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## **Budget Committee**

### **Date**

2016/11/28-2016/11/30

### **Time**

9:00AM

### **Location**

Civic Centre, Council Chamber,  
300 City Centre Drive,  
Mississauga, Ontario, L5B 3C1

### **Members**

Mayor Bonnie Crombie	(Chair)
Councillor Jim Tovey	Ward 1
Councillor Karen Ras	Ward 2
Councillor Chris Fonseca	Ward 3
Councillor John Kovac	Ward 4
Councillor Carolyn Parrish	Ward 5
Councillor Ron Starr	Ward 6
Councillor Nando Iannicca	Ward 7
Councillor Matt Mahoney	Ward 8
Councillor Pat Saito	Ward 9
Councillor George Carlson	Ward 11

### **Staff Present**

Janice Baker, City Manager and Chief Administrative Officer  
Gary Kent, Commissioner of Corporate Services and Chief Financial Officer  
Paul Mitcham, Commissioner of Community Services  
Geoff Wright, Commissioner of Transportation and Works  
Ed Sajecki, Commissioner of Planning and Building  
Jeff Jackson, Director, Finance  
Crystal Greer, Director of Legislative Services and City Clerk  
Diana Rusnov, Manager of Legislative Services and Deputy Clerk  
Sacha Smith, Legislative Coordinator

### **Find it online**

<http://www.mississauga.ca/portal/cityhall/budgetcommittee>

## **Budget Committee**

**Date**

2016/11/28

**Time**

9:07AM

**Location**

Civic Centre, Council Chamber,  
300 City Centre Drive,  
Mississauga, Ontario, L5B 3C1

**Members Present**

Mayor Bonnie Crombie	(Chair)
Councillor Jim Tovey	Ward 1
Councillor Karen Ras	Ward 2
Councillor Chris Fonseca	Ward 3
Councillor John Kovac	Ward 4
Councillor Carolyn Parrish	Ward 5 (Arrived at 9:12 am)
Councillor Ron Starr	Ward 6
Councillor Nando Iannicca	Ward 7
Councillor Matt Mahoney	Ward 8
Councillor Pat Saito	Ward 9
Councillor George Carlson	Ward 11

**Members Absent**

Councillor Sue McFadden Ward 10

**Staff Present**

Janice Baker, City Manager and Chief Administrative Officer  
Gary Kent, Commissioner of Corporate Services and Chief Financial Officer  
Paul Mitcham, Commissioner of Community Services  
Geoff Wright, Commissioner of Transportation and Works  
Ed Sajecki, Commissioner of Planning and Building  
Jeff Jackson, Director, Finance  
Crystal Greer, Director of Legislative Services and City Clerk  
Diana Rusnov, Manager of Legislative Services and Deputy Clerk  
Sacha Smith, Legislative Coordinator

## **Budget Committee**

**Date**

2016/11/29

**Time**

9:10 AM

**Location**

Civic Centre, Council Chamber,  
300 City Centre Drive,  
Mississauga, Ontario, L5B 3C1

**Members Present**

Mayor Bonnie Crombie	(Chair)
Councillor Jim Tovey	Ward 1 (Arrived at 9:45am)
Councillor Karen Ras	Ward 2
Councillor Chris Fonseca	Ward 3
Councillor John Kovac	Ward 4
Councillor Carolyn Parrish	Ward 5 (Arrived at 9:27am)
Councillor Ron Starr	Ward 6 (Arrived at 9:13am)
Councillor Nando Iannicca	Ward 7
Councillor Matt Mahoney	Ward 8
Councillor Pat Saito	Ward 9
Councillor Sue McFadden	Ward 10
Councillor George Carlson	Ward 11

