
Mississauga Cycling Advisory Committee

Date

2019/08/13

Time

6:30 PM

Location

Civic Centre, Committee Room A - Second Floor,
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1

Members

Councillor Chris Fonseca (Chair)
Anna Tran, Citizen Member
Earl Close, Citizen Member
Guy Winchester, Citizen Member (Vice-Chair)
Heather Martyn, Citizen Member
Kris Hammel, Citizen Member
Jeff Fleming, Citizen Member
Laiq Siddiqui, Citizen Member
Larry Lindsay, Citizen Member
Paulina Pedziwiatr, Citizen Member
Rosanna Chacko, Citizen Member
Sunil Sharma, Citizen Member
Suzanne Doyle, Citizen Member (Vice-Chair)

Agency Representatives/City Staff

Manvir Tatla, Project Manager, Sustainable Transportation, Region of Peel
Jeremy Blair, Manager, Transportation Infrastructure Management
Matthew Sweet, Manager, Active Transportation
Max Gill, Supervisor, Traffic Operations
Raymond Lau, Project Manager – Engineering, Park Development
Kimberly Hicks, Communications Advisor

Contact

Stephanie Smith, Legislative Coordinator, Legislative Services
905-615-3200 ext. 3795
stephanie.smith@mississauga.ca

Find it Online

<http://www.mississauga.ca/portal/cityhall/cyclingadvisory>

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1. **CALL TO ORDER**
 2. **APPROVAL OF AGENDA**
 3. **DECLARATION OF CONFLICT OF INTEREST**
 4. **MINUTES OF PREVIOUS MEETING**
 - 4.1. Mississauga Cycling Advisory Committee Minutes - July 9, 2019
 5. **DEPUTATIONS**
 - 5.1. Peter Westbrook (Chair) and Louise Goegan (Vice-Chair) of Traffic Safety Council regarding a collaboration between Mississauga Cycling Advisory Committee and Traffic Safety Council on a Bike to School Day
 - 5.2. Danica Spencer, Epic Tour regarding the Tour de Mississauga
 6. **PUBLIC QUESTION PERIOD** - 15 Minute Limit
(Persons who wish to address the Mississauga Cycling Advisory Committee about a matter on the Agenda. Persons addressing the Mississauga Cycling Advisory Committee with a question should limit preamble to a maximum of two (2) statements, sufficient to establish the context for the question, with a 5 minute limitation. Leave must be granted by the Committee to deal with any matter not on the Agenda.)
 7. **MATTERS TO BE CONSIDERED**
 - 7.1. Network and Technical Subcommittee Update (10 minutes)
 - 7.2. Promotions and Communications Subcommittee Update (10 minutes)
 - 7.3. Collision Reporting to Active Transportation (Fred Sandoval, Active Transportation Coordinator 10 minutes)
 8. **INFORMATION ITEMS**
 - 8.1. Guy Winchester, Resignation as Chair of MCAC Network and Technical Subcommittee
 9. **OTHER BUSINESS**
 10. **DATE OF NEXT MEETING** - September 10, 2019
 11. **ADJOURNMENT**

Mississauga Cycling Advisory Committee

Date

2019/07/09

Time

6:31 PM

Location

Civic Centre, Committee Room A - Second Floor,
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1

Members

Councillor Chris Fonseca (Chair)
Anna Tran, Citizen Member
Earl Close, Citizen Member
Guy Winchester, Citizen Member (Vice-Chair)
Heather Martyn, Citizen Member
Kris Hammel, Citizen Member
Jeff Fleming, Citizen Member
Larry Lindsay, Citizen Member
Paulina Pedziwiatr, Citizen Member
Sunil Sharma, Citizen Member
Suzanne Doyle, Citizen Member (Vice-Chair)

Members Absent

Laiq Siddiqui, Citizen Member
Rosanna Chacko, Citizen Member

Present Agency Representatives/City Staff

Manvir Tatla, Project Manager, Sustainable Transportation, Region of Peel
Matthew Sweet, Manager, Active Transportation
Raymond Lau, Project Manager □ Engineering, Park Development
Kimberly Hicks, Communications Advisor
Stephanie Smith, Legislative Coordinator

Find it online

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1. CALL TO ORDER ☐ 6:31PM2. APPROVAL OF AGENDA

Approved (S. Doyle)

3. DECLARATION OF CONFLICT OF INTEREST ☐ Nil4. MINUTES OF PREVIOUS MEETING

4.1. Mississauga Cycling Advisory Committee Minutes - June 11, 2019

Approved (S. Doyle)

5. DEPUTATIONS5.1. Raymond Lau, Project Leader Engineering and Jakub Kilis, Credit Valley Conservation (CVC) regarding the Culham Trail

Mr. Lau and Mr. Kilis outlined the trails within the City of Mississauga and spoke to the current condition of the Culham Trail and flood management practises.

