
Governance Committee

Date

2018/02/12

Time

1:06 PM

Location

Civic Centre, Council Chamber,
300 City Centre Drive, Mississauga, Ontario, L5B 3C1

Members Present

Councillor Carolyn Parrish	Ward 5
Councillor Ron Starr	Ward 6
Councillor Pat Saito	Ward 9
Sandy Milakovic	Citizen Member
John Magill	Citizen Member

Members Absent

Councillor Ras	Ward 2
Mayor Bonnie Crombie	(Ex-Efficio) – Other Municipal Business

Staff Present

Janice Baker, City Manager and Chief Administrative Officer
Gary Kent, Commissioner of Corporate Services and Chief Financial Officer
Andra Maxwell, Legal Counsel, Legal Services
Robert Trewartha, Chief of Staff, Office of the Mayor
Diana Rusnov, Director of Legislative Services and City Clerk
Sacha Smith, Manager of Legislative Services and Deputy Clerk
Ivana Di Millo, Director of Communications
Allyson D'Ovidio, Legislative Coordinator

Contact

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Find it online

<http://www.mississauga.ca/portal/cityhall/goverancecommittee>

1. CALL TO ORDER – 1:06 PM
2. APPROVAL OF AGENDA – Approved (Councillor Parrish)
3. DECLARATION OF CONFLICT OF INTEREST - Nil
4. DEPUTATIONS - Nil
5. PUBLIC QUESTION PERIOD - 15 Minute Limit (5 minutes per speaker) - Nil

Pursuant to Section 42 of the Council Procedure By-law 0139-2013, as amended:

Governance Committee may grant permission to a member of the public to ask a question of Governance Committee, with the following provisions:

1. The question must pertain to a specific item on the current agenda and the speaker will state which item the question is related to.
2. A person asking a question shall limit any background explanation to two (2) statements, followed by the question.
3. The total speaking time shall be five (5) minutes maximum, per speaker.

6. MATTERS CONSIDERED

6.1. Approval of the Minutes - October 31, 2017

Approved (J. Magill)

6.2. Region of Peel - Update to Business Expense Accounts - Members of Council Policy (at the request of Councillor Parrish)

Councillor Parrish noted that the Region's policy was brought to compare with the City's and see if there is anything missing. Gary Kent, Commissioner of Corporate Services and Chief Financial Officer noted the policies align well with the exception of the per diem rate. Mississauga's per diem is \$75.00/day whereas the Region is recommending \$85.00/day. Minor housekeeping changes may be brought forward this year.

RECOMMENDATION

That the Region of Peel report, dated November 29, 2017, entitled "Update to the Business Expense Accounts – Members of Council Policy", be received.

Received (Councillor Parrish)
Recommendation GOV-0001-2018

6.3. Audit Committee and Governance Committee Meeting Streaming - Pilot Project Update

In response to Councillor Saito, Mr. Kent noted this project is a good measure of transparency with no costs incurred and further recommend that we continue to stream the Audit and Governance Committee meetings.

In response to John Magill, Citizen member, Diana Rusnov, Director of Legislative Services and City Clerk, provided clarification with respect to comments regarding audio visual upgrades, specific to the December 4, 2017 Audit meeting. Ms. Rusnov further noted that the concerns have since been resolved.

Councillor Parrish noted that it is a good practice to make meetings available online for the public to view as desired. Councillor Saito further noted that we should promote the live streaming as much as possible. Ms. Rusnov clarified that the statistics provided are for Governance only, Council numbers can be provided.

That the streaming of Audit Committee and Governance Committee meetings be continued, as outlined in the Corporate Report dated January 24, 2018 from the Commissioner of Corporate Services and Chief Financial Officer entitled, "Audit Committee and Governance Committee Meeting Streaming – Pilot Project Update".

RECOMMENDATION

That the streaming of Audit Committee and Governance Committee meetings be continued, as outlined in the Corporate Report dated January 24, 2018 from the Commissioner of Corporate Services and Chief Financial Officer entitled, "Audit Committee and Governance Committee Meeting Streaming – Pilot Project Update".

Approved (J. Magill)

Recommendation GOV-0002-2018

6.4. Benchmarking – Government Relations Protocol

Councillor Saito provided background information on the Protocol noting that the item has now returned to the Committee with comments from staff and the Integrity Commissioners.

Mr. Magill noted he would like to add the word "strategic" to be included in the policy purpose and further that the plans for action need to be aligned with the established objectives.

Councillor Saito clarified that the purpose of the protocol was to address that members of Council are not meeting on independent initiatives and further we still want Councillors to lobby for funding on projects.

In response to comments made by Councillor Saito and Mr. Magill, Rob Trewartha, Chief of Staff, noted we have strategic priorities, we can add a sentence with respect to strategic advocacy with other levels of government. Councillor Parrish supports the

protocol returning to Council as amended. Councillor Saito noted that there is benefit in an annual review.

Members of the Committee engaged in a discussion with respect to penalties. Councillor Saito noted that once the protocol is endorsed by Council, it is the expectation that they will abide by it.