**Members Absent**

Nil

**Staff Present**

Janice Baker, City Manager and Chief Administrative Officer  
Gary Kent, Commissioner of Corporate Services and Chief Financial Officer  
Paul Mitcham, Commissioner of Community Services  
Geoff Wright, Commissioner of Transportation and Works  
Ed Sajecki, Commissioner of Planning and Building  
Jeff Jackson, Director, Finance  
Crystal Greer, Director of Legislative Services and City Clerk  
Diana Rusnov, Manager of Legislative Services and Deputy Clerk  
Sacha Smith, Legislative Coordinator

## **Budget Committee**

**Date**

2016/11/30

**Time**

9:07AM

**Location**

Civic Centre, Council Chamber,  
300 City Centre Drive,  
Mississauga, Ontario, L5B 3C1

**Members Present**

Mayor Bonnie Crombie	(Chair)
Councillor Jim Tovey	Ward 1 (Arrived at 10:10am)
Councillor Karen Ras	Ward 2
Councillor Chris Fonseca	Ward 3
Councillor John Kovac	Ward 4
Councillor Carolyn Parrish	Ward 5 (Arrived at 9:19am)
Councillor Ron Starr	Ward 6
Councillor Nando Iannicca	Ward 7
Councillor Matt Mahoney	Ward 8
Councillor Pat Saito	Ward 9
Councillor Sue McFadden	Ward 10
Councillor George Carlson	Ward 11

**Members Absent**

Nil

**Staff Present**

Janice Baker, City Manager and Chief Administrative Officer  
Gary Kent, Commissioner of Corporate Services and Chief Financial Officer  
Paul Mitcham, Commissioner of Community Services  
Geoff Wright, Commissioner of Transportation and Works  
Ed Sajecki, Commissioner of Planning and Building  
Jeff Jackson, Director, Finance  
Crystal Greer, Director of Legislative Services and City Clerk  
Diana Rusnov, Manager of Legislative Services and Deputy Clerk  
Sacha Smith, Legislative Coordinator

November 28, 2017

1. CALL TO ORDER – 9:07 AM
2. APPROVAL OF AGENDA  
Approved (Councillor Kovac)
3. DECLARATION OF CONFLICT OF INTEREST – Nil
4. DEPUTATIONS
- 4.1. Janice Baker, City Manager and CAO to provide opening remarks with respect to the 2017 budget.

Ms. Baker, City Manager and CAO provided opening remarks with respect to the 2017 budget. She noted that the overall increase could be 2.98%, no new tax funded positions and the recommended debt levy for infrastructure.

Members of Committee spoke to the different tax resources that the City of Toronto is permitted to have and finding efficiencies in the Corporation. Gary Kent, Commissioner, Corporate Services and Chief Financial Officer advised that when the legislation changes to give the municipalities more abilities with investments, staff would report back.

Mayor Crombie noted that the Mayor's Office staff should be corrected to 7 staff as it is currently noted at 32.

Received (Councillor Ras)  
Recommendation BC-0017-2016

Councillor Parrish arrived at 9:12 am during the opening remarks.

- 4.2. Andrew Grantham, Senior Economist, CIBC Capital Markets with respect to the economic outlook for Canada, Ontario and the Greater Toronto Area

Mr. Grantham spoke to possible trade changes between Mexico and Canada with the U.S., exports for Canada relative to the depreciating dollar, Mississauga and Canadian economies.

Members of Committee spoke to the matter and raised the following concerns:

- The possibility of a weaker dollar affecting the price of lumber, construction jobs and housing prices.
- Concerns about the job market in Mississauga.

4.3. Jeff Jackson, Director, Finance and Treasurer to provide an overview of the 2017-2020 Business Plan and 2017 budget

Mr. Jackson provided an overview of the business plan and 2017 budget. Cynthia Ulba, Senior Communications Advisor spoke to the budget engagement sessions.

