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## Council

### Date

2018/03/07

### Time

9:00 AM

### Location

Civic Centre, Council Chamber,  
300 City Centre Drive, Mississauga, Ontario, L5B 3C1

### Members

Mayor Bonnie Crombie	
Councillor Dave Cook	Ward 1
Councillor Karen Ras	Ward 2
Councillor Chris Fonseca	Ward 3
Councillor John Kovac	Ward 4
Councillor Carolyn Parrish	Ward 5
Councillor Ron Starr	Ward 6
Councillor Nando Iannicca	Ward 7
Councillor Matt Mahoney	Ward 8
Councillor Pat Saito	Ward 9
Councillor Sue McFadden	Ward 10
Councillor George Carlson	Ward 11

### Contact

Karen Morden, Legislative Coordinator, Legislative Services  
905-615-3200 ext. 5471  
[karen.morden@mississauga.ca](mailto:karen.morden@mississauga.ca)

### Find it Online

<http://www.mississauga.ca/portal/cityhall/councilcommittees>

1. **CALL TO ORDER**

2. **INDIGENOUS LAND STATEMENT**

"Welcome to the City of Mississauga Council meeting. We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the New Credit First Nation, and before them, the traditional territory of the Haudenosaunee, Huron and Wyndot. We also acknowledge the many First Nations, Metis, Inuit and other global Indigenous people that now call Mississauga their home. We welcome everyone."

3. **APPROVAL OF AGENDA**

4. **DECLARATION OF CONFLICT OF INTEREST**

5. **MINUTES OF PREVIOUS COUNCIL MEETING**

5.1. February 21, 2018

6. **PRESENTATIONS** - Nil.

7. **DEPUTATIONS**

7.1. Tax Adjustments

There may be members of the public who wish to speak regarding tax adjustments.

Corporate Report 10.1.

7.2. The Building Blocks for a Healthy Workplace

Joshua Doreen-Harfield, Manager of Employee and Labour Relations to speak regarding the City of Mississauga's Respectful Workplace and Workplace Violence Program and Policies.

7.3. STEM Training

Vickie Micallef, CEO and Patrick Monize, Founder, Brain Tech Robotics Learning Centre to speak regarding STEM training to enhance selection of post-secondary education.

7.4. 2018 Carassauga Festival

Marek Ruta, Chair, Carassauga Festival Inc. to speak regarding the 2018 Carassauga Festival.

7.5. Provincial Development Charges Rebate Program

Paulina Mikicich, Manager of Planning Innovation to speak regarding the Provincial Development Charges Rebate Program (for Rental Housing).

Corporate Report 10.2.

7.6. Safest City Report

Luz Del Rosario, President, Safe City Mississauga to speak regarding the organization's Safest City Report.

8. **PUBLIC QUESTION PERIOD - 15 Minute Limit (5 Minutes per Speaker)**

Pursuant to Section 42 of the Council Procedure By-law 0139-2013, as amended: Council may grant permission to a member of the public to ask a question of Council, with the following provisions:

1. The question must pertain to a specific item on the current agenda and the speaker will state which item the question is related to.
2. A person asking a question shall limit any background explanation to two (2) statements, followed by the question.
3. The total speaking time shall be five (5) minutes maximum, per speaker.

9. **CONSENT AGENDA**

10. **INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS**

10.1. Reported dated February 12, 2018 from the Commissioner of Corporate Services and Chief Financial Officer: **Tax Adjustments pursuant to Section 357 and 358 of the *Municipal Act*.**

Recommendation

1. That the report of the Commissioner of Corporate Services and Chief Financial Officer dated February 12, 2018 entitled Tax Adjustments pursuant to Section 357 and 358 of the *Municipal Act* be received.
2. That the tax adjustments outlined in Appendix 1 attached to this report for applications for cancellation or refund of taxes pursuant to Sections 357 and 358 of the *Municipal Act*, be adopted.

Motion

- 10.2. Report dated February 22, 2018 from the Commissioner of Planning and Building: **Provincial Development Charges Rebate Program.**

Recommendation

1. That the City submit an expression of interest to the Provincial Development Charges Rebate Program as detailed in the corporate report.
2. That the Region of Peel be requested to serve as the program administrator on behalf of the City of Mississauga.
3. That staff be directed to work with the Region of Peel to determine program requirements and eligibility details for the purposes of administering the Development Charges Rebate Program.
4. That the report titled "Provincial Development Charges Rebate Program (for Rental Housing)" dated February 22, 2018 from the Commissioner of Planning and Building be received and forwarded along with the Council Resolution by the City Clerk to the Region of Peel and Ministry of Housing.

Motion

- 10.3. Report dated February 20, 2018 from the City Solicitor: **Green Development Standards - Revisions to the Municipal Act and Other Legislation.**

Recommendation

That the Corporate Report of the City Solicitor dated February 20, 2018 regarding the recent amendments to the Municipal Act, 2001 ("Municipal Act") and other legislation respecting climate change and the protection and conservation of the environment be received for information.

Motion

- 10.4. Report dated March 1, 2018 from the Commissioner of Community Services: **2018 Ribfest Relocation.**

Recommendation

That the Corporate Report dated March 1, 2018 from the Commissioner of Community Services entitled 2018 Ribfest Relocation be received for information.

Motion



11. **PRESENTATION OF COMMITTEE REPORTS**

11.1. Planning and Development Committee Report 3-2018 dated February 26,

11.2. 2018 General Committee Report 5-2018 dated February 28, 2018

12. **UNFINISHED BUSINESS** - Nil.

13. **PETITIONS** - Nil.

14. **CORRESPONDENCE**

14.1. *Information Items*

14.1.1. Council Quarterly Declarations

Receipt Recommended

14.1.2. Correspondence dated February 14, 2018 from Terry Wakasa, President and CEO of Japan Festival Canada, with respect to a request to designate Japan Festival Canada 2018 as one of municipal significance for the purpose of obtaining a Special Occasion Permit.

Motion

14.2. *Direction Items* - Nil.

15. **NOTICE OF MOTION** - Nil.

16. **MOTIONS**

16.1. To close to the public a portion of the Council meeting to be held on March 7, 2018 to deal with various matters. (See Item 21 Closed Session)

16.2. To appoint Councillor Dave Cook, Ward 1 to various Committees for the remainder of the term of Council, ending November 30, 2018.

17. **INTRODUCTION AND CONSIDERATION OF BY-LAWS**

17.1. A by-law to authorize the execution of agreement with Fakh Group Inc. for naming rights and food service operations at the Mississauga Spectator Arena Complex.

Resolution 0048-2018/ February 21, 2018

17.2. A by-law to transfer funds from the Capital Reserve Fund (Account 33121) to the Courtneypark Library-Makerspace (PN18-270).

GC-0095-2018/ February 28, 2018

- 17.3. A by-law to authorize the execution of a Contribution Agreement with Her Majesty the Queen in Right of Canada, as represented by the Minister responsible for the Federal Economic Development Agency for Southern Ontario for the funding of projects under the Canada 150 Community Infrastructure Program.

GC-0095-2018/ February 28, 2018

- 17.4. A by-law to authorize the execution of a Transfer Payment Agreement with Her Majesty the Queen in Right of the Province of Ontario, as represented by the Minister of Transportation for the Province of Ontario for funding under the dedicated Ontario Municipal Commuter Cycling Program.

GC-0133-2018/ February 28, 2018

- 17.5. A by-law to amend By-law 0198-2014 being a by-law to delegate authority to the Commissioner of the City Department to which the funding applies, to approve and execute applications and agreements for the receipt of funding by The Corporation of the City of Mississauga.

Resolution 0152-2014/ July 2, 2014

18. **MATTERS PERTAINING TO REGION OF PEEL COUNCIL**

19. **ENQUIRIES**

20. **OTHER BUSINESS/ANNOUNCEMENTS**

21. **CLOSED SESSION**

Pursuant to the *Municipal Act*, Section 239(2):

- 21.1. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: **Committee of Adjustment Appeals of:**

- 1. 927 Meadow Wood Road – Armagh – Ward 2**  
**2. 3233 Erin Mills Parkway – Salam Al-Shikarchy – Ward 8.**

- 21.2. Personal matters about an identifiable individual, including municipal or local board employees: **Leadership Succession Planning Program Update. (Verbal)**

22. **CONFIRMATORY BILL**

- 22.1. A by-law to confirm the proceedings of the Council of The Corporation of the City of Mississauga at its meeting held on March 7, 2018.

23. **ADJOURNMENT**

# City of Mississauga

## Corporate Report



Date: 2018/02/12

To: Mayor and Members of Council

From: Gary Kent, CPA, CGA, Commissioner of Corporate Services and Chief Financial Officer

Originator's files:

Meeting date:  
2018/03/07

## Subject

**Tax Adjustments pursuant to Section 357 and 358 of the *Municipal Act***

## Recommendation

1. That the report of the Commissioner of Corporate Services and Chief Financial Officer dated February 12, 2018 entitled Tax Adjustments pursuant to Section 357 and 358 of the *Municipal Act* be received.
2. That the tax adjustments outlined in Appendix 1 attached to this report for applications for cancellation or refund of taxes pursuant to Sections 357 and 358 of the *Municipal Act*, be adopted.

## Background

Sections 357 and 358 of the *Municipal Act*, 2001, S.O. 2001, c.25 allow a property owner or the Treasurer to make an application for the cancellation, reduction or refund of taxes for a number of specific reasons. Taxes may be adjusted when a building has been demolished or razed by fire or if a property has become exempt, changed class or has been overcharged by reason of gross or manifest error.

## Comments

A total of 28 applications for tax adjustments have been prepared for Council's consideration.

The total cancellation or refund of taxes as recommended is \$7,491.99. Appendix 1 outlines the tax cancellations being recommended by property and summarizes by appeal reason the number of applications and tax dollars recommended for reduction.

Following Council's decision, a Notice of Decision will be mailed to all residents and their taxes will be adjusted accordingly. With the exception of Section 358 tax appeals, if the applicant disagrees with the amount of the tax adjustment, they have 35 days from the date of the Notice

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of Decision to appeal Council's decision to the Assessment Review Board. Council's decision with respect to Section 358 tax adjustments is final.

## Financial Impact

The City's portion of the cancellations resulting from the Section 357 and 358 tax adjustments is \$2,511.60.

## Conclusion

Tax appeals for 2015, 2016 and 2017 taxation years are listed in Appendix 1. The *Municipal Act* requires Council to approve the tax adjustments.

## Attachments

Appendix 1: Tax Appeals Pursuant to the *Municipal Act* for Hearing on March 7, 2018.



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Gary Kent, CPA, CGA, Commissioner of Corporate Services and Chief Financial Officer

Prepared by: Louise Cooke, Manager, Revenue and Taxation

**Tax Appeals Pursuant to the Municipal Act  
For Hearing On March 7, 2018**

**Corporate Services**

Appeal No	Roll No	Ward	Location	Reason for Appeal	Tax Adjustment Totals
<b>Section 357 : 2017</b>					
9922	05-01-0-002-10800-0000	1	868 BEECHWOOD AVE	Demolished/razed-unusable	-50.59
9914	05-01-0-003-21200-0000	1	1078 SHAW DR	Demolished/razed-fire	-68.93
9938	05-01-0-004-11400-0000	1	1629 BLANEFIELD RD	Demolished/razed-unusable	-125.92
9939	05-01-0-004-11500-0000	1	1635 BLANEFIELD RD	Demolished/razed-unusable	-95.07
9960	05-01-0-012-19600-0000	1	144 OAKES DR	Demolished/razed-fire	-1,044.07
9923	05-01-0-013-02200-0000	1	93 FOXHUNT CRT	Demolished/razed-fire	-774.91
9962	05-01-0-013-10900-0000	1	1580 CRESTVIEW AVE	Demolished/razed-fire	-353.61
9937	05-01-0-015-01300-0000	1	1484 HURONTARIO ST	Demolished/razed-fire	-410.50
9853	05-01-0-017-06400-0000	1	1405 GLENWOOD DR	Demolished/razed-fire	-539.61
10009	05-01-0-067-22700-0000	7	2170 CAMILLA RD	Became exempt	-221.13
9924	05-02-0-027-18100-0000	2	1600 INDIAN GROVE	Demolished/razed-unusable	-222.96
9894	05-04-0-164-53105-0000	5	593 STAPLEFORD TERR	Gross/manifest error	-250.57
9974	05-04-0-200-21289-0000	4	55 KINGSBRIDGE GARDEN CIR	Gross/manifest error	0.00
9926	05-04-0-200-37049-0000	6	5420 FALLINGBROOK DR 49	Gross/manifest error	-61.58
9990	05-06-0-128-05000-0000	7	87 DUNBAR RD	Gross/manifest error	0.00
9961	05-07-0-157-05300-0000	1	1405 LARCHVIEW TRAIL	Class change	-113.45
9940	05-07-0-164-01000-0000	1	992 WALES AVE	Demolished/razed-fire	0.00
9941	05-09-0-003-06900-0000	1	51 FOREST AVE	Demolished/razed-unusable	-140.02
9956	05-09-0-003-17100-0000	1	40 OAKWOOD AVE N	Demolished/razed-fire	-26.76
9911	05-09-0-004-00200-0000	1	28 ELMWOOD AVE N	Demolished/razed-fire	-478.11
9912	05-09-0-004-00300-0000	1	24 ELMWOOD AVE N	Demolished/razed-fire	-109.77
9913	05-09-0-004-03800-0000	1	27 ROSEWOOD AVE	Demolished/razed-fire	-419.98
9935	05-09-0-007-00400-0000	1	9 WESLEY AVE	Demolished/razed-fire	-318.67
9821	05-09-0-007-06800-0000	1	91 A PARK ST W	Demolished/razed-fire	-1,105.95
<b>Section Sub-total</b>					<b>-6,932.16</b>
<b>Section Total</b>					<b>-6,932.16</b>

Appendix 1  
Page 2 of 4  
February 9, 2018

**Tax Appeals Pursuant to the Municipal Act  
For Hearing On March 7, 2018**

Corporate Services

Appeal No	Roll No	Ward	Location	Reason for Appeal	Tax Adjustment Totals
<b>Section 358 : 2015</b>					
9925	05-02-0-027-18100-0000	2	1600 INDIAN GROVE	Gross/manifest error	-212.05
9928	05-04-0-200-37049-0000	6	5420 FALLINGBROOK DR 49	Gross/manifest error	-50.51
				Section Sub-total	-262.56
<b>Section 358 : 2016</b>					
9971	05-02-0-027-18100-0000	2	1600 INDIAN GROVE	Gross/manifest error	-244.81
9927	05-04-0-200-37049-0000	6	5420 FALLINGBROOK DR 49	Gross/manifest error	-52.46
				Section Sub-total	-297.27
				<b>Section Total</b>	<b>-559.83</b>
				<b>Grand Total</b>	<b>-7,491.99</b>

**Tax Appeals Pursuant to the Municipal Act  
For Hearing On March 7, 2018**

Corporate Services

**Tax Adjustment Totals**

Section 357	2017	-6,932.16
Section 358	2015	-262.56
	2016	-297.27
		<hr/>
<b>Grand Total</b>		<b>-7,491.99</b>

**Tax Appeals Pursuant to the Municipal Act  
For Hearing On March 7, 2018**

Corporate Services

**Summary of Tax Adjustment by Type**

Count	Description	City	Region	Education	Total
1	Became exempt	-75.93	-98.60	-46.60	-221.13
5	Demolished/razed-unusable	-217.89	-282.94	-133.73	-634.56
13	Demolished/razed-fire	-1,885.63	-2,448.51	-1,316.73	-5,650.87
8	Gross/manifest error	-293.19	-391.47	-187.32	-871.98
1	Class change	-38.96	-50.59	-23.90	-113.45
<b>Total</b>		<b>-2,511.60</b>	<b>-3,272.11</b>	<b>-1,708.28</b>	<b>-7,491.99</b>



City of Mississauga  
**Corporate Report**



Date: 2018/02/22

To: Mayor and Members of Council

From: Edward R. Sajecki, Commissioner of Planning and Building

Originator's files:  
CD.21.PLA

Meeting date:  
2018/03/07

## Subject

**RECOMMENDATION REPORT (ALL WARDS)**

**Provincial Development Charges Rebate Program (for Rental Housing)**

**File: CD.21.PLA**

## Recommendation

1. That the City submit an expression of interest to the Provincial Development Charges Rebate Program as detailed in the corporate report.
2. That the Region of Peel be requested to serve as the program administrator on behalf of the City of Mississauga.
3. That staff be directed to work with the Region of Peel to determine program requirements and eligibility details for the purposes of administering the Development Charges Rebate Program.
4. That the report titled "Provincial Development Charges Rebate Program (for Rental Housing)" dated February 22, 2018 from the Commissioner of Planning and Building be received and forwarded along with the Council Resolution by the City Clerk to the Region of Peel and Ministry of Housing.

