
Mississauga Cycling Advisory Committee

Date

2018/02/13

Time

6:32 PM

Location

Civic Centre, Committee Room A - Second Floor,
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1 Ontario

Members Present

Donnie Morris, Citizen Member, (Chair)
Irwin Nayer, Citizen Member, (Vice-Chair)
Councillor Chris Fonseca, Ward 3
David Daghish, Citizen Member
Edisa Kozo, Citizen Member
Glenn Voakes, Citizen Member
Greg Symons, Citizen Member
Jonathan Giggs, Citizen Member
Leonard Verwey, Citizen Member
Natalie Half, Citizen Member
Richard Dubiel, Citizen Member

Members Absent

Dorothy Tomiuk, Citizen Member
Roy Buchanan, Citizen Member

Present Agency Representatives/City Staff

Wayne Chan, Manager, Sustainable Transportation at Region of Peel
Matthew Sweet, Active Transportation Manager
Jelmer Stegink, Active Transportation Demand Management Coordinator
Kimberly Hicks, Communications Advisor
Stephanie Smith, Legislative Coordinator

Find it online

<http://www.mississauga.ca/portal/cityhall/cyclingadvisory>

1. CALL TO ORDER

2. APPROVAL OF AGENDA

The following items were added to the agenda: introduction of the newly appointment Citizen Member and Road Safety Mississauga Committee update.

Approved as amended (J. Giggs)

3. DECLARATION OF CONFLICT OF INTEREST - Nil

4. MINUTES OF PREVIOUS MEETING

4.1. Mississauga Cycling Advisory Committee Minutes - January 9, 2018

Approved (I. Nayer)

5. DEPUTATIONS

5.1. Winter Maintenance (Scott Holmes, Manager, Works Operations)

Scott Holmes, Senior Manager, Operations Maintenance spoke to the winter maintenance of bike paths and multi-use trails. He noted that the City is governed by the minimum maintenance standards set out by the Province and that new minimum maintenance standards would be implemented on April 1, 2018. Mr. Holmes noted staff would be bring a Corporate Report to a future General Committee to outline the implementation of the new minimum maintenance standards.

Members of the Committee asked the following questions: who is responsible for maintaining park trails; Regional road standards; the maintenance of the Burnhamthorpe Trail; timeframe of the street sweepers to sweep the roadways; minimum maintenance standards for sidewalks; and the breakdown of salt on a bike path. Mr. Holmes responded to questions.

Kimberly Hicks, Communications Advisor spoke to altering City graphics and posting altered graphics on the Mississauga cycling website.

RECOMMENDATION

That the deputation by Scott Holmes, Manager, Works Operations regarding winter maintenance be received.

Received (D. Daglish)

Recommendation MCAC-0003-2018

6. PUBLIC QUESTION PERIOD - 15 Minute Limit – Nil
Pursuant to Section 42 of the Council Procedure By-law 0139-2013, as amended: Mississauga Cycling Advisory Committee may grant permission to a member of the public to ask a question of Mississauga Cycling Advisory Committee, with the following provisions:
1. The question must pertain to a specific item on the current agenda and the speaker will state which item the question is related to.
 2. A person asking a question shall limit any background explanation to two (2) statements, followed by the question.
 3. The total speaking time shall be five (5) minutes maximum, per speaker.

7. MATTERS CONSIDERED

Glenn Voakes, Citizen Member introduced himself to the Committee and provided an overview of his involvement within the community.

7.5 Active Transportation Manager Announcement (Matthew Sweet, Manager, Active Transportation 5 minutes)

Jonathan Giggs, Citizen Member enquired when the Active Transportation Coordinator position would be filled. Matthew Sweet, Manager, Active Transportation noted that by the April Mississauga Cycling Advisory Committee meeting the selected candidate should be at the meeting.

7.1. Ontario Municipal Commuter Cycling Program - Projects for 2018 (Matthew Sweet, Manager, Active Transportation 10 minutes)

Mr. Sweet spoke to the allocation of the funds received for the Ontario Municipal Commuter Cycling Program and the projects planned for 2018.

Members of the Committee spoke to the Collegeway Protected Bicycle Lanes project.

RECOMMENDATION

That the memorandum by Matthew Sweet, Manager, Active Transportation entitled Ontario Municipal Commuter Cycling Program - Projects for 2018 be received.

Received (I. Nayer)

Recommendation MCAC-0004-2018

7.2. Millcreek Drive Multi-use Trail Design Review(Matthew Sweet, Manager, Active Transportation 5 minutes)

Mr. Sweet spoke to the modification of the design for the project and outlined the characteristics of the Millcreek Drive multi-use trail, privacy fences and the impact on trees.

