
General Committee

Date

2019/01/16

Time

9:00 AM

Location

Civic Centre, Council Chamber,
300 City Centre Drive, Mississauga, Ontario, L5B 3C1

Members

Mayor Bonnie Crombie	
Councillor Stephen Dasko	Ward 1
Councillor Karen Ras	Ward 2
Councillor Chris Fonseca	Ward 3
Councillor John Kovac	Ward 4
Councillor Carolyn Parrish	Ward 5
Councillor Ron Starr	Ward 6 (Chair)
Councillor Dipika Damerla	Ward 7
Councillor Matt Mahoney	Ward 8
Councillor Pat Saito	Ward 9
Councillor Sue McFadden	Ward 10
Councillor George Carlson	Ward 11

Contact

Stephanie Smith, Legislative Coordinator, Legislative Services
905-615-3200 ext. 3795
Email stephanie.smith@mississauga.ca

Find it Online

<http://www.mississauga.ca/portal/cityhall/generalcommittee>

GENERAL COMMITTEE INDEX – JANUARY 16, 2019**1. CALL TO ORDER****2. APPROVAL OF AGENDA****3. DECLARATION OF CONFLICT OF INTEREST****4. PRESENTATIONS**

- 4.1. Neil Sutton, Editor, Canadian Security Magazine to present Silvia Fraser, Manager, Security Services with the 2018 Security Director of the Year Award and the Community Leader Award

5. DEPUTATIONS

- 5.1. Dave Hallman, President, EarthBin Products and Paul Grenier, Manager of Government Affairs, EarthBin Products regarding a review of site plan applications for in-ground waste bins
- 5.2. Mohammed Masud Alam, Resident, regarding overnight on-street parking (Ward 6)
- 5.3. Pardeep Khunger, Resident regarding traffic congestion on Sombrero Way
- 5.4. Vikas Kohli, Executive Director and Lauren Pires, Project Manager, MonstrARTity regarding BollywoodMonster Mashup 2018
6. PUBLIC QUESTION PERIOD - 15 Minute Limit (5 minutes per speaker)

Pursuant to Section 42 of the Council Procedure By-law 0139-2013, as amended: General Committee may grant permission to a member of the public to ask a question of General Committee, with the following provisions:

1. The question must pertain to a specific item on the current agenda and the speaker will state which item the question is related to.
2. A person asking a question shall limit any background explanation to two (2) statements, followed by the question.
3. The total speaking time shall be five (5) minutes maximum, per speaker.

7. CONSENT AGENDA**8. MATTERS TO BE CONSIDERED**

- 8.1. Westbound Right-Turn Lane Designation – Crosscurrent Drive at Winston Churchill Boulevard (Ward 9)

- 8.2. Lower Driveway Boulevard Parking – Grossbeak Drive (Ward 10)
- 8.3. All-way Stop – Cedar Creek Drive at Lexicon Drive (Ward 3)
- 8.4. All-way Stop - Churchill Meadows Boulevard and Candlelight Drive (Ward 10)
- 8.5. Confirmation of Traffic By-law Amendments (Wards 2, 3, 7, 8, 9, 10, 11)
- 8.6. Emergency Management in Mississauga 2018
- 8.7. 2019 Canadian Public Libraries for Fair EBook Pricing Advocacy Campaign
- 8.8. Private Members Bill for a Tax Exemption for Luso Canadian Charitable Society
- 8.9. Surplus Land Declaration for the purposes of disposal of City Owned lands identified as Parts 2, 3, 4, 5, 6 and 7 on Reference Plan 43R-38055, south side of Utley Road, parts of former Willow Glen Public School Property (Ward 2)
- 8.10. 2019 Interim Tax Levy for Properties on the Regular Instalment Plan

9. **ADVISORY COMMITTEE REPORTS**

- 9.1. Mississauga Cycling Advisory Committee Report 1 - 2019 January 8, 2019
- 9.2. Heritage Advisory Committee Report 1 - 2019 - January 8, 2019

10. **MATTERS PERTAINING TO REGION OF PEEL COUNCIL**

11. **COUNCILLORS' ENQUIRIES**

12. **OTHER BUSINESS/ANNOUNCEMENTS**

13. **CLOSED SESSION**

(Pursuant to Subsection 239 (3.1) of the Municipal Act, 2001)

- 13.1. Education Session: Emergency and Security Procedures

(Pursuant to Subsection 239 (2) of the Municipal Act, 2001)

- 13.2. The security of the property of the municipality - LRT Update (Verbal Update)

- 13.3. Personal matters about an identifiable individual, including municipal or local board employees - Streetlighting Audit (Verbal Update)

14. **ADJOURNMENT**

City of Mississauga

Corporate Report



Date: 2018/12/18

To: Chair and Members of General Committee

From: Geoff Wright, P. Eng., MBA, Commissioner of
Transportation and Works

Originator's files:
MG.23.REP
RT.10.Z-54

Meeting date:
2019/01/16

Subject

Westbound Right-Turn Lane Designation – Crosscurrent Drive at Winston Churchill Boulevard (Ward 9)

Recommendation

That a by-law be enacted to amend the Traffic By-law 555-2000, as amended, to implement a westbound right-turn lane designation on Crosscurrent Drive between Winston Churchill Boulevard and a point 35 metres (115 feet) easterly thereof, as outlined in the report from the Commissioner of Transportation and Works, dated December 18, 2018, entitled "Westbound Right-Turn Lane Designation - Crosscurrent Drive at Winston Churchill Boulevard (Ward 9)".

Background

The Transportation and Works Department received a request from the Ward Councillor to review the feasibility of converting the westbound shared through/right-turn curb lane to an exclusive right-turn lane on Crosscurrent Drive at Winston Churchill Boulevard in order to reduce delays for motorists attempting to make a right turn on the red signal.

Present Status

The westbound approach to the intersection of Crosscurrent Drive/Bayberry Drive and Winston Churchill Boulevard currently consists of an exclusive left-turn lane and a shared through/right-turn lane. A location map is attached as Appendix 1.

Comments

Transportation and Works staff conducted an operational analysis at this intersection in order to determine if any improvements could be achieved for the westbound movement. A recent turning movement count indicated that the implementation of an exclusive westbound right-turn lane on Crosscurrent Drive at Winston Churchill Boulevard is warranted.

Therefore, the Transportation and Works Department support an exclusive westbound right-turn lane and converting the exclusive left-turn lane to a shared through/left-turn lane. The implementation of the westbound exclusive right-turn lane designation will improve the level of service and operation of the intersection.

The Ward Councillor supports the lane designation change.

Financial Impact

Costs for the sign installation and implementation of pavement markings can be accommodated in the 2019 Current Budget.

Conclusion

The Transportation and Works Department recommends designating the westbound curb lane on Crosscurrent Drive between Winston Churchill Boulevard and a point 35 metres (115 feet) easterly thereof, as an exclusive right-turn lane.

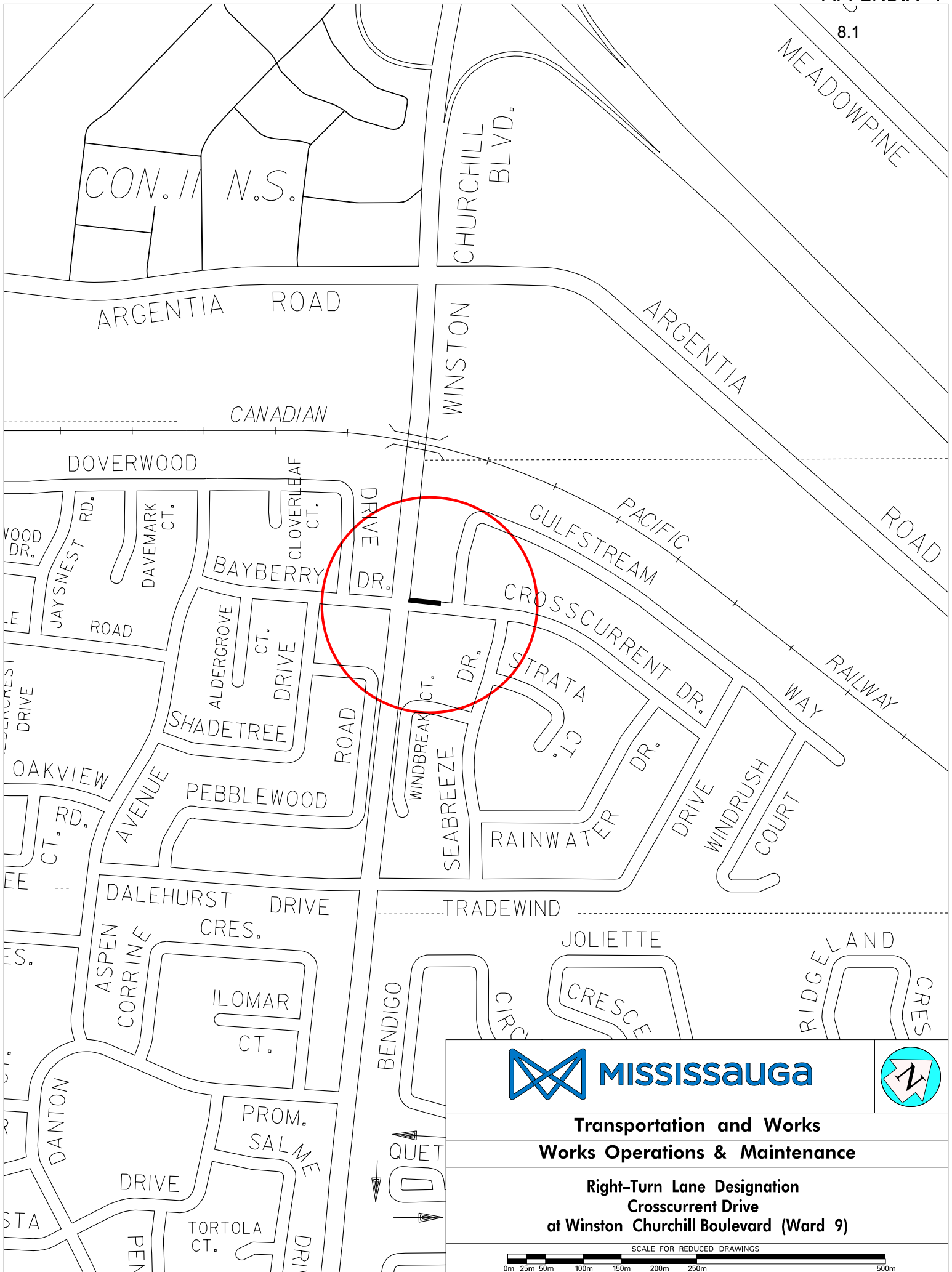
Attachments

Appendix 1: Location Map - Right-Turn Lane Designation - Crosscurrent Drive at Winston Churchill Boulevard (Ward 9)



Geoff Wright, P. Eng., MBA, Commissioner of Transportation and Works

Prepared by: Ouliana Drobychevskaia, Traffic Operations Technologist



City of Mississauga Corporate Report



Date: 2018/12/18

To: Chair and Members of General Committee

From: Geoff Wright, P. Eng., MBA, Commissioner of
Transportation and Works

Originator's files:
MG.23.REP
RT.10.Z-56

Meeting date:
2019/01/16

Subject

Lower Driveway Boulevard Parking – Grossbeak Drive (Ward 10)

Recommendation

That a by-law be enacted to amend the Traffic By-law 555-00, as amended, to implement lower driveway boulevard parking between the curb and sidewalk, at any time on both sides of Grossbeak Drive between Prairie Circle and Osprey Boulevard, as outlined in the report from the Commissioner of Transportation and Works, dated December 18, 2018, entitled "Lower Driveway Boulevard Parking - Grossbeak (Ward 10)".

Background

The Transportation and Works Department received a request from an area resident through the Ward Councillor's office to implement lower driveway boulevard parking on both sides of Grossbeak Drive between Prairie Circle and Osprey Boulevard. Lower Driveway Boulevard parking between the curb and sidewalk is currently prohibited and five-hour parking is permitted on Grossbeak Drive.

Comments

To determine the level of support for lower driveway boulevard parking between the curb and sidewalk, a parking questionnaire was distributed to the residents of Grossbeak Drive. A location map is attached as Appendix 1.

