FILMING LOCATION FEES | |
| Civic Centre - Great Hall Holding - Per Day | \$2,000.00 |
| Civic Centre - Filming Fee Per Day | \$4,000.00 |
| City Parks - Set up Fee Per Day- (Not Filming) | \$288.75 |

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| City Parks - Filming Fee/Day | \$577.50 |
| City Parks - Holding, Set-Up, Half Day Filming | \$288.75 |
| Parking Lot, Parking Only (until 11pm) | \$330.00 |
| Parking Lot, Parking Only (including overnight) | \$385.00 |
| Community Centres - Holding/ Fee Per Day, Set up Fee Per Day, Half Day Filming | \$1,155.00 |
| Community Centres - Filming Fee/Per Day | \$2,310.00 |
| Community Centres - Arena Ice/Floor - Filming Fee | \$3,960.00 |
| Community Centres - Lunch Room (up to 4 hours) | \$350.00 |
| Celebration Square - Upper and Lower Square - Filming Fee/Day | \$2,640.00 |
| Meadowvale Theatre - Filming Fee/Day | \$2,310.00 |
| Historic Properties - Per Day | \$2,310.00 |
| HERITAGE | |
| Heritage Compliance Letters | \$25.00 |
| Meadowvale Village HCD Plan | \$50.00 |
| ROOM RENTAL FEES - Aligned with Recreation Division | |
| Meeting Room Rentals - Affiliated Groups | |
| Meeting Room Category A | \$14.57 |
| Meeting Room Category B | \$20.81 |
| Meeting Room Category C | \$41.10 |
| Meeting Room Category D | \$47.28 |
| Meeting Room Category L | \$4.16 |
| Meeting Room Rentals - Community Groups | |
| Meeting Room Category A | \$16.65 |
| Meeting Room Category B | \$28.09 |
| Meeting Room Category C | \$46.82 |
| Meeting Room Category D | \$54.63 |
| Meeting Room Category L | \$4.16 |
| Meeting Room Rentals - Resident Groups | |
| Meeting Room Category A | \$23.41 |
| Meeting Room Category B | \$33.29 |
| Meeting Room Category C | \$62.42 |
| Meeting Room Category D | \$63.04 |
| Meeting Room Category L | \$6.12 |
| Meeting Room Rentals - Commercial Groups | |
| Meeting Room Category A | \$32.13 |
| Meeting Room Category B | \$42.84 |
| Meeting Room Category C | \$78.18 |
| Meeting Room Category D | \$90.85 |
| Meeting Room Category L | \$26.78 |
| Other Fees | |
| Clarke Hall Rehearsal Rate (Sun-Thur, before 4pm) per day | \$50.00 |

STANDARD DISCOUNTS

- Affiliate Groups - Discount applies to PAYG fees only - 20%
- Seasonal - Discount applies to event vendor fees - 50%
- Vendors

DEFINITIONS

- Family - Family is defined as a group of people who are related by birth, marriage, adoption, or living together within a single household in Mississauga (maximum of 5 people - including 2 adults).
- Group - Combination of adults and/or children (maximum of 5 per group). (Aquatics) Admission Standard applies.
- Child - 15 years of age and under.
- Adult - 16 year of age and over.
- Older Adult - 65 years of age and over.
- Disabled - An individual who is permanently disabled and eligible for financial assistance as a result of the disability. Official documentation is required.
- Youth - 14- 17 years of age.
- Student - Must be a full time student in a recognized educational institution. Student identification required.
- Encore Series Subscriber - Encore Series subscriber is a patron who purchases/renews the 5 Encore Series shows package.

NOTES

- Harmonized Sales Tax (HST) is not included;
- Payment made by cash, debit card, Visa, MasterCard, American Express, money order, certified cheque, Electronic Fund Transfer (RFT) and cheques accepted;
- Corporate Policy 04-01-02 shall govern requirements related to the administration of fees, including: payment terms and conditions, transfers and withdrawals;
- Corporate Policy 04-01-05, as amended, shall govern payment terms for all Facility rentals and refunds;
- From time to time, the Director of Culture may approve a new fee, waive a fee, approve promotional pricing and/or discounts on any Culture fee in accordance with the general criteria for any such waiver, reduction or variation;
- Celebration Square Large Events may book the Glass Pavilion at no extra charge;
- City staff may book Mississauga Celebration Square (MCS) and the Glass Pavilion with no permit or administration fee charge for City business except when: the meeting or event is booked on behalf of another group or the booking is for staff recognition events. LT and EXLT meetings are booked at no charge regardless of location or condition of use;
- For film contracts that displace current users, the film client will pay for the cost recovery. If a private rental must be cancelled the cost to re-book is covered by the client. Additionally, if a City run program is cancelled, the cost to refund the customers is covered by the film client;
- A scheduling penalty of \$20, plus HST, per staff, per infraction - when client's schedule does not allow for adequate staffing breaks;
- Meadowvale Theatre may be booked 2 years in advance. The rental rate applied will be the current rate plus 5%;
- An additional cleaning fee will be charged to rental groups when Meadowvale Theatre is not returned in a satisfactory state;
- For museum education programs adults/teachers (up to a maximum of 6) will be free of charge;
- For museum overnight programs two adults will be free of charge for the first 14 participants, additional adult charge applies thereafter;
- For purchase for resale items for food and beverage, pricing is determined by the Manager, Food Services Recreation Division using the cost to purchase an item plus the cost of goods sold percentage.
- For purchase for resale items for retail sales, pricing is determined by the Manager, Museums & Chief Curator and Manager, Performing Arts & Meadowvale Theatre using the cost to purchase an item plus the cost of goods sold percentage.