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## **Accessibility Advisory Committee**

### **Date**

2019/06/17

### **Time**

2:00 PM

### **Location**

Civic Centre, Committee Room A - Second Floor,  
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1

### **Members**

Councillor Matt Mahoney, Ward 8  
Councillor Pat Saito, Ward 9  
Naz Husain, Citizen Member (Chair)  
Carol-Ann Chafe, Citizen Member (Vice-Chair)  
Asim Zaidi, Citizen Member (Vice-Chair)  
Emily Daigle, Citizen Member  
Rabia Khedr, Citizen Member  
Clement Lowe, Citizen Member  
Steven Viera, Citizen Member  
Anita Baker, Stakeholder Member  
Alfie Smith, Stakeholder Member  
Sally Wall, Stakeholder Member

### **Contact**

Dayna Obaseki, Legislative Coordinator, Legislative Services  
905-615-3200 ext. 5425  
[dayna.obaseki@mississauga.ca](mailto:dayna.obaseki@mississauga.ca)

### **Find it Online**

<http://www.mississauga.ca/portal/cityhall/accessibilityadvisory>

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**Staff Accessibility Resource Team (StART)**

Lorena Smith, Community Development Coordinator Older Adults, Recreation  
Robyn Heibert, Emergency Management Specialist, Emergency Management  
Abraham Binder, Emergency Management Specialist, Emergency Management  
Zainab Abassi, Planner, Culture  
Ingrid-Keuper-Dalton, Community Development Coordinator, Library Services  
Jamie Ferguson, Manager Parks Services, Parks & Forestry  
Stefan Szczepanski, Manager Parks Development, Parks & Forestry  
Virginia Kalapaca, Project Leader Landscape Architect, Parks & Forestry  
Olav Sibbille, Team Leader Long-Term Planning, Parks & Forestry  
Kimberly Hicks, Senior Communications Advisor, Strategic Communications  
Megan Palmateer, Digital Content Consultant (NC), Strategic Communications  
Christine Gabany, Manager Talent Acquisition, Human Resources  
Jennifer Cowan, Accessibility Specialist, Asset Management & Accessibility  
Monika Kennedy, e-Commerce Specialist, Information Technology  
Dayna Obaseki, Legislative Coordinator, Legislative Services  
Shazia Kalia, Senior Buyer Materiel Management  
Pam Shanks, Corporate Policies Analyst, Corporate Performance & Innovation  
Anthony Frigo, Building Plans Examiner, Building  
Amr Merda, Urban Designer, Development & Design  
Alana Tyers, Manager Service Development, MiWay  
Ihor Witowych, Manager Transit Operations – Employees, MiWay  
Michael Foley, Manager Mobile Licensing, Enforcement  
Marie-France Chartrand, Legal Counsel Labour & Employment, Legal Services  
Matthew Sweet, Manager Active Transportation, Transportation & Works  
Yousef Malic-Elhereich, Traffic Signals Technician, Transportation & Works  
Darlene Utarid, Manager Asset Management and Accessibility, Asset Management & Accessibility  
Sergio Hernaiz, Project Leader Senior Capital Projects, Capital Design & Construction

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## **AGENDA INDEX**

### **1. CALL TO ORDER**

### **2. APPROVAL OF AGENDA**

### **3. DECLARATION OF CONFLICT OF INTEREST**

### **4. MINUTES OF PREVIOUS MEETING**

#### **4.1. Accessibility Advisory Committee Minutes – May 6, 2018**

### **5. DEPUTATIONS**

#### **5.1. Dan Sadler, Accessibility Supervisor to conduct an Orientation Session for the Members of the Accessibility Advisory Committee.**

### **6. PUBLIC QUESTION PERIOD - 15 Minute Limit (5 Minutes per Speaker)**

Pursuant to *Section 42 of the Council Procedure By-law 0139-2013*, as amended:

Accessibility Advisory Committee may grant permission to a member of the public to ask a question of Accessibility Advisory Committee, with the following provisions:

1. The question must pertain to a specific item on the current agenda and the speaker will state which item the question is related to.
2. A person asking a question shall limit any background explanation to two (2) statements, followed by the question.
3. The total speaking time shall be five (5) minutes maximum, per speaker.