48 questionnaires were delivered and twenty (42%) were returned; sixteen (80%) supported the implementation of lower driveway boulevard parking and four (20%) was opposed. Since greater than 66% of the total respondents support lower driveway boulevard parking, the Transportation and Works Department recommends implementing lower driveway boulevard parking between the curb and sidewalk, at any time, on both sides of Grossbeak Drive between Prairie Circle and Osprey Boulevard

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Originators files: MG.23.REP

RT.10.Z-56

The Ward Councillor supports the proposal for lower driveway boulevard parking. The existing on-street parking regulations will be maintained.

Financial Impact

Costs for the sign installation can be accommodated in the 2019 operating budget.

Conclusion

Based on the results of the questionnaire, the Transportation and Works Department supports lower driveway boulevard parking between the curb and sidewalk, on both sides of Grossbeak Drive between Prairie Circle and Osprey Boulevard

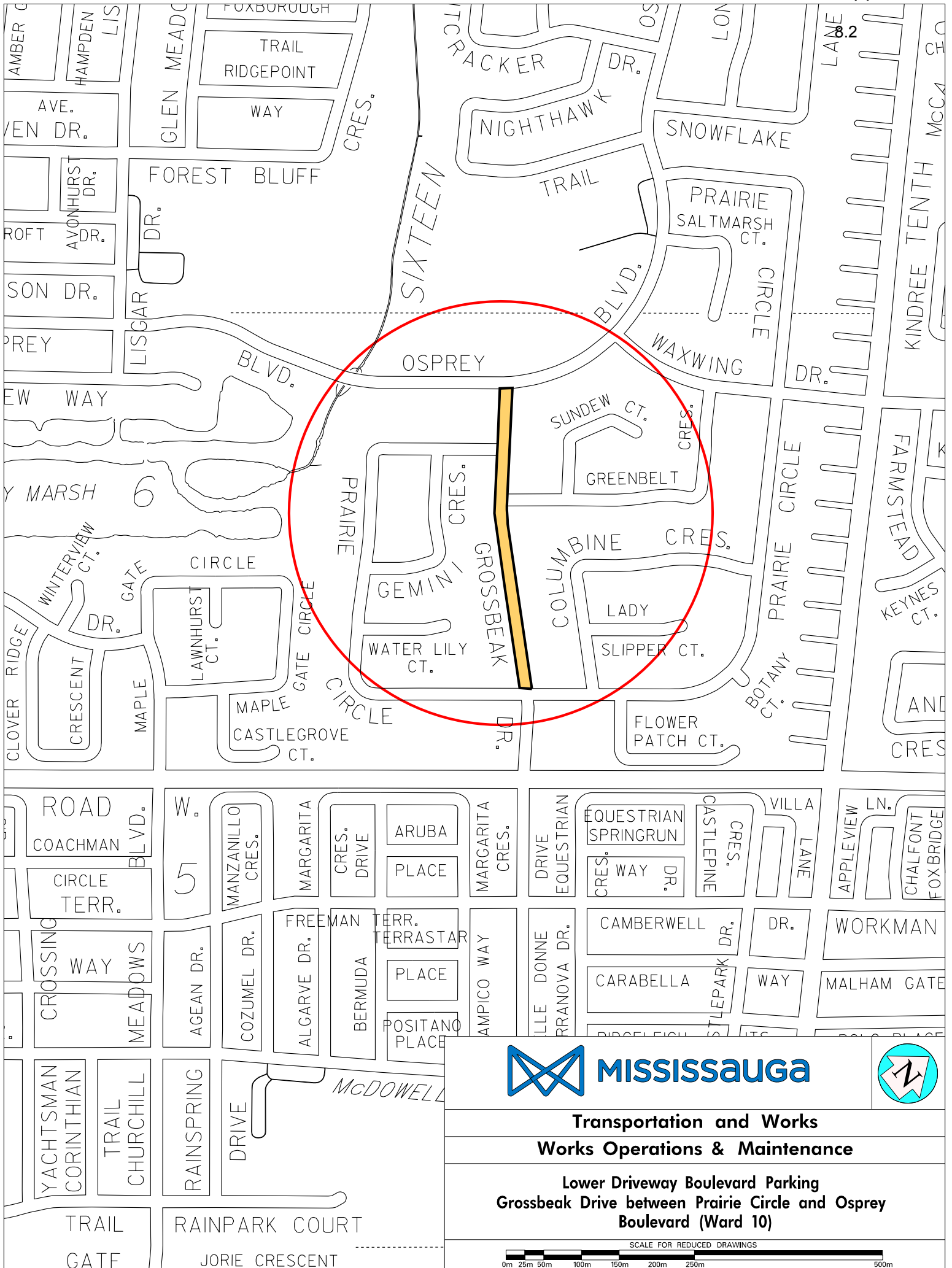
Attachments

Appendix 1: Location Map - Lower Driveway Boulevard Parking - Grossbeak Drive



Geoff Wright, P. Eng., MBA, Commissioner of Transportation and Works

Prepared by: Wasan Yonan, CET, Traffic Operations Technician



City of Mississauga

Corporate Report



Date: 2018/12/18

To: Chair and Members of General Committee

From: Geoff Wright, P. Eng., MBA, Commissioner of Transportation and Works

Originator's files:
MG.23.REP
RT.10.Z20

Meeting date:
2019/01/16

Subject

All-way Stop – Cedar Creek Drive at Lexicon Drive (Ward 3)

Recommendation

That an all-way stop control not be implemented at the intersection of Cedar Creek Drive at Lexicon Drive as outlined in the report from the Commissioner of Transportation and Works, dated December 18, 2019 entitled "All-way Stop – Cedar Creek Drive at Lexicon Drive (Ward 3)".

Background

In response to a petition submitted by local residents regarding traffic operational and safety concerns, Councillor Fonseca has requested that Transportation and Works Department staff submit a report about the installation of an all-way stop at the intersection of Cedar Creek Drive at Lexicon Drive.

Comments

Currently, the intersection operates as a three-leg with a single stop control for westbound motorists on Lexicon Drive. A location map is attached as Appendix 1.

A manual turning movement count was completed on September 8, 2018 to determine the need for an all-way stop based on traffic volumes. The results of the review are as follows:

Cedar Creek Drive at Lexicon Drive:

	Warrant Value
Warrant 1: Volume for All Approaches	54%
Warrant 2: Minor Street Volume	73%

In order for an all-way stop control to be warranted based on traffic volumes, both Warrants 1 and 2 must equal 100%.

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Originators files: MG.23.REP

RT.10.Z20

A review of the collision history at this intersection did not reveal any reported collisions within the past three years. For an all-way stop control to be warranted based on collision frequency, at least five collisions must occur in a 12-month period, provided the collisions are of the type considered correctable by the use of an all-way stop (i.e. turning movement, angle collisions).

An all-way stop is therefore not warranted based on the turning movement count results and collision history.

The Ward Councillor has been advised of the results of the manual turning movement count and collision history review, as well as the recommendation by staff against the implementation of an all-way stop control at this location.

Financial Impact

In the event that an all-way stop is required, the cost for the sign installation can be accommodated in the 2019 operating budget.

Conclusion

Based on the results of the manual turning movement count and the collision history review, the Transportation and Works Department recommends against the installation of an all-way stop at the intersection of Cedar Creek Drive at Lexicon Drive.

Attachments

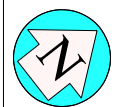
Appendix 1: Location Map – All-way Stop – Cedar Creek Drive at Lexicon Drive (Ward 3)



Geoff Wright, P. Eng., MBA, Commissioner of Transportation and Works

Prepared by: Maxwell Gill, C.E.T., Supervisor of Traffic Operations

8.3



Transportation and Works
Works Operations & Maintenance

All-Way Stop
Cedar Creek Drive at Lexicon Drive
(Ward 3)



City of Mississauga

Corporate Report



Date: 2018/12/18

To: Chair and Members of General Committee

From: Geoff Wright, P. Eng., MBA, Commissioner of
Transportation and Works

Originator's files:
MG.23.REP RT.10.Z-57

Meeting date:
2019/01/16

Subject

All-way Stop - Churchill Meadows Boulevard and Candlelight Drive (Ward 10)

Recommendation

That an all-way stop control not be implemented at the intersection of Churchill Meadows Boulevard and Candlelight Drive as outlined in the report from the Commissioner of Transportation and Works, dated December 18, 2018 and entitled "All-way Stop - Churchill Meadows Boulevard and Candlelight Drive (Ward 10)".

Background

To address resident concerns related to traffic and pedestrian safety in the vicinity of the intersection of Churchill Meadows Boulevard and Candlelight Drive, the Ward Councillor has requested that Transportation and Works Department staff submit a report regarding the installation of an all-way stop at the intersection of Churchill Meadows Boulevard and Candlelight Drive.

Comments

Currently, the intersection operates as a three-legged intersection with a single stop control for eastbound motorists on Candlelight Drive. A location map is attached as Appendix 1.

A turning movement count was completed on October 16, 2018 to determine the need for an all-way stop based on traffic volumes. The results of the review are as follows:

<u>Churchill Meadows Boulevard and Candlelight Drive</u>		<u>Warrant Value</u>
Part "A"	Volume for All Approaches	20%
Part "B"	Minor Street Volume	100%

As per the criteria for all-way stops outlined by the Ministry of Transportation Ontario, in order for an all-way stop to be warranted, both parts "A" and "B" must be 100%.

A historical review of the motor vehicle collision history at this location revealed no reported collisions within the intersection, which could be correctable by the installation of an all-way stop.

As per the results of the above review, warrants have not been satisfied for the installation of an all-way stop based on the recorded traffic volumes and collision history at the intersection of Churchill Meadows Boulevard and Candlelight Drive.

The Ward Councillor has been advised of the results of the turning movement count and collision history, as well as the staff recommendation to not implement an all-way stop control at this location.

Financial Impact

In the event that an all-way stop is required, the cost for the sign installation can be accommodated in the 2019 operating budget.

Conclusion

Based on the results of the manual turning movement count and the collision history review, the Transportation and Works Department recommends against the installation of an all-way stop at the intersection of Churchill Meadows Boulevard and Candlelight Drive.

Attachments

Appendix 1: Location Map - All-way Stop - Churchill Meadows Boulevard and Candlelight Drive (Ward 10)



Geoff Wright, P. Eng., MBA, Commissioner of Transportation and Works

Prepared by: Denna Yaunan, C.E.T., Traffic Technologist



City of Mississauga

Corporate Report



Date: 2018/12/18

To: Chair and Members of General Committee

From: Geoff Wright, P. Eng., MBA, Commissioner of Transportation and Works

Originator's files:
MG.23.REP
RT.10.ZGEN

Meeting date:
2019/01/16

Subject

Confirmation of Traffic By-law Amendments

Recommendation

That a by-law be enacted to amend the Traffic By-law 555-00, as amended, to implement the changes as outlined in the report from the Commissioner of Transportation and Works, dated December 18, 2018 and entitled "Confirmation of Traffic By-law Amendments".

Background

In accordance with the Council Procedure By-law under the delegation to staff during summer election recess, Council delegated to the Commissioner of Transportation and Works (or designate) the authority to approve traffic amendments. Any applicable amendments required to the Traffic By-law are to be confirmed by Council at the next available Council meeting.

Comments

All traffic amendments approved by the Commissioner of Transportation and Works were done so following consultation and approval from the affected Ward Councillor. The following amendments were approved during the summer election recess:

Five Hour Parking Limit Exemption (Schedule 1):

1. Montevideo Road – west side – 15 hours – between a point 25 metres south of Cobbinshaw Circle (north intersection) and a point 30 metres southerly thereof

No Parking (Schedule 3):

1. Destination Drive – south side – anytime between Harvard Road and Winston Churchill Boulevard (Ward 10)
2. Bay Villa Avenue – both sides – anytime between Metcalfe Avenue and a point 95 metres easterly thereof (Ward 8)

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Originators files: MG.23.REP

RT.10.ZGEN

3. Inuit Trail – south/east side – anytime on entire roadway (Ward 11)
4. Thomas Street – both sides – anytime between Ninth Line West and Winston Churchill Boulevard (Ward 10)
5. Glen Erin Drive – east side – 8 a.m. - 4 p.m. / Mon-Fri / Sep 1-Jun 30 between a point 235 metres south of Thomas Street and a point 70 metres southerly thereof (Ward 9)
6. Glen Erin Drive – west side – 8 a.m.- 4 p.m. / Mon-Fri / Sep 1-Jun 30 between a point 200 metres south of Thomas Street and a point 90 metres southerly thereof (Ward 9)

Stops Signs (Schedule 11):

1. Silver Birch Trail at Marshwood Place (Ward 2)
2. Clayhill Road at Claymeadow Avenue/Stonetree Court (Ward 7)

Heavy Vehicles (Schedule 13):

1. Old Derry Road – between Creditview Road and Second Line West (Ward 11)

Lane Designation (Schedule 15):

1. Rymal Road – right turn lane – eastbound at Tomken Road (Ward 3)

Loads on Bridges (Schedule 17):

1. Creditview Road bridge at Highway 401 (Ward 11)

Speed Limits (Schedule 18):

1. Paisley Boulevard West – 40 km/h – between Huron Park Place and Confederation Parkway (Ward 7)

Driveway Boulevard Parking – Curb to Sidewalk (Schedule 31):

1. Annamore Road (Ward 3)
2. Oakview Road (Ward 9)

Financial Impact

Not Applicable.

