
Mississauga Cycling Advisory Committee

Date

2017/07/11

Time

6:30 PM

Location

Civic Centre, Committee Room A - Second Floor,
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1 Ontario

Members

Donnie Morris, Citizen Member, (Chair)
Irwin Nayer, Citizen Member, (Vice-Chair)
Barbara Hazel Tabuno, Citizen Member
Councillor Chris Fonseca, Ward 3
David Daglish, Citizen Member
Dorothy Tomiuk, Citizen Member
Edisa Kozo, Citizen Member
Ewelina Luczko, Citizen Member
Greg Symons, Citizen Member
Jonathan Giggs, Citizen Member
Leonard Verwey, Citizen Member
Natalie Half, Citizen Member
Richard Dubiel, Citizen Member
Roy Buchanan, Citizen Member

Agency Representatives/City Staff

Brandon Quigley, Planner, Sustainable Transportation, Region of Peel
Susan Tanabe, Acting Manager, Transportation Infrastructure Management
Max Gill, Supervisor, Traffic Operations
Matthew Sweet, Active Transportation Coordinator
Jelmer Stegink, Active Transportation Marketing and Education Specialist
Kimberly Hicks, Communications Advisor

Contact

Stephanie Smith, Legislative Coordinator, Legislative Services
905-615-3200 ext. 3795
stephanie.smith@mississauga.ca

Find it Online

<http://www.mississauga.ca/portal/cityhall/cyclingadvisory>

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1. CALL TO ORDER
 2. APPROVAL OF AGENDA
 3. DECLARATION OF CONFLICT OF INTEREST
 4. MINUTES OF PREVIOUS MEETING
 - 4.1. Mississauga Cycling Advisory Committee Previous Minutes - June 13, 2017
 5. DEPUTATIONS
 6. PUBLIC QUESTION PERIOD - 15 Minute Limit
(Persons who wish to address the Mississauga Cycling Advisory Committee about a matter on the Agenda. Persons addressing the Mississauga Cycling Advisory Committee with a question should limit preamble to a maximum of two (2) statements, sufficient to establish the context for the question, with a 5 minute limitation. Leave must be granted by the Committee to deal with any matter not on the Agenda.)
 7. MATTERS TO BE CONSIDERED
 - 7.1. 2017 Cycling Network Program - Quarterly Update (July) - (Matthew Sweet, Active Transportation Coordinator 15 minutes)
 - 7.2. Ontario Municipal Commuter Cycling Program (Matthew Sweet, Active Transportation Coordinator 5 minutes)
 - 7.3. Tour de Mississauga Update (Jelmer Stegink, Active Transportation Marketing and Education Specialist 10 minutes)
 - 7.4. Erindale Park Midweek Cycling Club (Jelmer Stegink, Active Transportation Marketing and Education Specialist 5 minutes)
 - 7.5. Bike Challenge Update (Jelmer Stegink, Active Transportation Marketing and Education Specialist 5 minutes)
 - 7.6. Road Safety Committee Representative (Stephanie Smith, Legislative Coordinator 5minutes)
 - 7.7. Community Rides Update (Roy Buchanan, Citizen Member 10minutes)
 - 7.8. Communications and Promotions Subcommittee Update(Dorothy Tomiuk, Citizen Member 5 minutes)
 - 7.9. Network and Technical Subcommittee Update (Irwin Nayer, Vice-Chair 5 minutes)

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- 7.10. Cycling Master Plan Update - July 2017
 8. INFORMATION ITEMS - Nil
 9. OTHER BUSINESS
 10. DATE OF NEXT MEETING - August 8, 2017
 11. ADJOURNMENT

City of Mississauga

Minutes



Mississauga Cycling Advisory Committee

Date

2017/06/13

Time

6:33 PM

Location

Civic Centre, Committee Room A - Second Floor,
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1 Ontario

Members Present

Donnie Morris, Citizen Member, (Chair)
Irwin Nayer, Citizen Member, (Vice-Chair)
Councillor Chris Fonseca, Ward 3
David Daglish, Citizen Member
Dorothy Tomiuk, Citizen Member
Edisa Kozo, Citizen Member
Greg Symons, Citizen Member
Jonathan Giggs, Citizen Member
Leonard Verwey, Citizen Member
Natalie Halff, Citizen Member
Richard Dubiel, Citizen Member
Roy Buchanan, Citizen Member

