
Mississauga Cycling Advisory Committee

Date

2019/12/10

Time

7:30 PM

Location

Civic Centre, Committee Room A - Second Floor,
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1 Ontario

Members

Councillor Chris Fonseca (Chair)
Anna Tran, Citizen Member
Earl Close, Citizen Member
Guy Winchester, Citizen Member (Vice-Chair)
Kris Hammel, Citizen Member
Jeff Fleming, Citizen Member
Laiq Siddiqui, Citizen Member
Larry Lindsay, Citizen Member
Paulina Pedziwiatr, Citizen Member
Rosanna Chacko, Citizen Member
Sunil Sharma, Citizen Member
Suzanne Doyle, Citizen Member (Vice-Chair)

Agency Representatives/City Staff

Neal Smith, Project Manager, Sustainable Transportation, Region of Peel
Jeremy Blair, Manager, Transportation Infrastructure Management
Matthew Sweet, Manager, Active Transportation
Max Gill, Supervisor, Traffic Operations
Raymond Lau, Project Manager – Engineering, Park Development
Kimberly Hicks, Communications Advisor

Contact

Stephanie Smith, Legislative Coordinator, Legislative Services
905-615-3200 ext. 3795
stephanie.smith@mississauga.ca

Find it Online

<http://www.mississauga.ca/portal/cityhall/cyclingadvisory>

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

3. **DECLARATION OF CONFLICT OF INTEREST**

4. **MINUTES OF PREVIOUS MEETING**

4.1. Mississauga Cycling Advisory Committee Minutes - October 8, 2019

5. **DEPUTATIONS**

5.1. Colin Patterson, Supervisor, Road Safety regarding the Pedestrian Crossover Pilot Program

6. PUBLIC QUESTION PERIOD - 15 Minute Limit
Pursuant to Section 42 of the Council Procedure By-law 0139-2013, as amended:
Mississauga Cycling Advisory Committee may grant permission to a member of the public to ask a question of Mississauga Cycling Advisory Committee, with the following

1. The question must pertain to a specific item on the current agenda and the speaker will state which item the question is related to.
2. A person asking a question shall limit any background explanation to two (2) statements, followed by the question.
3. The total speaking time shall be five (5) minutes maximum, per speaker.

7. **MATTERS TO BE CONSIDERED**

7.1. Active Transportation Work Plan 2019/2020 (Matthew Sweet, Manager, Active Transportation 20 minutes)

7.2. Ontario Announces E-Scooter Pilot on Municipal Roads

7.3. Promotions and Communications Subcommittee Update (5 minutes)

8. Network and Technical Subcommittee Update (5 minutes)

8.1. **INFORMATION ITEMS**

8.2. Email dated October, 2019 from Anna Tran, Citizen Member entitled Promotions & Communications Sub-Committee

8.3. Email dated November 13, 2019 from Sunil Sharma, Citizen Member regarding MCAC: Citizen member Sunil Sharma - request for leave

8.4. 2020 Mississauga Cycling Advisory Committee Meeting Dates

9. **OTHER BUSINESS**

10. **DATE OF NEXT MEETING** - January 14, 2020

11. **ADJOURNMENT**

Mississauga Cycling Advisory Committee

Date

2019/10/08

Time

6:31 PM

Location

Civic Centre, Committee Room A - Second Floor,
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1

Members

Councillor Chris Fonseca (Chair)
Anna Tran, Citizen Member
Earl Close, Citizen Member
Guy Winchester, Citizen Member (Vice-Chair)
Kris Hammel, Citizen Member
Laiq Siddiqui, Citizen Member
Paulina Pedziwiatr, Citizen Member
Sunil Sharma, Citizen Member
Suzanne Doyle, Citizen Member (Vice-Chair)

Members Absent

Heather Martyn, Citizen Member
Jeffery Fleming, Citizen Member
Larry Lindsay, Citizen Member
Rosanna Chacko, Citizen Member

Present Agency Representatives/City Staff

Neal Smith, Project Manager, Sustainable Transportation, Region of Peel
Matthew Sweet, Manager, Active Transportation
Raymond Lau, Project Manager □ Engineering, Park Development
Kimberly Hicks, Communications Advisor
Stephanie Smith, Legislative Coordinator