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Originators files: MG.23.REP

RT.10.ZGEN

Conclusion

That the above changes to the Traffic By-law, approved by the Commissioner of Transportation and Works under the delegation to staff during summer election recess, be confirmed by Council.



Geoff Wright, P. Eng., MBA, Commissioner of Transportation and Works

Prepared by: Maxwell Gill, C.E.T., Supervisor of Traffic Operations

City of Mississauga

Corporate Report



Date: November 13, 2018

To: Chair and Members of General Committee

From: Paul Mitcham, P. Eng, MBA, Commissioner of
Community Services

Originator's files:

Meeting date:
January 16, 2019

Subject

Emergency Management in Mississauga 2018

Recommendation

That the report dated November 13, 2018 from the Commissioner of Community Services titled "Emergency Management in Mississauga 2018" be received for information.

Background

Under the *Emergency Management and Civic Protection Act*, the Emergency Management Program Committee (EMPC) is required to "conduct an annual review of the municipality's emergency management program" as well as "advise council on the development and implementation of the municipality's emergency management program".

Comments

The attached report (appendix 1) provides the details pertaining to:

1. The structure of the Office of Emergency Management (OEM);
2. Compliance requirements and approach;
3. Business continuity management development and implementation;
4. 2018 public education and engagement; and
5. The action plan to 2020.

Financial Impact

No financial impact. The future initiatives will be presented through the corporate business planning and annual operating and capital budget process.

Conclusion

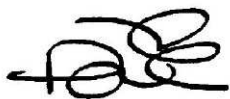
The Emergency Management Program Committee (EMPC) and Office of Emergency Management (OEM) will continue to improve the municipal emergency management and

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business continuity programs. Benchmarking, training and the development of partnerships will provide the framework for ongoing continuous improvement.

Attachments

Appendix 1: Emergency Management in Mississauga 2018 Report



Paul Mitcham, P. Eng, MBA, Commissioner of Community Services

Prepared by: Teresa Burgess-Ogilvie, CEMC, MBA, Manager of Emergency Management

Emergency Management in Mississauga 2018 Report



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Mississauga's Office of Emergency Management

1

Who we are

Office of Emergency Management



The Office of Emergency Management (OEM) prepares the City of Mississauga (City) to manage complex incidents, emergencies and disasters while ensuring continuity of services under the direction of the Emergency Management Program Committee (EMPC).

The City is one of the first municipalities in Ontario to adopt an all-hazards approach and risk-based planning to emergency management and business continuity. We assess potential hazards to the city, develop risk-based plans, identify key personnel, infrastructure and critical services, develop specific training and exercises for each hazard and evaluate business impacts.

We provide services through five portfolios: Business Planning and Standards, Emergency Planning, Corporate Preparedness, Community Preparedness and Business Continuity Management. These five overlapping and complimentary service areas come together to prevent, mitigate, prepare, respond and recover from disasters. It also ensures we meet annual provincial compliance.

To date, we have built a cross-departmental team of 125 trained Incident Team members.

We have also built strategic partnerships with other municipalities, government agencies, non-profits, businesses and residents to co-ordinate planning efforts and strengthen response capabilities city-wide.

Our goal is to make the city resilient by co-ordinating efforts to prevent, mitigate, prepare, respond to and recover from an incident while maintaining essential City services and minimizing the impact of potential risks in our community.



What is Emergency Management?

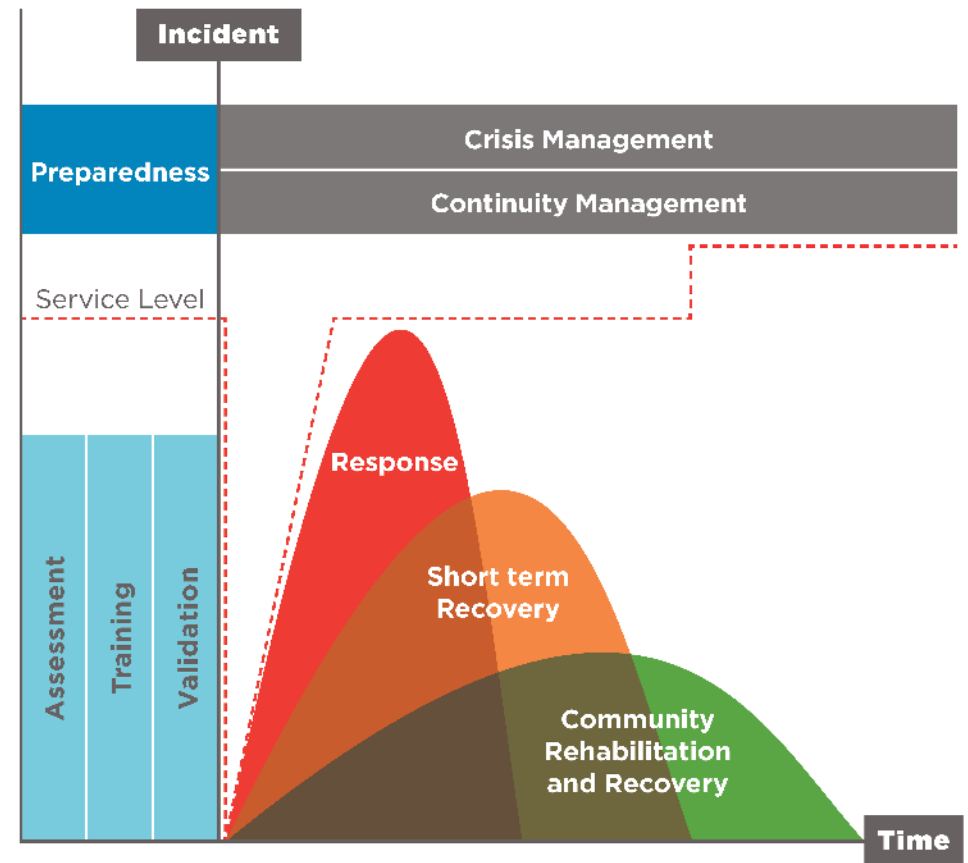
The OEM creates the framework within which the City of Mississauga reduces vulnerability to hazards and copes with disasters. Our vision is to promote resilient communities with the capacity to cope with the impacts of emergent incidents.



Emergency Management Phases

Our comprehensive emergency management program is comprised of four interdependent risk-based functions: prevention/mitigation, preparedness, response and recovery.

Emergency management is a collection of people, resources and systems working collectively towards minimizing the impact before, during and after a disaster.



The OEM is responsible for developing and implementing the municipality's Emergency Management Program for the protection and safety of all residents.

Emergency Management Program Committee

The Emergency Management Program Committee (EMPC) is responsible for the development, implementation and maintenance of the municipal emergency management program. The committee determines program goals and objectives, identifies gaps in capabilities and recommends approaches to fill the gaps. In 2018, a major focus of the EMPC was operational disruptions. In response, the EMPC is steering completion of a business continuity management system across the City.



Emergency Activations in 2018



Hurontario-Dundas Explosion

On Sunday, February 11, 2018, an explosion occurred at 3066 Hurontario St., located near the intersection of Hurontario Street and Dundas Street. OEM and the Incident Management Team were activated. Dozens of residents were evacuated from their homes in the area. After completing the required work on infrastructure and safety inspections, we worked together with MFES, Works Operations and Maintenance (WOM), Peel Regional Police, Enbridge Gas and Peel Human Services to allow businesses, residential owners and tenants back into the building.



April Ice Storm

The 2018 April Ice Storm brought winds as strong as 90 km/h and ice pellets that covered the ground and roads. OEM and the Incident Management Team were activated. The ice storm damage included roughly 1,800 vehicle collisions across the Greater Toronto Area (GTA) and 15,000 insurance claims. The winds were so strong in Mississauga that it knocked over a crane in the Erin Mills Parkway and Highway 403 area; fortunately, no injuries were reported, but estimated damage was valued at over \$190 million.



May Wind Storm

In May 2018, Mississauga experienced a sudden storm with powerful winds close to 90 km/h that left 8,000 residents without power. OEM initiated enhanced monitoring and activated a partial Incident Management Team. Due to the storm, many traffic signals did not work, trees were down and debris scattered across the streets. Multiple community centres had power outages, the glass on several bus shelters was shattered and roof damage occurred to a few City facilities.



Meadowvale Village Flooding

On February 21, 2018, a number of homes in the Meadowvale Village area experienced flooding due to rising water levels from rainfall and melting snow. Ice on the Credit River began breaking up as water levels approached the banks, which increased the potential for flooding due to ice jams. OEM and the Incident Management Team were activated. Individual home visits were made, pumps were set up at Lisgar station and 2,000 empty sandbags and 500 pre-filled sandbags were ready for deployment. Sandbagging was completed from 1100 Old Derry Rd. to 50 metres west of Historic Trail.

Canada Day, Ontario 55+ Summer Games and 2018 Municipal Elections

During these events, we transitioned from routine monitoring to enhanced monitoring. This allowed us to maintain situational awareness and be in a position to activate the Municipal Command Centre (MCC)/Emergency Operations Centre (EOC) on short notice if circumstances required it.

Past Emergencies in Mississauga



Lake Ontario High Water Hazard

For over 30 days, Lake Ontario was above the highest water levels recorded since 1918. We supported the Transportation and Works Incident Management Team with co-ordination of actions and situational awareness.



Hickory Drive Incident

In June 2016, an explosion destroyed a house causing two fatalities, injured nine people and prompted the evacuation of nearly 800 homes. The incident garnered extensive media coverage across the GTA, requiring quick and effective communications to maintain the City's reputation and preserve resident confidence and trust. Our team worked closely with MFES and Peel Regional Police in unified command. We co-ordinated the assistance of 12 City divisions and 12 community partners to respond and provide support to the residents impacted by the blast.



Collegeway Power Outage

A water main break left roughly 500 residents without power for two weeks in January 2017. We maintained situational awareness and assisted tenants with information until repairs were completed.



Cavalia's 'Odysseo' 2017

In summer 2017, Cavalia's 'Odysseo' was staged in Mississauga. In addition to its five feature tents, the show needed to ensure that 65 horses were safe from any potential risks. We worked with our external partner, Cavalia, to develop emergency plans for the event.



Ontario Summer Games

The Games took place in August 2016, where athletes, ages 13 to 17, from all regions of Ontario competed against their fellow provincial athletes. We prepared the Major Event Incident Management Team by conducting hazard specific training and exercises.



International Cybersecurity Events

The Petya and WannaCry ransomware incidents caused international disruptions in 2016-2017. Our IT risk-based teams were activated on a preventative basis. They monitored the situation and took proactive steps to protect the City's infrastructure from ransomware threats.

Past Emergencies in Mississauga



Train Derailment in 1979

In November 1979, a 106-car Canadian Pacific freight train carrying mixed cargo, including dangerous chemicals, derailed at the intersection of Mavis and Dundas. One of the tank cars carrying propane exploded, and because other tank cars were carrying chlorine, the decision was made to evacuate nearby residents. The evacuation was the largest peace-time evacuation ever conducted in North America until Hurricane Katrina in 2005.