Members of Committee spoke to the matter and raised the following concerns:

- Would like the improvements planned for Argentia Road in 2017 to be addressed during the Roads presentation by Transportation and Works.
- Staff to prepare the costing on building the Churchill Meadows Community Centre all at one time instead of a phases 1 and 2.
- Discussion with respect to the tax rate in Toronto, other municipalities and Mississauga.
- The price of diesel may go up and there should be a contingency to be prepared for it.
- Discussion with respect to the effect that budget engagement may have on the budget.
- It is not relevant to compare tax rates with Toronto as they have different tax tools and the industrial taxes are kept high.
- Review opportunities that the budget allocator could be more accessible such as pop-up town hall meetings at community centres/arenas.
- Expressed concern with the increase of 2.98% being more than the construction index.

Janice Baker, City Manager and CAO, Paul Mitcham, Commissioner, Community Services and Jeff Jackson, Director, Finance and Treasurer responded to questions from Committee.

Received (Councillor Mahoney)  
Recommendation BC-0019-2016

6. MATTERS CONSIDERED

6.3. 2017 Budget Engagement Results

RECOMMENDATION

That the 2017 Budget Engagement Results report dated November 8, 2016 from the Commissioner of Corporate Services and Chief Financial Officer be received for information.

Received (Councillor Starr)  
Recommendation BC-0023-2016

6.4. Lean Program and Continuous Improvement Update

RECOMMENDATION

That the report titled "Lean Program and Continuous Improvement Update" dated November 15, 2016 from the City Manager and Chief Administrative Officer, be received for Information.

Received (Councillor Starr)

Recommendation BC-0024-2016

6.6. Diesel and Gasoline Fuel Costs and the 2017 Budget (Transit)

RECOMMENDATION

That the report dated November 4, 2016, from the Commissioner of Corporate Services and Chief Financial Officer entitled "Diesel and Gasoline Fuel Costs and the 2017 Budget" be received for information.

Received (Councillor Starr)

Recommendation BC-0026-2016

5. PUBLIC QUESTION PERIOD - 15 Minute Limit

Chris Mackie, MIRANET expressed concern with the contingencies built into the budget and requested Committee to consider reducing the 5.9% budget increase and year over year % change. Janice Baker, City Manager and CAO and Gary Kent, Commissioner, Corporate Services and Chief Financial Officer spoke to the reserves and the change in assessment growth based on discussions with the Municipal Property Assessment Corporation (MPAC).

Sue Shanly, MIRANET noted frustrations with getting an opportunity to ask a question at the town hall meetings and suggested different budget town halls across the City. Mayor Crombie advised that increasing the amount of time for the town halls are being looked into, as well residents have the opportunity to send their questions by email. She further noted the possibility of hosting a town hall with the resident associations to give them an opportunity to ask questions. Ms. Shanly suggested that in future an overview of the budget allocator results be provided as feedback to the residents.

7. CLOSED SESSION

Pursuant to Subsection 239 (2) of the Municipal Act, Councillor Ras moved the following motion:

Whereas the *Municipal Act, 2001*, as amended, requires Council to pass a motion prior to closing part of a meeting to the public;

And whereas the Act requires that the motion states the act of the holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

Now therefore be it resolved that a portion of the Budget Committee meeting to be held on November 28, 2016 shall be closed to the public to deal with the following matters:

- 7.1. A proposed or pending acquisition or disposition of land by the municipality or local board - Square One Older Adult Centre Future Lease and Tenant Improvements
- 7.2. Labour Relations or Employee Negotiations - 2017 Total Compensation

This motion was voted on and carried at 1:52PM

Item #77 - Square One Older Adult Centre Future Lease and Tenant Improvements

Paul Mitcham, Commissioner, Community Services and Shari Lichterman, Director, Recreation responded to questions from Committee with respect to the relocation of the Square One Older Adult Centre.

Item #78 - 2017 Total Compensation

Sharon Willock, Director, Human Resources, Antonetta DiSalvo, Human Resources and Elena Shiganova, Human Resources presented to Committee the total compensation for 2017. Janice Baker, City Manager and CAO, Ms. Shiganova and Ms. DiSalvo responded to questions from Committee with respect to the presentation.