### **7. MATTERS TO BE CONSIDERED**

#### **7.1. Accessibility for Ontarians with Disabilities Act**

Accessibility Staff will provide a brief verbal update with respect to the *Accessibility for Ontarians with Disabilities (AODA)*.

#### **7.2. Region of Peel Accessibility Advisory Committee Update**

Naz Husain and Carol-Ann Chafe, Citizen Members and Members of the Region of Peel Accessibility Advisory Committee will provide a brief verbal update.

#### **7.3. AAC Work Plan**

#### **7.4. Accessibility Advisory Committee Terms of Reference**

### **8. SUBCOMMITTEE REPORTS**

#### **8.1. Facility Accessibility Design Subcommittee Report – May 27, 2019**

**RECOMMENDATION**

1. That the presentation regarding Bicycle Bypass Lanes at the Skymark Drive and Explorer Drive Roundabout to the Facility Accessibility Design Subcommittee on May 27, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives the City is undertaking with respect to the Bicycle Bypass Lanes at the Skymark Drive and Explorer Drive Roundabout.

**RECOMMENDATION**

1. That the presentation regarding Development of Park 524 and 525 to the Facility Accessibility Design Subcommittee on May 27, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives the MBTW Group, MBTW | WAI is undertaking with respect to the Development of Park 524 and 525.

**RECOMMENDATION**

1. That the presentation regarding Accessible Beach Routes to the Facility Accessibility Design Subcommittee on May 27, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives the City is undertaking with respect to accessible beach mats.

**9. INFORMATION ITEMS**

- 9.1. Governance Workshop

**10. COMMITTEE UPDATE/OTHER BUSINESS****11. DATE OF NEXT MEETING(S)****FADS – FACILITY ACCESSIBILITY DESIGN SUBCOMMITTEE**

Monday, June 24, 2019 at 1:30pm  
Committee Room D, Civic Centre – 2<sup>nd</sup> Floor  
300 City Centre Drive  
Mississauga, ON L5B 3C1

**AAC – ACCESSIBILITY ADVISORY COMMITTEE**

Monday, September 23, 2019 at 2:00pm  
Committee Room A, Civic Centre – 2<sup>nd</sup> Floor  
300 City Centre Drive  
Mississauga, ON L5B 3C1

**12. ADJOURNMENT**

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## **Accessibility Advisory Committee**

### **Date**

2019/05/06

### **Time**

2:00 PM

### **Location**

Civic Centre, Committee Room A - Second Floor,  
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1 Ontario

### **Members Present**

Councillor Matt Mahoney, Ward 8  
Councillor Pat Saito, Ward 9  
Carol-Ann Chafe, Citizen Member  
Naz Husain, Citizen Member  
Rabia Khedr, Citizen Member  
Clement Lowe, Citizen Member  
Steven Viera, Citizen Member  
Asim Zaidi, Citizen Member  
Anita Sampson Binder, Citizen Member  
Alfie Smith, Stakeholder Member  
Sally Wall, Stakeholder Member

### **Members Absent**

Emily Daigle, Citizen Member

### **Find it online**

<http://www.mississauga.ca/portal/cityhall/accessibilityadvisory>

**Staff Present**

Jennifer Cowan, Accessibility Specialist

Daniel Saddler, Supervisor Accessibility

Darlene Utarid, Manager, Asset Management and Accessibility

Anthea Foyer, Project Leader, Smart Cities

Kendall Wayow, Manager, Building Services & Operations

Michelle Berquist, Project Leader Transportation, Transportation & Works

Pamela Shanks, Corporate Policy Consultant, Corporate Performance

Carolina Garcia Alonso, Co-Op Student (College), Capital Planning & Asset Management