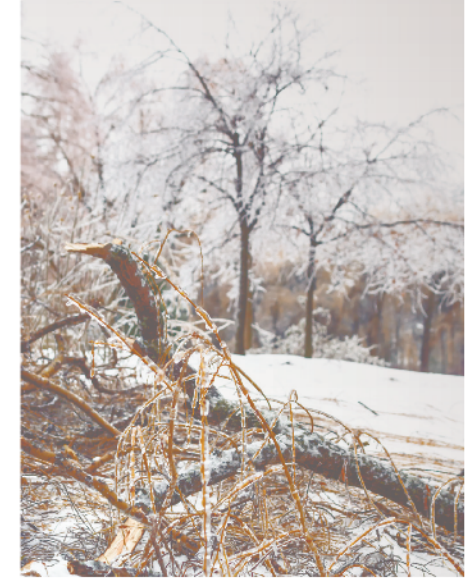
Power Outage in 2003

On August 14, 2003 a software bug went unnoticed in a major electrical company's programs and a tree fell in Ohio. This combination of events initiated a massive power outage that left most of the northeastern United States in the dark for hours and, in some cases, days. The blackout covered 24,000 square kilometres and left more than 50 million people without power, shutting down more than 100 generating plants in eight U.S. states and Ontario.



Flooding Incidents in 2009, 2013

As is the case in most of Southern Ontario, Mississauga is no stranger to flooding. Flooding events in 2009 and 2013 caused disruption in services as well as loss and damages to properties that were impacted by water accumulation caused by heavy rainfall.



Ice Storm in 2013

On December 22, 2013 a severe winter storm swept through Mississauga. Ice accretion was significant enough to cause major damage to city infrastructure, down power lines, and damage trees and resident's homes.

Our Approach

2

Legislative Framework and Strategic Partnerships

The Emergency Management and Civil Protection Act is the legislative framework under which we operate. It provides our program with target compliance benchmarks that must be achieved each year. Areas of compliance include our municipal plan, EMPC, public education, training and exercises, information management, annual review of the Hazard Identification Risk Assessment, Critical Infrastructure and more. We ensure not only that the municipality remains compliant under the legislation; we go beyond these basic standards to build a comprehensive emergency management program utilizing benchmarking and guidelines from organizations such as Canadian Standards Association (CSA).

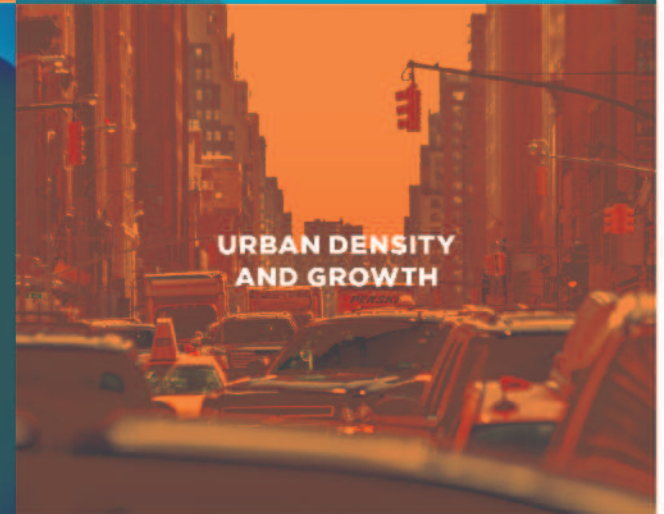
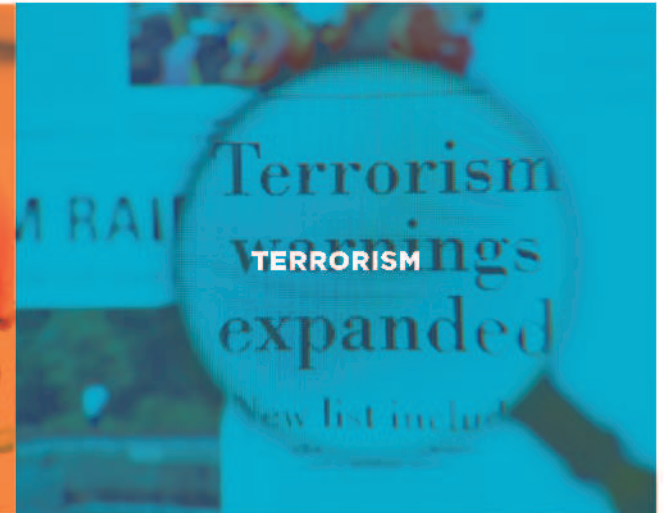
Our office takes a collaborative approach to emergency management, building strategic partnerships across the province in both the public and private sectors. We work with community organizations and partners that are responsible for critical infrastructure, essential services and public safety.



An Environmental Scan

The OEM monitors events around the world to determine the potential of any emergency to impact us. The team keeps an eye on economic, political, technological, environmental and social trends across the globe.

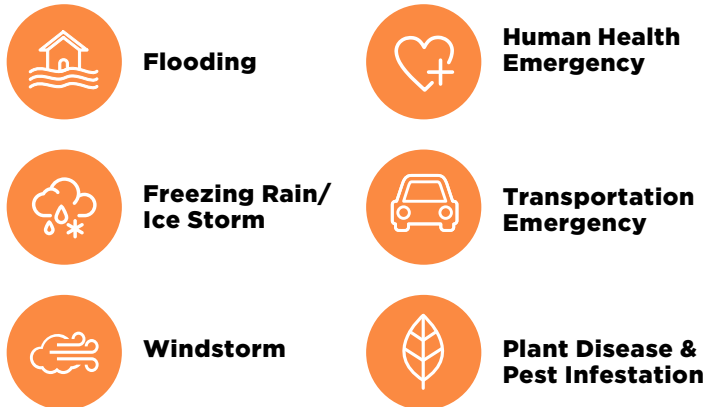
We have developed improved processes for Hazard Identification and Risk Assessment (HIRA) including an update of the existing HIRA and the Critical Infrastructure Assurance Program.



Hazard Identification and Risk Assessment (HIRA)

Every incident presents its own set of unique challenges. The foundation of the Emergency Management Program is the HIRA. Annually, we rank hazards based on the probability of occurrence and the severity of impact. For example, there are many more cyberattacks than ever before and the attacks are causing more severe impacts. Through regular review and updating of the HIRA, we are able to identify the top risks. This allows us to prioritize our plan development, training, exercises and public education to ensure the City and its residents are prepared for the most likely serious hazards.

Top natural hazards for Mississauga



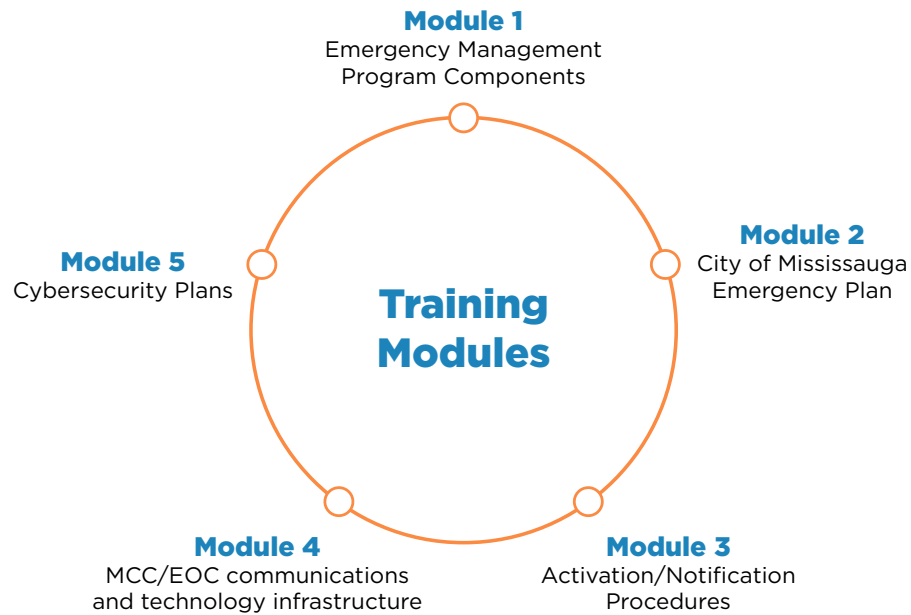
Critical Infrastructure Assurance Program (CIAP)

We've successfully implemented a Critical Infrastructure Assurance Program (CIAP). Launched in fall 2017, the program helped us assess all City-owned critical infrastructure and identify opportunities to reduce or eliminate risk to strengthen the resilience of our critical infrastructure (CI). Our program aligns with programs in place at both the Government of Ontario and the Government of Canada.

The program now focuses on reviewing City-owned infrastructure with the goal of prioritizing CI in regards to risk and criticality (e.g. most at risk and/or most critical to operations). This is achieved through detailed assessments done by staff with input from stakeholders.

Since the program launched in late 2017, we have reviewed approximately 30 per cent of City-owned CI. Assessments will continue over the next several years, at which point the program may be expanded to include external partners who wish to participate.





Training

Legislation requires municipal training programs to ensure Emergency Operations Centre (EOC) staff are ready to activate an emergency plan and respond to incidents. In 2018, we provided training opportunities in Incident Management System (IMS), DisasterLan and legislative mandated training modules as required by the Province for the Municipal Emergency Control Group (MECG).

Municipal Emergency Control Group (MECG) Training

Earlier in 2018, Emergency Management Ontario updated the annual training requirements under Ontario Regulation 380/04. Due to this change, our annual MECG training session in September covered topics such as the City Emergency Management program, the City Emergency Plan, activation and notification procedures and EOC location, technology and communications infrastructure. In addition to the required topics, we went through high level overviews of business disruption plans.

IMS Training

We are responsible for ensuring City staff are appropriately trained in Incident Management System (IMS). Since our staff are certified IMS instructors, we were able to provide in-house training. In 2018, 94 City employees were trained in IMS:

2018	2014-2017
IMS 100 – 9 employees	IMS 100 – 71 employees
IMS 200 – 77 employees	IMS 200 – 152 employees
EM 240 – 8 employees	EM 240 – 25 employees

Exercises

Similar to training, we are required by legislation to run at least one municipal exercise each year. We have led and participated in a number of exercises in 2018:



Exercise Lockdown Tabletop Exercise

As our annual compliance exercise, OEM designed it to focus on dealing with operational impacts related to system outages. We had 62 employees across City departments participate, demonstrating the City's commitment to being prepared to deal with emergency situations.

Ontario 55+ Summer Games Tabletop Exercise

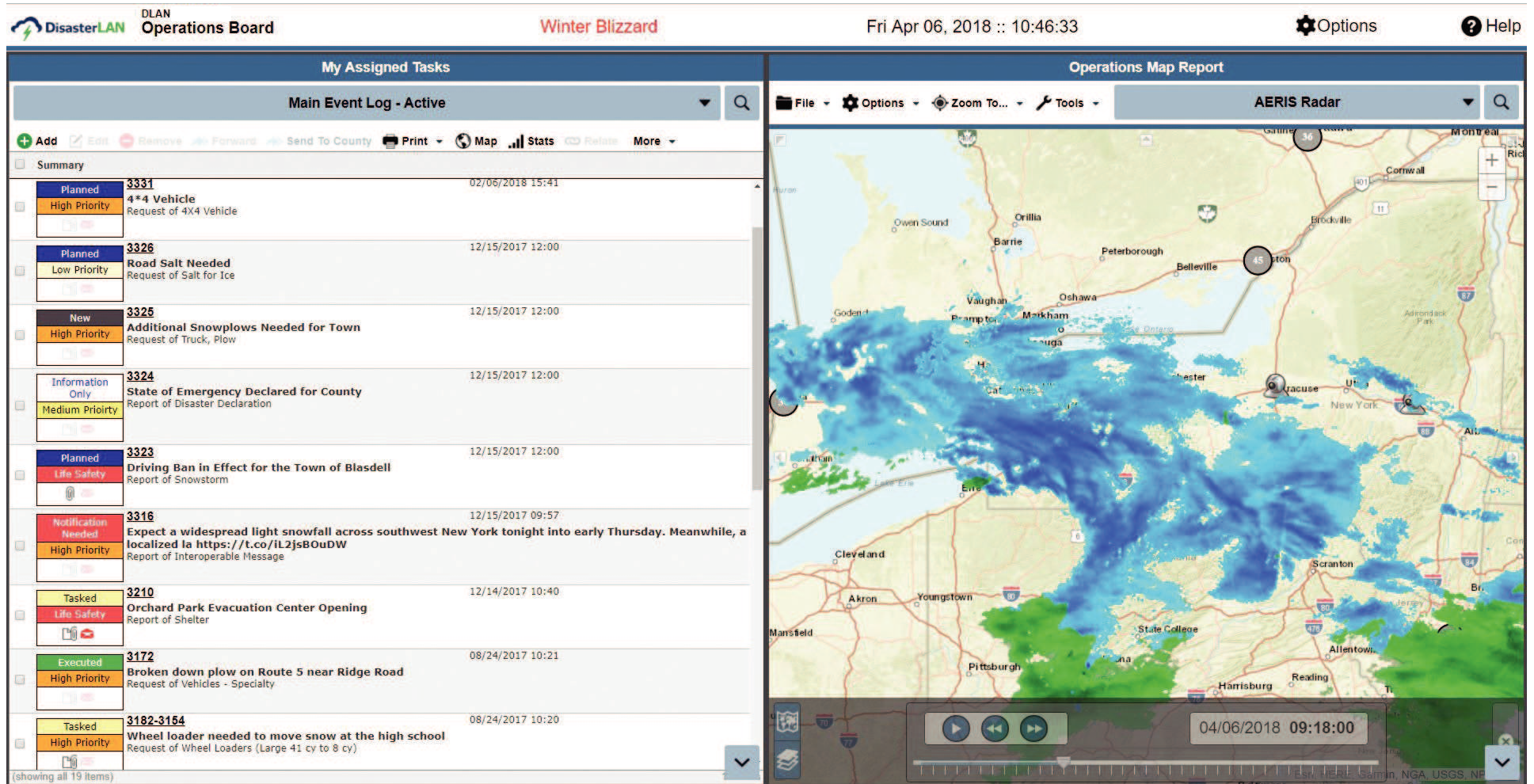
The exercise was designed to ensure there was a co-ordinated response to issues, incidents or crises that may occur during the Games.