## Report Highlights

- One of the main objectives of Mississauga's Housing Strategy, "Making Room for the Middle" is to increase the supply of new market rental housing that is affordable to middle income households
- Mississauga is a lower tier municipality without appropriate revenue tools nor direct access to funding sources for supporting the delivery of affordable housing
- The Ontario Ministry of Housing has created a Development Charges Rebate Program

which provides for \$125 million over five years (\$25 million per year) to eligible development to incentivize purpose built market rental housing in select municipalities

- Mississauga is qualified to submit an expression of interest to the program
- It is estimated that \$32 million (an annual average of \$6.4 million) would be required to address Mississauga's rental vacancy gap
- Staff have assessed this opportunity in partnership with Regional staff and have concluded that Peel Region Housing Services is most appropriately suited to administer the program

## Background

### Mississauga's Housing Strategy

Mississauga's Housing Strategy, "Making Room for the Middle" was approved by Council in October 2017. One of the main objectives of the strategy is to increase the supply of new market rental housing that is affordable to middle income households. Members of the Housing Advisory Panel and attendees at the Housing Forum identified the need for financial incentives to increase the supply of purpose built housing in Mississauga. However, this is particularly challenging for the City. While Mississauga continues to advocate and has actively engaged with the Provincial and Federal governments on these matters, as a lower tier municipality, access to revenue tools and funding from senior levels of government are generally unavailable.

### Provincial Development Charges Rebate Program

The Provincial Development Charges (DC) Rebate Program is one of the initiatives under the Fair Housing Plan to increase the supply of housing – specifically of purpose-built market rental housing. Under the program, eligible market rental housing developments would receive a rebate of development charges collected by municipalities. The program would be administered by municipalities and target priority projects in those communities.

The Province is making available \$25 million each year for five years starting in the 2018-2019 budget year. The Provincial Development Charges Rebate Program Expression of Interest and Program Guideline documents are attached in Appendix 1.

In December 2017, Mississauga was selected among 83 municipalities to submit an expression of interest (EOI) to participate in the DC Rebate Program. Due to the tight timelines, staff have initiated the EOI. The City is not committed to participate in the program until authorized by Council. The factors used in the selection of participants were:

- A vacancy rate of 3% or less
- High tenant population (i.e. 20% or more of all households are rental households)
- Areas with opportunity to approve rental housing developments within a 500-800 metre radius of a major transit station area (MTSA)

The program allows for the Regional Housing Service Manager to administer the program on behalf of a municipality. Staff have assessed this opportunity in partnership with Regional staff and have concluded Peel Region Housing Services is most appropriately suited to administer the program.

## Comments

### Provincial Development Charges Rebate Program - Guidelines

#### **a. Program Criteria:**

The DC Rebate Program is intended to address municipal priorities; in the case of Mississauga it is rental units for middle income households. Under the Program, municipalities have the ability to determine the rental housing developments and units that will receive funding through this program based on local need. The program criteria are:

- Developments must be consistent with the Provincial Policy Statement (PPS) and conform with the Growth Plan
- Developments must align with other provincial priorities and lead to a net new additional public good (e.g. rental housing, family-sized units, senior-friendly, close to transit and transit hubs)
- Developments and units receiving provincial rebates must remain rental for a minimum of 20 years
- Rebates apply to non-luxury rental units<sup>1</sup>

#### **b. Role of Municipalities:**

Municipalities can target certain types of developments/units depending on local need, such as:

- The built-form of rental housing developments eligible (e.g. high-rises, mid-rises, townhouses)
- Unit size
- The amount of development charges rebate provided for eligible rental housing developments and units (e.g. full or partial rebates)
- Timing of the rebate (e.g. after building permit)

The local program details will be determined in partnership with the Region. Should Mississauga's expression of interest be successful, details of the City's program will be presented to Council for approval.

<sup>1</sup> Rebates can only apply to non-luxury units where starting rents do not exceed 175% of average market rent (AMR) as published by Canada Mortgage and Housing Corporation (CMHC). For example, 175% AMR for a two bedroom unit according to CMHC in Mississauga is approximately \$2,330. The average market rental rate for a two bedroom unit in Mississauga is \$1,330. This demonstrates that there would be room within the grant program to incent rental units with a range of rental rates. (CMHC 2017)

### c. Administration:

It is important to note that all development charges are still required to be paid to the City and Region. This program does not result in any lost DC revenue. The rebate is a refund provided to the developer from the Provincial allocation.

As Service Manager, the Region would be responsible for entering into a transfer payment agreement (TPA) with the Province. The TPA will require the Region to develop formal contribution agreements with the eligible developers and ensure that all conditions and obligations are satisfied. The agreements must also indemnify the Region and City from any obligation should the developer default. Other responsibilities will be to process payments, determine a payment schedule, and prepare spending plan reports on a bi-annual basis.

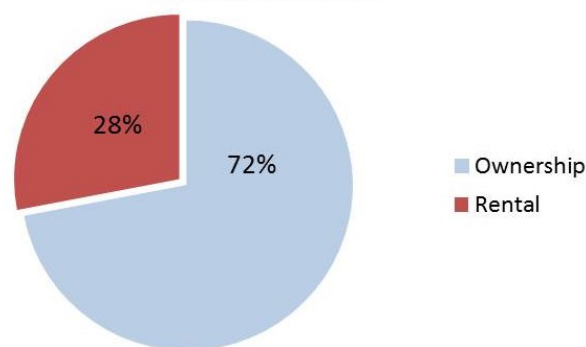
Staff will begin working with the Region to develop the criteria and eligibility requirements for administering the program. It will be critical that the established program is clear and transparent so that selections are fair and advance the City's objective of attracting housing for middle income households.

### **Current State of Market Rental Housing in Mississauga**

Mississauga is the third largest city in Ontario with strong housing market offering a diverse mix and range of options and tenures. Mississauga has a supply of approximately 30,000 purpose built rental units.<sup>2</sup> The percentage of households renting in the city is almost 28%, as shown on Figure 1.

With a reported vacancy rate of 0.9%, this equates to approximately 300 units available at any one time. A healthy rental market would have a vacancy rate of 3%, which equates to approximately 900 units free at any one time. While privately owned condos provide renters with additional options, they are not a substitute for purpose built rental housing which provides stable and long term options.

**Figure 1: Private Households by Tenure - 2016 Census Data**



Over the last several decades, limited purpose built rental units have been constructed. However, there is recently a growing interest from developers to build new rental housing. For example, pension funds and real estate investment trusts, are investing in such housing.

<sup>2</sup> As reported by the Canada Mortgage and Housing Corporation, October 2017.

As the city continues to grow, maintaining a healthy supply of purpose built rental and access to affordable rental housing options will be challenging. Moreover, purpose built market rental will become even more important in Mississauga as the cost of ownership continues to rise<sup>3</sup>, household incomes do not keep pace with cost of housing, and the occupancy turnover of existing stock remains static.

### **Potential Allocation Request**

Table 1 outlines a potential allocation request over the five year program duration to provide the order of magnitude needed to achieve a healthy vacancy rate. As part of the program application, the City is required to identify the amount of rebate needed for each of the five years. Based on staff's estimate, a total of 630 purpose built rental units is required at a minimum to raise the vacancy rate to 3%. This does not consider other factors such as rental rates or quality and appropriateness of size that influence the rental market. Therefore, a supply much greater than 630 units is likely required. For the purposes of establishing an estimate, a 630 unit supply is used in the scenario below.

While there are various development charges eligible to be offered through the program, for the purposes of this application, staff have focused on the City and Regional DCs. The Housing Advisory Panel indicated these to be the most critical to produce a favourable pro forma and support the delivery of affordable units. These equate to approximately \$51,000 for each purpose built rental unit. Therefore, a total grant of \$32 million or an annual average of \$6.4 million would be needed to cover the vacancy gap.

<b>Table 1: Allocation Request</b>				
<b>Existing Vacancy Rate (#Units)</b>	<b>Healthy Vacancy Rate (#Units)</b>	<b>Required Rate (#Units)</b>	<b>Existing Development Charge Rates (Apartments)</b>	<b>Proposed Development Charges Rebate</b>
0.9% (270 units)	3% (900 units)	2.1% (630 units)	\$50,786 (\$19,035 - City) (\$31,751 - Region)	\$32 million (630 x \$50,786)

### **Next Steps**

Staff will work with the Region to develop a local program to establish eligibility and criteria for the selection of appropriate developments and will report back to Council. An announcement from the Province on the selected municipalities and allocations is expected this spring.

<sup>3</sup> The average sale price of homes in Mississauga in 2017 was \$721,952, as reported by the Toronto Real Estate Board (TREB)

## Strategic Plan

This report relates to Strategic Pillar “Belong: Ensure Youth, Older Adults and New Immigrants Thrive” and the strategic goal “Ensure affordability and accessibility – to provide a range of affordable and accessible housing, transit and service options”.

## Financial Impact

A development charge grant to the City will advance the Housing Strategy’s goal of assisting the development of market rental housing for middle income earners. All development charges are paid by the developer through the regular application process and if selected under the program will be issued a rebate at the time of building permit. The City bears no financial obligation through this program. The Region has agreed to administer the program on behalf of the City.

## Conclusion

Participation in the DC Rebate Program enables the City to access funding that would not otherwise be available to provide to developers as an incentive. This financial incentive, coupled with the upward trend to build new market based rental housing, provides an opportunity to make a noticeable impact in Mississauga.

Although the DC Rebate Program will help to advance the actions of the Housing Strategy, it is not enough to resolve, on its own, the rental housing challenges in Mississauga. The City must continue to implement the various actions contained within the Strategy, including on-going advocacy to senior levels of government for new funding tools and sources.

## Attachments

Appendix1: Provincial Development Charges Rebate Program and related documents



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Edward R. Sajecki, Commissioner of Planning and Building

Prepared by: Shahada Khan, Planner

**From:** Mallett, Jason (MHO) [<mailto:Jason.Mallett@ontario.ca>]  
**Sent:** 2018/01/05 4:43 PM  
**To:** Janice Baker  
**Cc:** Russell, Ian (MMA/MHO)  
**Subject:** Fair Housing Plan - Development Charges Rebate Program - Expression of Interest

Dear Ms. Baker:

On December 20<sup>th</sup>, the Ministry of Housing invited eligible municipalities to express their interest in the Development Charges Rebate Program. It has come to our attention we neglected to include you on the distribution of our earlier e-mail. While your planning department did receive the following e-mail, we intended to include you on the original distribution.

In the coming days, representatives from the Municipal Services Offices will be inviting eligible municipalities to attend information sessions on the Development Charges Rebate Program in mid-January.

Thank you,

**Jason Mallett**  
Senior Policy Advisor  
Market Housing Branch  
**Ministry of Housing**  
Tel.  
416.585.6187



**From:** Parkins Grant, Gail (MHO) **On Behalf Of** Hope, Janet (MHO)  
**Sent:** December-20-17 1:38 PM  
**To:** Hope, Janet (MHO)  
**Subject:** Fair Housing Plan - Development Charges Rebate Program - Expression of Interest

*(Suivi par la version française)*

Dear Chief Administrative Officer/City Manager:

Further to the announcement of the **Development Charges Rebate Program** made on November 29, 2017 by the Honourable Peter Milczyn, Minister of Housing, I am pleased to provide you with more details about the program.

The Development Charges Rebate Program is one of the initiatives in the government's Fair Housing Plan, and aims to increase the supply of housing, specifically purpose-built market rental housing.

Through the program, market rental housing developers would receive a rebate of development charges collected by municipalities for eligible rental housing developments in communities that are most in need of rental housing. Up to a total of \$125 million over five years will be available to eligible municipalities under the Development Charges Rebate Program, starting with \$25 million in 2018-19.

The program would target purpose-built market rental developments and units in municipalities with low vacancy rates and high tenant populations. This would also encourage and help to build complete communities that are accessible, livable, walkable, and close to transit and other services.

The Ministry of Housing will work with municipalities to deliver the program, and is inviting select municipalities identified as being most in need of rental housing to identify their interest in participating in the program. Municipalities are encouraged to review the attached Expression of Interest, including the Program Guidelines and other relevant information, and if interested, submit a proposal by 1:00 p.m. Eastern Standard Time (EST) on **Friday, March 2, 2018**. Submissions must be submitted through the Grants Ontario System (GOS). Step-by-step instructions on how to use GOS are available in the appendices accompanying the Expression of Interest.

Ministry staff will be hosting two informational sessions on the Development Charges Rebate Program and Expression of Interest process via teleconference in mid-January, 2018. Further details on these teleconferences, along with registration information, will be distributed to the municipalities through the Ministry of Municipal Affairs and Ministry of Housing's Municipal Services Offices (MSO) Regional Housing Team Leads.

I look forward to working with you as we launch this important program.

Sincerely,

*Original Signed By*

Janet Hope  
Assistant Deputy Minister

c: Ministry of Housing's MSO Regional Housing Team Leads  
All housing Service Manager Directors  
All Lower and Upper-Tier Planning Departments  
All Single-Tier Planning Departments

**Attachments:**

1. Expression of Interest
2. Development Charges Rebate Program Guidelines
3. Sample GOS Application Form



2017

# Development Charges Rebate Program

Expression of Interest  
Ontario Ministry of Housing  
December 2017





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## **Purpose**

The purpose of this Expression of Interest (EOI), issued by the Ministry of Housing (MHO), is to invite municipalities to indicate their interest in participating in the Development Charges Rebate Program.

## **About the Development Charges Rebate Program**

The Ontario Development Charges Rebate Program is one of the initiatives under the Fair Housing Plan to increase supply of housing – specifically of purpose-built market rental housing. Under the program, eligible market rental housing developments would receive a rebate of development charges collected by municipalities. The program would be administered by municipalities and target priority projects in those communities that are most in need of new purpose-built rental housing.

## **Program Design**

Further details on the program design can be found in the Program Guidelines accompanying this Expression of Interest (EOI). Municipalities are strongly encouraged to review the Program Guidelines prior to submitting an EOI, to ensure that their submissions comply with the Program Guidelines and criteria.

The Program Guidelines outline the policy context for the program, provincial criteria on types of market rental housing developments and units eligible for funding under the program, reporting requirements, and other required information for municipalities.

Municipalities approved for program funding will have the final decision-making authority for eligible developments and are accountable to MHO under a Transfer Payment Agreement for all monies, project components and completion, and reporting requirements.

## **Program Funding**

Under the Development Charges Rebate Program, up to a total of \$125 million over five years is available to municipalities, starting with \$25 million in 2018-19.

MHO cannot guarantee funding to all municipalities that make a submission expressing interest or allocate all funding requested by municipalities through the EOI process. Both successful and unsuccessful municipalities will be notified by MHO.

Program funding, if approved, will be provided subject to the terms and conditions of a Transfer Payment Agreement between the Province and the municipality.

MHO, at its sole discretion, reserves the right to reallocate funds to another municipality in instances where allocations may not be fully used within a fiscal year.

## **Municipalities Selected to Participate in the Program**

The Development Charges Rebate Program has a one-stage selection process. MHO is inviting municipalities identified as being most in need of rental housing to express their interest in participating in the program, through an EOI process.

MHO will assess the municipal submissions, using consistent criteria, to ensure alignment with the provincial requirements under the Development Charges Rebate Program. Selection of municipalities will be based on this assessment, as well as rental housing need in the municipality.

Notional allocations will be announced in spring 2018 in accordance with provincial accounting and budgetary practices, starting with fiscal years 2018-19, 2019-20, and 2020-21.

## **Municipalities Invited to Participate in the EOI Process**

To participate in the Development Charges Program, MHO is inviting municipalities who charge multi-unit development charges<sup>1</sup> and have been identified as being in need of new purpose-built market rental housing to submit an EOI. This includes municipalities that have:

- A vacancy rate of 3% or less<sup>2</sup>, or
- High tenant population<sup>3</sup> (i.e. 20% or more of all households are rental households).

Additionally, municipalities with opportunities to approve rental housing developments within an approximate 500-800 metre radius of a major transit station area (MTSA) are also being invited to participate in the program. For the purposes of the program, MTSA includes commuter rail (i.e. GO Transit), subway, light rail or bus rapid transit.

See Appendix A for a list of municipalities being invited to submit an EOI.