Find it online

<http://www.mississauga.ca/portal/cityhall/cyclingadvisory>

1. CALL TO ORDER □ 6:31PM

2. APPROVAL OF AGENDA

Approved (A. Tran)

3. DECLARATION OF CONFLICT OF INTEREST □ Nil

4. MINUTES OF PREVIOUS MEETING

4.1. Mississauga Cycling Advisory Committee - September 10, 2019

Approved (A. Tran)

5. DEPUTATIONS

5.1. Sue Ann Laking, Strategic Leader, Downtown Public Realm Strategy regarding and update from the Tactical Urbanism Pilot Debrief

Ms. Laking provided an updated on the Tactical Urbanism Pilot program that took place from June 7 □ June 27, 2019.

Members of the Committee spoke to the pilot program and made the following comments: that the location of the bus stop went through the protected bike lane; the extension of the pilot program; the results from the survey completed; community ride participation; and permanent bike parking solutions.

Ms. Laking and Jacqueline Viscardi, Researcher responded to questions.

RECOMMENDATION

MCAC-0069-2019

That the deputation by Sue Ann Laking, Strategic Leader, Downtown Public Realm Strategy regarding an update on the Tactical Urbanism Pilot be received.

Received (E. Close)

6. PUBLIC QUESTION PERIOD - 15 Minute Limit

Jonathan Giggs enquired about asking a question to item 7.6 as there is no corresponding attachment to the item.

Donnie Morris, Resident spoke to item 7.2 and enquired if the newly appointed committee changed the Terms of Reference. Stephanie Smith, Legislative Coordinator noted that the Committee did make minor changes to the document.

Glenn Voakes, Resident spoke the item 7.3 and enquired if the number of kilometres carries forward and the status of five year infrastructure plan. Matthew Sweet, Manager, Active Transportation spoke to the progress of the annual capital budget and the status of projects.

Leonard Verway, Resident spoke to the Nine Creeks Trail and the lack of crosswalks. Mr. Sweet responded and spoke to collaboration between City departments and the process for implementing markings of a crosswalk. Councillor Fonseca spoke to bring an update on the Pedestrian Crossover Pilot Program.

7. MATTERS CONSIDERED

7.1. Active Transportation Work Plan 2019/2020 (Matthew Sweet, Manager, Active Transportation 10minutes)

Mr. Sweet provided an overview of the Active Transportation Work Plan 2019/2020.

Members of the Committee spoke to the matter and made the following comments: if vision zero is being incorporated into the work plan; existing Community Partnership Programs; TCAT bike hub; the deadline for the Bicycle Friendly Communities Certification; and the steps to achieve silver certification for the Bicycle Friendly Communities certification.

Members of the Committee engaged in discussion regarding the division of the responsibilities for the Work Plan to the subcommittees and the prioritization of items on the Work Plan.

Mr. Sweet responded to questions from the Committee.

RECOMMENDATION

MCAC-0070-2019

That the memorandum dated October 3, 2019 entitled Active Transportation Work Plan 2019/2020 be received.

Received (S. Sharma)

7.2. Mississauga Cycling Advisory Committee Roles and Responsibilities (Sacha Smith, Manager, Legislative Services 10minutes)

Ms. Smith provided an overview of the Mississauga Cycling Advisory Committee Roles and Responsibilities.

Members of the Committee enquired about the timeframe to gain access to a Box account and the usage of Google Docs.

RECOMMENDATION

MCAC-0071-2019

That the Mississauga Cycling Advisory Committee Roles and Responsible as presented by Sacha Smith, Manager, Legislative Services be received.

Received (S. Sharma)

7.3. **Cycling Program 2019 October Update (Matthew Sweet, Manager, Active Transportation 10minutes)**

Mr. Sweet provided an overview of the Cycling Program 2019 October Update.

Members of the Committee enquired about the carryover of budget for projects; the reasons for deferrals of projects; for staff to add a column to outline the reasons for the deferral of projects; to identify when projects were first introduced; the timeline for the Bromsgrove Road and Southdown Road improvements; and the status of surrounding municipalities trail connections.