Irwin Nayer, Jonathan Giggs, Citizen Members and Councillor Fonseca spoke to the investment of the project and ensuring there's clear signage along the trail. Mr. Sweet spoke to making connections into Go Stations and that the project had already been tendered and awarded.

RECOMMENDATION

That the memorandum by Matthew Sweet, Manager, Active Transportation entitled Millcreek Drive Multi-use Trail Design Review be received.

Received (J. Giggs)

Recommendation MCAC-0005-2018

7.3. 2018 Community Rides (Jelmer Stegnik, Active Transportation Marketing and Education Specialist 15 minutes)

Jonathan Giggs, Citizen Members spoke to the planning of the 2018 Community Rides.

Members of the Committee made the following comments: resources needed to implement the 2018 rides, the registration system, hotel tax and the need for Members of the Committee to volunteer.

RECOMMENDATION

That the memorandum entitled 2018 Community Rides from Jelmer Stegnik, Active Transportation Marketing and Education Specialist be received.

Received (G. Symons)

Recommendation MCAC-0006-2018)

7.4. 2018 Tour de Mississauga (Jelmer Stegnik, Active Transportation Marketing and Education Specialist 15 minutes)

Mr. Stegnik spoke to the 2018 Tour de Mississauga and outlined a continued working partnership with SustainMobility and next steps.

Members of the Committee spoke to the 2017 Tour de Mississauga and discussed start time of routes, rest stops and that the event is a great cycling celebration.

RECOMMENDATION

1. That the Mississauga Cycling Advisory Committee partners with the Active Transportation Office to organize Tour de Mississauga 2018.
2. That the Mississauga Cycling Advisory Committee forms a Tour de Mississauga 2018 workgroup with members interested in helping event planning.
3. That the Mississauga Cycling Advisory Committee recruiting event volunteers for key event operation positions.
4. That in principal of General Committee's approval of a future Corporate Report outlining the operational models for the 2018 and 2019 Tour de Mississauga, that \$5000.00 be transferred to the Active Transportation budget from the 2018 Mississauga Cycling Advisory Committee (MCAC) budget in support the 2018 Tour de Mississauga.

Approved (Councillor Fonseca)
Recommendation MCAC-0007-2018

7.6. Discussion of Formal Recommendations and MCAC Social Media Websites (Matthew Sweet, Manager, Active Transportation 5 minutes)

Mr. Sweet provided clarification on the formal process on altering City logos and graphics on social media sites and appropriate language to use on the Mississauga cycling website. Donnie Morris, Citizen Member noted that he would email Dorothy Tomuik to remove a winter maintenance graphic on the website.

Councillor Fonseca noted that she raised winter operations related to cycling at a previous General Committee meeting and that communications is now using social media to provide information regarding winter maintenance of active transportation infrastructure.

7.7. Mississauga Cycling Advisory Committee 2018 Work Plan

Members of the Committee discussed the committee's priorities for 2018 and requested an additional \$10,000 for the 2018 Community Rides and an additional \$1,000 for committee projects.

Recommendation

That the 2018 Mississauga Cycling Advisory Committee 2018 work plan be approved as amended.

Approved (J. Giggs)
Recommendation MCAC-0008-2018

7.8. Communications and Promotions Subcommittee Update (Dorothy Tomiuk, Citizen Member 5 minutes)

Donnie Morris, Citizen Member spoke to the Communications and Promotions Subcommittee update and outlined the following initiatives: CycleON Action Plan 2.0; Cycling Tourism; snow ploughing of cycling infrastructure; MCAC not participating in this year's Toronto Bike Show; Ontario Bike Summit; Community Ride t-shirts; May 12th tree planting; roll out of the community ride survey; and organizing a Jim Tovey remembrance ride.

RECOMMENDATION

That the written correspondence by Dorothy Tomiuk, Citizen Member regarding the Communications and Promotions Subcommittee Update be received.

Received (R. Dubiel)
Recommendation MCAC-0009-2018

7.9. Network and Technical Subcommittee Update (Donnie Morris, Citizen Member 5 minutes)

No update provided.

8. INFORMATION ITEMS

8.1. Updates to the Workplace Violence and Respectful Workplace Policies

RECOMMENDATION

That the memorandum from Stephanie Smith, Legislative Coordinator regarding the Workplace Violence and Respectful Workplace Policies be received.

Received (I. Nayer)
Recommendation MCAC-0010-2018

9. OTHER BUSINESS

Leonard Verwey, Citizen Member provided an update on the Road Safety Mississauga Committee and noted that they discussed their work plan, intersection safety, an update of the road safety handbook and vision zero at the last meeting.

Jonathan Giggs, Citizen Member spoke to the adoption of the Vision Zero principals for the City of Mississauga.

10. DATE OF NEXT MEETING - March 6, 2018

11. ADJOURNMENT – 8:35 PM