---

<sup>1</sup> Based on 2015 Financial information Return as submitted to the Ministry of Municipal Affairs

<sup>2</sup> Based on Canada Mortgage and Housing Corporation's 2017 Rental Market Housing

<sup>3</sup> Based on 2016 Census

## Submitting an Expression of Interest and Important Timelines

In their EOI submissions, municipalities will identify, and provide information on, the following:

- Need and vision for market rental housing in their communities, and any alignment with municipality's land use planning and housing policies;
- How the Development Charges Rebate Program will help increase rental housing in their communities and/or what public good will be created;
- Capacity to administer the program, along with ongoing monitoring and reporting, and whether there is an intention to designate program administration to a housing Service Manager, to submit an EOI and administer the program on the municipality's behalf;
- Any current incentives the municipality provides to encourage construction of market rental housing in their communities;
- Incentives the municipality is willing to apply to market rental developments and units receiving provincial rebates under the program;
- Examples of potential purpose-built market rental developments or units expected to qualify for funding over the five years, if possible;
- Indicate if the municipality would be setting a lower AMR threshold for non-luxury market rental units different from provincial threshold of 175% AMR
- Whether the municipality plans to use the funding to provide rebates covering the full amount of the development charges they collect or partial rebates, as well if these would vary on a on a site-by-site basis;
- Current and proposed mechanisms (e.g., bylaws restricting conversions) that the municipality would use to ensure that a development receiving rebate funding under the program remains rental; and
- How much funding municipalities anticipate would be needed for this program on an annual basis for each of the five fiscal years, starting in 2018-19 (municipalities can choose to identify funding requirements only for certain years).

Municipalities must submit their completed Expression of Interest through the Grants Ontario System (GOS) **no later than 1:00 p.m. Eastern Standard Time (EST) on March 2, 2018** to be considered for funding under the Development Charges Rebate Program. Municipalities will receive an acknowledgement of their submission, via an electronic receipt.

Municipalities intending to submit an Expression of Interest must begin to draft their submission through the Grants Ontario System (GOS) on or before **February 16, 2018 at 5:00 p.m. Eastern Standard Time (EST)**. This will confirm their intention to submit an Expression of Interest before the deadline.

Submissions received after March 2, 2018 will not be accepted as part of the Expression of Interest process. Further, incomplete submissions will not be assessed or considered in selecting municipalities to participate in the program.

Municipalities are encouraged to make use of the EOI period to review the form and Program Guidelines, draft responses, and use the EOI supports available through MHO.

## **MHO Supports during EOI Process**

To assist municipalities, and respond to questions about the Development Charges Rebate Program and EOI process, MHO will host two half-hour informational teleconferences with municipalities in mid-January, 2018. Details about the teleconferences will be distributed through the Ministry's Municipal Services Offices (MSO) Regional Housing Team Leads.

Additionally, municipal staff are also encouraged to reach out to MHO staff and/or their respective MSO Regional Housing Team Leads with specific questions about the Development Charges Rebate Program or the EOI submission process. Contact information is included in Appendix C.

For assistance or questions regarding GOS, please contact the Grants Ontario Customer Service at 416-325-6691 or toll free at 1-855-216-3090 or email: [GrantsOntarioCS@Ontario.ca](mailto:GrantsOntarioCS@Ontario.ca) Monday to Friday from 8:30 a.m. to 5:00 p.m. Eastern Standard Time. TTY/Teletypewriter (for the hearing impaired): 416-325-3408 / Toll-free: 1-800-268-7095.

## **Acknowledgement**

In submitting an EOI, the municipality is deemed to have acknowledged that MHO may, at its discretion:

- Communicate directly with any municipality;
- Verify with any municipality any information set out in an EOI;
- Adjust criteria for the selection of municipalities based on take up and interest.
- Cancel this EOI process or evaluation process; and
- Reject any or all EOIs.

The municipality is deemed to have further acknowledged that MHO shall not be responsible for any costs or expenses incurred by any municipality associated with preparing and submitting responses to this EOI.

## Important Timelines

Activity	Date
Invite select municipalities to EOI process	December 20, 2017
Municipalities intending to submit an EOI must begin to draft their submission through GOS	By 5 p.m. EST February 16, 2018
EOI submissions due to MHO	By 1 p.m. EST March 2, 2018
MHO reviews municipal submissions, selects municipalities, and develops allocation model	March-April, 2018
MHO announces participating municipalities and their notional allocations	Early-Spring 2018
MHO and municipalities sign Transfer Payment Agreements	Early Spring 2018
Municipalities submit 2018-19 initial Spending Plan	Late Spring or Summer 2018



## Appendix A: List of Municipalities Invited to Express Interest

Municipality	Has a GOS Account	Housing Service Manager
Town of Saugeen Shores	✓	Bruce County
Municipality of Kincardine	✓	Bruce County
City of Brantford	✓	City of Brantford
City of Greater Sudbury	✓	City of Greater Sudbury
City of Hamilton	✓	City of Hamilton
City of Kingston	✓	City of Kingston
City of London	✓	City of London
Municipality of Strathroy-Caradoc	✓	City of London
City of Ottawa	✓	City of Ottawa
City of Peterborough	✓	City of Peterborough
City of St. Thomas	✓	City of St. Thomas
City of Stratford	✓	City of Stratford
Municipality of North Perth	✓	City of Stratford
City of Toronto	✓	City of Toronto
City of Windsor	✓	City of Windsor
Municipality of Leamington	✓	City of Windsor
Town of Lakeshore	✓	City of Windsor
Town of Tecumseh	✓	City of Windsor
Town of Amherstburg	✓	City of Windsor
Town of Orangeville	✓	County of Dufferin
City of Owen Sound	✓	County of Grey
Municipality of Meaford	✓	County of Grey
City of Belleville	✓	County of Hastings
City of Quinte West	✓	County of Hastings
City of Sarnia	✓	County of Lambton
Town of Carleton Place	✓	County of Lanark
Norfolk County	✓	County of Norfolk
Haldimand County	✓	County of Norfolk
Town of Cobourg	✓	County of Northumberland
Municipality of Port Hope	✓	County of Northumberland
City of Woodstock	✓	County of Oxford
Town of Ingersoll	✓	County of Oxford
Town of Tillsonburg	✓	County of Oxford
Town of Petawawa	✓	County of Renfrew
City of Barrie	✓	County of Simcoe
Town of Innisfil	✓	County of Simcoe
Town of Bradford-West Gwillimbury	✓	County of Simcoe
City of Orillia	✓	County of Simcoe

<b>Municipality</b>	<b>Has a GOS Account</b>	<b>Housing Service Manager</b>
Town of Collingwood	✓	County of Simcoe
Town of Midland	✓	County of Simcoe
City of Guelph	✓	County of Wellington
Township of Centre Wellington	✓	County of Wellington
Township of Wellington North	✓	County of Wellington
Town of Huntsville	✓	District Municipality of Muskoka
Town of Bracebridge	✓	District Municipality of Muskoka
Town of Gravenhurst	✓	District Municipality of Muskoka
City of Kawartha Lakes	✓	City of Kawartha Lakes
Town of Greater Napanee	✓	Counties of Lennox and Addington
City of North Bay	✓	Nipissing DSSAB
City of Oshawa	✓	Regional Municipality of Durham
Town of Whitby	✓	Regional Municipality of Durham
Town of Ajax	✓	Regional Municipality of Durham
Municipality of Clarington	✓	Regional Municipality of Durham
City of Pickering	✓	Regional Municipality of Durham
Township of Uxbridge	✓	Regional Municipality of Durham
Town of Oakville	✓	Regional Municipality of Halton
City of Burlington	✓	Regional Municipality of Halton
Town of Milton	✓	Regional Municipality of Halton
Town of Halton Hills	✓	Regional Municipality of Halton
City of St. Catharines	✓	Regional Municipality of Niagara
Town of Fort Erie	✓	Regional Municipality of Niagara
City of Niagara Falls	✓	Regional Municipality of Niagara
City of Welland	✓	Regional Municipality of Niagara
City of Port Colborne	✓	Regional Municipality of Niagara
Town of Grimsby	✓	Regional Municipality of Niagara
Town of Lincoln	✓	Regional Municipality of Niagara
City of Thorold	✓	Regional Municipality of Niagara
City of Mississauga	✓	Regional Municipality of Peel
City of Brampton	✓	Regional Municipality of Peel
City of Kitchener	✓	Regional Municipality of Waterloo
City of Cambridge	✓	Regional Municipality of Waterloo
City of Waterloo	✓	Regional Municipality of Waterloo
Township of Woolwich	✓	Regional Municipality of Waterloo
Township of Wilmot	✓	Regional Municipality of Waterloo
City of Markham	✓	Regional Municipality of York
City of Vaughan	✓	Regional Municipality of York
Town of Richmond Hill	✓	Regional Municipality of York
Town of Whitchurch-Stouffville	✓	Regional Municipality of York
Town of Newmarket	✓	Regional Municipality of York

<b>Municipality</b>	<b>Has a GOS Account</b>	<b>Housing Service Manager</b>
Town of Aurora	✓	Regional Municipality of York
Township of King	✓	Regional Municipality of York
Town of East Gwillimbury	✓	Regional Municipality of York
City of Brockville	✓	United Counties of Leeds and Grenville

## Appendix B: Ministry of Housing Contacts

### Municipal Services Office – Central

777 Bay Street 13<sup>th</sup> Floor  
 Toronto, ON, M5G 2E5  
 General Inquiry: 416-585-6226  
 Toll Free: 1-800-668-0230  
 Fax: 416-585-6882

Contact: Ian Russell, Team Lead, Regional Housing Services  
 Tel: 416-585-6965  
 Email: [ian.russell@ontario.ca](mailto:ian.russell@ontario.ca)  
 Serving: Durham, Halton, Hamilton, Niagara, Muskoka, Peel, Simcoe, York

### Municipal Services Office – Eastern

8 Estate Lane, Rockwood House  
 Kingston, ON, K7M 9A8  
 General Inquiry: 613-545-2100  
 Toll Free: 1-800-267-9438  
 Fax: 613-548-6822

Contact: Mila Kolokolnikova, Team Lead, Regional Housing Services  
 Tel: 613-545-2123  
 Email: [mila.kolokolnikova@ontario.ca](mailto:mila.kolokolnikova@ontario.ca)  
 Serving: Cornwall, Hastings, Kawartha Lakes, Kingston, Lanark, Leeds and Grenville, Lennox and Addington, Northumberland, Ottawa, Peterborough, Prescott and Russell, Renfrew

### Municipal Services Office – Western

659 Exeter Road, 2<sup>nd</sup> Floor  
 London, ON, N6E 1L3  
 General Inquiry: 519-873-4020  
 Toll Free: 1-800-265-4736  
 Fax: 519-873-4018

Contact: Pearl Dougall, Senior Housing Advisor,  
 Tel: 519-873-4521  
 Email: [pearl.dougall@ontario.ca](mailto:pearl.dougall@ontario.ca)  
  
 Cynthia Cabral, Senior Housing Advisor,  
 Tel: 519-873-4520  
 Email: [cynthia.cabral@ontario.ca](mailto:cynthia.cabral@ontario.ca)

Serving: Brantford, Bruce, Chatham-Kent, Dufferin, Grey, Huron, Lambton, London, Norfolk, Oxford, St. Thomas, Stratford, Waterloo, Wellington, Windsor

**Municipal Services Office – Northeastern**

159 Cedar Street, Suite 401  
Sudbury, ON, P3E 6A5  
General Inquiry: 705-564-0120  
Toll Free: 1-800-461-1193  
Fax: 705-564-6863

Contact: Cindy Couillard, Team Lead, Regional Housing Services  
Tel: 705-564-6808  
Email: [cindy.couillard@ontario.ca](mailto:cindy.couillard@ontario.ca)

Serving: Algoma, Cochrane, Greater Sudbury, Manitoulin-Sudbury, Nipissing, Parry Sound, Sault Ste. Marie, Timiskaming

**Municipal Services Office – Northwestern**

435 James Street, Suite 223  
Thunder Bay, ON, P7E 6S7  
General Inquiry: 807-475-1651  
Toll Free: 1-800-465-5027  
Fax: 807-475-1196

Contact: Peter Boban, Team Lead, Regional Housing Services  
Tel: 807-473-3017  
Email: [peter.boban@ontario.ca](mailto:peter.boban@ontario.ca)

Serving: Kenora, Rainy River, Thunder Bay

**Housing Programs Branch - Toronto**

777 Bay Street, 14<sup>th</sup> Floor  
Toronto, ON, M5G 2E5  
Fax: 416-585-7003

Contact: Walter Battello, Account Manager, Regional Services Delivery Unit  
Tel: 416-585-6480  
Email: [walter.battello@ontario.ca](mailto:walter.battello@ontario.ca)

Serving: Toronto

**Market Housing Branch**777 Bay Street 14<sup>th</sup> Floor

Toronto, ON, M5G 2E5

General Inquiry: 416-585-5872

Fax: 416-585-7607

Contact: Madhavi Patel  
Tel: 416-585-6838  
Email: [madhavi.patel@ontario.ca](mailto:madhavi.patel@ontario.ca)

Carly Steinman  
Tel: 416-585-7638  
Email: [carly.steinman@ontario.ca](mailto:carly.steinman@ontario.ca)

## Appendix C: Applying Through Grants Ontario - Step-By-Step Instructions

All applications must be submitted electronically through Grants Ontario at [www.grants.gov.on.ca](http://www.grants.gov.on.ca).

If your municipality has a Grants Ontario account, please request the administrator of the account in your municipality to provide access to your municipality's account. You can contact Grants Ontario Customer Service at 416-325-6691 or toll free at 1-855-216-3090 or email: [GrantsOntarioCS@Ontario.ca](mailto:GrantsOntarioCS@Ontario.ca) to obtain your municipality's GOS administrator contact information.

If your municipality does not have a Grants Ontario account, you can create one by following these steps:

- **Create a ONE-key account** at <https://www.iaa.gov.on.ca/iaalogin/IAALogin.jsp>. ONE-key provides secure access to Ontario government programs and services, including the Transfer Payment Common Registration (TPCR) system.
- **Access the TPCR system to register.** For instructions, please refer to the user guides at <http://www.grants.gov.on.ca/GrantsPortal/en/TransferPaymentCommonRegistration/HowtoRegister/index.htm>.
- **Request enrollment to the Grants Ontario System (GOS).** For assistance, please refer to "How to Access Grants Ontario from the Transfer Payment Common Registration System" at <http://www.grants.gov.on.ca/GrantsPortal/en/OntarioGrants/HowtoApply/index.htm>. Please allow sufficient time as confirmation of GOS access may take up to two business days. The grant application form can only be accessed once GOS confirmation is complete.

2017

# Development Charges Rebate Program

## Program Guidelines

Ontario Ministry of Housing  
December 2017







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## Introduction

It is a provincial interest to have an appropriate mix and range of housing options, including purpose-built rental housing that caters to diverse needs of all ages and incomes.

There are two types of rental housing in Ontario: purpose-built rental housing (which includes market rentals, and social or affordable housing) and the secondary rental market (consisting primarily of individually rented condominiums, singles/semis and basement apartments).

While the secondary rental market is an important part of the overall rental stock, these units may be available in the rental pool one year and not the next. The availability of units in the secondary rental market in any community depends on the owner's decision, which is affected by prevailing economic and real estate conditions, among other factors.

There are many advantages in increasing the supply of purpose-built market rental housing, as it:

- Addresses the need for stable rental housing and better security of tenure for tenants with diverse needs, compared to individually rented homes and condos.
- Caters to older demographics within communities, by offering options for seniors looking to downsize, while enabling them to stay in their communities and age in place.
- Supports and aligns with provincial priorities and goals with respect to growth planning, intensification and the need for more missing middle housing.
- Attracts and retains skilled workers to Ontario and high growth urban areas.
- Increases the province's economic competitiveness and allows for increased mobility of residents, both geographically and within the housing market.

## Fair Housing Plan and Development Charges Rebate Program

On April 20, 2017, the government announced its Fair Housing Plan, a comprehensive package of 16 measures to improve housing affordability, address demand, protect renters and buyers, increase the supply of housing, and improve information sharing.

The Development Charges Rebate Program (the "Program") is one of the measures to increase supply of housing, specifically purpose-built market rental development. The Program provides rebates for development charges and aims to reduce the construction costs of building market rental housing, particularly in those communities that are most in need of new purpose-built rental housing.

The Program is in addition to two other initiatives aimed at increasing the supply of purpose-built rental housing:

- A mandatory new multi-residential property tax class, which ensures that municipalities tax new rental apartments at a similar rate as other residential properties. The mandatory new multi-residential property tax class applies to all new rental housing for

- which building permits have been issued on or after April 20, 2017.
- A Provincial Affordable Housing Lands Program that leverages surplus provincial land to develop a mix of market housing and new, sustainable affordable housing. Four sites in Toronto have been already announced under the program.