The Committee moved out of closed session at 1:52pm.

As a result of the Closed Session, the following recommendations were voted on during public session:

RECOMMENDATION

That the presentation regarding the Square One Older Adult Centre future lease and tenant improvements, be received.

Received (Councillor Kovac)

Recommendation BC-0041-2016



RECOMMENDATION

That the presentation regarding the City of Mississauga Total Compensation for 2017, be received.

Received (Councillor Saito)  
Recommendation BC-0042-2016

RECESS - 1:53 PM

November 29, 2017

RECONVENE - 9:10AM

The following recommendation emanated from the Closed Session on November 28, 2016:

RECOMMENDATION

1. That the Commissioner of Community Services and the City Clerk be authorized to execute a Lease Agreement, or any other form of agreement as deemed appropriate by City Solicitor, including all amending agreements and documents ancillary thereto, between Hillmond Investments Ltd. as "Landlord" and the Corporation of the City of Mississauga as "Tenant", for the leasing of approximately 799 square metres (8,600 square feet) of space on the second floor of the Central Parkway Mall located at 377 Burnhamthorpe Road East to accommodate the relocation of the Square One Older Adult Centre, subject to the terms and conditions outlined in Appendix 1 attached hereto, and/or any other terms deemed acceptable to the City Solicitor and the Manager, Realty Services.
2. That funds of \$315,000 per year be allocated in the 2017 Budget (Budget Request #2545) for the annual lease, initial support and transition expenses.
3. That funds of \$1.2 Million be allocated from the Capital Reserve Fund (Account 33121) into the Square One Older Adult Centre Tenant Improvement Project (Project Number 16-430).
4. That the Commissioner of Community Services be authorized to negotiate an Operating and Funding Agreement with the Square One Older Adult Centre for the operation of the new location.
5. That the Commissioner of Community Services and the City Clerk be authorized to execute an agreement or any other document ancillary thereto, in a form satisfactory to the City Solicitor and the Manager, Realty Services to effect the termination of the Lease Agreement with Square One Property Corporation, at the appropriate time, for space presently leased within the Square One Shopping Centre located at 100 City Centre Drive for the Square One Older Adult Centre.
6. That the Purchasing Agent be authorized to sign and issue a Purchase Order to Hillmond Investments Ltd. in the estimated amount of \$1.2 million to cover the costs of tenant improvements as provided for in the Lease Agreement.
7. That all necessary by-laws be enacted.

Approved (Councillor Kovac)

Recommendation BC-0043-2016

Councillor Starr arrived to the meeting at 9:13 am.

4.4. Asset Management:

a) Opening remarks - Jeff Jackson, Director, Finance and Treasurer

Mr. Jackson provided an overview of the asset areas and linking asset management to the long range plan.

b) Facilities - Jasbir Raina, Manager, Capital Planning & Asset Management

Mr. Raina presented the asset needs for City facilities for the next 5 years.

Members of Committee spoke to the matter and raised the following concerns:

- The durability of the machines purchased and the importance of investment and lifespan of machinery.
- The importance to have continued commitment for funding from upper levels of government.
- How to address shared assets.
- The importance of capturing heat from the chillers to heat areas and save on cost.

Janice Baker, City Manager and CAO, Mr. Raina, Raj Sheth, Director, Facilities and Property Management and Gary Kent, Commissioner, Corporate Services and Chief Financial Officer responded to questions from Committee.

c) Roads - Helen Noehammer, Director, Transportation and Infrastructure Planning

Ms. Noehammer spoke to the condition of the roads and how the City plans to manage it and the challenges.

Members of Committee spoke to the matter and raised the following concerns:

- Concern about the value for money when it comes to some of the reconstruction/repaving of roads.
- The importance of collaboration with the Region of Peel for efficiencies.
- Developers contributing to the cost of roads.