Members Absent

Ewelina Luczko, Citizen Member

Staff Present

Brandon Quigley, Planner, Sustainable Transportation, Region of Peel
Steve Barrett, Manager, Transportation Infrastructure Management
Max Gill, Supervisor, Traffic Operations
Matthew Sweet, Active Transportation Coordinator
Jelmer Stegink, Active Transportation Marketing and Education Specialist
Stephanie Smith, Legislative Coordinator

Find it online

<http://www.mississauga.ca/portal/cityhall/cyclingadvisory>

1. CALL TO ORDER – 6:33PM
2. APPROVAL OF AGENDA
3. DECLARATION OF CONFLICT OF INTEREST
4. MINUTES OF PREVIOUS MEETING
 - 4.1. Mississauga Cycling Advisory Committee Minutes - May 9, 2017
5. DEPUTATIONS
6. PUBLIC QUESTION PERIOD - 15 Minute Limit
 (Persons who wish to address the Mississauga Cycling Advisory Committee about a matter on the Agenda. Persons addressing the Mississauga Cycling Advisory Committee with a question should limit preamble to a maximum of two (2) statements, sufficient to establish the context for the question, with a 5 minute limitation. Leave must be granted by the Committee to deal with any matter not on the Agenda.)
7. MATTERS CONSIDERED
 - 7.1. Active Transportation Manager Status Update (Steve Barrett Manager, Transportation Infrastructure Management 5 minutes)

 Steve Barrett Manager, Transportation Infrastructure Management provided a verbal update regarding the staffing changes in the Active Transportation Office. He noted that Susan Tanabe would be acting to cover the Manager, Transportation Infrastructure Management position and the Active Transportation Manager position.
 - 7.2. Introduction of Newly Appointed Mississauga Cycling Advisory Committee Citizen Member (5 minutes)

 Newly appointed Mississauga Cycling Advisory Committee member, Natalie Halfp provided a brief introduction of herself.

7.3. Action Item List Reintroduction (Stephanie Smith, Legislative Coordinator 5 minutes)

Stephanie Smith, Legislative Coordinator spoke to the reintroduction of an action item list and that if any committee members had any future agenda items that they would like added to the agenda to let her know.

7.4. 2017 Tour de Mississauga Update

Jelmer Stegink, Marketing and Education Specialist spoke to the memorandum entitled 2017 Tour de Mississauga Update and informed the committee of Councils support of this year's Tour de Mississauga and that the BRT might not be an option for a route. He further spoke to the roles of SustainMobility and the roles of the City of Mississauga.

Mississauga Cycling Advisory Committee (MCAC) engaged in discussion regarding: the age requirement to be able to ride for free; reusing some resources from the 2016 Tour de Mississauga; the 5km and 10km route design; and that a task sheet needs to be developed for members of the committee to sign up for various tasks.

RECOMMENDATION

MCAC-0018-2017

That the Mississauga Cycling Advisory Committee (MCAC) transfer \$5000.00 to the Active Transportation budget to support the 2017 Tour de Mississauga and that the funds be allocated from the 2017 MCAC budget.

Approved (G. Symons)

RECOMMENDATION

MCAC-0018-2017

That the memorandum dated June 2, 2017 from Jelmer Stegink, Marketing and Education Specialist entitled 2017 Tour de Mississauga Update be received.

Received (G. Symons)

7.5. 2017 Capital Program Update - Public Transit Infrastructure Fund (Matthew Sweet, Active Transportation Coordinator 5 minutes)

Matthew Sweet, Active Transportation Coordinator spoke to the memorandum dated June 2, 2017 regarding the 2017 Capital Program Update. He outlined additional public transit connection projects that were made available from the Public Transit Infrastructure Fund. He noted that a cycling network quarterly update would be brought to the July meeting.

RECOMMENDATION

MCAC-0020-2017

That the memorandum dated June 2, 2017 from Matthew Sweet, Active Transportation

Coordinator entitled 2017 Capital Program Update - Public Transit Infrastructure Fund be received.