## **Program Funding**

Under the Program, up to a total of \$125 million over five years is available as rebates for development charges, starting with 2018-19. Notional allocations for fiscal years 2018-19, 2019-20, and 2020-21 (\$25 million each year for a total of \$75 million) will be announced in spring 2018 in accordance with provincial accounting and budgetary practices.

Program funding, if approved, will be provided according to the terms and conditions of a Transfer Payment Agreement (TPA) between the Province and the municipality.

### **Funding for Program Administration**

Participating municipalities or their designates such as their Service Managers that administer the program may use up to 5% of allocations to cover administration costs, if needed, as indicated in a municipal take-up plan.

## **Scope of the Guidelines**

The Program Guidelines describe the various program requirements for the Program, including the role of municipalities, long-term affordability requirements for rental developments receiving provincial rebates, rental housing developments and units eligible to receive funding under the program, and accountability and reporting requirements.

Please note that the Program Guidelines may be updated on an as-needed basis and changes will be communicated to municipalities.

## **Municipal Contribution**

There are no requirements for municipalities to contribute to the Program. However, municipalities are encouraged to consider providing municipal incentives, where possible, to purpose-built market rental developments eligible to receive provincial rebates under the program.

The Program cannot be used by municipalities to replace any existing housing programs and incentives that municipalities may already have with respect to affordable (below-market) rental housing. For greater clarity, this Program cannot be used by municipalities to replace or

support a municipal program or any municipal decision relating to deferrals or rebates or exemptions of development charges.

## Role of Municipalities

Participating municipalities will administer the Program based on local need, changing rental market conditions, and demand for rental housing in their community.

Under the Program, municipalities have the flexibility to determine:

- The built-form of rental housing developments eligible to receive a development charges rebate (e.g., high-rises, mid-rises, town homes), based on local housing need;
- Unit size configurations in the development, based on local need;
- The amount of development charges rebate provided for eligible rental housing developments and units (e.g., full or partial rebates); and
- The timing of the rebate (e.g., at what point after the development charges are collected would a rebate be made available), within program parameters.

As program administrator, a municipality will:

- Enter into a TPA with the Ministry of Housing (MHO);
- Administer the Program in compliance with the TPA and the Program Guidelines;
- Plan activities related to program delivery, which may include assessing local housing needs and planning processes;
- Identify rental housing developments and units eligible to receive a rebate under the program;
- Determine the amount rebates on a project by project basis;
- Determine key milestones for payment of the rebate;
- Develop and enter into required agreements with developers of rental housing developments and units receiving provincial rebates to set out a procedure to receive provincial rebates and monitor progress;
- Flow provincial rebates to eligible rental housing developments and units;
- Complete and submit take-up plans to MHO, as indicated in the TPA; and
- Monitor progress and provide annual reports to MHO, as indicated in the TPA.

In administering the Program, municipalities are encouraged to work with their housing Service Manager and/or the upper-tier municipality (in case of a two-tier system) to ensure alignment with local planning and housing policies, and coordinate municipal incentives, if provided.

Municipalities have an option to designate their housing Service Manager as the administrator of the Program, and also submit an EOI on their behalf.

If a municipal council designates the housing Service Manager as the program administrator:

- The municipality must submit a copy of the municipal council's decision designating the housing Service Manager as program administrator, directing the Service Manager to submit an EOI to MHO, and authorizing the Service Manager to enter into a Transfer Payment Agreement with MHO on the municipality's behalf.
- The housing Service Manager must provide written confirmation from a person of appropriate authority of its willingness to act as program administrator.

In such cases, the Service Manager should work with the designating lower or single-tier municipality in determining rental housing developments and units that are eligible to receive rebate funding under the program, planning approval timelines, and any municipal incentives that may be available.

## **Rental Housing Developments and Units Eligible to Receive Provincial Rebate Funding**

Under the Program, municipalities have the flexibility to determine the rental housing developments and units that will receive funding through this program based on local need, but within broad provincial program criteria:

- Developments must be consistent with the PPS and conform with the [Growth Plan](#);
- Developments must align with other provincial priorities and lead to net new additional public good (rental housing, family-sized units, senior-friendly, close to transit and transit hubs);
- Developments and units receiving provincial rebates remain rental for a minimum of 20 years;
- Non-luxury rental units, where starting rents do not exceed 175% of AMR as published by Canada Mortgage and Housing Corporation (CMHC). Municipalities have the ability to set a lower threshold based on local circumstances and housing policies.

The following types of developments and units are not eligible under the Program:

- Single and semi-detached homes, duplexes/triplexes, and retirement homes;
- Units already receiving provincial capital subsidies under housing supply programs (e.g., under IAH – Rental Component);
- Luxury market rental units, where starting rents exceed 175% of Average Market Rents, as published by CMHC; and
- Market rental developments receiving a deferral of or exemption from the payment of development charges.

## Starting Rents and Long-Term Affordability Criteria

Proposed starting market rents for developments or units receiving development charges rebates cannot exceed 175% of Average Market Rents (AMRs), as published by CMHC, for a given year. In cases, where CMHC does not publish AMRs, municipalities should use AMRs based on local evidence and research (e.g., survey of market rents in the community or municipality), and inform the Ministry of Housing (MHO) accordingly.

Municipalities have the flexibility to target rebates for proposed market rental housing developments or units with starting rents at a percentage of AMR lower than 175%, without any further provincial restrictions. Municipalities also have the flexibility to use AMRs as the neighbourhood level, if available from CMHC.

There are no long-term affordability requirements for units receiving provincial rebates under the program beyond the threshold for starting market rents, subject to the provisions under the Residential Tenancies Act, 2006.

## Stacking With Other Housing Supply Programs

Stacking or combining rebate funding under the Program with MHO's other housing supply programs is permitted only if some additional public good is created (e.g., construction of market-rent family-sized units or have market rental units that were not previously planned).

### Examples of Stacking

To illustrate potential developments eligible under the program, please see the following examples:

Example #1	Eligibility
The developer would like to add six market rental units to an affordable rental housing development already approved to receive provincial funding under Investment in Affordable Housing – Rental Component to create a mixed-income rental development. Starting rents are at 150% AMR.	Yes. The six market rental units are not receiving provincial funding under Investment in Affordable Housing would be eligible to receive the development charge rebate under the program.
Example #2	Eligibility
The developer would like to add five market rental units to an affordable rental housing development already approved to receive provincial funding under Investment in Affordable Housing – Rental Component to create a mixed-income rental development. Starting rents are at 185% AMR.	No. The five units would not be eligible as they would be considered luxury units as they exceed this programs threshold of 175% of AMR.

## **Program Accountability and Reporting**

Accountability for provincial actions, decisions, and policies with regard to the use of public funds for programs and services is important. The Province has an obligation to demonstrate value for money, and to ensure that funds have been spent appropriately and in a timely manner.

### **Transfer Payment Agreement (TPA)**

The TPA sets out an accountability requirements between the Province (through MHO) and the municipality, and outlines the roles and responsibilities of both parties, as required by the Province's Transfer Payment Accountability Directive.

In case a housing Service Manager has been designated as program administrator, the Province would enter into a TPA with the Service Manager subject to council's authorization.

The TPA will require the municipality to develop formal contribution agreements with any developers who receive provincial rebates for the purpose of meeting program objectives and/or addressing obligations.

### **Bi-annual Take-up Plans**

Based on their notional allocations, participating municipalities will be required to submit a take-up plan in the first quarter of each fiscal year for all years in the program to MHO for approvals.

The take-up plan for a particular fiscal year will be informed by rental housing developments that have come forward for planning approvals and meet program eligibility criteria. A municipality's take-up plan should:

- Provide details of the proposed market rental housing developments and units that meet program and eligibility criteria as laid out in the Program Guidelines;
- Indicate if municipality has set an AMR threshold for non-luxury market rental units that is lower than from provincial threshold of 175% AMR, and what that threshold would be;
- Indicate timing of when the rebate would flow towards the eligible market rental developments after the collection of the development charges;
- Indicate how much of the fiscal year's notional allocation the municipality would need on a quarterly basis, to facilitate transfer of provincial rebates from MHO to municipality;
- Indicate timelines around expected planning approvals and issuance of building permits for the proposed market rental developments specified in the plan;
- Indicate details of any municipal incentives provided; and
- Identify legal mechanisms that would keep proposed developments and units as rental for a minimum of 20 years.



The Province recognizes that the planning approval processes around market rental housing developments can sometimes take few years before a building permit is issued. To accommodate for any delays in the planning approval processes for developments and units proposed in the initial take-up plans, municipalities will have two years to rebate eligible developments. The two years start at the beginning of each fiscal year, when municipalities receive MHO approval on their initial (first quarter) spending plans. For example, for allocations made in fiscal year 2018-19, municipalities will have up until March 31, 2020 to make the rebates.

## **Payment Process and Schedule**

### **Payment Process**

The Ministry will advance funding directly to municipalities (or designated Service Managers), who will be responsible for rebating development charges for eligible developments and units. Municipalities (or designated housing Service Managers) will provide rebates for eligible developments based on a schedule as determined by the municipality, and in compliance with the program requirements.

### **Payment Schedule**

MHO will provide quarterly funding to municipalities, based on MHO approved first quarter take-up plans.

### **Recovery and Reconciliations**

MHO will also undertake reconciliations through adjusted municipal take-up plans submitted every six months to assess if the provincial rebates are being provided in accordance with program criteria and initial first quarter take-up plan.

If a municipality reports back that it is unable to rebate its allocation for that fiscal year, MHO would either reconcile unspent funding or re-allocate the funding to another municipality. Reallocation would be based on capacity of other municipalities to rebate development charges as reflected in their take-up plans. This would be determined through discussions between MHO and municipalities around proposed rental developments and units that would be eligible to receive provincial development charges rebates, and anticipated timelines these developments/units would be in a position to receive a building permit and make development charges payments within the given time frames.

### **Indemnification and Repayment**

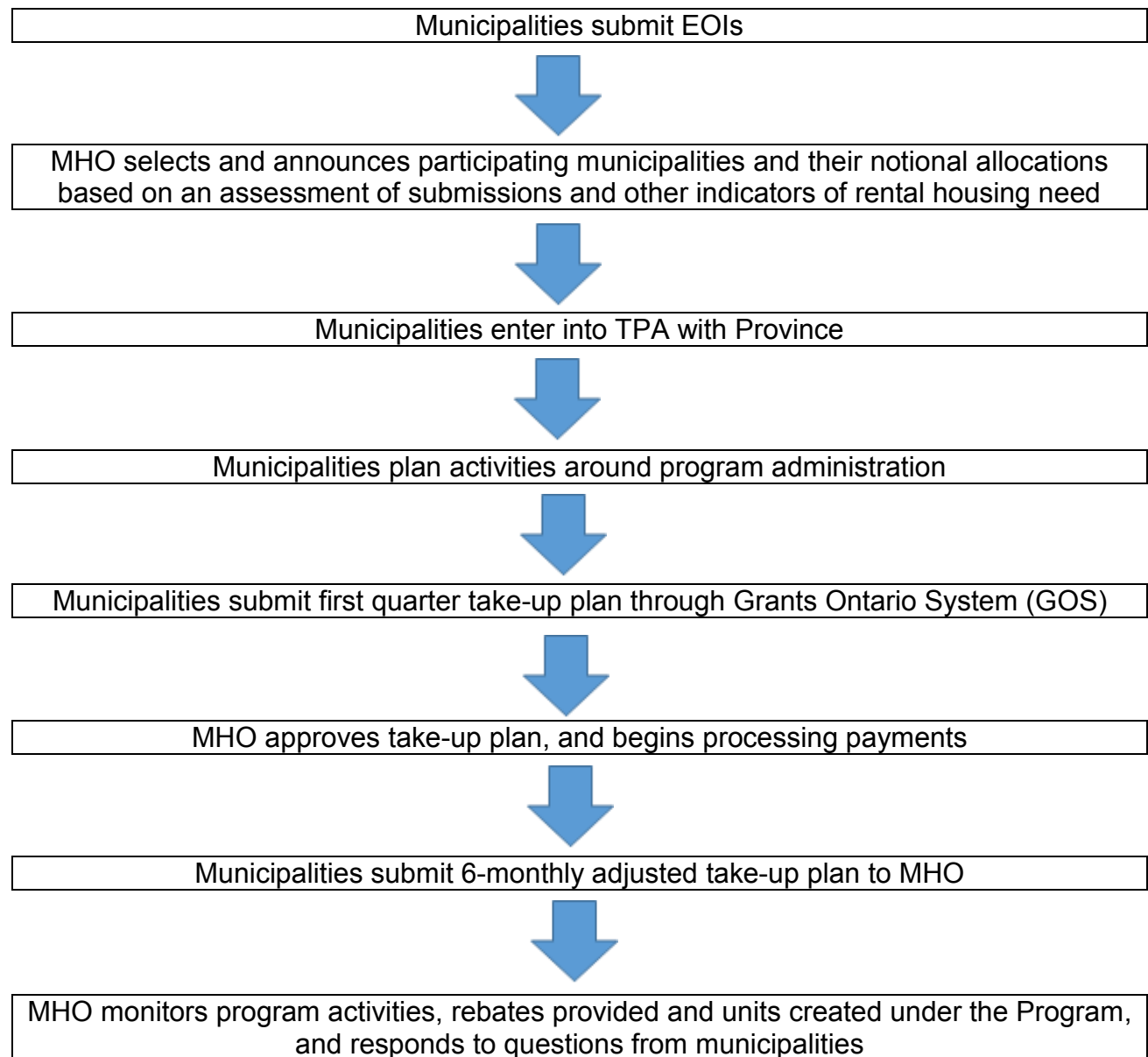
There are obligations for all Program recipients with regard to the indemnification and recovery of provincial government funding. The TPAs will contain specific obligations and provisions relating to indemnification and recovery of provincial funding.

## Other Reporting Requirements

Through their adjusted spending plans, municipalities will report back on a bi-annual basis on the following:

- Adjusted forecasted and actual rebates made to date;
- Details of the developments receiving rebates (address of site, total number of units in the development, if there are units in the development receiving capital subsidies through another provincial program such as IAH);
- Total and per unit provincial rebates provided to eligible developments or units on a site-by-site basis (until fully transferred);
- Details of any municipal incentives provided to the eligible developments or units on a site-by-site basis;
- Total number of market rental units receiving rebates by bedroom type and unit size;
- Expected or actual starting market rents by bedroom type and comparison against AMR threshold; and
- Expected or actual occupancy date for the development/units.

## Appendix A: Program Implementation Flow Chart



## Appendix B: Ministry of Housing Contacts

### Municipal Services Office – Central

777 Bay Street 13<sup>th</sup> Floor  
Toronto, ON, M5G 2E5  
General Inquiry: 416-585-6226  
Toll Free: 1-800-668-0230  
Fax: 416-585-6882

Contact: Ian Russell, Team Lead, Regional Housing Services  
Tel: 416-585-6965  
Email: [ian.russell@ontario.ca](mailto:ian.russell@ontario.ca)  
Serving: Durham, Halton, Hamilton, Niagara, Muskoka, Peel, Simcoe, York

### Municipal Services Office – Eastern

8 Estate Lane, Rockwood House  
Kingston, ON, K7M 9A8  
General Inquiry: 613-545-2100  
Toll Free: 1-800-267-9438  
Fax: 613-548-6822

Contact: Mila Kolokolnikova, Team Lead, Regional Housing Services  
Tel: 613-545-2123  
Email: [mila.kolokolnikova@ontario.ca](mailto:mila.kolokolnikova@ontario.ca)  
Serving: Cornwall, Hastings, Kawartha Lakes, Kingston, Lanark, Leeds and Grenville, Lennox and Addington, Northumberland, Ottawa, Peterborough, Prescott and Russell, Renfrew

### Municipal Services Office – Western

659 Exeter Road, 2<sup>nd</sup> Floor  
London, ON, N6E 1L3  
General Inquiry: 519-873-4020  
Toll Free: 1-800-265-4736  
Fax: 519-873-4018

Contact: Pearl Dougall, Senior Housing Advisor,  
Tel: 519-873-4521  
Email: [pearl.dougall@ontario.ca](mailto:pearl.dougall@ontario.ca)  
  
Cynthia Cabral, Senior Housing Advisor,  
Tel: 519-873-4520  
Email: [cynthia.cabral@ontario.ca](mailto:cynthia.cabral@ontario.ca)

Serving: Brantford, Bruce, Chatham-Kent, Dufferin, Grey, Huron, Lambton, London, Norfolk, Oxford, St. Thomas, Stratford, Waterloo, Wellington, Windsor

**Municipal Services Office – Northeastern**

159 Cedar Street, Suite 401  
Sudbury, ON, P3E 6A5  
General Inquiry: 705-564-0120  
Toll Free: 1-800-461-1193  
Fax: 705-564-6863

Contact: Cindy Couillard, Team Lead, Regional Housing Services  
Tel: 705-564-6808  
Email: [cindy.couillard@ontario.ca](mailto:cindy.couillard@ontario.ca)

Serving: Algoma, Cochrane, Greater Sudbury, Manitoulin-Sudbury, Nipissing, Parry Sound, Sault Ste. Marie, Timiskaming

**Municipal Services Office – Northwestern**

435 James Street, Suite 223  
Thunder Bay, ON, P7E 6S7  
General Inquiry: 807-475-1651  
Toll Free: 1-800-465-5027  
Fax: 807-475-1196

Contact: Peter Boban, Team Lead, Regional Housing Services  
Tel: 807-473-3017  
Email: [peter.boban@ontario.ca](mailto:peter.boban@ontario.ca)

Serving: Kenora, Rainy River, Thunder Bay

**Housing Programs Branch - Toronto**

777 Bay Street, 14<sup>th</sup> Floor  
Toronto, ON, M5G 2E5  
Fax: 416-585-7003

Contact: Walter Battello, Account Manager, Regional Services Delivery Unit  
Tel: 416-585-6480  
Email: [walter.battello@ontario.ca](mailto:walter.battello@ontario.ca)

Serving: Toronto

**Instructions**

This section provides information on how to complete and submit your application. Users of this application may also hover their cursor over any heading to learn more about the requirements.