Ms. Noehammer and Ms. Baker responded to questions from Committee.

d) Parks - Laura Piette, Director, Parks and Forestry

Ms. Piette provided an overview of the Parks and Forestry assets.

Members of Committee spoke to the matter and raised the following concerns:

- Further explanation was requested on the \$48 million in parkland acquisitions.

Ms. Piette responded to questions from Committee.

e) Closing Remarks - Jeff Jackson

Mr. Jackson provided the closing remarks for the asset management areas.

Received (Councillor Ras)

Recommendation BC-0020-2016

Councillor Parrish arrived to the meeting at 9:27am during discussion of Item 4.4b.

Councillor Tovey arrived to the meeting at 9:45am during discussion of Item 4.4b.

4.5. Helen Noehammer, Director, Transportation and Infrastructure Planning with respect to the Stormwater Program Budget

Presented by Helen Noehammer, Director, Transportation Infrastructure and Planning.

Members of Committee spoke to the matter and raised the following concerns:

- Concern regarding the increase in the Stormwater fees for 2017.
- Would like staff to be proactive on bio swales and low impact development techniques.
- Concern that residents are facing rising costs due to insurance in the homes that experienced flooding. Businesses are struggling to address the stormwater situation from an infrastructure point of view.
- Concern that if the levy is not raised the residents may face a big jump at one time in future years.
- The program is new and the residents need time to digest the new levy.

Ms. Noehammer and Ms. Baker responded to questions from Committee.

Received (Councillor Parrish)

Recommendation BC-0021-2016

6. MATTERS CONSIDERED6.1. Service Area PresentationsMiWay (Items 6.5 & 6.6)**Presented by Mary-Lou Johnston, Manager, Business Development**

Members of Committee spoke to the matter and raised the concerns:

- Discussion regarding the revenue to cost ratio and the cost to the tax payers for the operating budget.
- Staff training addressing technical questions regarding bus routes and Presto etc.
- The importance of keeping the buses available from the Meadowvale community hub to the Lisgar GO station and would like the conversation to continue during the budget discussions.
- Discussion regarding the inter-regional Kipling Transit Station and the cost to the Mississauga residents.
- Statistics regarding new, existing and youth riders accessing the transit way.
- Consideration of cycling and driving in the Transitway.
- Opportunities for corporations to provide shelters for their own employees.

Ms. Johnston, Janice Baker, City Manager and CAO and Geoff Wright, Commissioner, Transportation and Works responded to questions from Committee.

Received (Councillor Starr)

Recommendation BC-0022-2016

6.5. MiWay Electric Bus Technology (Transit)RECOMMENDATION

That the report entitled MiWay Electric Bus Technology from the Commissioner of Transportation and Works dated November 8, 2016 be received for information.

Received (Councillor Fonseca)

Recommendation BC-0025-2016

RECESS – 1:00 PM

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RECONVENE – 1:53PM

6.1 Roads

**Presented by Andy Harvey, Director, Engineering and Construction**

Members of Committee spoke to the matter and raised the following concerns:

- Consideration for the cost of concrete roads vs. asphalt roads as it may have been a missed opportunity to use concrete.
- There should be a coordinated effort for the design of the multi-use trails along the Hanlan routes.

Mr. Harvey and Geoff Wright, Commissioner, Transportation and Works responded to questions.

Received (Councillor Fonseca)  
Recommendation BC-0022-2016

6.1 Fire & Emergency Services

**Presented by Tim Beckett, Fire Chief**

Members of Committee spoke to the matter and raised the following concerns:

- Review co-locate emergency model for densely populated areas in the downtown where there are currently unfunded stations.

Mr. Beckett responded to questions from Committee.

Received (Councillor Carlson)  
Recommendation BC-0022-2016

6.1 Parks & Forestry (Items 6.7-6.9)

**Presented by Laura Piette**

Members of Committee spoke to the matter and raised the following concerns:

- The removal of garbage cans in the parks as residents have left waste in the parks where the cans used to be located.
- Riverwood Conservancy should receive increased community grants.
- Suggested that the City may save money when removing dead City boulevard trees by asking the residents if they want the tree stumped.