2018 Municipal Elections Tabletop Exercise

This exercise was designed to validate the Elections Incident Management Team's understanding of the elections emergency declaration and notification process. It was also done to demonstrate the ability to use associated documentation.

We recently acquired DisasterLAN (DLAN), an online EOC software solution that includes tools to effectively establish and maintain a common operating picture during incidents. The software includes a ticket manager, status boards, communications center, geographic information system and social media monitoring. In 2018, 73 City employees completed the DLAN introduction course.



Business Continuity

In 2018, the City of Mississauga continued to build the Business Continuity Management (BCM) program. The program helps increase resilience and mitigated the harmful effects of an outage in any part of the organization. We worked with the Corporate Services department to develop their Business Continuity Plans. We developed more than 80 planning programs, which included a unique Business Impact Analysis (BIA) and Business Continuity Plan document among their seven divisions. This process involved more than 70 staff members.

Moving forward in 2019, we're planning to build the BCM program in Transportation and Works and the Planning and Building Departments. As the program grows and more Business Units have plans and staff trained on BCM response, the City will become increasingly resilient of disruptions in their services.



Community Preparedness

Emergency Preparedness at Home

One of the provincial requirements is public education. It's important for residents to know which hazards are most probable and how to prepare themselves and their families. The OEM began an annual survey in 2017 to understand how prepared residents are in an emergency situation. It helps us understand how ready and knowledgeable the disaster literacy of our community is in preparing for and managing an emergency situation. This helps us build programs and projects to improve it.

For our 2019 public education campaign, we will focus on insurance policy literacy for disasters. Insurance is everyone's primary disaster financial assistance source. For example, should there be an emergency, residents may need alternate living accommodations if they can't return home. Having an understanding of insurance policy in a disaster is key to resiliency.




RESPONDENTS

2018
480






85% live in Mississauga





2017
550

82% live in Mississauga

Respondents with insurance:	2018	2017
 Home insurance	87%	91%
 Additional living expenses	73%	94%
 Flood insurance	56%	55%

8.6

Respondents said they have these items in case of an emergency:	2018	2017
 First aid kit	68%	73%
 Can opener	81%	85%
 Food	69%	73%
 Blankets	83%	89%
 Flashlights	73%	80%




Respondents who have talked about an emergency plan:	2018	2017
 Discussed emergency preparedness with their families	36%	37%
 Don't know what goes into an emergency kit for the first 72 hours of an emergency situation	51%	63%
 Don't know what a 72-hour kit is and need to be prepared	16%	11%
 Talked over a contact plan for getting in touch with their family if they get separated	15%	12%

Precautionary Measures — Understanding the risks




During an emergency, people receive their information from a variety of sources such as online publications, radio, television and social media.

About 80% of respondents use the Internet to access emergency updates through various informational websites and media channels. **Just under 70%** of the respondents also listen to emergency updates on radio and **over 50%** rely on television news.




In the event of an emergency, there can be potential risks and hazards to pets as well. Of the respondents:

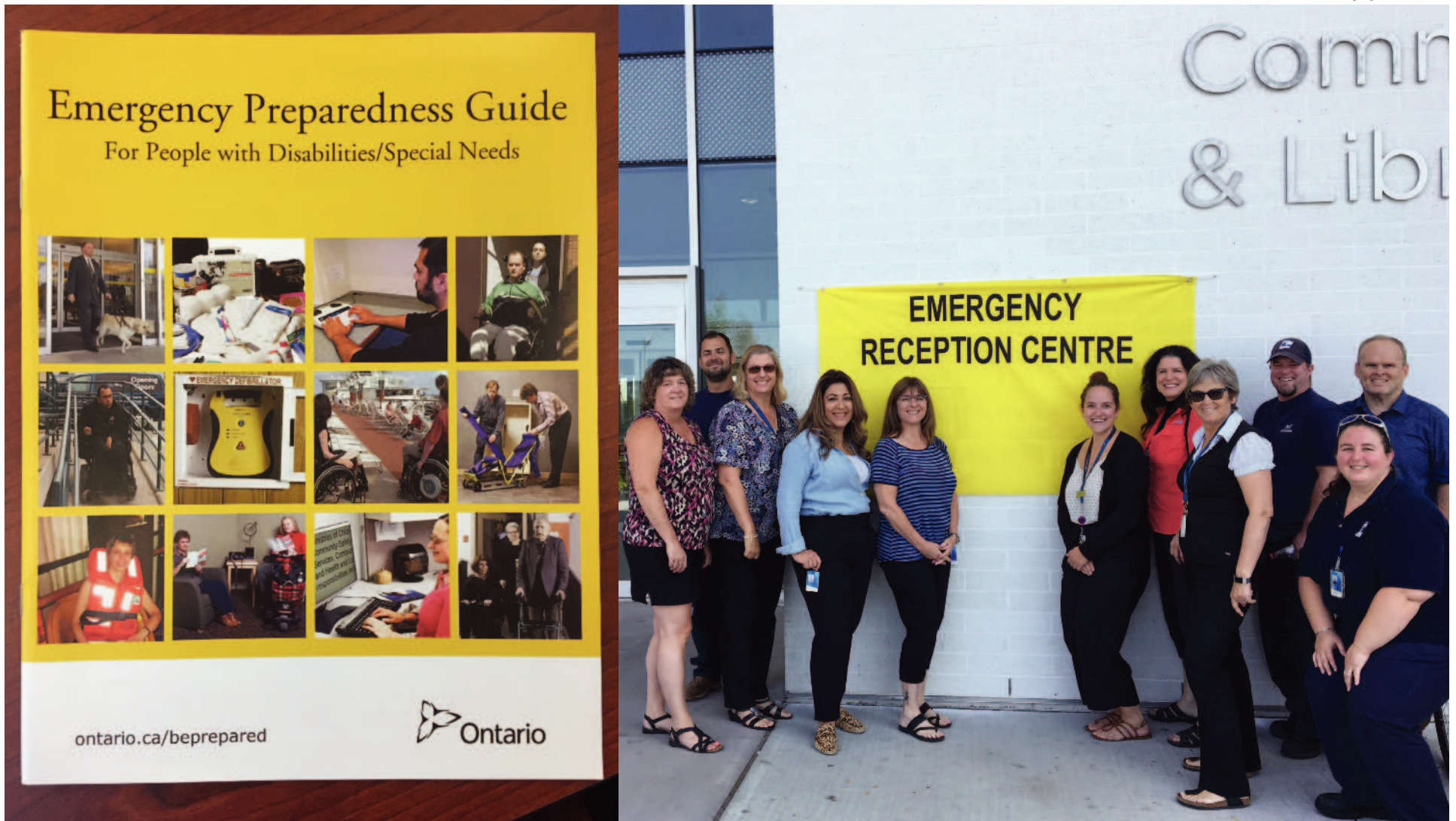
	2018	2017
 Are pet owners	38%	42%
 Have water	57%	65%
 Have food	84%	90%

Respondents felt that they are prepared for potential risks and hazards that can occur in Mississauga such as:

	2018	2017
 Freezing rain and ice storms	58%	50%
 Flooding	20%	23%
 Snowstorms and blizzards	56%	53%

In the event of a power outage, only a few respondents are prepared with items such as:

	2018	2017
 Battery operated radios	40%	41%
 Alternate heat source	32%	37%
 Back-up generator	8%	7%



Building upon the information gathered in our 2017 surveys, our goal for 2018 was to increase our program's presence in the community and overall public preparedness. As part of these efforts, the OEM team distributed more than 500 Emergency Preparedness Guides for People with Disabilities/Special Needs, participated in several community events such as the Older Adult Expo at BraeBen Golf Course and had an escape room activity for

Emergency Preparedness Week. In 2018, OEM provided Emergency Reception Centre signage to all the City-owned community centres to make it easier for dislocated affected residents to find what they need.

The Future

3

Action Plan 2019–2020

The EMPC and OEM will continue to improve our municipal emergency management and business continuity programs through an evidence-based approach, implementation of lessons learned in critical events around the world, training and exercises based on probable hazards in our City, risk-based plan development and ongoing working groups and partnership engagement where there are interdependencies.

Some of the key action items for the OEM are:

- Revising existing risk-based plans and creating new plans for emerging or changing risks that may impact the residents.
- Developing a robust business continuity program to ensure seamless functioning of city departments during an emergency.
- Building a highly trained Incident Management System EOC team with clearly defined roles and responsibilities.
- Establishing agreements and exploring partnership opportunities with external agencies and the private sector.
- Developing educational and awareness campaigns to better inform stakeholders about the various risks that the City may face.
- Exploring volunteer programs/community emergency response teams.
- Managing the Critical Infrastructure Assurance Program.
- Developing effective communications and information sharing practices for working with stakeholders – internal and external.
- Implementing DLAN technology solution to provide seamless tracking, managing, and reporting on all types of incidents and events.
- Improving our MCC/EOC technology and operations to manage planned and unplanned events, incidents, emergencies and disasters.





City of Mississauga

Corporate Report



Date: 2018/12/19

To: Chair and Members of General Committee

From: Paul Mitcham, P. Eng, MBA, Commissioner of
Community Services

Originator's files:

Meeting date:
2019/01/16

Subject

2019 Canadian Urban Libraries Council "eContent For Libraries" Campaign

Recommendation

That Council pass a resolution supporting the eContent for Libraries Campaign and that multinational publishers establish fair pricing models and greater access to digital content for Canadian libraries as outlined in the Corporate Report dated December 12th, 2018, from the Commissioner of Community Services entitled "2019 Canadian Urban Libraries Council "eContent For Libraries" Campaign.

Report Highlights

- Since 2014, the Library, the Mississauga Library Board (Board) and Council have actively worked to advocate for solutions to establish reasonable terms for Library's access to eBooks and eAudiobooks with Canadian and international campaigns to educate and build public awareness of the issues.
- In order to provide a unified voice across Canada, the "eContent for Libraries" campaign was established by the Canadian Urban Libraries Council to lobby multinational publishers to advocate for change to practices around eBook and eAudiobook pricing and eAudiobook availability in Canada that are disadvantageous for libraries.
- Multinational publishers' restrictive pricing models and high prices are creating a significant challenge for libraries and jeopardizing the ability to offer universal access to content.
- Demand for eAudiobooks is significantly increasing, but major multinational publishers aren't making best-selling titles available to Canadian public libraries.
- The "eContent For Libraries" campaign will provide information on the issues facing libraries to Canadians and urge them to directly contact multinational publishers through social media to demand change.
- The campaign will run from January 14 - 25, 2019.