Received (R. Buchanan)

- 7.6. Cycling Master Plan Update - June 2017 MCAC Meeting (Matthew Sweet, Active Transportation Coordinator 5 minutes)

Matthew Sweet, Active Transportation Coordinator and Jelmer Stegink, Marketing and Education Specialist spoke to 2017 Cycling Master Plan and outlined the website, challenges with getting people to sign up for the mailing list and the success of the pop-up community events.

Mississauga Cycling Advisory Committee (MCAC) engaged in discussion regarding: connecting with external connections, such as bike shops; foot traffic at community centre pop-up events; attending Councillors upcoming BBQ's or community events; connecting with Safe City; and the goals for the upcoming public open house.

RECOMMENDATION

MCAC-0021-2017

That the memorandum dated June 2, 2017 by Pauline Craig, Active Transportation Coordinator entitled Cycling Master Plan Update - June 2017 MCAC Meeting be received.

Received (I. Nayer)

- 7.7. Bike Challenge Update (Jelmer Stegink, Active Transportation Marketing and Education Specialist 10 minutes)

Jelmer Stegink, Active Transportation Marketing and Education Specialist provided an update on the upcoming bike challenge and noted that for every 150km logged a tree would be planted.

Mississauga Cycling Advisory Committee (MCAC) engaged in discussion regarding the launch date and that an email blast could go to all community riders to inform them of the challenge.

- 7.8. Network and Technical Subcommittee Report (Donnie Morris, Chair, Mississauga Cycling Advisory Committee 5 minutes)

Donnie Morris, Chair spoke to the June 2, 2017 Network and Technical Subcommittee Report and outlined: an incident that occurred at the May 29, 2017 Community Ride; the remaining Community Ride schedule; concerns around the lack of a vision for the Cycling Master Plan; and the need for a hashtag of two premium cycling routes.

Councillor Fonseca spoke to sending the confirmed Community Ride dates to Members of Council in advance and outlined an upcoming municipal conference and that the committee could send her target questions related to the Cap and Trade and she would ask the questions to the Provincial Ministers attending on their behalf.

Jonathan Giggs, Citizen Member enquired about the zoning by-law for bike parking. Steve Barrett Manager, Transportation Infrastructure Management responded.

RECOMMENDATION

MCAC-0022-2017

That the Network and Technical Subcommittee Report dated June 2, 2017 be received.

Received (C. Fonseca)

7.9. Community Rides Update (Donnie Morris, Chair, Mississauga Cycling Advisory Committee 5 minutes)

Donnie Morris, Chair spoke to the attendance at the Community Rides and that participants appreciate the routes and the marshal training.

Discussion ensued with respect to printing off an attendance sheet of those who registered for liability reasons, conducting a pre-ride safety clinic before a Saturday ride and the concern of off road ticks.

RECOMMENDATION

MCAC-0023-2017

That the verbal update from Dorothy Tomiuk, Citizen Member regarding positive comments received from the June 10, 2017 Streetsville Community Ride outlining the great route design and the professionalism of the bike marshals be received.

Received (C. Fonseca)

7.10. Communications and Promotions Subcommittee Update and Vacancy (Dorothy Tomiuk, Citizen Member 5 minutes)

Dorothy Tomiuk, Citizen Member spoke to the vacancy on the Communications and Promotions Subcommittee and asked members to consider joining the subcommittee. She further spoke to a nominee for the 2016 Phil Green Award.

Discussion ensued with respect to the nominee for the award and how many other applications were received.

RECOMMENDATION

MCAC-0024-2017

That Nicole Hanson be the recipient of the 2016 Phil Green Recognition Award.

Approved (R. Buchanan)

8. INFORMATION ITEMS

8.1. Etobicoke Creek Trail Closure (Matthew Sweet, Active Transportation Coordinator 5 minutes)

Matthew Sweet, Active Transportation Coordinator spoke to the duration of the Etobicoke Creek Trail closure.

RECOMMENDATION

MCAC-0025-2017

That the following information items at the June 13, 2017 Mississauga Cycling Advisory Committee meeting be received for information:

- a) Letter dated May 29, 2017 regarding the Etobicoke Creek Trail Closure
- b) Letter dated June 1, 2017 regarding the City of Brampton Cycling Infrastructure Funding

Received (R. Buchanan)

8.2. Cycling Infrastructure Funding (City of Brampton)

No discussion took place.