Members of the Committee spoke to the matter and made the following comments: material used in the creation of the Culham Trail; the need to find a permanent solution to fix the continual washout of the Culham Trail; the status of the Barbertown Bridge; environmental protection; the CVC trail strategy; budget implications on fixing the trail; and capital infrastructure budget allocations. Mr. Lau and Mr. Kilis responded to questions.

RECOMMENDATION

MCAC-0051-2019

That the deputation by Raymond Lau, Project Leader Engineering and Jakub Kilis, Credit Valley Conservation regarding the Culham Trail be received.

Received (G. Winchester)

6. PUBLIC QUESTION PERIOD - 15 Minute Limit

(Persons who wish to address the Mississauga Cycling Advisory Committee about a matter on the Agenda. Persons addressing the Mississauga Cycling Advisory Committee with a question should limit preamble to a maximum of two (2) statements, sufficient to establish the context for the question, with a 5 minute limitation. Leave must be granted by the Committee to deal with any matter not on the Agenda.)

Jonathan Giggs, Resident requested to speak to item 7.5 when the discussion takes place and enquired how information gets reported when a cyclist gets hit and if any analysis is completed. Guy Winchester, Citizen Member spoke to the mandate of MCAC and that cycling accidents should be reviewed by the Road Safety Committee.

RECOMMENDATION

MCAC-0052-2019

That staff bring back a report on how cycling collisions get reported and how the information is communicated to committees or to staff.

Approved (S. Doyle)

7. MATTERS CONSIDERED

7.1. Tour de Mississauga Update (Matthew Sweet, Manager Active Transportation 10 minutes)

Mr. Sweet spoke to finalizing the contract for the vendor of the upcoming Tour de Mississauga.

Members of the Committee spoke to the finalization of the vendor, the event date, MCAC's commitment for sponsoring the Tour, potential recognition of the committees sponsorship and communication of safety tips at the Tour.

RECOMMENDATION

MCAC-0053-2019

That the Tour de Mississauga Update be deferred to the August Mississauga Cycling Advisory Committee meeting.

Deferred (G. Winchester)

7.2. Network and Technical Subcommittee Update (10 minutes)

Guy Winchester, Citizen Member provided a verbal update on the Network and Technical Subcommittee and spoke to developing an infrastructure reporting tool, the scope and vision of the project, the complexity of the cycling network, the role of the Subcommittee and the uncertainty of the timeline.

Anna Tran, Citizen Member spoke to the Network and Technical Subcommittee work plan.

RECOMMENDATION

MCAC-0054-2019

That the verbal update from the Network and Technical Subcommittee be received.

Received (J. Fleming)

7.3. Promotions and Communications Subcommittee Update (10 minutes)

Anna Tran spoke to the 2019 Mississauga Cycling Advisory Committee Work Plan and enquired if the Committee wants to continue with the Phil Green Award.

Members of the Committee engaged in discussion regarding the Phil Green Award and the following members noted that they would assist with the nomination process: Heather Martyn, Paulina Pedziwiatr and Earl Close.

RECOMMENDATION

MCAC-0055-2019

That the verbal updated from the Promotions and Communications Subcommittee be received.

Received (P. Pedziwiatr)

7.4. Bicycle Friendly Communities Workshop Summary (Matthew Sweet, Manager, Active Transportation 15 minutes)

Mr. Sweet spoke to the Bicycle Friendly Communities Workshop and that the summary report and recommendations were prepared by the Share the Road Cycling Coalition.

Members of the Committee spoke to the matter and made the following comments: sharing the document with the Provincial Government; that the action items should include bike valet parking at festivals/special events; offering incentives to promote bike valet parking; and that 2019 Celebration Square events should be offering bike valet parking. Mr. Sweet responded to questions.

RECOMMENDATION

MCAC-0056-2019

That the Bicycle Friendly Communities Workshop Summary be received.

Received (K. Hammel)

7.5. Bike Lanes Tenth Line (Matthew Sweet, Manager, Active Transportation 5 minutes)

Mr. Sweet spoke to the email dated June 19, 2019 from Councillor Saito regarding bike lanes on Tenth Line and noted that staff are currently reviewing options to install barriers.

Members of the Committee spoke to the matter and made the following comments: expressed safety concerns with installing bollards along Tenth Line; enquired what would happen to the bollards during the winter season; types of winter maintenance equipment needed to remove snow from separated bike lanes; and if other options are being considered other than installing bollards. Mr. Sweet responded to questions.

