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## Governance Committee

**Date**

2018/06/04

**Time**

1:03 PM

**Location**

Civic Centre, Council Chamber,  
300 City Centre Drive, Mississauga, Ontario, L5B 3C1

**Members Present**

Councillor Dave Cook	Ward 1
Councillor Ras	Ward 2
Councillor Carolyn Parrish	Ward 5 (1:07)
Councillor Pat Saito	Ward 9
Sandy Milakovic	Citizen Member

**Members Absent**

Councillor Ron Starr	Ward 6
John Magill	Citizen Member
Mayor Bonnie Crombie	(Ex-Officio) – Other Municipal Business

**Staff Present**

Janice Baker, City Manager and Chief Administrative Officer  
Gary Kent, Commissioner of Corporate Services and Chief Financial Officer  
Mary Ellen Bench, City Solicitor, Legal Services  
Diana Rusnov, Director of Legislative Services and City Clerk  
Sacha Smith, Manager of Legislative Services and Deputy Clerk  
Allyson D'Ovidio, Legislative Coordinator

**Find it online**

<http://www.mississauga.ca/portal/cityhall/governancecommittee>

1. CALL TO ORDER – 1:03 PM
2. APPROVAL OF AGENDA –  
Approved (Councillor Cook)
3. DECLARATION OF CONFLICT OF INTEREST – Nil
4. DEPUTATIONS – Nil
5. PUBLIC QUESTION PERIOD - 15 Minute Limit (5 minutes per speaker) – Nil

Pursuant to Section 42 of the Council Procedure By-law 0139-2013, as amended: Governance Committee may grant permission to a member of the public to ask a question of Governance Committee, with the following provisions:

1. The question must pertain to a specific item on the current agenda and the speaker will state which item the question is related to.
2. A person asking a question shall limit any background explanation to two (2) statements, followed by the question.
3. The total speaking time shall be five (5) minutes maximum, per speaker.

6. MATTERS CONSIDERED
  - 6.1. Approval of the Minutes - February 12, 2018  
Approved as Amended (Councillor. Ras)
  - 6.2. Approval of the Governance Subcommittee Minutes - March 19, 2018  
Approved (Councillor Cook)
  - 6.3. Update Council Code of Conduct, Verbal Discussion

Councillor Saito spoke about discussion had about the Council Code of Conduct and the suggestions provided by the Integrity Commissioner. Councillor Saito noted the original intent was to bring this matter back to the Governance Committee in April, however, it was suggested that the review of the Council Code of Conduct be deferred until the 2018-2022 term of council.

GOV-0007-2018

That the review of the Council Code of Conduct be deferred for review until the 2018-2022 term of Council commences.

Approved (Councillor Cook)

6.4. Council and Staff Relationship Policy - Bill 68 Requirement

In response to Councillor Ras, Janice Baker, City Manager and CAO noted the section in the policy under Council responsibilities was intended to capture the hiring of both the Executive Assistant as well as the Administrative Assistant. Ms. Baker noted, this can be added.

Sandy Milakovic, Citizen Member requested that the wording in the policy under Council with respect to “not shooting the messenger” should be changed to something such as “respectfully receiving the message”. Ms. Milakovic noted there is nothing clearly written for Council about giving direction to staff. Ms. Baker noted the suggested changes will be made.

Councillor Saito requested clarification with respect to “obtaining consent of Council before holding discussions with the City Manager and or Senior Management”. Ms. Baker noted this section is to ensure Council approval is received before any work or spending is approved. In response to Councillor Saito, Ms. Baker noted, the wording will be changed to make this clearer.

GOV-0008-2018

That the Council and Staff Relations policy attached to the report of the City Solicitor dated May 29, 2018 entitled “Council and Staff Relationship Policy – Bill 68 Requirement” be approved as amended.

Approved as Amended (Councillor Cook)

6.5. New Council Orientation and Strategic Direction Setting

Councillor Saito noted this matter came out as direction from the Governance Subcommittee. Sandy Milakovic, Citizen Member suggested that a tour be offered as part of the orientation and further that incumbent Councillors be “encouraged” to attend the orientation session rather than “welcomed” to attend. Councillor Saito noted that returning Members of Council do not need to attend this orientation as the information is beneficial only to new Members of Council.