9. OTHER BUSINESS

Matthew Sweet, Active Transportation Coordinator provided an update on the approval of the Mississauga Road at the QEW project.

10. DATE OF NEXT MEETING - July 11, 2017

11. ADJOURNMENT

City of Mississauga

Memorandum



Date: 2017/07/05

To: Chair and Members of Mississauga Cycling Advisory Committee

From: Matthew Sweet

Meeting Date: 2017/07/11

Subject: 2017 Cycling Network Program - Quarterly Update (July)

The Transportation and Works Department has prepared a list of locations where bicycle facilities are proposed for construction in 2017.

These locations have been selected based on the criteria contained within the 2010 Cycling Master Plan and in coordination with other City of Mississauga and/or Region of Peel capital projects. The focus in 2017 is on connections to public transit stations, including GO and BRT. Public Transit Infrastructure Fund (PTIF) grants require this focus. As shown below, the 2017 Transportation and Works program represents one component of work underway by multiple departments and levels of government and represents an ambitious plan to grow cycling infrastructure in the City of Mississauga.

The PTIF funding was officially confirmed on March 31, 2017, at which point finalized designs, public notifications (where required) and utility relocations (where required) were able to begin.

Please note that the nature and schedule of the proposed projects listed herein are subject to change in accordance with budget, engineering and construction constraints, public consultation and Council approval.

On-Road Bicycle Lanes and Edge Lines – City of Mississauga Transportation and Works Department						
Location	From	To	Length (km)	Type of Facility	Ward	Status
Commerce Blvd	Matheson Blvd	Eglinton Avenue		Bicycle Lanes	5	Cancelled – On-street permit parking cannot be removed
Explorer Drive	Matheson Blvd	Eglinton Avenue	2.8	Bicycle Lanes	5	Design Complete; Councillor and Property Management Notification in July
Fieldgate Drive/Orchard Drive	Eastgate Parkway	Cedar Tree Cres	4.2	Edge Lines	3	Coordinating with proposed Traffic Calming project
Orbitor Drive	Explorer Drive	Eglinton Avenue	1.0	Bicycle Lanes	5	Design Complete; Councillor and Property Management Notification in July
Spectrum Way	Matheson Blvd	Eglinton Avenue	0.8	Bicycle Lanes	5	Design Complete; Councillor and Property Management Notification in July
Bicycle Lanes and Edge Lines			8.8 km			

On-Road Signed Cycling Routes – City of Mississauga Transportation and Works Department						
Location	From	To	Length (km)	Type of Facility	Ward	Status
Atwater Drive	West Shore Drive	Haig Boulevard	1.0	Signed Bike Route	1	Proposed following construction of ORT 20
Bell Harbour Drive	Wickham Road	Castlebridge Drive	0.3	Signed Bike Route	9	Design Complete
Bentley Drive	Winston Churchill Boulevard	Tenth Line	0.6	Signed Bike Route	10	Design Complete
Broadway Street	Pearl Street	Thomas Street	0.2	Signed Bike Route	11	Coordinating with completion of Thomas St MUT
Castlebridge Drive	Bell Harbour Drive	Winston Churchill Boulevard	1	Signed Bike Route	9	Design Complete
Fieldgate Drive	Eastgate Parkway	Haven Glenn	2	Signed Bike Route	3	Coordinating with proposed Traffic Calming project
Fairview Road	Confederation Parkway	Mississauga Valley Boulevard	1.0	Signed Bike Route	4 & 7	Design underway
Forestwood Drive	McBride Avenue	Wolfedale Road	0.3	Signed Bike Route	6	Design Complete
Haig Boulevard	Atwater Drive	Lakeshore Road E	0.7	Signed Bike Route	1	Proposed following construction of ORT 20
Mississauga Valley Road	Fairview Road	Central Parkway	0.3	Signed Bike Route	4	Design underway
McBride Avenue	The Credit Woodlands	Forestwood Drive	1.6	Signed Bike Route	6	Design Complete
Pearl Street	Queen Street	Broadway Street	0.2	Signed Bike Route	11	Coordinating with completion of Thomas St MUT
The Credit Woodlands	Burnhamthorpe	Dundas Street	2.3	Signed Bike Route	6	Design Complete
Turney Drive	Vista Boulevard	Erin Mills Parkway	0.6	Signed Bike Route	11	Coordinating with completion of Thomas St MUT
Vista Drive	Thomas Street	Erin Mills Parkway	0.9	Signed Bike Route	11	Design Complete
Wickham Road	Erin Mills Parkway	Bell Harbour Drive	0.1	Signed Bike Route	9	Design Complete
Signed Routes			13.1 km			