RECOMMENDATION

MCAC-0057-2019

That staff be directed to bring back a report to the Mississauga Cycling Advisory Committee regarding the Bike Lanes Tenth Line before going to General Committee.

Approved (K. Hammel)

7.6. Bike the Creek Event (Councillor Fonseca 5minutes)

Councillor Fonseca spoke to the Bike the Creek Event and thanked staff for the successful event and previous Mississauga Cycling Advisory Committee citizen members for their advocacy. Guy Winchester, Citizen Member spoke to the completion of the 401 section of the trail.

8. OTHER BUSINESS

Larry Lindsay, Citizen Member enquired if a follow-up report would be brought back to the committee regarding the Tactical Urbanism pop-up event. Matthew Sweet, Manager, Active Transportation noted he would follow-up with staff.

Mr. Sweet, spoke to the Mississauga Bike Challenge beginning on July 10, 2019 and that the challenge supports the Trillium Health Partners Foundation. Paulina Pedziwiatr, Citizen Member enquired about using Strava for the Bike Challenge. Kimberly Hicks, Communications Advisor spoke to the support of Communications for the Bike Challenge.

Sunil Sharma, Citizen Member enquired about the Winston Churchill cross-ride. Manvir Tatla, Project Manager, Sustainable Transportation, Region of Peel noted that the Region of Peel would be using the green paint at the location and that additional signage would be used.

9. DATE OF NEXT MEETING - August 13, 2019

10. ADJOURNMENT □ 8:48PM (E. Close)

2019 MISSISSAUGA CYCLING ADVISORY COMMITTEE WORK PLAN

PRIORITIES	DELIVERABLE	LEAD	FOLLOW-UP	ESTIMATED COSTS	STATUS	START DATE	FINISH DATE	NOTES / COMMENTS
MCAC PROJECTS - Maintain MCAC Committee Integrity - Develop and maintain MCAC Committee member's knowledge, experience, and expertise	MCAC Website	Communication and Promotions Subcommittee	NA	\$ 269.90	Ongoing	January 1, 2019	December 31, 2019	• Payment for Yearly Domain Registration Fee *Need to keep until 2020
	Participation in Conferences, Bike Show, Meetings, and Seminars by MCAC Committee Members	Mississauga Cycling Advisory Committee		\$ 5,000.00	Ongoing	January 1, 2019	December 31, 2019	• Conferences, Meetings, and Seminars regarding Cycling Initiatives (e.g. Bike Shows, etc.)
	Phil Green Award	Communication and Promotions Subcommittee	Kimberly Hicks	\$ 100.00	Ongoing	January 1, 2019	December 31, 2019	• Cost towards purchasing the plaque (Award to an individual that is promoting or furthering cycling or other forms of sustainable transportation in the City of Mississauga) *K. Hicks able to provide media support
	Promotions & Participation	Communication and Promotions Subcommittee	Mattea Turco	\$ 1,500.00	Ongoing	January 1, 2019	December 31, 2019	• Promote various events of partnered local organizations (e.g. Amazing Green Race, Great Waterfront Trail Adventure, Share the Road: Greg's Ride, etc.) *Add small piece in Mississauga News with photo *Able to piggyback off of City of Brampton • Participate in events <u>Cost of booth (Bike Show Toronto)</u> *1-2 booths - \$695 + HST (1 table, 2 chairs) *3-4 booths - \$525 + HST (2 tables, 4 chairs) *5+ booths - \$455 + HST (3 tables, 6 chairs) -Public engagement -Education on Vision Zero and cycling safety -Promote cycling opportunities (e.g., brochures) Single booth is 10' x 10' (100 sq ft)
	Registration for Award Applications	Mississauga Cycling Advisory Committee	Kimberly Hicks	\$ 500.00	Ongoing	January 1, 2019	December 31, 2019	• Cycling Master Plan Update
	Bike Month (May 27 - June 30, 2019)	Communication and Promotions Subcommittee	Kimberly Hicks	\$ -	Not Started	May 27, 2019	June 30, 2019	• Advertise on Social Media Platforms (e.g. Facebook, Twitter, MCAC Website, etc.)