RECOMMENDATION

MCAC-0072-2019

That the memorandum dated October 4, 2019 entitled Cycling Program 2019 October Update be received.

Received (P. Pedziwiatr)

7.4. **Promotions and Communications Subcommittee Update (10 minutes)**

Anna Tran, Citizen Member provided an overview for the 2018 Phil Green nomination Ray Marentette.

RECOMMENDATION

MCAC-0073-2019

That Ray Marentette be the recipient of the 2018 Phil Green Recognition Award.

Approved (P. Pedziwiatr)

7.5. **Network and Technical Subcommittee Update (10 minutes)**

Suzanne Doyle, Citizen Member provided an overview on the Network and Technical Subcommittee and spoke to the Avebury and Aldridge Bike Lane project and the

Eglinton Road design at Mississauga Road. Councillor Fonseca spoke to the challenge with bus shelters and bike lanes. Guy Winchester, Citizen Member spoke to the Eglinton Road connection to the Culham Trail.

Kris Hammel, Citizen Member provided an overview of the Bike Parking Program using open street maps.

Sunil Sharma, Citizen Member spoke to bike shelters in the City of Brampton and the value of mapping out bike parking. Matthew Sweet, Manager, Active Transportation spoke to guidelines for bike parking.

RECOMMENDATION

MCAC-0074-2019

That Network and Technical Subcommittee continue working on the Bike Parking Program as presented.

Approved (S. Doyle)

7.6. Collegeway Protected Bicycle Lane Project Update (Matthew Sweet, Manager, Active Transportation 5minutes)

Mr. Sweet spoke to the open house for the Collegeway Protected Bicycle Lane Project.

Members of the Committee spoke to the matter and made the following comments: the Erin Mills Parkway construction and the coordination with work being completed; Councils support for the project; alternative options; and support from the Mississauga Cycling Advisory Committee.

7.7. Tenth Line Bike Lanes Update (Matthew Sweet, Manager, Active Transportation 5minute)

Mr. Sweet provided a brief update on the Tenth Line Bike Lanes and noted that conception designs would be brought back to the Committee. Guy Winchester, Citizen Member spoke to previous concerns raised and that options were to be brought to the Mississauga Cycling Advisory Committee.

Kris Hammel, Citizen Member spoke to the Cycling Master Plan and that this request was not part of the plan. Sunil Sharma, Citizen Member spoke to the influence of a Councillor to request projects.

8. INFORMATION ITEMS8.1. Toronto and Region Conservation Authority - Trail Strategy for the Greater Toronto Region

<https://trca.ca/conservation/greenspace-management/trail-strategy/>

Councillor Fonseca spoke to the approval of the Toronto and Region Conservation Authority - Trail Strategy for the Greater Toronto Region.

RECOMMENDATION

MCAC-0074-2019

1. That the resignation email from Heather Martyn, Citizen Member, Mississauga Cycling Advisory Committee be received.
2. That due to the resignation of Heather Martyn, a vacancy exists on the Mississauga Cycling Advisory Committee, and that the City Clerk be directed to fill the vacancy in accordance with the Corporate Policy #02-01-01 on Citizen Appointments to Committees, Boards and Authorities.

Approved (S. Doyle)

9. OTHER BUSINESS - Nil10. DATE OF NEXT MEETING ☐ November 12, 201911. ADJOURNMENT ☐ 9:15PM (S. Doyle)

City of Mississauga

Memorandum



Date: 2019/10/03

To: Chair and Members of Mississauga Cycling Advisory Committee

From: Matthew Sweet

Meeting Date: 2019/10/08

Subject: Active Transportation Work Plan 2019/2020

Excerpts of the Active Transportation Section work plan for the remainder of 2019 and the proposed work plan for 2020 is below. Included beside each item are the staff recommendations / requests for MCAC involvement.