**How To Complete The Application**

The following form allows municipalities to express their interest in participating in the Development Charges Rebate Program.

Municipalities must submit their completed Expression of Interest through the Grants Ontario System (GOS) no later than 1:00 p.m. Eastern Standard Time (EST) on March 2, 2018. Municipalities will receive an acknowledgement of their submission, via an electronic receipt. Submissions received after this deadline will not be accepted as part of the Expression of Interest process. Incomplete submissions will not be assessed or considered in selecting municipalities to participate in the program.

Municipalities intending to submit an Expression of Interest (EOI) are encouraged to begin to draft their submission through the Grants Ontario System (GOS) on or before February 16, 2018 at 5:00 p.m. Eastern Standard Time (EST). This will confirm their intention to submit an Expression of Interest before the March 2, 2018 deadline.

Municipalities must fill in all fields on this form that apply to their submission. Some fields in the submission will already have pre-populated information based on what was supplied during Transfer Payment Common Registration (TPCR).

Before completing this form electronically municipalities are encouraged to make use of the EOI period to review the form, and the accompanying Expression of Interest and Program Guidelines, draft responses, and use the EOI supports available through MHO. It may be useful to print a copy of the EOI and Program Guidelines.

Please ensure that the contact information and grant payment information reflects all arrangements agreed upon by both parties. This information will be incorporated into the Transfer Payment Agreement and future reporting requirements. Answer each question fully or indicate "not-applicable" if the question is not relevant to your submission. Answers may vary in length. However, there are limits on the number of characters for some of the descriptive questions and fields. If you need more space or have longer answers, please feel free to attach a separate Microsoft Word document as supporting documentation in GOS.

**Attachment, Requirements Checklist**

- Additional documentation supporting #10 - Section G2
- Copy of municipal council's decision designating the Service Manager (SM) as program administrator
- Written/signed confirmation from SM indicating willingness to act as program administrator

**SAMPLE****Section A - Organization Information**

This section displays general information about your organization submitted during the Grants Ontario enrolment process. To make a change to this information, please submit an Assistance Request through the Grants Ontario System. Once the change has been made, all future reports will include the updated information.

1. Organization Name: SAMPLE	2. Organization Legal Name: SAMPLE	
3. Web Site URL: www.grants.gov.on.ca		
4. Type of Legal Entity: Other	5. Year Established: 	6. Date Incorporated: 
7. Corporation Registration Number: 	8. Date of last AGM: 	9. Date of Next AGM: 
10. Organization Mandate: 		

**SAMPLE****Section B - Organization Address Information**

This section displays address information about your organization submitted during the Grants Ontario enrolment process. To make a change to this information, please submit an Assistance Request through the Grants Ontario System. Once the change has been made, all future applications will include the updated information.

**Primary Address:**

1. Street address 1: <input type="text"/>		
2. Street address 2: <input type="text"/>		
3. City: <input type="text"/>	4. Province: <input type="text"/>	5. Postal Code <input type="text"/>

**Mailing Address:**

6. Street address 1: <input type="text"/>		
7. Street address 2: <input type="text"/>		
8. City: <input type="text"/>	9. Province: <input type="text"/>	10. Postal Code <input type="text"/>

**Section C - Organization Contact Information**

Information about key people in the organization, including whether they have signing authority or not. Note that only the first group of contact fields are mandatory. All other types of contacts are optional.

**Organization Contact**

General contact for the organization. The person who should receive general information from the Ministry including notification of grant opportunities, deadlines and news releases.

1. * Salutation: Mr.	2. * First Name:	3. * Last Name:	4. * Title:
5. * Phone Number (Work):		6. Phone Number (Mobile):	7. * Email Address:

☐ 8. Signing Authority (Does this person have signing authority for your organization?)



**SAMPLE**

## Most Senior Official

This is the most senior elected or appointed official with whom a Minister of the Crown would correspond with (i.e. Mayor, Board Chair, Reeve, Chief, CEO)

9. Salutation:	10. First Name:	11. Last Name:	12. Title: Board Chair
13. Phone Number (Work):		14. Phone Number (Mobile):	15. Email Address:

☐ 16. Signing Authority (Does this person have signing authority for your organization?)

## Other Senior Staff

This is the most senior member of the organization aside from the person listed as Most Senior Official (i.e. CEO, Executive Director).

17. Salutation:	18. First Name:	19. Last Name:	20. Title: CEO
21. Phone Number (Work):		22. Phone Number (Mobile):	23. Email Address:

☐ 24. Signing Authority (Does this person have signing authority for your organization?)

## Other Contact 1

Any other person with whom the Ministry might wish to contact or additional signing authorities e.g. Treasurer, CFO or Vice Chair

25. Salutation:	26. First Name:	27. Last Name:	28. Title: Other1
29. Phone Number (Work):		30. Phone Number (Mobile):	31. Email Address:

☐ Signing Authority (Does this person have signing authority for your organization?)

## Other Contact 2

Any other person with whom the Ministry might wish to contact or additional signing authorities e.g. Treasurer, CFO or Vice Chair

33. Salutation:	34. First Name:	35. Last Name:	36. Title: Other2
37. Phone Number (Work):		38. Phone Number (Mobile):	39. Email Address:

☐ 40. Signing Authority (Does this person have signing authority for your organization?)

## Section E - Grant Payment Information

Should your application be successful, this information will be used to make payments.

### Payment Address:

Please select your organization's payment address from the drop-down list below. Once selected, the payment address fields below will be populated with the information related to the selected address. If your organization's payment address does not appear in the drop-down list, please complete the fields below manually.

1. Payment Organization:

2. \* Payment Organization Name (maximum 100 characters)

3. \* Street Address 1:

4. Street Address 2:

5. \* City:

6. \* Province:

7. \* Postal Code

Ontario

<input type="text"/>	<input type="text"/>	<input type="text"/>
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### Payment Contact:

Individual who should be contacted for clarifications about banking information or financial matters

8. * Salutation:	9. * First Name:	10. * Last Name:	11. * Title:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
12. * Phone Number (Work):	13. Phone Number (Mobile):	14. Fax Number:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
15. * Email Address:			
<input type="text"/>			

16. \* Method Of Payment

## Section F - Application Contact information

This is the person who will be the sole contact responsible for all communication with the Ministry in regard to this application.

1. * Salutation:	2. * First Name:	3. * Last Name:	4. * Title:
5. * Phone Number (Work):		6. Phone Number (Mobile):	7. Fax Number:
8. * Email Address:			

## Section G2 - Additional Questions

1. Provide a brief description of the need and vision for market rental housing in your community, and any alignment with your municipality's land use planning and housing policies. (maximum 4,900 characters)

2. Describe how the Development Charges Rebate Program will help increase rental housing in your municipality and or what public good will be created. (maximum 4,900 characters)

3. a. Describe your municipality's capacity to administer the program, along with ongoing monitoring and reporting. (maximum 4,900 characters)

3. b. Do you intend to designate your housing Service Manager as the administrator of the Program, and also submit an EOI on your behalf? If yes, please attach the documentation as required in the Program Guidelines. (maximum 4,900 characters)

Grant Case # 2017-12-1-708343040

**SAMPLE**

4. Describe any current incentives or programs your municipality provides to encourage construction of market rental housing in your community. (maximum 4,900 characters)

5. What incentives would your municipality be willing to apply to market rental developments and units receiving provincial rebate under the program? (maximum 4,900 characters)

6. Provide examples of potential market rental developments or units expected to qualify for funding, in your municipality, over the five years, if possible. (maximum 4,900 characters)

7. Indicate if your municipality would be setting a lower AMR threshold for non-luxury market rental units different from the provincial threshold of 175% AMR. (maximum 4,900 characters)

8. Would your municipality provide rebates covering the full amount of the development charges collected or partial rebates? Would the amount of the rebates vary on a site-by-site basis? (maximum 4,900 characters)

**SAMPLE**

9. Provide information on current and proposed mechanisms (e.g., bylaws restricting conversions) that your municipality would use to ensure that developments and units receiving rebates under the program remains rental. (maximum 4,900 characters)

10. How much funding would your municipality need on an annual basis for each of the five fiscal years, starting 2018-19 (you can choose to identify funding requirements only for certain years)? (maximum 4,900 characters)

## Section Z - Declaration / Signing

Applicants are expected to comply with the *Ontario Human Rights Code* (the "Code") and all other applicable laws (<http://www.ohrc.on.ca/en/ontario-human-rights-code>). Failure to comply with the letter and spirit of the Code will render the applicant ineligible for a grant and, in the event a grant is made, liable to repay the grant in its entirety at the request of the Ministry.

Applicants should be aware that Government of Ontario institutions are bound by the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.F.31 (<http://www.ipc.on.ca/index.asp?navid=73>), as amended from time to time, and that any information provided to them in connection with this application may be subject to disclosure in accordance with that Act. Applicants are advised that the names and addresses of organizations receiving grants, the amount of the grant awards, and the purpose for which grants are awarded is information made available to the public.

### Declaration

The Applicant hereby certifies as follows:

- (a) the information provided in this application is true, correct and complete in every respect;
- (b) the Applicant understands any funding commitment will be provided by way of an approval letter signed by the responsible Minister and will be subject to any conditions included in such a letter. Conditions of funding may include the requirement for a funding agreement obligating the funding recipient to report on how the funding was spent and other accountability requirements;
- (c) the Applicant has read and understands the information contained in the Application Form;
- (d) the Applicant is aware that the information contained herein can be used for the assessment of grant eligibility and for statistical reporting;
- (e) the applicant understands that it is expected to comply with the *Ontario Human Rights Code* and all other applicable laws;
- (f) the Applicant understands that the information contained in this application or submitted to the Ministry in connection with the grant is subject to disclosure under the *Freedom of Information and Protection of Privacy Act*;
- (g) the Applicant is not in default of the terms and conditions of any grant, loan or transfer payment agreement with any ministry or agency of the Government of Ontario;
- (h) I am an authorized signing officer for the Applicant.

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**SAMPLE**

Additional Signing Authority:

Salutation:	First Name:	Last Name:	Title:
Phone Number (Work):	Phone Number (Mobile):	Email Address:	

\_\_\_\_\_  
Signature\_\_\_\_\_  
Date/Time Field

# City of Mississauga

## Corporate Report



Date: 2018/02/20

To: Mayor and Members of Council

From: Mary Ellen Bench, BA, JD, CS, CIC.C, City Solicitor

Meeting date:  
2018/03/07

## Subject

**Green Development Standards - Revisions to the *Municipal Act* and Other Legislation**

## Recommendation

That the Corporate Report of the City Solicitor dated February 20, 2018 regarding the recent amendments to the *Municipal Act, 2001* ("*Municipal Act*") and other legislation respecting climate change and the protection and conservation of the environment be received for information.

## Report Highlights

- Amendments to the *Municipal Act* provide for the following:
  - City may pass by-laws respecting climate change;
  - City may pass by-laws respecting protection and conservation of the environment in accordance with regulations (to come in force), including powers to require green roofs or alternative roof surfaces;
  - City required to adopt a policy with respect to the manner in which the City will protect and enhance the tree canopy and natural vegetation;
  - City may pass by-laws to provide for or participate in long term energy planning.
- Amendments to the *Planning Act* provide for the following:
  - Mitigation of greenhouse gas emissions and adaptation to a changing climate now included as a matter of provincial interest;
  - Official Plans required to have policies dealing with climate change.
- Amendments to the *Building Code Act* which will provide for regulations pertaining to municipal by-laws establishing green standards.

## Background

In June 2016 the Province of Ontario released the Climate Change Action Plan which outlined specific actions for the building sector to help Ontario reach certain emission targets. The

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*Climate Change Mitigation and Low-carbon Economy Act, 2016* establishes Ontario's 2020, 2030 and 2050 greenhouse gas ("GHG") emission reduction targets. The province has empowered municipalities to support green initiatives with changes to the *Municipal Act* and the *Building Code Act*. Municipalities now have power to pass by-laws to require green technologies along with plans to help the City manage their own energy costs and consumption.

On December 12, 2017, Bill 139 "*Building Better Communities and Conserving Watersheds Act, 2017*" received Royal Assent with the legislation coming into force, except for certain sections which have, as yet to be proclaimed. Bill 139 amends the *Planning Act*, *Local Planning Appeal Tribunal Act, 2016*, the *Ontario Water Resources Act*, *The Ontario Municipal Board Act*, *The Ontario Planning and Development Act, 1994* and the *Municipal Act*.

The other key statute that establishes the foundation for greater municipal power is Bill 68, "*Modernizing Ontario's Municipal Legislation Act, 2017*" which amends certain acts including the *Municipal Act* and the *Building Code Act*. Royal Assent was received on May 30, 2017 with some sections coming into force while other sections have yet to be proclaimed.

A number of these amendments will come into force at a later date to be proclaimed by the Lieutenant Governor. Some of the amendments require regulations to be enacted.

### Purpose of this Report

The Corporate Report is intended to provide Council with a summary of the recent amendments which appear in a number of different Bills. Council will now have the legislative background in the expectation of further reporting from City Staff on how best to implement these changes for the municipality.

## Comments

The primary focus of Bill 68 concerns amendments to the sections addressing municipal governance. The amendments address climate change by providing the municipality with greater power to establish "regulatory tools" to promote the goals of climate change. The highlights regarding the amendments addressing climate change are summarized below:

### Bill 68 Amendments

Section	Amendment	Effective Date
<b><i>Municipal Act</i></b>		
11(2) 5	General powers to pass by-laws respecting climate change	May 30, 2017 (Royal Assent)
97.1	Authorizes by-laws respecting the protection and conservation of the environment that requires buildings to be constructed in accordance with the provisions of the Building Code	May 30, 2017 (Royal Assent)



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97.1(3)	Includes the power to require the construction of green roofs or alternative roof surfaces	May 30,2017 (Royal Assent)
147	A municipality may provide for long term energy planning	May 30,2017 (Royal Assent)
270(1) 7	A municipality shall adopt and maintain policies to protect and enhance the tree canopy and natural vegetation	On proclamation
<b>Planning Act</b>		
2	Municipal Councils are to have regard for matters of provincial interest which includes GHD emissions and adaptation to climate change	May 30,2017 (Royal Assent)
16(14)	Official Plan shall contain policies to mitigate against GHD emissions and adapt to climate change	On proclamation
<b>Building Code Act</b>		
34(2)	Authorizes regulations relating to section 97.1 of the <i>Municipal Act</i>	May 30, 2017 (Royal Assent)

#### Bill 68 Amendments to the *Municipal Act*

Section 11(2), which came into force on May 30, 2017 provides the municipality with power to pass by-laws to address climate change directed to setting green development standards through amendments to the *Municipal Act*.