Keith Sheardown, Video Production Contractor, Transit Academy

Alana Tyers, Manager, Service Development

Qian (Vicky) Wang, Co-Op Student, Building Services & Operations

Christine Gabany, Manager, Talent Acquisition

Ihor Witowych, Manager, Transit Operations – Employees

Karen Morden, Legislative Coordinator, Legislative Services

Dayna Obaseki, Legislative Coordinator, Legislative Services

## 1. **CALL TO ORDER – 2:14 PM**

Dayna Obaseki, Legislative Coordinator called the meeting to order in the absence of Chair and requested a roundtable introduction of all members and staff present at the meeting.

## 2. **APPOINTMENT OF THE CHAIR**

Ms. Obaseki, Legislative Coordinator, called for nominations for appointment of the Chair for Accessibility Advisory Committee for the term ending November 14, 2022.

Clement Lowe nominated Naz Husain and Ms. Husain accepted the nomination. Asim Zaidi nominated Carol-Ann Chafe and Ms. Chafe accepted the nomination. No further nominations were received. Members of the Committee voted and elected Ms. Husain to be the Chair of the AAC Committee.

### RECOMMENDATION

That Naz Husain be appointed Chair of the Accessibility Advisory Committee for the term ending November 14, 2022 or until a successor is appointed.

Approved (C. Lowe)

Recommendation AAC-0011-2019

## 3. **APPOINTMENT OF THE VICE-CHAIR**

Ms. Obaseki, Legislative Coordinator, called for nominations for appointment of the Vice-Chair for Accessibility Advisory Committee for the term ending November 14, 2022.

Councillor Pat Saito nominated Carol-Ann Chafe and Ms. Chafe accepted the nomination. Carol-Ann nominated Asim Zaidi and Mr. Zaidi accepted the nomination. No further nominations were received. Members of the Committee voted and the vote was a tie that resulted in electing Ms. Chafe and Mr. Zaidi as alternating Vice-Chairs of the AAC Committee.

### RECOMMENDATION

That Carol-Ann Chafe and Asim Zaidi be appointed alternating Vice-Chairs of the Accessibility Advisory Committee for the term ending November 14, 2022 or until a successor is appointed.

Approved (Councillor Saito)

Recommendation AAC-0012-2019

Naz Husain took over as Chair for the remainder of the meeting.

**4. APPROVAL OF AGENDA**

Carol-Ann Chafe, Committee Member requested to add an item under Other Business.

Approved, as amended (A. Zaidi)

**5. DECLARATION OF CONFLICT OF INTEREST – Nil.****6. MINUTES OF PREVIOUS MEETING****6.1. Accessibility Advisory Committee Minutes – February 25, 2019**

Naz Husain, Chair inquired if any feedback was provided to Councillor Saito regarding the tourism website. The Committee responded by noting they have not provided any feedback as of yet.

Carol Chafe, Citizen Member noted some housekeeping revisions in the previous AAC minutes and FADS report for the Legislative Coordinator.

Approved, as amended (A. Zaidi)

**7. DEPUTATIONS****7.1. Smart City Master Plan**

Anthea Foyer, Project Leader Smart Cities presented an overview on the Smart City Master Plan. The Plan's initiatives focus on creating vibrant, inclusive communities with a high quality of life by using technology to address urban challenges. Ms. Foyer discussed Living Labs that are test neighbourhoods that give the community a chance to provide feedback based on the pilot projects and use technology in the area. The purpose behind these initiatives is to create a digital ecosystem.

Members of the Committee spoke to the matter and raised the following questions:

- Inquired if the City is keeping track of the current ongoing progress, success and upcoming smart city initiatives;
- Inquired about voice-over control headsets;
- Inquired if chargers for mobility devices are included in the Smart City Master Plan.