Background

Since 2014, the Library, Board and Council, along with libraries from across the country, have actively worked to reduce barriers for libraries to access digital content. In order to provide a unified voice across Canada to address a variety of barriers to access, the “eContent For Libraries” campaign (campaign) was established in 2014 by the Canadian Urban Libraries Council (CULC). CULC was incorporated in 2008 to improve library service in Canada’s urban areas through research, advocacy and knowledge transfer. CULC members are made up of over forty large urban libraries in Canada, including Mississauga. CULC member libraries have created an eBook Taskforce (Taskforce) to evaluate the complex issues surrounding access to digital collections and to advocate for changes to meet library needs. Mississauga’s Manager, Digital Library Services and Collections, Jennifer Stirling is a member of the Taskforce which has developed the campaign.

The first phase of the campaign (2014-2015) focussed on lobbying multinational publishers as well as Provincial and Federal politicians to engage in discussions around sustainable solutions for eBooks, eAudiobooks and electronic resources. The Board and Council supported phase one of the campaign in two ways; one, through a letter to then Minister Michael Couteau (Tourism, Culture and Sport) requesting his involvement in investigating legislative solutions and two, through participation in a social media awareness campaign. More recently, a motion was passed at the Federation of Canadian Municipalities in 2016 requesting that the Federal Government investigate restrictive pricing activities and evaluate Copyright Act provisions to determine if there were legislative solutions to ensure availability and affordability of content. Despite the increased understanding promoted through the campaigns, no lasting solutions were developed.

The current barriers around digital content causing concern for libraries are:

1. The restrictive pricing models and unfair costs of eBooks and eAudiobooks from the five largest multinational publishers; Hachette Book Group, HarperCollins, MacMillan, Penguin Random House and Simon & Schuster; and,
2. The limited access Canadian libraries have to eAudiobooks including eAudiobooks by prominent Canadian authors.

Phase Two of CULC’s advocacy campaign was released on January 14, 2019, with generous support from the Toronto Public Library. The campaign will ask Canadians to lobby the five largest multinational publishers for equitable access and flexible, affordable pricing for eBooks and eAudiobooks, as well as raise awareness of the limited availability of eAudiobooks through the use of the social media hashtag #eContentForLibraries.

Comments

Digital content is the fastest growing area of borrowing for public libraries. In Mississauga, the Library's eBook and eAudiobook use has increased 309% since 2012 and is continuing to grow. In 2018, eBook usage increased another 17% on top of the strong download performance experienced in 2017. In 2018 Mississauga invested approximately \$520,000 in building its eBook and eAudiobook collection to meet the increasing customer demand. Spending on this content will continue to grow in alignment with customer service enhancements suggested in Future Directions which recommends the Library "re-balance the collection to reflect emerging patterns of use and the emerging balance of print and digital information".

Barrier #1: Restrictive Pricing Models and Unfair Pricing for Libraries

Multinational publishers' restrictive pricing models and high prices are creating significant affordability and accessibility challenges for libraries. As an example of a restrictive pricing model, some multinational publishers, including Penguin Random House and Hachette, offer perpetual licenses that cost up to ten times the retail eBook price paid by consumers, or the "list price". Other publishers, such as Harper Collins and Macmillan, offer limited term licenses for 26 circulations (Harper Collins) or 52 circulations/2 years whichever comes first (Macmillan). The high unit prices limit the number of copies that the Library can buy and expiring content requires re-purchase of materials further stressing materials budgets. This impacts the Library's ability to build a complete collection in these formats.

Examples of the inequity of pricing are summarized in the table below for some current bestsellers:

Title	Format	Consumer Digital Price	Library Physical Book Price	Library Digital Price
The Woman in the Window A.J. Finn	eAudiobook	\$14.99	\$29.99	\$98.99
Barkskins Annie Proulx	eAudiobook	\$55.56	\$46.79	\$156.03
What Happened Hillary Clinton	eBook	\$18.99	\$52.99	\$104.01
Two Kinds of Truth Michael Connelly	eBook	\$12.99	\$22.80	\$87.00

The CULC campaign is advocating for a hybrid of existing pricing models that introduce fairness and flexibility and offer libraries of all sizes the ability to buy the number and type of copies that meet their needs. This model would also introduce a reasonable premium price for eBook copies with ongoing and perpetual access and a lower price option for eBook copies with limited access.

Barrier #2: Limited Access to eAudiobooks

A newer, but equally concerning issue, has emerged around access to eAudiobooks. Recently, Canadian rights for eAudiobooks have not been negotiated for the Canadian market denying Canadian public libraries the option to purchase the eAudiobook, including eAudiobooks from Canadian authors. Instead they have been licensed strictly for pay per use subscription services such as audible.com. Examples of titles where libraries do not have access rights include popular in demand titles such as:

- Justin Trudeau, Common Ground
- Catherine Coulter, Paradox
- Barbara Gowdy, Little Sister
- Paula Hawkins, Into The Water
- Louise Penny, Still Life
- Nora Roberts, Shelter in Place
- Ruth Ware, The Death of Mrs Westaway
- Tara Westover, Educated

These recent developments are especially concerning in light of the fact that eAudiobooks are the fastest growing sector of the publishing industry, and are required to effectively support Canadians with print disabilities.

The campaign is advocating for publishers to make titles available and not restrict or limit access to libraries by discouraging the signing of restrictive publishing agreements with eAudiobook producers and distributors. These agreements are currently denying access to libraries. Libraries must be given the flexibility to purchase materials using international rights where the negotiation of Canada-specific rights lags behind those of other countries.

Public libraries are key players in the publishing industry, both as major purchasers of books and eBooks, and promoters of reading and literacy. There is recognition that the publishing industry in Canada, and around the world, is undergoing great change but publishers and libraries must work together instead of creating barriers between readers and the content they seek.

The campaign will advocate for equitable access for libraries by encouraging Canadians to spread the word through social media as well as contact publishers directly with their concerns. The public awareness campaign includes:

1. An educational website econtentforlibraries.org that details inequities in pricing and availability;
2. A media release by CULC to engage the public in discussions about these issues, urge them to contact multinational publishers and request sustainable solutions for libraries.

As many as 100 Canadian libraries are participating in this campaign giving exposure to these issues to Canadians from communities of all sizes across Canada. This effort continues advocacy initiatives endorsed by the American Library Association's eBook Taskforce and global initiatives by Readers First and the International Association of Library Association and Institutions.

It is recommended that Council again support the ongoing efforts of the campaign by:

- Approving a resolution endorsing the advocacy events from January 14- 25, 2019.
- Supporting the public awareness campaign through their social media channels from January 14 – 25, 2019.

The Library Board endorsed participating in the campaign on June 20, 2018 and urges Council to join their voice in advocating for change for affordable library access to the electronic content in demand by Mississauga residents.

Financial Impact

There is no financial impact as a result of this report.

Conclusion

Mississauga can continue to play a leadership role in digital content advocacy in order to support cost effectiveness and access to the collections required in electronic format to support lifelong learning and literacy of its customers.

Attachments

None



Paul Mitcham, P. Eng, MBA, Commissioner of Community Services

Prepared by: Lori Kelly, Director, Library

City of Mississauga

Corporate Report



Date: 2018/11/02

To: Chair and Members of General Committee

From: Gary Kent, CPA, CGA, ICD.D
Commissioner of Corporate Services and Chief
Financial Officer

Originator's files:

Meeting date:
2019/01/16

Subject

Private Members Bill for a Tax Exemption for Luso Canadian Charitable Society

Recommendation

1. That the Corporate Report dated November 2, 2018 from the Commissioner of Corporate Services and Chief Financial Officer titled "Private Members Bill for a Tax Exemption for Luso Canadian Charitable Society" be received.
2. That a property tax exemption and tax cancellation as permitted through Bill PR86 for the property owned and occupied by the Luso Canadian Charitable Society at 6245 Mississauga Road not be supported.

Report Highlights

- The Luso Canadian Charitable Society (the Society) is a registered charity that operates a not-for-profit centre at 6245 Mississauga Road for people living with physical or developmental disabilities.
- The board of directors of the Society applied for special legislation to authorize the City of Mississauga to exempt their property at 6245 Mississauga Road from taxation.
- Bill Pr86 received royal assent on May 7, 2018 providing the City of Mississauga with the authority to pass a by-law to provide a property tax exemption and tax cancellation.
- Charitable and not-for-profit organizations are not always exempt from property tax, despite being exempt from income tax under the Income Tax Act (Canada).
- Charitable and not-for-profit organizations that own property and do not meet the requirements for exemption as described in the *Assessment Act* are classed as residential and taxed at the residential tax rate.
- The net effect of providing a tax exemption for this property would be a reduction in taxes of approximately \$5,000 annually for the City portion and \$6,500 for the Region portion of the property taxes.

Background

The Luso Canadian Charitable Society (formerly the Society of Portuguese Disabled Persons Building Fund) (the Society) is a registered charity that since October 28, 2016 has operated a not-for-profit charitable centre at 6245 Mississauga Road for people living with physical or developmental disabilities. The property also includes a small commercial unit which is currently occupied by a tenant.

The board of directors of the Society applied for special legislation to authorize the City of Mississauga to exempt the portion of the property occupied by the Society from taxation. Through Bill Pr86 that received royal assent on May 7, 2018 and attached as Appendix 1, the Society has received special legislation providing the City of Mississauga with the authority to pass a by-law to exempt 6245 Mississauga Road from taxation for municipal and school purposes, other than local improvement rates, beginning January 1, 2018. This legislation also provides the City with the authority to cancel the taxes that were payable by the Society during the 2016 and 2017 tax years and for any year or part year to which the exemption applies and for which taxes have been levied. The legislation also states that the exemption would not apply to the commercial unit. This legislation requires Council to enact a by-law in order to make the tax exemption and tax cancellation effective. The by-law for the tax exemption and cancellation enacted by the City would apply to taxes for municipal purposes including both the City and Regional portion of taxes. Bill Pr86 also states that if the City passes a by-law then the tax exemption and cancellation would also apply for school purposes. If Council does not pass a by-law the property will remain subject to taxation.

The Society also owns property in the City of Toronto at 2295 St. Clair Avenue West where they were successful in obtaining special legislation for a tax exemption through Bill PR34 in 2010. The Society had approached the City of Toronto for their support in obtaining private legislation. In a report to the Government Management Committee dated October 26, 2009, staff recommended that Council not support the Society's request. Notwithstanding staff's recommendation, Toronto Council decided to support the Society's efforts to obtain private legislation. As they had endorsed the Society's effort, Toronto Council passed by-law 1145-2010 to provide the tax exemptions and tax cancellations.

Comments

The Luso Canadian Charitable Society is a community based organization that supports diverse families and adults living with developmental and physical disabilities to reach their full potential. This is done through a partnership with the broader community to provide access to information, resources, and programs that facilitate independence, growth, and integration. The services provided by the Society and all other charitable organizations are an integral part of the community in supporting community needs leading to a healthy, balanced and vibrant community.

The *Assessment Act* (the Act) states that all real property in Ontario is liable to assessment and taxation subject to certain exemptions as set out in Section 3(1) of the Act. This section establishes exemptions from property tax for a number of different property types such as hospitals, churches, cemeteries, libraries, land owned and used by a municipality, among others. The property tax exemption relating to charitable institutions is as follows:

Charitable institutions - Land owned, used and occupied by,

- i. The Canadian Red Cross Society,
- ii. The St. John Ambulance Association, or
- iii. any charitable, non-profit philanthropic corporation organized for the relief of the poor if the corporation is supported in part by public funds.

Properties may receive an exemption from property taxes through special legislation introduced either through a Government Bill, or through a Private Members Bill introduced by an individual Member of Provincial Parliament, that provides an exemption for a specific property or organization.

Properties owned by charitable institutions other than the specific exemptions described above are liable to assessment and taxation. MPAC is required to classify property in Ontario based on its use in accordance with each property class as defined in Regulation 282/98. Charitable and not-for-profit organizations are not always exempt from property tax despite being exempt from income tax under the *Income Tax Act* (Canada). Non-profit organizations qualify for the residential property class if they own and occupy a property.

In determining the tax liability of a property, consideration must be given to who owns the land, who occupies the land (i.e. owner-occupied/tenant) and for what purpose they occupy the land. To qualify for exemption, the land must typically be “owned, used and occupied” by the exempt body. It is up to the registered charity or a non-profit organization, to demonstrate that it falls under one of the exemptions contained in section 3(1) of the Act to be exempt from property tax.