**11(2)-A lower-tier municipality and an upper-tier municipality may pass by-laws.....respecting the following matters:**

**5. Economic, social and environmental well-being of the municipality, including climate change.**

The new section 97.1 provides the municipality with the “tools” to enact by-laws respecting the protection and conservation of the environment that requires new buildings to be constructed in accordance with the Building Code. The wording of the new subsection is as follows:

#### **Section 97.1**

**(1) Without limiting sections 9, 10 and 11, those sections authorize a local municipality to pass a by-law respecting the protection or conservation of the environment that requires buildings to be constructed in accordance with provisions of the building code under the *Building Code Act, 1992* that are prescribed under that Act, subject to such conditions and limits as may be prescribed under that Act.**

The new section also provides municipalities with the power to require the construction of green roofs or of alternative roof surfaces:

**Subsection 97.1(3)**

**Without limiting sections 9, 10 and 11, the power described in subsection (1) includes the power to require the construction of green roofs or of alternative roof surfaces that achieve similar levels of performance to green roofs.**

Subsection 97(4) defines “green roof” as a roof surface that supports the growth of vegetation over a substantial portion of its area for the purpose of water conservation or energy. In the event of a conflict between the *Building Code Act (or the Building Code) and Municipal Act* and a by-law to which Subsection 97.1 applies, the *Building Code Act (or the Building Code)* prevails.

The Province of Ontario wants municipalities to have plans in place and participate in long term energy planning. The amendments to Section 147 now provide the municipality with expansive power to establish long term energy plans. The specific wording of the amendment is as follows:

**Section 147**

**Without limiting sections 9, 10 and 11, a municipality may provide for or participate in long-term energy planning in the municipality.**

Section 147(2) interprets “long-term energy planning” as plans which may encompass energy conservation, climate change and green energy which encompasses a substantial portion of the work undertaken by the City’s Climate Change Project Team.

Although not proclaimed in force, the municipality by March 1, 2019 will be required to have a policy in place to protect and enhance the tree canopy and natural vegetation.

The wording of the amendment is as follows:

**Section 270**

**A municipality shall adopt and maintain policies with respect to the following matters:**

**7. The manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality.**

This provision will require Council to have a policy in place to protect and enhance the tree canopy and natural vegetation.

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### Amendments to the *Planning Act*

Section 2 of the *Planning Act* was amended on May 30, 2017 to require the Minister, municipal councils, local planning boards and the Municipal Board to have regard to matters of provincial interest. Added to the list is the mitigation of greenhouse gasses and adaptation to climate change:

#### **Section 2**

**The Minister, the council of a municipality, a local board, a planning board and the Municipal Board, in carrying out their responsibilities under this Act, shall have regard to, among other matters, matters of provincial interest such as,**

**(s) the mitigation of greenhouse gas emissions and adaptation to a changing climate.**

Section 16 of the *Planning Act* is amended on a date to be proclaimed by adding to an official plan, policies with respect to climate change. The relevant subsection is as follows:

#### **Section 16 (14)**

**An official plan shall contain policies that identify goals, objectives and actions to mitigate greenhouse gas emissions and to provide for adaptation to a changing climate, including through increasing resiliency.**

### Regulations to the *Building Code Act*

With the addition of Section 97.1 of the *Municipal Act*, on proclamation there will be new regulations drafted under the *Building Code Act* relating to the protection and conservation of the environment. The municipality will be required to consider what impact the new regulations will have on the construction of new projects.

## **Strategic Plan**

With the recent amendments, Council now has the authority to develop plans both short and long term to address GHD emissions and climate change. The Environment Division of Community Services has already begun taking the lead to develop a municipal vision and strategy that will directly impact other departments and divisions. It is anticipated that more specific plans will be developed once regulations are drafted and become in force.

## **Financial Impact**

There is no financial impact at this present time.

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## Conclusion

The recent amendments provide the legal framework to enact by-laws and adopt policies for Council to address climate change, establish green standards for building and living within the community which is consistent with both the provincial and federal approach to climate change. We will continue to work closely with City Staff to ensure the prospective changes to be developed are within the scope of the recent amendments and regulations.



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Mary Ellen Bench, BA, JD, CS, CIC.C, City Solicitor

Prepared by: Patrick Murphy, Legal Counsel

# City of Mississauga

# Corporate Report



Date: 2018/03/01

To: Mayor and Members of Council

From: Paul Mitcham, P. Eng, MBA, Commissioner of  
Community Services

Originator's files:

Meeting date:  
2018/03/07

## Subject

**2018 RibFest Relocation**

## Recommendation

That the Corporate Report dated March 1, 2018 from the Commissioner of Community Services entitled 2018 RibFest Relocation be received for information.

## Report Highlights

- The Rotary RibFest event has evolved since its inception at Civic Square and challenges created have resulted in the need to investigate relocation to another site.
- Staff in Community Services and Rotary representatives have worked together to develop a successful plan to host 2018 RibFest at Port Credit Memorial Park.
- For a successful transition to Port Credit Memorial Park, a permit will be issued with approval of certain exceptions to past practice for events in the park, such as: length of event days permitted, additional day of carnival use permitted, and length of time for 'rest' of the park and community between major festivals / events. Staff supports these exceptions for this year of transition.
- Staff and RibFest officials have engaged community stakeholders, including the Port Credit BIA, to address local resident and business concerns. The event organizers have committed to a continued close working relationship with these key stakeholders.

## Background

For over a decade the Rotary Club has been hosting RibFest at Celebration Square. Over this period of time the event has evolved, resulting in an increased requirement for physical space as well as a need to institute an admission fee to attend the event.

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This admission fee limits access to the site for the general public; contrary to the current policy 05-03-03, Outdoor Events in the Civic District, prohibiting paid entrance. These changes have resulted in the need to investigate other potential sites for the event.

## Present Status

For the past several weeks staff has been working with the organizers of RibFest in an attempt to identify alternative sites, specifically the possibility to successfully relocate the 2018 event to Port Credit Memorial Park.

## Comments

Initially, the Rotary Club expressed concerns with the impact the relocation may have on the event – both financially and operationally. There have also been some concerns raised by the Port Credit BIA and community members. After working with the Rotary Club representatives, the Club has expressed excitement and interest in making the change. Staff and Rotary representatives will continue to meet with the Port Credit BIA and TOPCA to engage them in the planning and to mitigate their concerns.

After investigating the logistics of relocating RibFest to Port Credit Memorial Park, staff and event organizers have concluded that this is certainly not only achievable, but in fact will be successful and has significant potential to create further opportunities for the event. As was done at Celebration Square the City will permit the space and work with the organizers to ensure proper electrical requirements, set up / take down details, any other permit requirements, acceptable waste / recycling / organics clean up are all addressed satisfactorily and as a financial obligation of the event.

Staff intend to issue a park permit for the event.

In order to successfully transition to the new site there are a few past practises that historically have been in place at the park which the RibFest event does not align with. These can be managed as exceptions as part of the transition.

### Identified exceptions to past practise

Typically major festivals at Port Credit Memorial have only been permitted at 3 week intervals, allowing the community and the park a rest period between events. The addition of RibFest for July 12-15, 2018 creates only a two week break between events. However, this year Canada Day festivities are also being permitted outside of this practise, as the calendar cycle doesn't create the natural 3 week break.

There is not another major event permitted in Port Credit until August 17 -19. This provides a 4 week break after RibFest. Following are the events permitted at the park for 2018:

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Mississauga Marathon	May 2-5
Mississauga Veg Fest	May 12
Artfest Port Credit - contract 756179	May 25-27
Canoe Club - Annual Ragatta - 60th Anniversary	June 9-10
Mississauga Waterfront Festival - contract 756181	June 15-17
Canada Day - Port Credit - contract 756205	June 30, July 1/2
Buskerfest - contract 756203	August 17-19
Southside Shuffle - contract 756204	September 5-9

Historically the park has been permitted for no more than 3 consecutive days for festivals / events to limit the impact to general community access to the park. RibFest is a four day event with one additional day for load-in requirements. The Rotary representatives are working with staff to mitigate the need to fence off all park amenities, particularly at the Lakeshore entrance access of the park in an attempt to address these concerns. We will continue to work with community and the planned services in the area as to minimize the affect an additional event day will have on the area. There are a number of parks and public spaces in the area that would still be accessible to the community, including the Waterfront Trail.

Carnivals have not usually been permitted by Transportation and Works to exceed a 3 day period. This practise has been implemented to attempt to address the overuse of carnivals in community areas. Other festivals that have hosted a carnival component in the Village of Port Credit have used the Library Municipal Parking Lot area. For RibFest the Rotary is proposing to locate the carnival on a portion of the Port Credit Memorial Arena parking lot area. By avoiding use of the public library parking lot, the impact of the carnival exceeding three days is avoided and therefore permitting is a reasonable exception.

## Financial Impact

The total estimated costs for the Rotary Club to host RibFest for 2018 are comparable regardless of whether the event is held at Celebration Square or Port Credit Memorial. The primary difference in the fee structure is that a stage is provided at Celebration Square within the rental fees and the Rotary Club will have to secure a portable stage for the Port Credit site from a third party vendor. The estimated cost of the stage rental is the approximate difference of rental fee the for the park use versus the Square, making the overall costs similar.

Concerns in regards to additional costs for turf damage have been flagged by staff as hosting RibFest on turf is a new operation for the City. In discussions with Rotary, it is a standard practise to pass along any damage fees that might result during the event. In benchmarking other municipalities that host RibFest events on natural grass, their experiences have been positive and they have been able to deal with any damages with this type of practise.

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## Conclusion

The Rotary Club and staff are prepared to work together to host the 2018 RibFest at Port Credit Memorial Park. There is commitment from both to engage in community consultation to find ways to minimize any perceived negative impact to the Village of Port Credit. This move ensures compliance with the policy at Celebration Square guaranteeing free public access to all events.



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Paul Mitcham, P. Eng, MBA, Commissioner of Community Services

Prepared by: Kelly Reichheld, Manager Sport & Community Development



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## **REPORT 3 - 2018**

To: MAYOR AND MEMBERS OF COUNCIL

The Planning and Development Committee presents its third report for 2018 and recommends:

### PDC-0012-2018

1. That the report dated February 6, 2018, from the Commissioner of Planning and Building regarding the review of the existing commercial motor vehicle parking regulations, which includes small school buses, be received for information.
2. That staff be directed to obtain feedback on the possible amendments to the Zoning By-law and/or Traffic By-law contained in this report.

### PDC-0013-2018

1. That the report dated February 6, 2018, from the Commissioner of Planning and Building regarding the application by Orlando Corporation to permit three car dealerships under File OZ 17/009 W5 be received for information and notwithstanding the Planning protocol, that the Recommendation Report be brought directly to a future Council meeting.
2. That staff be directed to conduct a re-envisioning of car dealerships.  
File: OZ17/009 W5

### PDC-0014-2018

1. That the report dated February 6, 2018, from the Commissioner of Planning and Building regarding the application by Lushes Developments Inc. to permit 6 townhomes, under File OZ 15/007 W2, 1996 Lushes Avenue, be received for information.
2. That two oral submissions made to the Planning and Development Committee on February 26, 2018, be received.  
File: OZ 15/007 W2

### PDC-0015-2018

1. That the report dated February 6, 2018, from the Commissioner of Planning and Building regarding the application by Edenshaw Park Developments Ltd. to permit a 15 storey apartment building with 207 units and three levels of underground parking, under File OZ 17/013 W1, 21 – 29 Park Street East, be received for information.
2. That three oral submissions made to the Planning and Development Committee on February 26, 2018, be received.  
File: OZ 17/013 W1

PDC-0016-2018

1. That the report titled “ *Recommendation Report (Ward 1) Port Credit Local Area Plan - Mississauga Official Plan Amendment and Implementing Zoning* ” dated February 6, 2018 from the Commissioner of Planning and Building recommending approval of the official plan and zoning by-law amendments, be adopted.
2. That an Official Plan Amendment to Mississauga Official Plan be prepared to amend the Port Credit Local Area Plan in accordance with the proposed changes contained in Appendix 1 to this report.
3. That the zoning by-law be amended, in accordance with the proposed zoning changes contained in Appendix 1 to this report.

File: CD.03.POR

PDC-0017-2018

That the report dated March 5, 2018 from the Commissioner of Planning and Building outlining the recommended Section 37 Community Benefit contribution under File OZ 12/009 W3, Forest Park Circle Ltd. be adopted and that a Section 37 agreement be executed in accordance with the following:

1. That the sum of \$750,000.00 be approved as the amount for the Section 37 Community Benefit contribution.

That City Council enact a by-law under Section 37 of the *Planning Act*, to authorize the Commissioner of Planning and Building and the City Clerk to execute the Section 37 agreement with the Registered Owner, and that the agreement be registered on title to the lands in a manner satisfactory to the City Solicitor, to secure the community benefits.

File: OZ 12/009 W3

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## **REPORT 5 - 2018**

To: MAYOR AND MEMBERS OF COUNCIL

The General Committee presents its fifth report for 2018 and recommends:

GC-0090-2018

That the presentation by Daniela Paraschiv, Manager, Energy Management regarding the Living City Energy Efficiency Award be received.

GC-0091-2018

That the deputation by Amanjot Singh, Sr. Engineer, Water & Climate Change Science, Credit Valley Conservation regarding the impact of road salt to our bodies of water be received.

GC-0092-2018

That the deputation by Al Sousa, Senior Manager, Traffic Management regarding the Advanced Transportation Management (ATMS) - Progress Report be received.

GC-0093-2018

That the report from the Commissioner of Transportation and Works, dated February 7, 2018 and entitled "Advanced Transportation Management System (ATMS) - Progress Report", be received for information.

GC-0094-2018

That the Purchasing Agent be authorized to increase the contract with Aquafor Beech Limited (Procurement No. FA.49.245-13) to include additional Contract Administration services for Cooksville Creek Stormwater Management Facility #3702 by an additional amount of \$521,939 to a revised total contract value of \$1,110,984 (excluding taxes) with an extension to May 31, 2019.

(Ward 5)

GC-0095-2018

1. That the Commissioner of Community Services and City Clerk be authorized to execute and affix the corporate seal on behalf of The Corporation of the City of Mississauga (the "City") to a contribution agreement between the City and Her Majesty the Queen in Right of Canada as represented by the Minister responsible for the Federal Economic Development Agency for Southern Ontario ("FedDev") for funding by FedDev of the City projects (the "Projects") listed in Appendix 1 of the Corporate Report of the Commissioner of Community Services dated January 31, 2018 entitled "Canada 150 Community Infrastructure Program – Additional Projects" (the "Report"), including any

- amendment thereto or ancillary document necessary to fulfill the CIP 150 requirements, each in a form satisfactory to Legal Services.
2. That existing PN17276 Makerspace Mississauga project name be change to “Burnhamthorpe Library – Makerspace” and change the gross budget to \$212,500 including a recovery of \$37,500 from the Canada 150 Community Infrastructure Program and a net budget of \$175,000 and return \$215,000 to the Tax Capital Reserve Fund (33121)
  3. That a new PN18270 Courtneypark Library - Makerspace be established with a gross budget of \$212,500 including a recovery of \$37,500 from the Canada 150 Community Infrastructure Program and a net budget of \$175,000 funded from the Tax Capital Reserve Fund (33121)
  4. That existing PN17345 Expansion of Zonta Meadows Trail gross budget be increased to \$93,985 including a recovery of \$26,889 from the Canada 150 Community Infrastructure Program and a net budget of \$67,096 and return \$1,104 to the Tax Capital Reserve Fund (33121)
  5. That all by-laws be enacted.

## GC-0096-2018

That the 2018 list of official openings and events and their proposed categories included in this report titled 2018 List of Official Openings and Events dated February 11, 2018 from the Commissioner of Corporate Services and Chief Financial Officer, be approved.

## GC-0097-2018

That the deputation by resident Antonia Palmer with respect children’s safety at school Kiss and Ride areas be received.

(TSC-0001-2018)

## GC-0098-2018

1. That the request to extend the hours of the Crossing Guard at White Clover Way and Edenrose Street for the students attending St. Bernadette Catholic Elementary School be denied as the warrants have not been met.
2. That Traffic Safety Council conduct a further site inspection at the intersection of White Clover Way and Edenrose Street for the students attending St. Bernadette Catholic Elementary School, in the spring 2018.

(Ward 6)

(TSC-0002-2018)

## GC-0099-2018

That the request for the placement of a crossing guard at the intersection of Glengarry Road and Cedarglen Gate for the students attending Hawthorn Public School and St. Jerome Catholic Elementary School be denied as the warrants have not been met.

(Ward 7)

(TSC-0003-2018)

GC-0100-2018

That the request for the placement of a crossing guard at the intersection of Hazelridge Road and Rosehurst Drive for the students attending St. Albert of Jerusalem Catholic Elementary School be denied as the warrants have not been met.

(Ward 10)

(TSC-0004-2018)

GC-0101-2018

1. That Student Transportation of Peel Region be requested to provide school bus service to all students being re-located from Mineola Public School to Forest Avenue Public School in September 2018.
2. That Traffic Safety Council be requested to schedule a site inspection to review the bus drop off and on-street vehicle flow in front of Forest Avenue Public School.
3. That Peel District School Board be requested to attend the site inspection to review Kiss and Ride and school bus drop off alternatives at Forest Avenue Public School.