Discussion ensued between the Members of the Committee regarding charging stations for mobility devices. The Committee recommended that one mobility device charging station be installed at Celebration Square and launched during National AccessAbility Week (formerly known as National Access Awareness Week (NAAW)). The launch should include media promotion. Members of the Committee suggested during the implementation of further charging stations for mobility devices a map overview of where those stations are located across the City should be designed. The mobility device charging stations should be a considered factor in future proposed plans presented at FADS (Facility Accessibility Design Subcommittee).



Ms. Foyer responded to questions from the members of Committee;

- The Smart City web page includes ongoing updates.
- Ping Street Application as well as interactive screens to be launched this summer.

#### RECOMMENDATION

1. That staff provide an update on the feasibility of installing a charging station for mobility devices at the City of Mississauga's Celebration Square to be implemented during the National Access Awareness Week.
2. That staff report back on installing charging stations for mobility devices and be referred to the Facility Accessibility Design Subcommittee to review further recommendations.

Approved (Councillor Saito)

Recommendation AAC-0013-2019

#### RECOMMENDATION

That the deputation and associated presentation by Anthea Foyer, Project Leader Smart Cities presenting on the Smart City Master Plan be received.

Approved (A. Smith)

Recommendation AAC-0014-2019

### 7.2. Council Chambers Handrails

Mr. Wayow presented on overview on the upcoming installation of handrails in Council Chambers. The proposed plan is to install handrails on the two center staircases. The handrails will be three feet high and will include a break in the railing every few steps.

Members of the Committee spoke to the matter and raised the following questions:

- Inquired about the type of rail ending – smooth, slope, etc.;
- Inquired why the handrails are not continuous;
- Inquired can a larger bottom stair be install for transitional/indictor purposes;
- Noted the lack of transitional surfaces for the escalator going into the Chambers.

Mr. Wayow responded to questions from the members of Committee;

- The ends of the railings are designed to have a flat edge.
- The handrails will not be continuous, in order to allow the public to pass through either side of the railings to access the benches.
- As per the building code a larger bottom transitional stair cannot be installed.
- Will follow up regarding the lack of a transitional surface for the Council Chambers' escalators.

Mr. Wayow provided a walkthrough of the Council Chambers and the proposed plan for handrails with Naz Husain, Chair and Rabia Khedr, Citizen Member following the meeting to feedback.

**RECOMMENDATION**

That the deputation and associated presentation by Kendall Wayow, Manager, Building Services & Operations presenting on the new handrails in the Council Chambers be received.

Approved (C. Chafe)

Recommendation AAC-0015-2019

7.3. **MiWay Training Video**

Keith Sheardown, Video Production Contractor, Transit Academy thanked all the participating members for volunteering in the MiWay Training Video. He presented photos to each participating member as a keepsake and thank you gift. He spoke to the overview of the three videos; Serving with Compassionate, Hidden Disabilities, and People First as stories to help the transit drivers better understand on a personal level.

The committee applauded Mr. Sheardown and the volunteers for creating these videos and welcome Mr. Sheardown back to present the final production of the videos.

**RECOMMENDATION**

That the deputation by Keith Sheardown, Video Production Contractor, Transit Academy presenting a photo and saying thank you to the volunteers who participated in the MiWay Training Video be received.

Approved (A. Zaidi)

Recommendation AAC-0016-2019

**8. PUBLIC QUESTION PERIOD**

No members of the public requested to speak.

**9. MATTERS CONSIDERED**

9.1. **AAC Roles and Responsibilities**

Dayna Obaseki, Legislative Coordinator briefly spoke to this item. Ms. Obaseki highlighted the importance of active participation and spoke to the role of the Chair, Members and Staff in regards to the AAC.

**RECOMMENDATION**

That the AAC Roles and Responsibilities be received.

Approved (C. Chafe)

Recommendation AAC-0017-2019

## 9.2. Appointment of Members to the Subcommittees of the AAC

Dayna Obaseki, Legislative Coordinator provided a brief overview of each subcommittee; Accessible Transportation, Cooperate Policy and Procedures, Facility Accessibility Design, and Promotional Awareness. Ms. Obaseki conducted a call for interest to sit on those subcommittees.