In response to discussion, Mr. Trewartha noted the Mayor's office speaks to the Corporate priorities of Council only and further the Mayor does not freelance and has tried her best to stick to Council priorities. Councillor Parrish noted the Mayor is within her right to act for the public and there is a reprimand policy under the code of conduct in cases where required. Councillor Saito requested Mr. Trewartha amend the protocol based on the discussions, distribute to the Committee and bring the final document to Council.

Sandy Milakovic, Citizen Member, noted the importance of having Council involved in the Government Relations protocol, possibly by the striking of a Committee as other communities have done. Further, Ms. Milakovic reminded the Committee to be aware of the work load of staff before proceeding.

Councillor Saito noted the Governance Committee is not responsible for Government Relations and further, that this topic should be brought forward as a recommendation and direction given to staff to do something about this. Ms. Janice Baker, City Manager and CAO noted we have assigned leadership of Government Relations to Rob Trewartha in the Mayor's office and further that collectively we prepare materials and get them ready for any advocacy we'd like to make. Mr. Trewartha noted he will be working with the Extended Leadership team about internal process, standing committees etc. Councillor Saito requested that Mr. Trewartha come back to governance committee with an update after this discussion.

RECOMMENDATION

That the Draft Government Relations Protocol as outlined in Appendix 1, attached to the memorandum dated, February 6, 2018 from Robert Trewartha, Chief of Staff, Office of the Mayor, be approved as amended at the February 28, 2018 General Committee meeting.

Approved (Councillor Parrish)
Recommendation GOV-0003-2018

6.5. Governance Subcommittee Report - Municipal Governance Leadership Challenge

Mr. Magill provided background information with respect to the report and noted recommendations 1 through 6 are a summary of the material. Mr. Magill noted that earlier discussions about Government Relations could be added as recommendation 5.b. under "Managing Relationships more effectively".

As part of the discussion, Councillor Saito noted that the Council Orientation session

should be held as soon as possible after the inaugural meeting in December, 2018. Councillor Saito further noted that staff and one or two members of the Committee should have a brainstorming session in April with respect to the components of the orientation. Ms. Baker noted that an outline of the Table of Contents should be included as one of the items for discussion and further that the City Manager's office is presently thinking through the different layers of the orientation as there are individual and ward specific pieces to consider. Ms. Baker noted that staff will try to develop a framework to promote conversation around what works and what doesn't.

Members engaged in a discussion with respect to ward specific priorities, City priorities and the process for quality decision making.

Councillor Saito applauded Ms. Milakovic Mr. Magill for their hard work and contributions.

RECOMMENDATION

1. That the report from John Magill, Citizen Member, entitled "Governance Subcommittee Report – Municipal Governance Leadership Challenge", dated February 5, 2018, be received.
2. That the Guide to Good Municipal Governance Concluding Chapters Question Review be reviewed on a semi-annual basis by the Governance Committee to maintain and update the document.
3. That the recommendations from the Citizen members outlined in this report be added to the Governance Committee work plan.

Approved (J. Magill)

Recommendation GOV-0004-2018

6.6. Requirements for Citizen Appointment to Committees of Council

Councillor Starr commented on the consensus from the Diversity and Inclusion Advisory Committee, members noting that they agreed Canadian Citizenship is reasonable requirement.

Councillor Parrish noted tax payers and those who live in the City should have a right to vote and sit on Committee. Councillor Starr suggested that we should leave the policy as is and bring it back after a new Council has been appointed.

Members of the Committee engaged in a discussion with respect to the opening up the policy and remove citizenship as a requirement for citizen appointment to Committees of Council.

RECOMMENDATION

1. That the report dated January 25, 2018, entitled "Requirements for Citizen Appointments to Committees of Council", from Gary Kent, CPA, CGA, Commissioner of Corporate Services and Chief Financial Officer, be received.
2. That Canadian citizenship be removed as an eligibility requirement for citizen appointments to Committees of Council, as outlined in Corporate Policy 02-01-01 Citizen Appointments to Committees, Boards and Authorities.

Approved (Councillor Parrish)

Recommendation GOV-0005-2018

6.7. Status of Governance Committee Work Plan Items

Members engaged in a discussion about the status of the work plan items. Councillor Saito directed staff to add the review of the Code of Conduct and organize a meeting in the next month to discuss this with the Committee and Integrity Commissioners. Councillor Saito directed staff notify Members of Council that the Code of Conduct will be reviewed and request feedback on the existing document.

In response to Mr. Magill, Councillor Saito noted that Legal has provided comments with respect to Bill 68 and no further response is outstanding at this time. Councillor Saito noted the one of the questions asked was with respect to the appointment of the regional councillor and the other was about the role of the Mayor.

RECOMMENDATION

That the status of the Governance Committee Work Plan, dated February 12, 2018, be approved as amended to include a review of the Code of Conduct on the Work Plan.

Approved (J. Magill)

Recommendation GOV-0006-2018

7. INFORMATION ITEMS - Nil

8. OTHER BUSINESS – Nil

9. ADJOURNMENT – 2:09 PM (Councillor Starr)