2019 Work Plan

Project Name	Project Description	MCAC Involvement	Subcommittee
Bicycle Friendly Communities Certification	Submit application to Share the Road Cycling Coalition for certification / re-certification	Assist with completing the application (help collect information, review draft)	Promotions and Communications
Share the Trail Campaign	Promotional and educational campaign aimed at all trail users (off-road or boulevard multi-use) to encourage safe and courteous trail use	Review scan of similar campaigns and assist in developing key messages and communication tactics	Promotions and Communications
Community Rides	Complete the 2019 Community Rides series	Attend rides as marshals / participants / registration table volunteers	Promotions and Communications

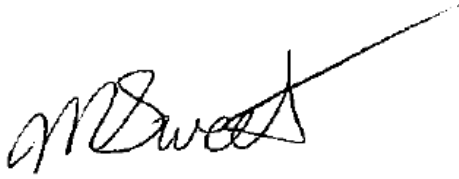
2020 Work Plan

Project Name	Project Description	MCAC Involvement	Subcommittee
2020 Capital Program	Design and Implementation of identified cycling infrastructure	Review and provide comment on draft designs	Network and Technical
5 Year Capital Prioritization	Review updated 5 year capital implementation plan and review MCAC priorities	Identify network priorities and participate in review	Network and Technical
Bicycle Parking	Implement new bicycle	Review proposed	Network and

Program	parking within publicly owned lands (ROW, City facilities) pending budget approval.	program structure (prioritization, rationale) and provide comments	Technical
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Project Name	Project Description	MCAC Involvement	Subcommittee
Community Partnerships Program	Expand community partnerships through Matching Grant program and analysis of suitable neighbourhoods	Assist with neighbourhood analysis using methodology identified in TCAT <input type="checkbox"/> Cycling in the Suburbs <input type="checkbox"/> document; assist with outreach and engagement with neighbourhoods / community groups	Network and Technical
Community Rides	Plan and execute the Community Rides series	Assist with route planning, event logistics, volunteer recruitment and training, execution of the rides	Network and Technical & Promotions and Communications
Bicycle Friendly Events	Produce and distribute Bicycle Friendly Event Manual (bike valet, etc)	Review draft content of manual and provide comment; assist with distribution of manual and engagement with event coordinators	Promotions and Communications
Performance Monitoring	Create <input type="checkbox"/> report card <input type="checkbox"/> for Cycling Master Plan progress based on performance monitoring framework in CMP and annual reporting metrics	Assist with development of report (format, style and distribution)	Network and Technical
Open Streets	Establish interest in organizing an Open Streets event in Mississauga	Assist with building community interest / partnerships for an Open Streets event	Promotions and Communications
Active School Travel Programming	Work with Traffic Safety Council to grow and expand School Walking Routes program, and integrate / reconcile Regional School Travel Planning and other cycling-focused school programming, pending budget approval for new full-time coordinator	To be determined	Network and Technical & Promotions and Communications

	position		
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Prepared by: Matthew Sweet

From: [Chris Fonseca](#)
To: [Matthew Sweet](#); [Stephanie Smith](#)
Subject: FW: Ontario Announces E-Scooter Pilot on Municipal Roads
Date: 2019/11/29 9:27:58 AM

Begin forwarded message:

From: "AMO Communications" <Communicate@amo.on.ca>
Date: November 28, 2019 at 4:17:05 PM EST
To: chris.fonseca@mississauga.ca
Subject: Ontario Announces E-Scooter Pilot on Municipal Roads
Reply-To: Communicate@amo.on.ca

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AMO Policy Update



November 28, 2019

Ontario Announces E-Scooter Pilot on Municipal Roads

On November 27, 2019, the Government of Ontario [announced](#) that it would begin a pilot program to allow electric scooters on municipal roads in Ontario. The pilot will go live in January 1, 2020. Under the pilot, municipal governments are able to opt in through by-law to allow electric scooters on their roads, paths, and (in some cases) sidewalks; license electric scooter rental companies; regulate parking and the number of devices available in an area; impose data sharing and insurance requirements amongst other licensing criteria. Municipal governments, and their staff, are encouraged to think through all of these issues before opting to allow the devices in their communities.

E-scooters, as they are called, have been emerging in cities across North America and beyond, and have the potential to add micro-mobility solutions to help augment transportation such as connections between transit and individual destinations. As they are electric, they do not add exhaust emissions that decrease air quality

(depending on how electricity is generated) or noise pollution.