Alfie Smith, Citizen Member inquired about remote participation for the sub-committees. Ms. Obaseki noted that she would follow up with the Deputy Clerk.

Members of the Committee noted that the changing dynamics and language surrounding Accessibility should be one of the focal points for discussion under the Promotional Awareness Subcommittee.

### RECOMMENDATION

1. That Carol-Ann Chafe, Emily Daigle, and Steven Viera be appointed to the Accessible Transportation Subcommittee of the Accessibility Advisory Committee for the term ending November 2022 or until a successor is appointed.
2. That Anita Sampson Binder, Carol-Ann Chafe and Rabia Khedr be appointed to the Corporate Policies and Procedures Subcommittee of the Accessibility Advisory Committee for the term ending November 2022 or until a successor is appointed.
3. That Carol-Ann Chafe, Emily Daigle, Clement Lowe, Steven Viera and Asim Zaidi be appointed to the Facility Accessibility Design Subcommittee of the Accessibility Advisory Committee for the term ending November 2018 or until a successor is appointed.
4. That Anita Sampson Binder, Carol-Ann Chafe, Alfie Smith, Steven Viera and Asim Zaidi be appointed to the Promotional Awareness Subcommittee of the Accessibility Advisory Committee for the term ending November 2018 or until a successor is appointed.

Approved (S. Wall)

Recommendation AAC-0018-2019

## 9.3. Accessibility for Ontarians with Disabilities Act

Dan Sadler, Accessibility Supervisor provided a brief presentation with respect to the potential change of the Provincial disability definition to align with the Federal disability definition as per Councillor Saito's request. Mr. Sadler noted the two potential areas that may change are; the *Accessibility for Ontarians with Disabilities Act's (AODA)* to align with the *Accessible Canada Act (ACA)* and the Ontario Disability Support Program (ODSP) to align with the Canadian Pension Plan Disability Benefit (CPP-D). Mr. Sadler noted each of the definitions and how they vary. The ACA disability definition is much broader than the AODA, while the CPP-D contains more specific conditions than ODSP, which may impact how individuals qualify for ODSP.

Councillor Saito inquired if a public consultation would be conducted and suggested that the AAC should prepare a position and request Council to endorse a motion to send to the Province. Members of the Committee suggested a subcommittee to further discuss in more

detail and other members would like to have further information before taking a stance. Councillor Saito noted that the Region of Peel's AAC should be addressing this matter as well and that the MPPs (Members of Provincial Parliament) and the public be informed of the recommendations and potential changes underway.

#### RECOMMENDATION

1. That the verbal update provided by Dan Sadler, Accessibility Supervisor with respect to the *Accessibility For Ontarians with Disabilities Act* (AODA) be received.
2. That Dan Sadler, Accessibility Specialist report back to a future Accessibility Advisory Committee and/or subcommittee regarding the recommendations pertaining to the *Accessibility For Ontarians with Disabilities Act* (AODA).

Received (C. Chafe)

Recommendation AAC-0019-2019

#### 9.4. Region of Peel Accessibility Advisory Committee Update

Carol-Ann Chafe, Citizen Member provided a brief verbal update on the matters discussed at the Region of Peel Accessibility Advisory Committee. Ms. Chafe noted that the International Day of Persons with Disabilities will take place on December 3, 2019 and that volunteers were requested to assist with the planning.

#### RECOMMENDATION

That the verbal update provided by Naz Husain and Carol-Ann Chafe, Citizen Members and Members of the Region of Peel Accessibility Advisory Committee be received.

Received (S. Viera)

Recommendation AAC-0020-2019

#### 9.5. AAC Terms of Reference

#### RECOMMENDATION

That the 2019-2022 Accessibility Advisory Committee Terms of Reference be deferred to the next AAC meeting for further discussion.