Based on statistics from the Canada Revenue Agency, there are some 808 registered charitable organizations located within Mississauga. A review of the charities in the listing from the CRA indicates that approximately 32% of these charities are classed as residential and paying property taxes at the residential rate. The total 2018 taxes payable by charities in the residential class is approximately \$2.0 million (\$680,000 City portion). The remainder either occupy non-residential properties or qualify for tax exemption through the *Assessment Act*.

The City’s mandated charity rebate program provides for a rebate of 40% of property taxes paid by registered charities occupying space in commercial or industrial facilities where taxes are based on the commercial or industrial tax rates. On average, approximately 121 charitable organizations receive property tax rebates annually under this program. The premise for this rebate is to ensure an equitable tax treatment between registered charities that own and occupy

their property and therefore are taxed at the residential rate compared to registered charities that occupy commercial or industrial property and are taxed at the commercial or industrial rate.

As this property is owned by the Society but does not meet the definition for tax exemption through the *Assessment Act*, this property is currently assessed as residential and subject to taxation at the residential tax rate. This is comparable to a charity occupying commercial or industrial properties and receiving the charity rebate.

By supporting the Society's request for a property tax exemption, notwithstanding the value of the work or services provided by the Society, a precedent would be created that could lead to other charities seeking to obtain specialized legislation.

This could lead to different tax treatments for charities operating within the City raising questions of fairness and equity in the tax treatment for charities.

If an exemption is provided through a by-law as authorized in Bill Pr86, there is a risk that other charitable organizations owning property in the City of Mississauga will also seek special legislation for tax exemption. If the exemption is provided staff would need to annually monitor the premises to ensure the conditions for the exemption continue to be met.

Financial Impact

If the property tax exemption and cancellation is provided for the portion of the property occupied by the Society then the net effect would be a reduction in taxes of approximately \$5,000 annually for the City portion and \$6,500 for the Region portion of the property taxes. The cancellation for 2016 is based on a commencement date for operating this facility of October 26, 2016. The by-law for the tax exemption and cancellation enacted by the City would apply to taxes for municipal purposes including both the City and Regional portion of taxes. Bill Pr86 also states that if the City passes a by-law then the tax exemption and cancellation would also apply for school purposes.

Conclusion

By supporting a single charity's request to seek a property tax exemption, notwithstanding the value of the services provided, a precedent would be established that could result in other charities seeking to obtain specialized tax exemption legislation. Tax relief for charities should be provided on a consistent and broad-based approach to ensure fairness and equity for all charitable organizations regardless of the nature of the charitable work carried out. For this reason, staff does not support providing a tax exemption and tax cancellation to the Society as this would result in an unfair treatment to other charitable organizations within the City of Mississauga. Finance staff at the Region of Peel have confirmed that they support City staff's position to not provide this exemption.

General Committee

2019/01/16

5

Originators files: File names

Attachments

Appendix 1: Private Members Bill Pr86

A handwritten signature in black ink that reads "G. Kent." The signature is written in a cursive, slightly slanted style.

Gary Kent, CPA, CGA, ICD.D, Commissioner of Corporate Services and Chief Financial Officer

Prepared by: Louise Cooke, Manager, Revenue & Taxation

Legislative
Assembly
of Ontario



Assemblée
législative
de l'Ontario

An Act respecting the Luso Canadian Charitable Society

Preamble

The board of directors of the Luso Canadian Charitable Society has applied for special legislation to authorize the City of Mississauga to exempt certain land from taxation for municipal and school purposes, other than local improvement rates, beginning on January 1, 2018, while the land is used for a specified purpose, and to cancel the taxes for municipal and school purposes, other than local improvements rates, that were payable during the period described in the Act.

The applicant represents that the Society was incorporated under the Corporations Act by letters patent dated July 5, 2002 under the name Society of Portuguese Disabled Persons Building Fund, that it changed its name to Luso Canadian Charitable Society by supplementary letters patent dated September 29, 2009 and that it is a registered charity within the meaning of the *Income Tax Act* (Canada). The applicant also represents that the Society has a freehold interest in the land and has operated a not-for-profit charitable centre on the land for people living with physical or developmental disabilities since October 28, 2016.

It is appropriate to grant the application.

Therefore, Her Majesty, by and with the advice and consent of the Legislative Assembly of the Province of Ontario, enacts as follows:

Definition

1 In this Act,

“specified property” means the land, as defined in the *Assessment Act*, municipally known as 6245 Mississauga Road, PT LT 7 CON 4 WHS STREETSVILLE AS IN R0940808, EXCEPT PT 2 43R in the City of Mississauga, identified by assessment roll number 05 11 0 002 06700 0000 0 9.

Municipal taxes

Tax exemption by-law

2 (1) The council of the City of Mississauga may pass a by-law exempting the specified property from taxation for municipal purposes, other than local improvement rates, beginning January 1, 2018, if,

- (a) the Luso Canadian Charitable Society is the registered owner of the specified property;
- (b) the specified property is occupied and used either,
 - (i) solely by the Luso Canadian Charitable Society, or
 - (ii) jointly by the Luso Canadian Charitable Society and one or more other not-for-profit entities that would be exempt from taxation for municipal purposes, other than local improvement rates, if they owned and occupied the specified property solely;
- (c) the specified property is operated for the purposes of a facility providing not-for-profit services for people living with physical or developmental disabilities; and
- (d) the Luso Canadian Charitable Society is a registered charity within the meaning of the *Income Tax Act* (Canada).

Tax cancellation by-law

(2) If the council of the City of Mississauga passes a by-law under subsection (1), it may pass a by-law cancelling the taxes for municipal purposes, other than local improvement rates, including interest and penalties, on the specified property for the following periods provided that the conditions set out in clauses (1) (a), (b), (c) and (d) are satisfied:

1. For all or part of the years 2016 and 2017.
2. For any year or part of a year,
 - i. to which the exemption applies, and
 - ii. for which taxes have been levied.

Non-exempt portion of land

(3) For greater certainty, if any portion of the specified property is occupied and used by an entity other than the Luso Canadian Charitable Society, that portion of specified property so occupied and used is not exempt from taxation under a by-law passed under subsection (1) and a cancellation of taxes for municipal purposes under subsection (2) does not apply to that portion.

School taxes**Tax exemption**

3 (1) If the council of the City of Mississauga passes a by-law under subsection 2 (1), the specified property is also exempt from taxation for school purposes for the period for which the specified property is exempt from taxation for municipal purposes, other than local improvement rates, under the by-law.

Tax cancellation

(2) If the council of the City of Mississauga passes a by-law under subsection 2 (2), the taxes for school purposes on the specified property, including interest and penalties, are also cancelled for the period for which the taxes for municipal purposes, other than local improvement rates, are cancelled.

Non-exempt portion of land

(3) For greater certainty, if any portion of the specified property is not exempt from taxation under a by-law passed under subsection 2 (1) as described in subsection 2 (3), an exemption from taxation for school purposes or a cancellation of taxes for school purposes does not apply to that portion.

Chargeback

(4) Section 353 (taxes collected on behalf of other bodies) of the *Municipal Act, 2001* applies, with necessary modifications, to taxes cancelled by subsection (2).

Commencement

4 This Act comes into force on the day it receives Royal Assent.

Short title

5 The short title of this Act is the *Luso Canadian Charitable Society Act (Tax Relief), 2018*.

City of Mississauga

Corporate Report



Date: 2018/11/06

To: Chair and Member of General Committee

From: Gary Kent, CPA, CGA, ICD.D.
Commissioner of Corporate Services and Chief
Financial Officer

Originator's files:

PO.11.UTL

Meeting date:
2019/01/16

Subject

Surplus Land Declaration for the purposes of disposal of City-Owned lands identified as Parts 2, 3, 4, 5, 6 and 7 on Reference Plan 43R-38055, south side of Utley Road, parts of former Willow Glen Public School Property (Ward 2)

Recommendation

1. That the Corporate Report titled "Surplus Land Declaration for the purposes of disposal of City-Owned lands identified as Parts 2, 3, 4, 5, 6 and 7 on Reference Plan 43R-38055, south side of Utley Road, parts of former Willow Glen Public School Property (Ward 2)" dated November 6, 2018 from the Commissioner of Corporate Services and Chief Financial Officer, be received.
2. That a portion of the City-owned lands located on the south side of Utley Road and legally described as Part of Block E, Registered Plan 655, in the City of Mississauga, Regional Municipality of Peel and designated as Parts 2, 3, 4, 5, 6 and 7 on Reference Plan 43R-38055, having an area of approximately 3,477.09 square metres (37,427.08 square feet), be declared surplus to the City's requirements for the purpose of disposal.
3. That all steps necessary to comply with the requirements of Section 2.(1) of City Notice By-law 215-08 be taken, including giving notice to the public by posting a notice on the City of Mississauga's website for at least three weeks prior to the execution of an agreement for the sale of the subject land.

Background

At its meeting of July 2, 2014, Council authorized an exchange of lands with the Peel District School Board (“PDSB”) and further authorized staff to develop and proceed with the necessary plans and approvals for approximately 10 residential lots on the Willow Glen Public School property along the existing road frontages, in character with the existing community and keeping the majority of the lands for parks purposes in order to make up the approximately \$3,500,000 difference between the sale to the PDSB of a portion of Hillside Park and the acquisition costs of the Willow Glen Public School Property.

Upon review of the current market condition and in consultation with Community Services staff, it is determined that six (6) residential lots with a frontage of approximately 15.33 metres (50 feet) each should be sufficient to achieve the same financial goal.

Subsequently, a reference plan has been prepared with 6 lots fronting onto Utley Road with a frontage of approximately 15.33 metres (50 feet) and a depth of 38 metres (125 feet) each, being designated as Parts 2, 3, 4, 5, 6 and 7 on Reference Plan 43R-38055.

Comments

Prior to the sale of any City-owned lands, Council authorization is required to declare the lands surplus to City requirements. Realty Services has completed its circulation and received confirmation that there are no concerns with the lands being declared surplus to City requirements and sold.

This report seeks to declare the lands, being Parts 2, 3, 4, 5, 6 and 7 on Reference Plan 43R-38055, surplus to the City’s needs for the purposes of disposal. It is intent that all lots will be sold as single-family house lots in keeping with the characteristics of the immediate neighbourhood.

Financial Impact

There is no financial impact to the City from declaring the subject lands surplus at this time.

Conclusion

It is appropriate and recommended to declare Parts 2, 3, 4, 5, 6 and 7 on Reference Plan 43R-38055, surplus to City requirements in order to permit disposal in accordance with the Council Resolution 0365-2014.

General Committee

2019/01/16

3

Originators files: File names**Attachments**

Appendix 1: Location of proposed surplus lands

Appendix 2: Copy of Reference Plan 43R-38055 identifying the lands to be declared surplus as Parts 2, 3, 4, 5, 6 and 7.



Gary Kent, CPA, CGA, ICD.D. Commissioner of Corporate Services and Chief Financial Officer

Prepared by: Stephen Law, Project Leader, Realty Services, Facilities and Property Management



Proposed Surplus Lands



MISSISSAUGA



Corporate Services

Realty Services

Location of Proposed Surplus Lands

Utley Road

File: PO.11.UTL (Ward 2)

SCALE FOR REDUCED DRAWINGS

0m 8m 15m 31m 40m 62m 77m 154m

This is not a Plan of Survey

City of Mississauga

Corporate Report



Date: 2018/12/04

To: Chair and Members of General Committee

From: Gary Kent, CPA, CGA, ICD.D,
Commissioner of Corporate Services and Chief
Financial Officer

Originator's files:

Meeting date:
2019/01/16

Subject

2019 Interim Tax Levy for Properties on the Regular Instalment Plan

Recommendation

1. That the report of the Commissioner of Corporate Services and Chief Financial Officer dated December 4, 2018 entitled 2019 Interim Tax Levy for Properties on the Regular Instalment Plan be received.
2. That a by-law be enacted to provide for a 2019 interim tax levy for properties on the regular instalment plan.
3. That the 2019 interim taxes be calculated to be 50% of the previous year's annualized taxes on properties that existed on the previous year's tax roll.
4. That assessments added to the tax roll in the current year be levied an amount that approximates 50% of a full year's taxes, had the property been included on the previous year's tax roll, using tax rates set out in Appendix 1 of this report and the current year's phased-in assessment.
5. That the 2019 interim levy for residential properties on the regular instalment plan be payable in three instalments on March 7, April 4, and May 2, 2019.
6. That the 2019 interim levy for regular instalment plan properties in the commercial, industrial and multi-residential property classes be payable in one instalment on March 7, 2019.