Boulevard Multi-Use Trails – City of Mississauga Transportation and Works Department						
Location	From	To	Length (km)	Type of Facility	Ward	Status
Creditview Road	Bristol Road W	Eglinton Avenue	1.3	Multi-use Trail	6	Project on hold: Resident Petition Received at July 5 th Council; Site Visit Scheduled
Creditview Road	Bridge over Credit River	100 m north and south of bridge	0.7	Multi-use Trail, West Side	11	Construction underway; Anticipated completion late 2018
Central Parkway	Central Parkway Transitway Station	Rathburn Road	0.2	Multi-use Trail, East Side	4	Design complete; Project tender July/Aug 2017
Central Parkway	Burnhamthorpe Road	150 metres south of Bloor Street	0.8	Multi-use Trail, East Side	4	Design complete; Project tender July/Aug 2017
Kennedy Road / Central Parkway	Bristol Road	Central Parkway Transitway Station	1.9	Multi-use Trail, East Side	4 & 5	Design complete; Project tender July/Aug 2017
Thomas Street	Broadway Street	Turney Drive	0.7	Multi-use Trail, North Side	11	Construction underway; Section between Gaffney and Streetsville GO Station deferred at Councillor request
Tomken Road	Courtneypark Drive	Derry Road	1.6	Multi-use Trail, West Side	5	Capital Construction Complete; Signage and Markings WO Issued
Winston Churchill Boulevard	Aquitaine Ave	Battleford Rd	0.6	Multi-use Trail, East Side	9	Design complete; Project tender July/Aug 2017
Winston Churchill Boulevard	Battleford Road	Oka Road	1.3	Multi-use Trail, East Side	9	Design complete; Project tender July/Aug 2017
Winston Churchill Boulevard	Erin Centre Boulevard	Eglinton Avenue	0.6	Multi-use Trail, East Side	9	Design complete; Project tender July/Aug 2017
Winston Churchill Boulevard	Eglinton Ave W	Credit Valley Road	0.4	Multi-use Trail, West Side	8	Design complete; Project tender July/Aug 2017
Wolfedale Road	Forestwood Drive	Dundas Street	0.3	Multi-use Trail, West Side	6	Design Complete; Anticipated tender release late summer 2017
Multi-Use Trails – Boulevard			10.4 km			

Multi-Use Trails – Off-Road Trail (Community Services Department)						
Location	From	To	Length (km)	Type of Facility	Ward	Status
Danville Park	N/A	N/A	0.8	Off-Road Multi-use Trail	5	Anticipated Completion July 2017
Etobicoke Creek Trail (ORT10)	Courtneypark Drive	Courtneypark Drive	0.2	Pedestrian Bridge for Off-Road Multi-use Trail	5	Cancelled
Hydro One East Corridor Trail (ORT 11A)	Etobicoke Creek	BRT	4.0	Off-Road Multi-use Trail	3	Design Revised to Include Mid-Block Crossing of Burnhamthorpe Rd E
Lakeshore Corridor Trail (ORT 2A/2B)	Oakville Border	Toronto Border	9.5	Off-Road Multi-use Trail	1, 2 & 7	Multiple year construction
Lakeview Trail (ORT 20)	South Service Road	Serson Park	1.3	Off-Road Multi-use Trail	1	Final review for permits underway
Sawmill Valley Trail (ORT 17A)	Link from trail to Mississauga Road	N/A	0.7	Off-Road Multi-use Trail	8	Construction Complete. Signage outstanding.
Transitway (ORT 7A & 7B)	Central Parkway West	Fieldgate Drive	4.2	Off-Road Multi-use Trail	3 & 4	Final review for permits underway
Multi-Use Trails – Off-Road			20.7 km			