Received (C. Lowe)

Recommendation AAC-0021-2019

#### 9.6. Accessibility Advisory Committee Work Plan

#### RECOMMENDATION

That the Accessibility Committee Work Plan will be deferred to the next AAC meeting for further discussion.

Received (Councillor Mahoney)

Recommendation AAC-0022-2019

## 10. SUBCOMMITTEE REPORTS

### 10.1 Facility Accessibility Design Subcommittee Report – March 18, 2019

#### RECOMMENDATION

1. That the presentation regarding Ecosource Accessible Garden Initiatives to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives Ecosource is undertaking with respect to accessible gardens.

Received (C. Chafe)

Recommendation AAC-0023-2019

#### RECOMMENDATION

1. That the presentation regarding WZMH Architects City Centre Transit Terminal Accessibility Upgrades to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That the Committee recommends overhead and stand-alone pillar signing be installed at the transit terminal for way-finding purposes.
3. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives WZMH Architects is undertaking with respect to transit terminal upgrades.

Received (C. Chafe)

Recommendation AAC-0024-2019

#### RECOMMENDATION

1. That the presentation regarding Baker Turner Inc. Pheasant Run Park Expansion to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives Baker Turner Inc. is undertaking with respect to the park expansion.

Received (C. Chafe)

Recommendation AAC-0025-2019

#### RECOMMENDATION

1. That the presentation regarding the City of Mississauga's Civic Centre Great Hall Infill to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives the City is undertaking with respect to the great hall infill.

Received (C. Chafe)

Recommendation AAC-0026-2019

**11. INFORMATION ITEMS – Nil.****12. COMMITTEE UPDATE/OTHER BUSINESS**

- 12.1. Carol-Ann Chafe, Citizen Member invited Members of the Committee to attend the Global Accessibility Awareness Day on May 16<sup>th</sup>, 2019 at the Microsoft Store in Square One prior to the Coalition Fair. Microsoft will present and demonstrate assistive technology. A formal invite will be sent out to the AAC Members via email.
- 12.2. Councillor Saito noted that the City has provided a space for The Disability Channel at the Paramount Find Foods Centre.
- 12.3. Councillor Saito noted that she gave an opening speech and highlighted the successes at the Abilities Expo.
- 12.4. Jennifer Cowan, Accessibility Specialist noted the Coalition Fair is on May 16<sup>th</sup>, 2019 and Accessibility Planning will have a table at the event.
- 12.5. Dan Sadler, Accessibility Supervisor noted that the next AAC meeting on June 17<sup>th</sup>, 2019 will include a facilitation session regarding the work plan.
- 12.6. Councillor Saito's Senior's Fair is on Friday May 31<sup>st</sup>, 2019 at 10am.

**13. DATE OF NEXT MEETING(S) - Monday, June 17, 2019 – 2:00 PM, Civic Centre, Committee Room A, 2nd Floor****14. ADJOURNMENT – 4:01 PM**

# Mississauga Accessibility Advisory Committee

Orientation

May 6<sup>th</sup>, 2019



**We want to  
know you!**



# Orientation Agenda

- **About the city**
- **Legislative framework**
- **Accessibility at the city**
- **Role of the Accessibility Advisory Committee**
- **2019 Activities**



MISSISSAUGA

# City Council

**Mayor and 11  
councillors**

- **11 city councillors**
- **All sit on regional  
council**

**Elections are held every  
four years**





# Our Vision for the Future

Mississauga will inspire the world as a dynamic and beautiful global city for creativity and innovation, with vibrant, safe and connected communities; where we celebrate the rich diversity of our cultures, our historic villages, Lake Ontario and the Credit River valley.  
**A place where people choose to be.**

# Federal



## Federal Government of Canada

Represented by your  
Member of Parliament

Military  
International Relations  
Passports  
Money & Banking  
Postal Service  
Citizenship & Immigration  
CPP