(Ward 1)

(TSC-0005-2018)

GC-0102-2018

1. That the request from Councillor Pat Saito on behalf of an area resident, for a site inspection to determine the warrants for a crossing guard on Plum Tree Crescent for students attending Plum Tree Park Public School be denied.
2. That Sheelagh Duffin, Supervisor, Crossing Guards, communicate to Councillor Pat Saito the rationale for not conducting a site inspection on Plum Tree Crescent.

(Ward 9)

(TSC-0006-2018)

GC-0103-2018

That the updates to the Respectful Workplace Policy (01-03-06) and Workplace Violence Policy (01-07-01) be received for information.

(TSC-0007-2018)

GC-0104-2018

That the Parking Enforcement School Zone Report for December 2017 be received.

(TSC-0008-2018)

TSC-0105-2018

That the Transportation and Works Action Items List for December 2017 be received.

(TSC-0009-2018)

GC-0106-2018

That the deputation and associated presentation by Matthew Sweet, Manager, Active Transportation with respect to the Cycling Master Plan be received.  
(EAC-0001-2018)

GC-0107-2018

That the deputation and associated presentation by Herbert Sinnock, Manager, Sustainable Energy Systems, Sheridan College with respect to District Energy be received.  
(EAC-0002-2018)

GC-0108-2018

1. That the deputation and associated presentation by Cameron McCuaig with respect to the City of Mississauga's vision to "inspire the world" be received.
  2. That the presentation by Cameron McCuaig with respect to the City of Mississauga's vision to "inspire the world" be referred to staff from the Environment Division for follow-up.
  3. That the follow-up by staff from the Environment Division regarding Cameron McCuaig's presentation with respect to the City of Mississauga's vision to "inspire the world" be considered at a future meeting of the Environmental Action Committee.
- (EAC-0003-2018)

GC-0109-2018

That the deputation and associated presentation by Julius Lindsay, Climate Change Specialist with respect to Climate Change Project Engagement Strategy be received.  
(EAC-0004-2018)

GC-0110-2018

That the Environmental Action Committee Work Plan be approved as discussed at the February 13, 2018 meeting of the Environmental Action Committee.  
(EAC-0005-2018)

GC-0111-2018

That the EAC Environmental Actions Summary be approved, as amended, as discussed at the February 13, 2018 meeting of the Environmental Action Committee.  
(EAC-0006-2018)

GC-0112-2018

That the deputation and associated presentation by Yelena Adamopoulos, Project Manager – TNC Pilot with respect to the TNC Pilot Project, be received for information.  
(PVAC-0001-2018)

GC-0113-2018

That the verbal update by Michael Foley, Manager, Mobile Licensing Enforcement with respect to industry feedback and comments pertaining to the line-by-line review of Public Vehicle Licensing By-law 420-04, as amended, be received for information.

(PVAC-0002-2018)

GC-0114-2018

That the verbal update by Michael Foley, Manager, Mobile Licensing Enforcement with respect to an interim report pertaining to accessible taxi plates, be received for information.

(PVAC-0003-2018)

GC-0115-2018

1. That the correspondence from Harsimar Singh Sethi, Elected at Large provided to the Public Vehicle Advisory Committee at their meeting on February 13, 2018 with respect to the requirement of designated taxi stands at Square One Shopping Centre, be received;
2. That Enforcement staff and the Chair and Vice-Chair of the Public Vehicle Advisory Committee meet with Square One Shopping Centre owners and mall security to discuss the installation of taxi stands at Square One.
3. That staff be directed to prepare a report regarding possible installation of taxi stands at other locations across the City of Mississauga at a future meeting of the Public Vehicle Advisory Committee.

(PVAC-0004-2018)

GC-0116-2018

1. That the revised Public Vehicle Advisory Committee Work Plan 2014-2018, be received;
2. That staff be directed to review and remove Work Plan items that are no longer relevant.

(PVAC-0005-2018)

GC-0117-2018

That the following Information Items, as listed on the February 13, 2018 Public Vehicle Advisory Committee agenda, be received for information:

- 8.1. Memorandum dated November 30, 2017 from the Legislative Coordinator with respect to Karam Punian's PVAC Membership status.
- 8.2. Policy Update – Respectful Workplace and Workplace Violence Policies.
- 8.3. Public Vehicle Advisory Committee 2018 Meeting Dates.

(PVAC-0006-2018)

GC-0118-2018

That the deputation by Scott Holmes, Manager, Works Operations regarding winter maintenance be received.

(MCAC-0003-2018)

GC-0119-2018

That the memorandum by Matthew Sweet, Manager, Active Transportation entitled Ontario Municipal Commuter Cycling Program - Projects for 2018 be received.

(MCAC-0004-2018)

GC-0120-2018

That the memorandum by Matthew Sweet, Manager, Active Transportation entitled Millcreek Drive Multi-use Trail Design Review be received.

(MCAC-0005-2018)

GC-0121-2018

That the memorandum entitled 2018 Community Rides from Jelmer Stegnik, Active Transportation Marketing and Education Specialist be received.

(MCAC-0006-2018)

GC-0122-2018

1. That the Mississauga Cycling Advisory Committee partners with the Active Transportation Office to organize Tour de Mississauga 2018.
2. That the Mississauga Cycling Advisory Committee forms a Tour de Mississauga 2018 workgroup with members interested in helping event planning.
3. That the Mississauga Cycling Advisory Committee recruiting event volunteers for key event operation positions.
4. That in principal of General Committee's approval of a future Corporate Report outlining the operational models for the 2018 and 2019 Tour de Mississauga, that \$5000.00 be transferred to the Active Transportation budget from the 2018 Mississauga Cycling Advisory Committee (MCAC) budget in support the 2018 Tour de Mississauga.

(MCAC-0007-2018)

GC-0123-2018

That the 2018 Mississauga Cycling Advisory Committee 2018 work plan be approved as amended.

(MCAC-0008-2018)

GC-0124-2018

That the written correspondence by Dorothy Tomiuk, Citizen Member regarding the Communications and Promotions Subcommittee Update be received.

(MCAC-0009-2018)



GC-0125-2018

That the memorandum from Stephanie Smith, Legislative Coordinator regarding the Workplace Violence and Respectful Workplace Policies be received.

(MCAC-0010-2018)

GC-0126-2018

That the deputation by Michael Foley, Manager, Mobile Licensing Enforcement regarding Plate Issuance Options be received for information.

(TIAC-0003-2018)

GC-0127-2018

That report from the Commissioner of Transportation and Works titled "Parked Tow Truck Owners Licences" be referred to the February 20, 2018 Towing Industry Advisory Committee meeting.

(TIAC-0004-2018)

GC-0128-2018

That the letter dated February 16, 2018 from Teresa Di Felice Director, Government and Community Relations CAA South Central Ontario regarding Parked Tow Truck Owners Licenses be received.

(TIAC-0005-2018)

GC-0129-2018

That the Towing Industry Advisory Committee 2018 Action List be received.

(TIAC-0006-2018)

GC-0130-2018

That the memorandum from Stephanie Smith, Legislative Coordinator entitled Updates to the Workplace Violence and Respectful Workplace Policies be received.

(TIAC-0007-2018)

GC-0131-2018

1. That the deputation and associated presentation by Mojan Jianfar, Culture Planner, Culture Division to the Arts, Culture & Heritage Ad Hoc Committee, be received.

2. That the March 5, 2018 Committee meeting date be cancelled, and that staff from the Culture Division look into the next meeting date of the Arts, Culture & Heritage Ad Hoc Committee.

(ACHC-0001-2018)

GC-0132-2018

1. That the Commissioner of Transportation and Works submit a formal complaint to the Ministry of Government and Consumer Services on behalf of the City of Mississauga regarding the delays experienced in securing locates from utility companies for City-led construction projects within the timeframes set out in the Ontario Underground

Infrastructure Notification System Act, 2012, as outlined in the report from the Commissioner of Transportation and Works, dated February 13, 2018 and entitled “Ontario One Call Locate Requests Delays”.

2. That staff from the Transportation and Works Department be directed to review options to appoint a City of Mississauga staff representative to the Ontario One Call Board of Directors, in consultation with Legal Services, as outlined in the report from the Commissioner of Transportation and Works, dated February 13, 2018 and entitled “Ontario One Call Locate Request Delays”.

#### GC-0133-2018

1. That a by-law be enacted authorizing the Commissioner of Transportation and Works and City Clerk to execute on behalf of the Corporation of the City of Mississauga, a Transfer Payment Agreement (Agreement) with Her Majesty the Queen in right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario for 2017/18 funding under the Ontario Municipal Commuter Cycling Program (OMCC), in a form satisfactory to Legal Services;
2. That the Commissioner of Transportation and Works has the delegation of authority to execute any and all required documentation, including any amendment, extension or any ancillary document thereto on behalf of the Corporation of the City of Mississauga as required by the OMCC for 2017/18, in a form satisfactory to Legal Services;
3. That the Corporation of the City of Mississauga commits to providing funding in 2018 equivalent to twenty percent (20%) of 2017/18 funding provided to the Corporation of the City of Mississauga under the OMCC;
4. That the Corporation of the City of Mississauga commits to implementing projects and spending OMCC 2017/18 funding in accordance with all provisions specified in the Agreement;
5. That the Corporation of the City of Mississauga commits to spending OMCC 2017/18 funding only on the approved projects as submitted to the Province of Ontario;
6. That the Corporation of the City of Mississauga commits that it will obtain all required approvals for each project prior to use of OMCC funding;
7. That a new project, PN18189 – The Collegeway Protected Bicycle Lanes Planning and Design, be established with a gross budget of \$150,000 including a recovery of \$120,000 from OMCC revenue and a net budget of \$30,000 and that funding be allocated from the Tax-Capital Reserve Fund (Account #33121);
8. That a new project, PN18349 – Sun-Canadian Pipeline Trail, be established with a gross budget of \$725,000 including a recovery of \$487,588 from OMCC revenue and a net

budget of \$237,412 with funding of \$213,671 allocated from the DCA Recreation Reserve Fund (Account #31315) and \$23,741 allocated from the Tax-Capital Reserve Fund (Account #33121);

9. That the budgets be amended for previously approved projects funding sources as follows: an increase of OMCC revenue of \$1,674,412, a decrease of Tax Capital Reserve Fund funding of \$116,486 and decrease of DCA Recreation Reserve Fund funding of \$1,048,378 (details to be found in Appendix 5); and
10. That all necessary by-law(s) be enacted.

GC-0134-2018

That the Corporate Report dated February 14th, 2018 from the Commissioner of Community Services entitled “2018 Food Trucks in Parks Pilot” be endorsed for a 1 year period in select parks and that staff report back on the results and recommendations at the conclusion of the pilot.

GC-0135-2018

That the Region of Peel report, dated November 29, 2017, entitled “Update to the Business Expense Accounts – Members of Council Policy”, be received.  
(GOV-0001-2018)

GC-0136-2018

That the streaming of Audit Committee and Governance Committee meetings be continued, as outlined in the Corporate Report dated January 24, 2018 from the Commissioner of Corporate Services and Chief Financial Officer entitled, “Audit Committee and Governance Committee Meeting Streaming – Pilot Project Update”.  
(GOV-0002-2018)

GC-0137-2018

That the Draft Government Relations Protocol as outlined in Appendix 1, attached to the memorandum dated, February 6, 2018 from Robert Trewartha, Chief of Staff, Office of the Mayor, be approved as amended at the February 28, 2018 General Committee meeting.  
(GOV-0003-2018)

GC-0138-2018

1. That the report from John Magill, Citizen Member, entitled “Governance Subcommittee Report – Municipal Governance Leadership Challenge”, dated February 5, 2018, be received.
2. That the Guide to Good Municipal Governance Concluding Chapters Question Review be reviewed on a semi-annual basis by the Governance Committee to maintain and update the document.

3. That the recommendations from the Citizen members outlined in this report be added to the Governance Committee work plan.

(GOV-0004-2018)

GC-0139-2018

1. That the report dated January 25, 2018, entitled "Requirements for Citizen Appointments to Committees of Council", from Gary Kent, CPA, CGA, Commissioner of Corporate Services and Chief Financial Officer, be received.
2. That Canadian citizenship be removed as an eligibility requirement for citizen appointments to Committees of Council, as outlined in Corporate Policy 02-01-01 Citizen Appointments to Committees, Boards and Authorities.

(GOV-0005-2018)

GC-0140-2018

That the status of the Governance Committee Work Plan, dated February 12, 2018, be approved as amended to include a review of the Code of Conduct on the Work Plan.

(GOV-0006-2018)

GC-0141-2018

That the verbal update during Closed Session regarding the IT Security Briefing be received for information.

GC-0142-2018

That the Closed Session matter regarding the City Manager PMP review be received.

**QUARTERLY  
COUNCILLOR DECLARATION**

under the City of Mississauga Council Code of Conduct

[To be filed by every Member of Council on or by February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> in each year during the term of office of the Council of the City of Mississauga,

I, BONNIE CROMBIE, Member of the Council of the City of

Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date: Feb. 27, 18 Signature of Councillor: Bonnie Croubie

This Quarterly Councillor Declaration shall be filed with the City's Integrity Commissioner, Robert J. Swayze, by mail, fax, e-mail or delivery, as follows:

Robert J. Swayze  
Integrity Commissioner for the City of Mississauga  
20736 Mississauga Road  
Caledon, Ontario L7K 1M7

Phone: 519-942-0070  
Fax: 519-942-1233  
E-mail: [robert.swayze@sympatico.ca](mailto:robert.swayze@sympatico.ca)

**Every Quarterly Councillor Declaration filed with the Integrity Commissioner will become a matter of public record.**

## COUNCILLOR INFORMATION STATEMENT FOR GIFTS AND BENEFITS OVER \$500.00

under the City of Mississauga Council Code of Conduct

[To be filed by every Member of Council within 30 days of receipt of any gift or benefit exceeding \$500.00,  
or where the total of the value of a gift or benefit, together with any other gift(s) or benefit(s)  
from the same source in the same calendar year, totals \$500.00 or more]

I, BONNIE CROMBIE, Member of the Council of the City  
of Mississauga, hereby state as follows:

1. In the attached list, every reference to a gift or benefit received by me includes every gift or benefit received, with my knowledge, by any family member of mine or a member of my staff, all as defined in the Council Code of Conduct (the "Code").

2. Attached is a complete list, subject only to the exceptions listed in paragraph 7 hereof, of every fee, advance, cash, gift, gift certificate, personal benefit, price reduction and other consideration received by me in this calendar year during the 30-day period immediately prior to the date of this Statement, connected directly or indirectly with the performance of my duties of office as a member of Council, of the following description:

- (a) where the value of the gift or benefit exceeds \$500.00; and/or
- (b) where the total value of all gifts and benefits received from any one source during the course of the calendar year in which it was received exceeds \$500.00.

(Herein referred to collectively as the "Paragraph 2 Gifts or Benefits")

3. Included in the list are particulars of the Paragraph 2 Gifts or Benefits, designated by reference to the applicable paragraph of Rule No. 2.1 of the Code:

- 2.1.b** any gift or benefit of a nature which normally accompanies the responsibilities of office and was received as an incident of protocol or social obligation;

- 2.1.e** a suitable memento of a function honouring me;
- 2.1.f** food, lodging, transportation or entertainment provided by any government;
- 2.1.f** food, lodging, transportation or entertainment provided by the organizer of a conference, seminar or other event where I either spoke or attended in an official capacity at an official event;
- 2.1.g** any food or beverage consumed at a banquet, reception or similar event, where the attendance served a legitimate business purpose and the person extending the invitation or a representative of the organization was in attendance;
- 2.1.h** the provision of communications to my offices, including subscriptions to newspapers and periodicals;
- 2.1.i** any sponsorship or donation for a community event organized or run by me or on my behalf, where costs were incurred and the event held on or before Nomination Day.

4. Without limiting the generality of the information required to be included in this Councillor Information Statement, examples of the types of Paragraph 2 Gifts or Benefits received by me or a staff or family member which must be listed include each of the following:

- (i)** property (e.g. a book, flowers, gift basket, painting or sculpture, furniture, wine);
- (ii)** membership in a club or other organization (e.g. a golf club) at a reduced rate or at no cost;
- (iii)** any invitation to and/or tickets to attend an event (e.g. a sports event, concert, play) at a reduced rate or at no cost;
- (iv)** any invitation to attend a gala or fundraising event at a reduced rate or at no cost;
- (v)** any invitation to attend an event or function in the fulfilment of my official duties, as described in this Statement;



- (vi) in the case of an invitation to attend a charity golf tournament, a fundraising gala, a professional sports event, concert or a dinner, in addition to the data provided, the number of such events which I have attended as a guest of the same individual or corporation during the calendar year prior to the last such attendance;
- (vii) Use of real estate or significant assets or facilities (i.e. a vehicle, office, vacation property) at a reduced rate or at no cost;

5. I have listed beside the description of each gift and benefit: the date it was received; the name of the donor or provider; the nature of the gift or benefit; the cost, value or estimated value of the gift or benefit; and the reference to every applicable paragraph of Rule No. 2.1 of the Code. Where I have received more than one gift or benefit from any one source during the last calendar year, I have listed opposite the name of the person or other source from whom the gift or benefit was received, the date and the value of all gifts and benefits which I have received from the same source over the past year.