Background

The *Municipal Act, 2001* provides municipalities with the ability to pass a by-law to levy interim taxes in order to meet financial obligations. A by-law for interim taxes for taxpayers on pre-authorized payment plans was passed by Council on November 28, 2018. This report provides for an interim billing for properties on the regular instalment plan.

Comments

Section 317 of the *Municipal Act, 2001* allows municipalities to levy interim taxes. The amount levied on a property may not exceed 50% of the total amount of taxes levied on the property for the previous year, adjusted for any supplementary taxes or cancellations that applied to only part of the previous year as if the supplementary or cancellation had applied for the entire year. Any impact resulting from reassessment along with budgetary increases are applied on the final bill.

Assessments added to the tax roll for the current year are to be levied an amount that approximates 50% of a full year's taxes, had they been included in the previous year's tax roll, using the interim tax rates set out in Appendix 1 and the current year's phased-in assessment.

Interim levies are also made on payment-in-lieu properties such as Canada Post, the Region of Peel and properties owned by the Crown.

An interim levy would allow the City to meet its financial obligations including payment of the levy requirements for the Region of Peel and school boards.

It is proposed that the 2019 interim levy for residential properties with regular instalment due dates be payable in three instalments on March 7, April 4, and May 2, 2019 and that the 2019 interim levy for commercial, industrial, and multi-residential properties on the regular instalment plan be payable in a single instalment on March 7, 2019.

Financial Impact

Not applicable

Conclusion

A 2019 interim tax levy is required so that the City can meet its financial obligations. The 2019 interim levy for those properties paying through the regular instalment plan will be calculated to be 50% of the annualized taxes levied on the property in the previous year. Interim taxes for assessments added to the tax roll in the current year will be calculated using tax rates set out in Appendix 1 and the current year's phased-in assessment.

Instalment due dates for residential properties paying through the regular instalment plan will be March 7, April 4, and May 2, 2019. The instalment due date for commercial, industrial or multi-residential properties paying through the regular instalment plan will be March 7, 2019.

General Committee

2018/12/04

3

Originators files: File names

Attachments

Appendix 1: 2019 Interim Tax Rates

A handwritten signature in black ink that reads "G. Kent." with a period at the end.

Gary Kent, CPA, CGA, ICD.D, Commissioner of Corporate Services and Chief Financial Officer

Prepared by: Louise Cooke, Manager, Revenue and Taxation

Appendix 1

**The Corporation of the City of Mississauga
2019 Interim Tax Rates**

Description	Tax Class	2019 Interim Tax Rate
Residential	RT	0.389098%
Residential Shared (PIL for Ed)	RH	0.389098%
Res Farm Awaiting Development I	R1	0.116728%
Res Farm Awaiting Development II	R4	0.389098%
Residential - Education Only	RD	0.080031%
Multi-Residential	MT	0.528476%
Multi-Residential Farm Awaiting Development I	M1	0.116728%
MR Farm Awaiting Development II	M4	0.528476%
New Multi-Residential	NT	0.389098%
Commercial	CT	0.945128%
Commercial Shared (PIL for Ed)	CH	0.945128%
Commercial Taxable (No Ed)	CM	0.456555%
Commercial Excess Land (PIL for Ed)	CK	0.661589%
Commercial Farm Awaiting Development I	C1	0.116728%
Commercial Farm Awaiting Development II	C4	0.945128%
Commercial Excess Land	CU	0.661589%
Commercial Vacant Land (PIL for Ed)	CJ	0.661589%
Commercial Vacant Land	CX	0.661589%
Commercial New Construction - Lower Tier and Education Only	XC	0.689007%
Commercial New Construction - Education Only	XD	0.488573%
Commercial New Construction Shared (PIL for Ed)	XH	0.945128%
Commercial New Construction Vacant Land (PIL for Ed)	XJ	0.661589%
Commercial New Construction Excess Land (PIL for Ed)	XK	0.661589%
Commercial New Construction - Upper Tier and Education Only	XL	0.744694%
Commercial New Construction	XT	0.945128%
Commercial New Construction Excess Land	XU	0.661589%
Commercial New Construction Vacant Land	XX	0.661589%
Office Building	DT	0.945128%
Office Building Shared (PIL for Ed)	DH	0.945128%
Office Building Excess Land	DU	0.661589%
Office Building Excess Land (PIL for Ed)	DK	0.661589%
Office Building New Construction - Lower Tier and Education Only	YC	0.689007%
Office Building New Construction - Education Only	YD	0.488573%
Office Building New Construction Shared (PIL for Ed)	YH	0.945128%
Office Building New Construction Excess Land (PIL for Ed)	YK	0.661589%
Office Building New Construction - Upper Tier and Education Only	YL	0.744694%
Office Building New Construction	YT	0.945128%
Office Building New Construction Excess Land	YU	0.661589%
Shopping Centre	ST	0.945128%
Shopping Centre Excess Land	SU	0.661589%
Shopping Centre New Construction - Lower Tier and Education Only	ZC	0.689007%
Shopping Centre New Construction - Education Only	ZD	0.488573%
Shopping Centre New Construction Shared (PIL for Ed)	ZH	0.945128%
Shopping Centre New Construction Excess Land (PIL for Ed)	ZK	0.661589%

Description	Tax Class	2019 Interim Tax Rate
Shopping Centre New Construction - Upper Tier and Education Only	ZL	0.744694%
Shopping Centre New Construction	ZT	0.945128%
Shopping Centre New Construction Excess Land	ZU	0.661589%
Parking Lot	GT	0.945128%
Industrial	IT	1.056249%
Industrial Shared (PIL for Ed)	IH	1.056249%
Industrial Farm Awaiting Development I	I1	0.116728%
Industrial Farm Awaiting Development II	I4	1.056249%
Industrial Excess Land	IU	0.739373%
Industrial Vacant Land	IX	0.739373%
Industrial - Water Intake System	II	1.056249%
Industrial Vacant Land (PIL for Ed)	IJ	0.739373%
Industrial Excess Land (PIL for Ed)	IK	0.739373%
Industrial New Construction Shared (PIL for Ed)	JH	1.056249%
Industrial New Construction - Water Intake System (PIL for Ed)	JI	1.056249%
Industrial New Construction Vacant Land (PIL for Ed)	JJ	0.739373%
Industrial New Construction Excess Land (PIL for Ed)	JK	0.739373%
Industrial New Construction - Non-Generating Station (PIL for Ed)	JN	1.056249%
Industrial New Construction - Generating Station (PIL for Ed)	JS	1.056249%
Industrial New Construction	JT	1.056249%
Industrial New Construction Excess Land	JU	0.739373%
Industrial New Construction Vacant Land	JX	0.739373%
Large Industrial	LT	1.056249%
Large Industrial Shared (PIL for Ed)	LH	1.056249%
Large Industrial Vacant Land (PIL for Ed)	LJ	0.739373%
Large Industrial Excess Land (PIL for Ed)	LK	0.739373%
Large Industrial Excess Land	LU	0.739373%
Large Industrial New Construction Shared (PIL for Ed)	KH	1.056249%
Large Industrial New Construction - Water Intake System (PIL for Ed)	KI	1.056249%
Large Industrial New Construction Excess Land (PIL for Ed)	KK	0.739373%
Large Industrial New Construction - Non-Generating Station (PIL for Ed)	KN	1.056249%
Large Industrial New Construction - Generating Station (PIL for Ed)	KS	1.056249%
Large Industrial New Construction	KT	1.056249%
Large Industrial New Construction Excess Land	KU	0.739373%
Large Industrial New Construction Vacant Land	KX	0.739373%
Pipeline	PT	0.993206%
Farm	FT	0.097274%
Managed Forests	TT	0.097274%

REPORT 1 - 2019

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Mississauga Cycling Advisory Committee presents its first report for 2019 and recommends:

MCAC-0001-2019

That the deputation by Phil Green, past Chair of the Mississauga Cycling Advisory Committee (MCAC) regarding the history of MCAC be received.
(MCAC-0001-2019)

MCAC-0002-2019

That control of the Mississauga Cycling Advisory Committee (MCAC) website and social media accounts be transferred to the appropriate citizen member for the next term of MCAC and that should the City's website and social media policy be amended in the short term to disallow this transfer, the accounts are to be archived.
(MCAC-0002-2019)

MCAC-0003-2019

That the memorandum dated December 12, 2018 entitled Cycling Program – 2018 Review & 2019 Outlook be received.
(MCAC-0003-2019)

MCAC-0004-2019

1. That all newly installed crossrides be deactivated immediately due to safety concerns and that City staff report back on a new crossrides plan.
 2. That the recommendation be forwarded to the Region of Peel for their consideration to deactivate the crossride at Winston Churchill Boulevard and Britannia Road.
- (MCAC-0004-2019)

MCAC-0005-2019

That the resignation email dated September 7, 2018 from David Daglish, Citizen Member, Mississauga Cycling Advisory Committee be received.
(MCAC-0005-2019)

MCAC-0006-2019

That the resignation email dated November 11, 2018 from Greg Symons, Citizen Member, Mississauga Cycling Advisory Committee be received.
(MCAC-0006-2019)

MCAC-0007-2019

That the resignation email dated December 7, 2018 from Richard Dubiel, Citizen Member, Mississauga Cycling Advisory Committee be received.
(MCAC-0007-2019)

MCAC-0008-2019

That the resignation email dated December 7, 2018 from Roy Buchanan, Citizen Member, Mississauga Cycling Advisory Committee be received.

(MCAC-0008-2019)

MCAC-0009-2019

That the letter dated January 8, 2019 from Irwin Nayer, Citizen Member entitled End-of-term remarks from the Vice-Chair be received.

(MCAC-0009-2019)

REPORT 1 – 2019

To: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Heritage Advisory Committee presents its first report for 2019 and recommends:

HAC-0001-2019

That the deputation by Fernando Moraes, Project Leader, Capital Project Management regarding the Great Hall Floor Infill Project be received for information.

(Ward 4)

(HAC-0001-2019)

HAC-0002-2019

That the City approve the alteration of the rear wall of the main structure at the heritage designated property at 62 Queen Street South, as per the Corporate Report from the Commissioner of Community Services dated December 11, 2018.

(Ward 11)

(HAC-0002-2019)

HAC-0003-2019

That the City approve the installation of a pylon sign at the heritage designated property at 2275 Britannia Road West, as per the Corporate Report from the Commissioner of Community Services dated December 11, 2018.

(Ward 11)

(HAC-0003-2019)

HAC-0004-2019

1. That the property at 6432 Ninth Line, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish proceed through the applicable process with the conditions discussed below as per the Corporate Report from the Commissioner of Community Services dated December 11, 2018.
2. That Community Services staff are directed to contact Mattamy Homes to inquire whether the historical owners' names could be incorporated into the roadway system within the development.

(Ward 10)

(HAC-0004-2019)

HAC-0005-2019

That the property at 846 Chaucer Avenue, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish proceed through the applicable process as per the Corporate Report from the Commissioner of Community Services dated December 11, 2018.

(Ward 2)

(HAC-0005-2019)

HAC-0006-2019

That the property at 2104 Mississauga Road, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish proceed through the applicable process as per the Corporate Report from the Commissioner of Community Services dated December 11, 2018.

(Ward 8)

(HAC-0006-2019)

HAC-0007-2019

That the property at 5235 Mississauga Road, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish proceed through the applicable process as per the Corporate Report from the Commissioner of Community Services dated December 11, 2018.

(Ward 11)

(HAC-0007-2019)

HAC-0008-2019

That the Heritage Register Report with respect to the property at 411 Lakeshore Road East, be received for information, and that the feasibility of designation under the Ontario Heritage Act be directed to staff for investigation.

(Ward 1)

(HAC-0008-2019)

HAC-0009-2019

That the renewal of the 2019 Community Heritage Ontario Annual Membership at a cost of \$75.00, as outlined in the Memorandum dated November 19, 2018 from Megan Piercey, Legislative Coordinator, be approved.

(HAC-0009-2019)

HAC-0010-2019

That the Heritage Advisory Committee Meeting Schedule for 2019 as outlined in the Memorandum dated November 19, 2018 from Megan Piercey, Legislative Coordinator, be received for information.

(HAC-0010-2019)