However, E-scooters also have the potential to increase safety concerns for riders, pedestrians, vulnerable road users, and cyclists. The pilot imposes some conditions on the devices, which riders must wear helmets, and limits maximum speed to 24 km/h. Advocates for people with disabilities in particular have [pointed](#) to the challenges E-scooters may pose for that community. Some cities have experienced a profusion of E-scooters left on sidewalks that increase nuisance and hazards for pedestrians. However, municipal parking rules and company policies which continue to charge users for rentals, if not parked in authorized areas, may help to reduce this practice.

Municipal governments interested in allowing their use need to work to balance these concerns with the desire for flexible, micro-mobility devices and ensure that they meet municipal transportation needs and other local policy goals. AMO members are especially encouraged to consult with their communities before joining the pilot and ensure plans are in place to discourage nuisance, reduce any residual municipal liability through adequate insurance requirements, address the needs of disabled and vulnerable road users, and reduce nuisance and conflicts between E-scooter riders, cyclists, pedestrians and motorists. Interested municipal governments should also consider how they would enforce their by-laws in this area and costs to do so as they develop rules and/or permitting for rental companies. Municipalities should also consider how they will collect incident data with local hospitals and health authorities as well as police reporting during the pilot.

The following resources may assist municipal officials in interested municipalities in considering issues they may encounter in by-laws and policies development that best meet their local needs:

Ontario Ministry of Transportation:

- [Regulation 389/19](#)
- [MTO E-Scooter Pilot Information](#)
- [MTO E-Scooter Best Practices](#)

Share The Road:

- [Preparing for E-Scooters](#)

AMO Contact: Craig Reid, Senior Advisor, creid@amo.on.ca, 416-971-9856 ext. 334.

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From: [Anna Tran](#)
To: [Stephanie Smith](#)
Cc:
Subject: Promotions & Communications Sub-Committee
Date: 2019/10/16 5:11:51 PM

Hi Stephanie,

This email is my formal notice that I will be stepping down as Chair of the P&C sub-committee as I am finding it a bit difficult time-wise to balance the other things on my plate - both at my professional work and personal life.

In the interim, Sunil (copied) will be able to manage the group. I can remain as a participating member for various working groups and take on a smaller role.

Anna Tran

From: [Sunil Sharma](#)
To: [Stephanie Smith](#)
Subject: MCAC: Citizen member Sunil Sharma - request for leave
Date: 2019/11/13 5:48:55 AM

Hello Stephanie,

Due to personal matters, I have been absent from recent MCAC meetings. I will be out of town for a few more weeks at least. If the Committee deems it acceptable to grant leave until February 2020, it would be appreciated.

Thank you,
Sunil Sharma

City of Mississauga



Memorandum

To: Chair and Members of the Mississauga Cycling Advisory Committee

From: Stephanie Smith, Legislative Coordinator

Date: December 5, 2020

Subject: 2020 Mississauga Cycling Advisory Committee Meeting Dates

The 2020 meeting dates for the Mississauga Cycling Advisory Committee have been scheduled as follows:

Tuesday, January 14, 2020
Tuesday, February 11, 2020
Tuesday, March 10, 2020
Tuesday, April 14, 2020
Tuesday, May 12, 2020
Tuesday, June 9, 2020
Tuesday, July 14, 2020
Tuesday, August 11, 2020
Tuesday, September 8, 2020
Tuesday, October 13, 2020
Tuesday, November 10, 2020
Tuesday, December 8, 2020

Unless otherwise advised, all meetings will be held at 6:30 PM at the Mississauga Civic Centre in Committee Room A – 300 City Centre Drive, Mississauga L5B 3C1

Meetings may be cancelled at the call of the Chair due to insufficient agenda items or lack of quorum.

Please kindly contact the Legislative Coordinator in advance of the meeting if you will be absent or late so that quorum issues can be anticipated and dealt with accordingly.

Stephanie Smith
Legislative Coordinator
Legislative Services, Office of the City Clerk
300 City Centre Drive, Mississauga, ON L5B 3C1
(905) 615-3200 ext. 3795
stephanie.smith@mississauga.ca