- The impact of the cost of budgeting tree replacement with respect to utility rerouting.

Ms. Piette responded to questions from Committee. Paul Mitcham, Commissioner, Community Services advised that staff would provide a supplementary report with respect to Riverwood Conservancy.

Received (Councillor Ras)  
Recommendation BC-0022-2016

6.7. 2016 Emerald Ash Borer (EAB) Update (Parks & Forestry)

RECOMMENDATION

That the Corporate Report dated November 3, 2016, from the Commissioner of Community Services entitled "2016 Emerald Ash Borer (EAB) Update" be received for information.

Received (Councillor Ras)  
Recommendation BC-0027-2016

6.8. 2017 Corporate Group Tree Planting Fees (Parks & Forestry)

RECOMMENDATION

1. That the fees outlined in Appendix 1 attached to the Corporate Report entitled "Corporate Group Tree Planting Fees", dated November 3, 2016, from the Commissioner of Community Services, effective January 1 to December 31, 2017, be approved and that the 2017 Budget be amended accordingly.
2. That all necessary by-laws be enacted.

Approved (Councillor Ras)  
Recommendation BC-0028-2017

6.9. Riverwood Conservancy and Request for Additional Grant Funding (Parks & Forestry)

RECOMMENDATION

That the Corporate Report dated November 4th, 2016 from the Commissioner of Community Services entitled "The Riverwood Conservancy and Request for Additional Grant Funding" be received for information.

Received (Councillor Ras)  
Recommendation BC-0029-2017

6.1 Mississauga Library**Presented by Rose Vespa, Director, Library Services**

Ms. Vespa Rose responded to questions from Committee.

Received (Councillor Starr)  
Recommendation BC-0022-2016

5. PUBLIC QUESTION PERIOD

Chris Mackie, MIRANET enquired about Fall leaf pickup, sidewalk rehabilitation, traffic management system (TMS) and traffic calming.

Geoff Wright, Commissioner, Transportation and Works advised that the City receives revenue from the Region of Peel with a net cost of \$648,000. The schedule adjustments will be re-tendered and staff will review the criteria and schedule plan for a report back. Mr. Wright explained the sidewalk rehabilitation techniques. He noted that the TMS is a 2 year project and the emergency services priority is layered on top of the TMS. Members of Committee spoke to traffic calming and that \$200,000 is included in the budget for it.

RECESS - 4:29PM



November 30, 2017

RECONVENE – 9:07AM

6.1 Recreation

**Presented by Shari Lichterman, Director, Recreation**

Members of Committee spoke to the matter and raised the following concerns:

- The City should be pursuing shelters at parks due to changing demographics.
- Concerned about the vacant Lincoln Alexander pool and requested a study of City spaces on how they can be better utilized.
- The importance and need for a dedicated senior centre in the northwest area of the City.
- Request to review the cost of operations for community centres.
- The importance of a pool in the community that the Glenforest Pool currently serves.
- The impact to tax payers on the cost to include a pool in the new Churchill Meadows Community Centre. The need for the community centre as Erin Meadows and Meadowvale community centres are over capacity.

Ms. Lichterman, Ms. Baker and Mr. Kent responded to questions from Committee.

Direction was given to staff to report back at the December 7, 2017 Budget Committee meeting with respect to the cost of operations for community centres.

Direction was given to staff to report back on the rationale for a pool to be included for the new Churchill Meadows Community Centre.

Received (Councillor Mahoney)  
Recommendation BC-0022-2016

Councillor Parrish arrived to the meeting at 9:19am during the Recreation service presentation.

Councillor Tovey arrived to the meeting at 10:10am during the Recreation service presentation.

6.1 Information Technology**Presentation by Shawn Slack, Director, IT**

Mr. Slack, Ms. Baker and Mr. Kent responded to questions from Committee.