In response to Ms. Milakovic's question with respect to the expectation of new Members of Council during strategic planning sessions, Janice Baker, City Manager and CAO noted there will be plenty of discussion around the table at these sessions and further, there will be matters that require follow up so that nobody is left behind.

Councillor Parrish noted during canvassing, ward priorities and City priorities are often identified by the residents. Councillor Parrish noted that ward priorities are easily worked in when the time is appropriate. Councillor Ras noted she was aware of the City's priorities and the potential for challenges if the individual priorities and the City's priorities aren't aligned. As an example, Councillor Ras spoke about traffic calming measures and the redevelopment of Sheridan Park.

GOV-0009-2018

That staff be directed to organize orientation and strategic direction setting sessions for the Members of Council for the 2018-2022 term, as outlined in the report entitled, 'New Council Orientation and Strategic Direction Setting' dated March 15<sup>th</sup>, 2018, from the City Manager and Chief Administrative Officer.

Received (Councillor Ras)

6.6. Traffic Safety Council Review

Councillor Ras noted that we seem to be aligned with other municipalities. Councillor Ras spoke about the benefits and balance provided by having residents sit on the committees and find the Traffic Safety Council has value.

Councillor Saito spoke about the future review of all committees in the next Council term, noting the membership and existing members' contribution will all be included. In response to Sandy Milakovic, Citizen Member, Diana Rusnov, Director of Legislative Services and City Clerk noted lifetime membership is only considered for Traffic Safety Council in recognition of the dedicated members. Councillor Saito noted a representative of the Traffic Safety Council sits on the Road Safety Committee which provides sharing of information.

GOV-0010-2018

That the report dated March 29, 2018 from the Commissioner of Corporate Services and Chief Financial Officer, entitled "Traffic Safety Council Review", be received.

Received (Councillor Ras)

6.7. Electronic Participation for Advisory Committee Meetings

Please note; The Accessibility Advisory Committee considered this matter at its April 30,

2018 meeting and recommended the following:

AAC-0017-2018

1. That the Accessibility Advisory Committee supports electronic participation for advisory committee meetings, including the capability to vote, for individuals with disabilities, where an accommodation has been requested.
2. That the Accessibility Advisory Committee's request for electronic participation at advisory committee meetings be forwarded to Governance Committee for discussion and review.

This recommendation was approved by General Committee on May 16, 2018 and subsequently adopted by Council on May 23, 2018.

Councillor Saito provided background information with respect to this recommendation, noting members of the Accessibility Advisory Committee wanted to allow electronic participation for individuals with disabilities. The committee referred the subject to the Governance Committee to assist in establishing a specific set of criteria to allow it. Mary Ellen Bench, City Solicitor spoke about Bill 68, noting Legal can propose a set of amendments to the Procedural By-law to allow for electronic participation.

Councillor Parrish noted her support for electronic participation for individuals with disabilities.

GOV-0011-2018

1. That the request from the Accessibility Advisory Committee with respect to Electronic Participation for Advisory Committee Meetings, dated June 6, 2018, be received.
2. That Legal Services staff be directed to draft a set of proposed criteria for amendments to the Council Procedure By-law #139-13 and report back to the Governance Committee.

Approved (Councillor Parrish)

6.8. Status of Governance Committee Work Plan Items

Councillor Ras spoke to Election Lawn signs, noting we only make reference to municipal elections. Diana Rusnov, Director of Legislative Services and City Clerk will follow up with respect to whether or not this housekeeping change has already been made. Janice Baker, City Manager and CAO noted the by-law does not make distinctions between Federal, Provincial and Municipal signs and further, this matter will go directly to General Committee once reviewed.

GOV-0012-2018

That the status of the Governance Committee Work Plan Items be received for information.

Received (S. Milakovic)

7. INFORMATION ITEMS - Nil

8. OTHER BUSINESS

Councillor Saito noted this is the last scheduled meeting and reminded Sandy Milakovic, Citizen Member that she will remain on the committee until the next term. Councillor Cook spoke about his time serving on Council, noting his enjoyment and the potential for applying to advisory committees in the future.

9. ADJOURNMENT – 1:33 PM (Councillor Ras)