6. I know of no facts or circumstances which create a conflict between my private interest and my public duty as a member of Council, by reason of my receipt or acceptance of any gift or benefit referred to in this Statement or otherwise.

7. In accordance with the Code, this list does not include the following:

- 2.1.a** compensation authorized by law paid to me by the City of Mississauga or its local board;
- 2.1.c** money, goods or services received by me, or on my behalf, for my municipal election campaign, duly reported in accordance with law;
- 2.1.d** services provided without compensation by persons volunteering their time.

8. The list, which forms part of this Statement, sets out all of the Paragraph 2 Gifts or Benefits, subject to permitted exceptions referred to in paragraph 7 hereof, received by me, or on my behalf, or by any member of my family or staff, during the period to which this Councillor



Information Statement applies. This Statement is submitted by me in good faith in accordance with the Code of Conduct governing Members of Council of the City of Mississauga.

Date: Feb 2, 2018

Bonnie Cembrie  
(Signature of Councillor)

"This Councillor Information Statement, together with the attached List of Gifts and Benefits, may be filed with the City's Integrity Commissioner, Principles *Integrity*, by mail, e-mail or delivery, as follows:

Principles *Integrity*, Integrity Commissioner for the City of Mississauga  
30 Haddon Street, Toronto, Ontario M5M 3M9  
Phone: 647-259-8697 E-mail: [postoffice@principlesintegrity.org](mailto:postoffice@principlesintegrity.org)

**Every Councillor Information Statement filed with the Integrity Commissioner will become a matter of public record."**

**COUNCILLOR INFORMATION STATEMENT**

(List of Gifts and Benefits)

Name of Councillor: Bonnie Crombie.

Date	Name of Donor	Nature of Gift or Benefit	Amount/Value	Donations by Same Donor during the same Calendar Year	Exception Paragraph under Rule No. 2.1

(Add more pages as required)

## QUARTERLY COUNCILLOR DECLARATION

under the City of Mississauga Council Code of Conduct

[To be filed by every Member of Council on or by February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> in each year during the term of office of the Council of the City of Mississauga,

I, \_\_\_\_\_ Karen Ras \_\_\_\_\_, Member of the Council of the City of Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date: February 1, 2018

Signature of Councillor: \_\_\_\_\_



This Quarterly Councillor Declaration shall be filed with the City's Integrity Commissioner, by mail, e-mail or delivery, as follows:

"This Councillor Information Statement, together with the attached List of Gifts and Benefits, may be filed with the City's Integrity Commissioner, Principles *Integrity*, by mail, e-mail or delivery, as follows:

Principles *Integrity*, Integrity Commissioner for the City of Mississauga  
30 Haddon Street, Toronto, Ontario M5M 3M9  
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## QUARTERLY COUNCILLOR DECLARATION

under the City of Mississauga Council Code of Conduct

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I, Chris Fonseca, Member of the Council of the City of

Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date: January 31, 2017

Signature of Councillor: \_\_\_\_\_



This Quarterly Councillor Declaration shall be filed with the City's Integrity Commissioner, by mail, e-mail or delivery, as follows:

"This Councillor Information Statement, together with the attached List of Gifts and Benefits, may be filed with the City's Integrity Commissioner, Principles *Integrity*, by mail, e-mail or delivery, as follows:

Principles *Integrity*, Integrity Commissioner for the City of Mississauga

30 Haddon Street, Toronto, Ontario M5M 3M9

Phone: 647-259-8697 E-mail: [postoffice@principlesintegrity.org](mailto:postoffice@principlesintegrity.org)

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## QUARTERLY COUNCILLOR DECLARATION

under the City of Mississauga Council Code of Conduct

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I, John Kovac, Member of the Council of the City of

Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date: Feb 27, 2018

Signature of Councillor: 

This Quarterly Councillor Declaration shall be filed with the City's Integrity Commissioner, by mail, e-mail or delivery, as follows:

"This Councillor Information Statement, together with the attached List of Gifts and Benefits, may be filed with the City's Integrity Commissioner, Principles *Integrity*, by mail, e-mail or delivery, as follows:

Principles *Integrity*, Integrity Commissioner for the City of Mississauga

30 Haddon Street, Toronto, Ontario M5M 3M9

Phone: 647-259-8697 E-mail: [postoffice@principlesintegrity.org](mailto:postoffice@principlesintegrity.org)

**Every Councillor Information Statement filed with the Integrity Commissioner will become a matter of public record."**

## QUARTERLY COUNCILLOR DECLARATION

under the City of Mississauga Council Code of Conduct

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I, Carolyn Parrish, Member of the Council of the City of

Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date: February 1, 2018

Signature of Councillor: \_\_\_\_\_



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30 Haddon Street, Toronto, Ontario M5M 3M9

Phone: 647-259-8697 E-mail: [postoffice@principlesintegrity.org](mailto:postoffice@principlesintegrity.org)

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## QUARTERLY COUNCILLOR DECLARATION

under the City of Mississauga Council Code of Conduct

[To be filed by every Member of Council on or by February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> in each year during the term of office of the Council of the City of Mississauga,

I, RON STARR, Member of the Council of the City of Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date: Feb 1 / 18 Signature of Councillor: 

This Quarterly Councillor Declaration shall be filed with the City's Integrity Commissioner, by mail, e-mail or delivery, as follows:

"This Councillor Information Statement, together with the attached List of Gifts and Benefits, may be filed with the City's Integrity Commissioner, *Principles Integrity*, by mail, e-mail or delivery, as follows:

*Principles Integrity*, Integrity Commissioner for the City of Mississauga  
30 Haddon Street, Toronto, Ontario M5M 3M9  
Phone: 647-259-8697 E-mail: [postoffice@principlesintegrity.org](mailto:postoffice@principlesintegrity.org)

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## QUARTERLY COUNCILLOR DECLARATION

under the City of Mississauga Council Code of Conduct


[To be filed by every Member of Council on or by February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> in each year during the term of office of the Council of the City of Mississauga,

I, NANDO IANNICCA, Member of the Council of the City of

Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date: FEBRUARY 1, 2018

Signature of Councillor: 

This Quarterly Councillor Declaration shall be filed with the City's Integrity Commissioner, by mail, e-mail or delivery, as follows:

"This Councillor Information Statement, together with the attached List of Gifts and Benefits, may be filed with the City's Integrity Commissioner, Principles *Integrity*, by mail, e-mail or delivery, as follows:

Principles *Integrity*, Integrity Commissioner for the City of Mississauga

30 Haddon Street, Toronto, Ontario M5M 3M9

Phone: 647-259-8697 E-mail: [postoffice@principlesintegrity.org](mailto:postoffice@principlesintegrity.org)

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**QUARTERLY  
COUNCILLOR DECLARATION**  
under the City of Mississauga Council Code of Conduct

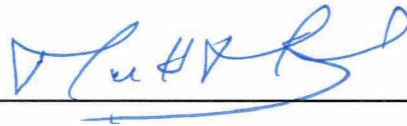
[To be filed by every Member of Council on or by February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> in each year during the term of office of the Council of the City of Mississauga,

I, **MATT MAHONEY**, Member of the Council of the City of Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date: **February 1, 2018**

Signature of Councillor:



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30 Haddon Street, Toronto, Ontario M5M 3M9  
Phone: 647-259-8697 E-mail: [postoffice@principlesintegrity.org](mailto:postoffice@principlesintegrity.org)

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## QUARTERLY COUNCILLOR DECLARATION

under the City of Mississauga Council Code of Conduct

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I, PAT SAITO, Member of the Council of the City of

Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date: Feb. 1, 2018 Signature of Councillor: P. Saito

This Quarterly Councillor Declaration shall be filed with the City's Integrity Commissioner, by mail, e-mail or delivery, as follows:

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Principles *Integrity*, Integrity Commissioner for the City of Mississauga

30 Haddon Street, Toronto, Ontario M5M 3M9

Phone: 647-259-8697 E-mail: [postoffice@principlesintegrity.org](mailto:postoffice@principlesintegrity.org)

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## QUARTERLY COUNCILLOR DECLARATION

under the City of Mississauga Council Code of Conduct

[To be filed by every Member of Council on or by February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> in each year during the term of office of the Council of the City of Mississauga,

I, Sue McFadden, Member of the Council of the City of Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date: FEB. 1, 2018

Signature of Councillor: \_\_\_\_\_



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Principles *Integrity*, Integrity Commissioner for the City of Mississauga

30 Haddon Street, Toronto, Ontario M5M 3M9

Phone: 647-259-8697 E-mail: [postoffice@principlesintegrity.org](mailto:postoffice@principlesintegrity.org)

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## QUARTERLY COUNCILLOR DECLARATION

under the City of Mississauga Council Code of Conduct

[To be filed by every Member of Council on or by February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> in each year during the term of office of the Council of the City of Mississauga,

I, George Carlson, Member of the Council of the City of

Mississauga, **HEREBY DECLARE** as follows:

I have received no fee, advance, cash, gift, gift certificate, personal benefit, price reduction or other consideration in the past quarter year, connected directly or indirectly with the performance of my duties of office as a member of Council which exceeds in value the sum of \$500 or in the case of multiple gifts from the same source in this calendar year, exceeds in value \$500 in the aggregate, and to the best of my knowledge information and belief, no family member of mine nor a member of my staff (all as defined in the Code of Conduct) has received any such gift in the past quarter year, except as I may have disclosed in a Councillor Information Statement filed by me with the Integrity Commissioner within 30 days of receipt of any such gift.

Date:

Jan 31/18

Signature of Councillor:



This Quarterly Councillor Declaration shall be filed with the City's Integrity Commissioner, by mail, e-mail or delivery, as follows:

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Principles *Integrity*, Integrity Commissioner for the City of Mississauga

30 Haddon Street, Toronto, Ontario M5M 3M9

Phone: 647-259-8697 E-mail: [postoffice@principlesintegrity.org](mailto:postoffice@principlesintegrity.org)

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**From:** [Terry Wakasa \[Japan Festival CANADA\]](#)  
**To:** [Karen Morden](#)  
**Cc:** [Karen Ferreira](#); [Maduba Ahmad](#)  
**Subject:** RE: AGCO Notification Memos - MCS 2018  
**Date:** 2018/02/14 3:19:26 PM  
**Attachments:** [image001.png](#)  
[JFCA 2018 Letter.pdf](#)  
**Importance:** High

---

Dear Ms. Karen Morden,

Thank you so much for your support involving Japan Festival CANADA 2017 last year held at Celebration Square.

The event was a success with over 70,000 attendees and it has become the largest Japanese Cultural event in North America.

The event was also highly praised and acknowledged by Mayor Crombie as well as Government of Canada and Japan; and Japan Festival CANADA 2018 will be proudly held on August 25th and 26th this summer.

As this year marks 90th Anniversary of Japan and Canada Diplomatic Relations we are celebrating this special milestone during the event serving Alcohol beverages including Japanese Sake.

Therefore we would like to humbly request for Japan Festival CANADA 2018 to "be recognized by Council as an event of Municipal Significance" in order to obtain Special Occasion Permit from AGCO.

I would be very grateful if you could kindly refer to the attachment for "Letter" to Council meeting.

Thank you so much in advance for your kind support and assistance, Ms. Morden.

Best regards,

Terry Wakasa  
 President & CEO  
 Japan Festival CANADA  
 c/o Japan Expo Canada Inc.  
 2 Robert Speck Parkway, Suite 750  
 Mississauga, ON, L4Z1H8 CANADA

---

**From:** Sandra Lefrancois [mailto:sandra.lefrancois@mississauga.ca]  
**Sent:** Friday, February 2, 2018 4:10 PM  
**To:** Terry Wakasa [Japan Festival CANADA] <terryw@japanfestivalcanada.com>  
**Cc:** Karen Ferreira <karen.ferreira@mississauga.ca>; Karen Morden <Karen.Morden@mississauga.ca>  
**Subject:** FW: AGCO Notification Memos - MCS 2018

Hi Terry,

You will find attached a notification memo from the City informing the following parties of your intent to apply for a Special Occasion Permit to serve alcohol at your event:

- Office of the City Clerk

- Mississauga Fire & Emergency Services
- Region of Peel Environmental Health Division
- Peel Regional Police
- Building Department

Include this memo with your Special Occasion Permit application as proof of the City's permission to apply for a Special Occasion Permit, and as proof of the above parties having been notified in accordance with AGCO requirements.

You will still need to follow the same process as in previous years to be recognized by Council as an event of Municipal Significance. Please contact Karen Morden with this request.

*Please do not duplicate notification to the parties listed above.*

Full details about serving alcohol at Celebration Square including deadlines, requirements and restrictions, as well as details about applying for a Special Occasion Permit are in the [Alcohol Fact Sheet](#) on our [website](#). In order to ensure that you are able to proceed with serving alcohol at your event, please ensure that all deadlines listed the [Alcohol Fact Sheet](#) are met.

Please let me know if you have any questions.

Thank you,



**Sandra Lefrançois**

Supervisor, Event Services, Mississauga Celebration Square  
T 905-615-3200 ext.4850

[sandra.lefrancois@mississauga.ca](mailto:sandra.lefrancois@mississauga.ca)

[City of Mississauga](#) | Community Services Department,  
Culture Division

Please consider the environment before printing.

---

**From:** Sandra Lefrancois

**Sent:** 2018/02/02 4:03 PM

**To:** Nancy Macdonald-Duncan; Laurie-Jane Manguiat; Fiore, Christopher; Karen Morden; Leo Cusumano

**Cc:** Karen Ferreira

**Subject:** AGCO Notification Memos - MCS 2018

Attached are notification memos to let inform you of events at Celebration Square that have been given permission to apply for Special Occasion Permits from the AGCO.

Please contact Karen Ferreira if you have any questions.

Thank you,



**Sandra Lefrançois**

Supervisor, Event Services, Mississauga Celebration Square

T 905-615-3200 ext.4850

[sandra.lefrancois@mississauga.ca](mailto:sandra.lefrancois@mississauga.ca)

[City of Mississauga](#) | Community Services Department,  
Culture Division

Please consider the environment before printing.



Dear Mayor and Members of Council,

Japan Expo Canada Inc. has been approved by Mississauga Celebration Square to hold Japan Festival CANADA 2018 on August 25th and 26th, 2018 to celebrate 90th Anniversary of Japan and Canada Diplomatic relations.

We have permission from Celebration Square to obtain a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario (AGCO) that will allow us to serve alcohol in a designated area during our event. Although our event will be free and open to the public Japan Expo Canada Inc. is not a registered not-for-profit/charitable organization. Therefore in order to proceed, the AGCO requires a designation from Council as an event of municipal significance in the form of a resolution. While the event is to introduce and enjoy Japanese food, culture and technology this year's event also signifies the 90th Anniversary of Japan and Canada Diplomatic relations; and we are eager to celebrate with Mississauga community. As part of spiritual culture of Japan, serving alcohol such as sake is very essential part of celebrating special occasion. We are planning to arrange "Kagami wari" (breaking the top of barrel of sake and serve which ritually means bringing good luck). We are humbly wishing to share this significant part of Japanese culture with Mississauga community.

With the successful completion of the Japan Festival CANADA 2016 and 2017 event at Celebration Square, we have earned a good reputation with sponsors, community partners and volunteers. Mississauga based Japanese companies have been offering strong support to this event with the intention of giving back to Mississauga community.

Japan Festival CANADA 2018 will be an extravaganza event with a variety of Japanese food, both modern and traditional Japanese entertainment, traditional Japanese games for all ages to enjoy and many more. This will be an unique opportunity for Mississauga to experience Japan and eventually will contribute in increasing tourism and business opportunities for Mississauga in the future.

Also celebrating 90th Anniversary of Japan and Canada Diplomatic relations will be a significant and exciting part of the event.

Honorable Mayor and Members of Council, thank you so much for your time considering our request.

Best regards,

Terry Wakasa

President & CEO

Japan Festival CANADA 2017

c/o Japan Expo Canada Inc.

2 Robert Speck Parkway, Suite 750

Mississauga, ON, L4Z1H8 CANADA