Active Transportation Facilities – Cycling (Region of Peel, Regional Roads)						
Location	From	To	Length (km)	Type of Facility	Ward	Status
Cawthra Road	Meadows Blvd	Burnhamthorpe Road East	0.8	Multi-use Trail, West Side	4	Construction Underway
Eastgate Parkway	Cawthra Road	Tomken Road	0.8	Multi-use Trail, South Side	3	Tendered with Hanlan Water Project.
Tomken Road	Eastgate Parkway	Britannia Road	3.9	Multi-use Trail, East Side	3 & 5	Tendered with Hanlan Water Project.
Multi-Use Trails – Boulevard (Region)			5.5 km			

Updates on 2016 Projects:

- McLaughlin Road bicycle lanes between Eglinton Avenue W and Bristol Road W are complete

A handwritten signature in black ink, appearing to read 'MSweet', is written over a horizontal line.

Prepared by: Matthew Sweet

Terms of Reference for Road Safety Committee

Mandate

The Road Safety Committee provides a community perspective on road safety issues, promotes public awareness and education for road safety initiatives and programs, with an aim to enhance community participation and cooperation. Road Safety Mississauga will consult with and promote partnerships with other committees and agencies, while supporting ongoing City programs and projects in an effort to raise the profile of road safety in Mississauga.

Appointed members are expected to participate in promotional events on a regular basis to raise awareness related to road safety to residents and business.

Objectives/Goals

The objective of the Road Safety Committee is to promote road safety for all methods of transportation, including pedestrian, cyclist and vehicular traffic.

Through the creation of various initiatives and programs, the Committee will regularly disseminate information to the public on various road safety issues.

Work Plan

The Road Safety Committee shall prepare annual Work Plans which will be sent to General Committee, then to Council at the beginning of the New Year, as well as a progress update at the end of the year. Committee members shall work collaboratively with City staff to devise these Work Plans to ensure that the workload is manageable and appropriately shared between the two parties.

Work plans will need to be carefully crafted in order to meet the Committee's mandate and objectives, as well as the City's Strategic Plan, Master Plans, and budgetary capacity.

The work plan shall speak directly to the specific goals the committee aims to accomplish. The work plan for each Advisory Committee attempts to use the City's Strategic Plan Pillars, action items, master plans, or legislation as sub-headings to organize the committee's focus and nature of work. The Committee shall present its accomplishments as they relate to the work plan, to Council annually.

Definitions

Definitions are provided for the purpose of clarity and only where necessary.

That definitions provided are referenced to the appropriate source/legislation.

Procedures and Frequency of Meetings

All Committees are subject to Council Procedure By-law, which outlines the procedures for Council and Committee meetings.

http://www7.mississauga.ca/documents/bylaws/procedural_by-law_2013.pdf

The Road Safety Committee will meet approximately 4 times per year or as determined by the Committee at the call of the Chair. In addition to attending Committee meetings, members of the Road Safety Mississauga Committee will be expected to attend community events to promote road safety messaging and community participation.

Membership

All members are subject to the Code of Conduct and Complaint Protocol for Local Boards.

http://www7.mississauga.ca/documents/CityHall/pdf/2014/Local_Boards_Code_of_Conduct.pdf.

and Corporate Policy 02-01-01: Citizen Appointments to Committees, Boards and Authorities. <http://inside.mississauga.ca/Policies/Documents/02-01-01.pdf>

The Road Safety Mississauga Committee shall be comprised of:

- 2 Councillors;
- 8 Citizen Members;
- A representative from each of the: Traffic Safety Council and the Mississauga Cycling Committee.

In addition to the Council appointed members of the Committee, the following are non-voting members who serve as a resource to the Committee:

- Peel Regional Police;
- Ontario Provincial Police;
- Ministry of Transportation Ontario Road Safety Marketing Branch;
- Peel Region Traffic Safety;
- Region of Peel Health Unit;
- City of Mississauga Traffic Staff;
- Region of Peel Traffic Staff;
- Communications representative from Transportation and Works.

In addition, other agencies, organizations and staff may be invited to attend as required.

Role of Chair

The Chair of the Committee will be appointed at the first meeting of the Committee.