Received (Councillor Starr)  
Recommendation BC-0022-2016

6.1 Facilities & Property Management**Presented by Raj Sheth, Director, Facilities & Property Management**

Members of Committee spoke to the matter and raised the following concerns:

- The importance of accommodation of public washrooms at bus terminals and parks.
- When the light standards are replaced at Paul Coffey Park they should be lowered as they are too high and the light doesn't shine well in the parking lot. Also lights should be installed for the basketball court that will be donated to the City. Bars should be placed in the parking lot entrance to discourage trucks from parking overnight in the parking lot.

Mr. Sheth and Mr. Kent responded to questions from Committee.

Received (Councillor Starr)  
Recommendation BC-0022-2016

6.2. Other Service Area Presentations (\* if requested by Budget Committee)Culture**Presented by Paul Damaso, Director, Culture**

Members of Committee spoke to the matter and raised the following concerns:

- The possibility of a museum and collection of artefacts.
- The possibility of an art gallery included in a new condominium development.

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Paul Damaso, Director, Culture and Paul Mitcham, Commissioner, Community Services responded to questions from Committee.

Received (Councillor Iannicca)

Recommendation BC-0022-2016

RECESS - 12:30PM

RECONVENE - 1:30PM

At this time members of Committee enquired about the costs related to issuing a cheque and new full-time equivalent (FTEs) for transportation network companies.

Ms. Baker, Mr. Kent, Mr. Wright, Mr. Jackson responded to questions from Committee.

6.10. Civic Centre Tour Review and Benchmarking (Business Services)

Members of Committee spoke to the need for the availability of tour guides for City Hall. It was noted that it could be discussed with Tourism Toronto to find out if the City can get funding for a contract as part of the tourism program. Paul Mitcham, Commissioner, Community Services noted that it would be good to approach Tourism Toronto with matching funding from the City.

RECOMMENDATION

That the report entitled, "Civic Centre Tour Review and Benchmarking", dated November 14th, 2016 from the Commissioner of Corporate Services and Chief Financial Officer, be received for information.

Received (Councillor Starr)  
Recommendation BC-0030-2017

6.11. Official Openings Protocols and Budgets (Business Services)

RECOMMENDATION

That the report entitled Official Openings' Protocols and Budgets, dated November 10th, 2016 from the Commissioner of Corporate Services and Chief Financial Officer, be received for endorsement of the described categories for official openings and associated budgets.

Approved (Councillor Saito)  
Recommendation BC-0031-2017

6.12. Low-Income Seniors Property Tax Rebate Program (Business Services)

Members of Committee spoke to the matter and noted the tax diversion program for seniors in Alberta and reducing the \$75 administration cost for the tax rebate program. It was requested that staff observe the tax diversion program in Alberta and direction was given to staff to post the low-income seniors property tax rebate program information on the Cawthra Seniors webpage.

RECOMMENDATION

That the report of the Commissioner of Corporate Services and Chief Financial Officer dated November 9, 2016 entitled Low-Income Seniors Property Tax Rebate Program be received for information.

Received (Councillor Mahoney)  
Recommendation BC-0032-2016

6.13. Legal Services Division Budget Request #2821 – Insurance Defence Litigation Team (City Manager's Office)

RECOMMENDATION

That Budget Request #2821, to establish an insurance defence litigation team, as contained in Section L City Manager's Office of the 2017 City Business Plan and Budget be approved.

Approved (Councillor Iannicca)  
Recommendation BC-0033-2016

6.14. Council Committee Budgets (Legislative Services)

In response to questions from Councillors Saito and Starr, Crystal Greer, Director, Legislative Services and City Clerk confirmed that the *Municipal Act* now permits members to participate in meetings via telephone, however they cannot be counted for quorum or voting. She further explained promotional and operating materials for committees.