2019 MISSISSAUGA CYCLING ADVISORY COMMITTEE WORK PLAN

PRIORITIES	DELIVERABLE	LEAD	FOLLOW-UP	ESTIMATED COSTS	STATUS	START DATE	FINISH DATE	NOTES / COMMENTS
	Bike to School Week (May 27 - May 31, 2019)	Communication and Promotions Subcommittee	Kimberly Hicks	\$ -	Not Started	May 27, 2019	June 30, 2019	• Advertise on Social Media Platforms (e.g. Facebook, Twitter, MCAC Website, etc.)
	Bike to Work Day (May 27 - June 2, 2019)	Communication and Promotions Subcommittee	Kimberly Hicks	\$ -	Not Started	May 27, 2019	June 2, 2019	• Advertise on Social Media Platforms (e.g. Facebook, Twitter, MCAC Website, etc.)
	Year End Report to Council	Mississauga Cycling Advisory Committee		\$ -	Not Started	October 1, 2019	December 31, 2019	• Update members of Council on accomplishment related to the Committee (need to create PPT)
Tour de Mississauga	Tour de Mississauga	Mississauga Cycling Advisory Committee	NA	\$ 5,000.00	Not Started	January 1, 2019	December 31, 2019	MCAC members to continue to provide support for Tour de Mississauga (organized by Sustain Mobility)
Network and Technical Sub-Committee	TBC	Mississauga Cycling Advisory Committee		\$ -	Not Started	January 1, 2019	December 31, 2019	TBC

TOTAL COSTS FOR MCAC PRIORITIES	\$ 12,369.90
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As of June 27, 2019

City of Mississauga Memorandum



Date: 2019/08/02
To: Chair and Members of Mississauga Cycling Advisory Committee
From: Fred Sandoval
Meeting Date: 2019/08/13
Subject: Collision Reporting to Active Transportation

Background

At the July 9, 2019 meeting of the Mississauga Cycling Advisory Committee, based on a question from a member of the public, the committee requested that staff report back on the process by which cyclist collision data is collected and actioned by the Active Transportation Office.

Summary

Bicycle collisions, as defined and tracked by Peel Regional Police (PRP) at this time, are between a bicycle and a motor vehicle on or adjacent to a public highway. Collisions involving two cyclists, or cyclists and pedestrians, where no motor vehicle is involved, are not tracked. It is generally accepted that these collisions are infrequent and/or result in no or only minor injuries, and thus rarely get reported. Collisions between bicycles and motor vehicles that do not result in injury or significant damage may also go unreported.

Collision reports are collected by Peel Regional Police, then forwarded to the City of Mississauga Road Safety section within Transportation and Works. Road Safety staff inputs the data from these reports into Traffic Engineering Software (TES) for aggregation when requested for specific streets. These reports do not include collisions which occur on Regional roads. Road Safety staff are looking into a potential Region-wide process for sorting and accessing collision data and statistics, but this is currently on hold pending the Regional Governance Review.

In the 2018 Cycling Master Plan (CMP), key performance measures included the number and severity of collisions in a year. Active Transportation intends to report on this metric annually, but is dependent upon receiving aggregated data. The CMP itself used data from 2010-2013, as that was all that was available at the time.

Active Transportation has received up-to-date collision data when requested, such as for The Collegeway protected bicycle lanes project.

Collision Data Collection Process

When a collision is reported to PRP, it is entered digitally into their system. These reports are then sent to Road Safety, typically within 10 days. However, serious collisions and/or those requiring additional investigation can take much longer to be finalized and sent. Occasionally reports are amended and resent after being received by Road Safety. This does not include collisions on Regional roads, as the Region of Peel maintains its own records on those.

When received by Road Safety, reports then need to be inputted individually into TES, the City of Mississauga's database for road studies and safety information, to which Active Transportation has access. There is currently a delay in this process, as files need to be processed to be imported into TES. At the moment, files are only processed when requested for specific streets, and thus not available for a citywide analysis. Staff are looking at how to improve this process so data is available as soon as possible, by making a combined Region-wide system and process. However this is on hold pending the outcome of the Regional Governance Review.

Collision Data in the Cycling Master Plan

The Cycling Master Plan used 2010 to 2013 data for collision statistics. It was noted that there were 473 reported collisions in that time, of which 3% resulted in major injuries, and 1% were fatal.

Two of the recommended performance measures in the CMP include collision data, under the goal of "Improve safety for cycling":

- Objective: Reduce bicycle collision rates / Measurement: Bicycle collision rates
- Objective: Reduce the severity of bicycle collisions / Measurement: Proportion of severe injuries and fatalities

Going Forward

Active Transportation will continue to work with and support Road Safety in the collection and processing of bicycle collision data. Collision data will, when available, be reported on annually as a performance measurement of the cycling network.

From: [Guy Winchester](#)
To: [Stephanie Smith](#)
Subject: Resignation
Date: 2019/07/11 9:48:26 AM

Stephanie,

After considerable thought, I have reached a conclusion that I can no longer continue as Chair of MCAC Network and Technical Subcommittee. Consequently I am resigning this appointment and will withdraw from participation in the Subcommittee, effective with the appointment of a replacement or at such time it is convenient to MCAC.

Guy Winchester