The role of the Chair is to:

1. Preside at the meetings of Road Safety Committee using City of Mississauga's Procedure By-law, and keep discussion on topic.
2. Provide leadership to the Road Safety Committee to encourage that its activities remain focused on its mandate as an Advisory Committee of Council.
3. Review agenda items with the Committee Coordinator and Traffic Operations staff.
4. Recognize each Member's contribution to the Committee's work.
5. Serve as an *ex-officio* member of subcommittees and attend subcommittee meetings when necessary.
6. Liaise with the Supervisor of Road Safety, Transportation and Works, on a regular basis.

Role of Committee Members

The role of Committee Members is to:

1. Ensure that the mandate of the Road Safety Committee is being fulfilled.
2. Actively participate in the promotion of road safety at the city or other events as determined by the Committee.
3. Notify the Committee Coordinator if they are unable to attend meetings to ensure that quorum will be available for all meetings.

Quorum

1. Quorum of the Road Safety Committee shall be reached with the presence of a majority of the appointed and elected members, at a time no later than thirty (30) minutes past the time for which the beginning of the meeting was scheduled and so noted on the agenda or notice of the meeting.
2. The issuance of an Agenda for a meeting of this Committee will be considered as notice of that meeting.
3. The presence of one (1) of the appointed Council members shall be required to establish quorum.

Subcommittees

That, as per the Procedure By-law 139-2013, a Committee of Council may establish a subcommittee which shall consist of members of the parent

Committee, as may be determined by such parent Committee and any other member approved by Council.

- Sub-committees will be formed to deal with specific issues, and will make recommendations to the parent Committee. Once the specific issue is dealt with the subcommittee shall cease.
- All appointed members of the subcommittee have the right to vote.
- The Chair of the subcommittee will be appointed at the first meeting of the subcommittee.

City of Mississauga

Memorandum



Date: 2017/06/27

To: Chair and Members of Mississauga Cycling Advisory Committee

From: Pauline Craig

Meeting Date: 2017/07/11

Subject: Cycling Master Plan Update - July 2017

Introduction

The following summary provides an update on the activities undertaken for the Does Cycling Move You project (Cycling Master Plan Update) and upcoming milestones. The project is currently in Phase 2: Identifying Needs and Opportunities. The following consultation activities have been undertaken to inform this phase.

Does Cycling Move You Public Open House

An interactive public open house was held on June 21 from 3:30pm to 7:30pm. 22 interactive display boards were provided that used dot stickers and comment notes to record input on various aspects of the cycling master plan update. Feedback on the recommended 2010 Cycling Network was collected on a large map and participants recorded their “big ideas” on how to make Mississauga more bicycle friendly. The online survey was also available in a Survey Zone for participants to complete. There were 31 attendees over the course of the meeting. A summary of the feedback provided at the meeting and copies of the display boards have been posted on the Does Cycling Move You website: DoesCyclingMoveYou.ca. Overall, comments focused on the desire to see the proposed cycling network completed to provide continuous cycling routes across the city. Several comments were given indicating a preference among participants for separated bicycle infrastructure that provides cyclists with a dedicated space that is not mixed with cars or pedestrians. There were a number of comments asking for improved crossings at barriers such as highways, railways, and watercourses. Staff are incorporating all of the comments received into the next phase of the project.

Does Cycling Move You website

Feedback continues to be collected through the Does Cycling Move You website. Since the site was launched, 2,100 visits have been recorded, with 1,574 people visiting at least one page on the site. Approximately 40% of visitors to the site are visiting multiple pages, downloading documents and/or engaging with the tools.

Cycling Survey

There has been a high level of participation on the Cycling Survey. Since fall/winter 2016, there have been 2,047 responses to the survey. Of these, 427 responses have been collected since the launch of the Does Cycling Move You project.

Media

dandyhorse magazine – a Toronto-based cycling magazine has published an online article featuring the Does Cycling Move You project. The article is posted at:

<http://dandyhorsemagazine.com/blog/2017/06/20/city-of-mississauga-bicycle-master-plan-update/>

Next CMPU Working Group Meeting

The next CMPU working group meeting is scheduled for July 10, 6:30pm – 8:00 pm, Committee Room C.



Prepared by: Pauline Craig