RECOMMENDATION

1. That the report titled Council Committee Budgets, dated November 9, 2016 from the Commissioner of Corporate Services and Chief Financial Officer, be received for information

2. That the citizen members of the Property Standards Committee and Committee of Revision receive an honorarium in the amount of \$100 per diem or \$50 per half day, for business meetings and hearings attended, to be consistent with the other Quasi-Judicial Committees of Council.

Approved (Councillor Starr)

Received BC-0034-2016

- 6.15. Impact of Fire Presumptive Disease Claims on WSIB Costs and Reserve Fund Financial Transactions

RECOMMENDATION

That the report dated October 17, 2016 from the Commissioner of Corporate Services and Chief Financial Officer entitled "Impact of Fire Presumptive Disease Claims on WSIB Costs and Reserve Fund" be received as information.

Received (Councillor Iannicca)

Recommendation BC-0035-2016

- 6.16. Development Charges for Places of Religious Assembly (Financial Transactions)

RECOMMENDATION

That the report dated November 8, 2016, from the Commissioner of Corporate Services and Chief Financial Officer entitled "Development Charges for Places of Religious Assembly" be received for information.

Received (Councillor Iannicca)

Recommendation BC-0036-2016

- 6.17. 2017 Conversion of Full-Time Contract Staff to Permanent Status (Financial Transactions)

RECOMMENDATION

That the report dated November 8, 2016 from the Commissioner of Corporate Services and Chief Financial Officer entitled "2017 Conversion of Full-Time Contract Staff to Permanent Status" be approved; and incorporated into the 2017 Operating Budget at a cost of \$17,682.

Approved (Councillor Mahoney)

Recommendation BC-0037-2016

6.18. Municipal Act Reporting Requirements under Ontario Regulation 284/09 (Financial Transactions)

RECOMMENDATION

That the report dated November 11, 2016 entitled "Municipal Act Reporting Requirements Under Ontario Regulation 284/09" from the Commissioner of Corporate Services and Chief Financial Officer be received for information.

Received (Councillor Fonseca)  
Recommendation BC-0038-2016

6.19. Planning Application and Building Permit Fees (Land Development Services)

Gil Boland, Real Estate Developer and Owner expressed concern with the increase in the planning and building permit fees and the department's cost recovery model. Ed Sajecki, Commissioner, Planning and Building and Ms. Baker noted that Lean is always ongoing in the Planning and Building Department and further noted the difference in complexities with applications. Members of Committee spoke to the matter and noted that the application process has changed over the years.

RECOMMENDATION

1. That the report dated November 25, 2016 from the Commissioner of Planning and Building regarding Planning Application and Building Permit Fees be approved.
2. That the City's Planning Act Processing Fees and Charges By-law be prepared in accordance with Appendix 5 attached to the report entitled "Planning Application and Building Permit Fees" dated November 25, 2016 to be in effect on January 9, 2017.
3. That the necessary amending by-law to the City's Building By-law be prepared in accordance with Appendix 6 attached to the report entitled "Planning Application and Building Permit Fees" dated November 25, 2016 to be in effect on January 9, 2017.
4. That the necessary amending by-law to the City's General Fees and Charges By-law be prepared in accordance with Appendices 5 and 6 attached to the report entitled "Planning Application and Building Permit Fees" dated November 25, 2016 to be in effect on January 9, 2017.

Amended/Approved (Councillor Tovey)  
Recommendation BC-0039-2016

- 6.20. Amend By-law 251-13 respecting Construction, Demolition and Change of Use Permits (The Building By-law) (Land Development Services) (\*To be considered on December 7, 2016)

RECOMMENDATION

That a by-law be enacted to amend by-law 0251-13 to implement changes respecting Construction, Demolition and Change of Use Permit fees as outlined in the report from the Commissioner of Planning and Building dated November 18, 2016.

Approved (Councillor Iannicca)  
Recommendation BC-0040-2016

8. ADJOURNMENT – 3:05PM