Employment Insurance /  
Social Insurance  
Shipping, Railways,  
Telephones & Pipelines  
Aboriginal Lands and Rights  
Criminal Law  
Federal Taxes  
Income Taxes

# Provincial



## Provincial

### Ontario Government

Represented by your Member  
of Provincial Parliament

Schools and Education  
Health Care Delivery  
Natural Resources  
and Environment  
Highways

Driver's Licenses  
Hospitals  
Health Cards  
Administration of Justice  
Prisons

# Regional



## Regional

**Region of Peel:  
Mississauga, Brampton  
& Caledon**

**Represented by your Regional  
Councillor**

**Police  
Garbage & Recycling  
Public Health  
Child Care  
Housing**

**Ambulance  
Social Services  
Water & Waste Water  
Regional Roads**

# Municipal



## Municipal City of Mississauga

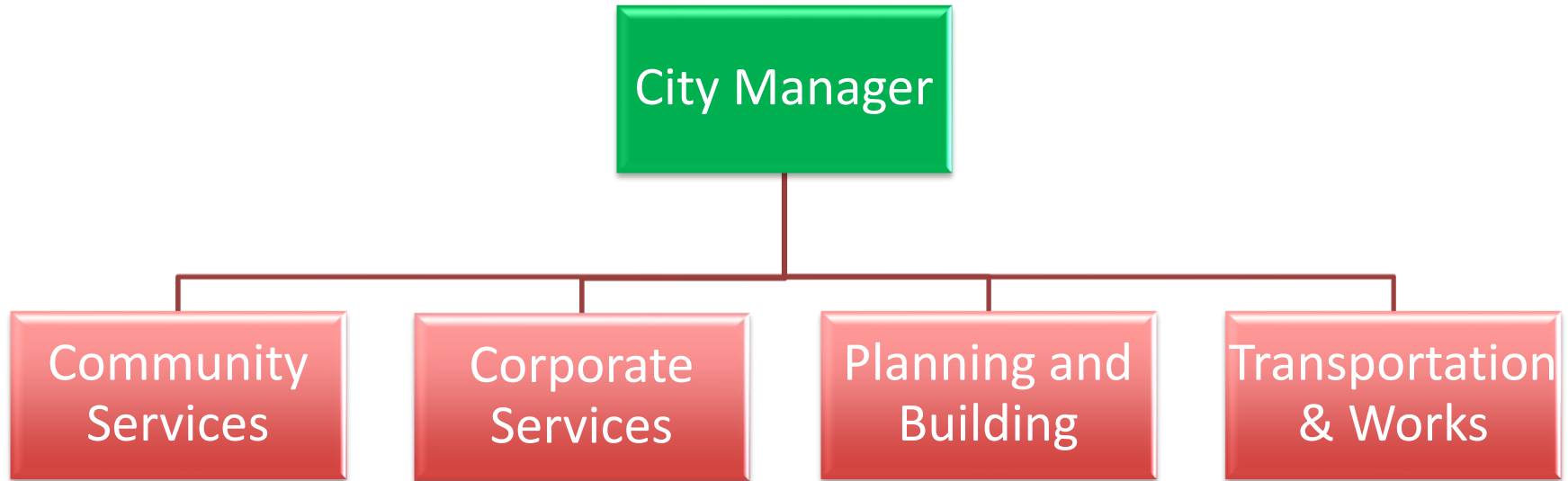
Represented by the Mayor and your City Councillor who also represents you at the regional level

Libraries  
Snow Clearing  
Transit  
Building Permits  
Property Taxes  
City Planning  
Community Centres  
(Arenas, Pools)

Street Trees  
Fire Services  
Arts and Culture  
By-laws  
Traffic Management  
Local Roads and Sidewalks  
City Parks



# City Administration



# Staff Resource Accessibility Team

**Representatives from each department:**

- **Ensure legislative and corporate requirements are met**
- **Raise awareness in organization and community**

# Legislation

# Legislative Framework

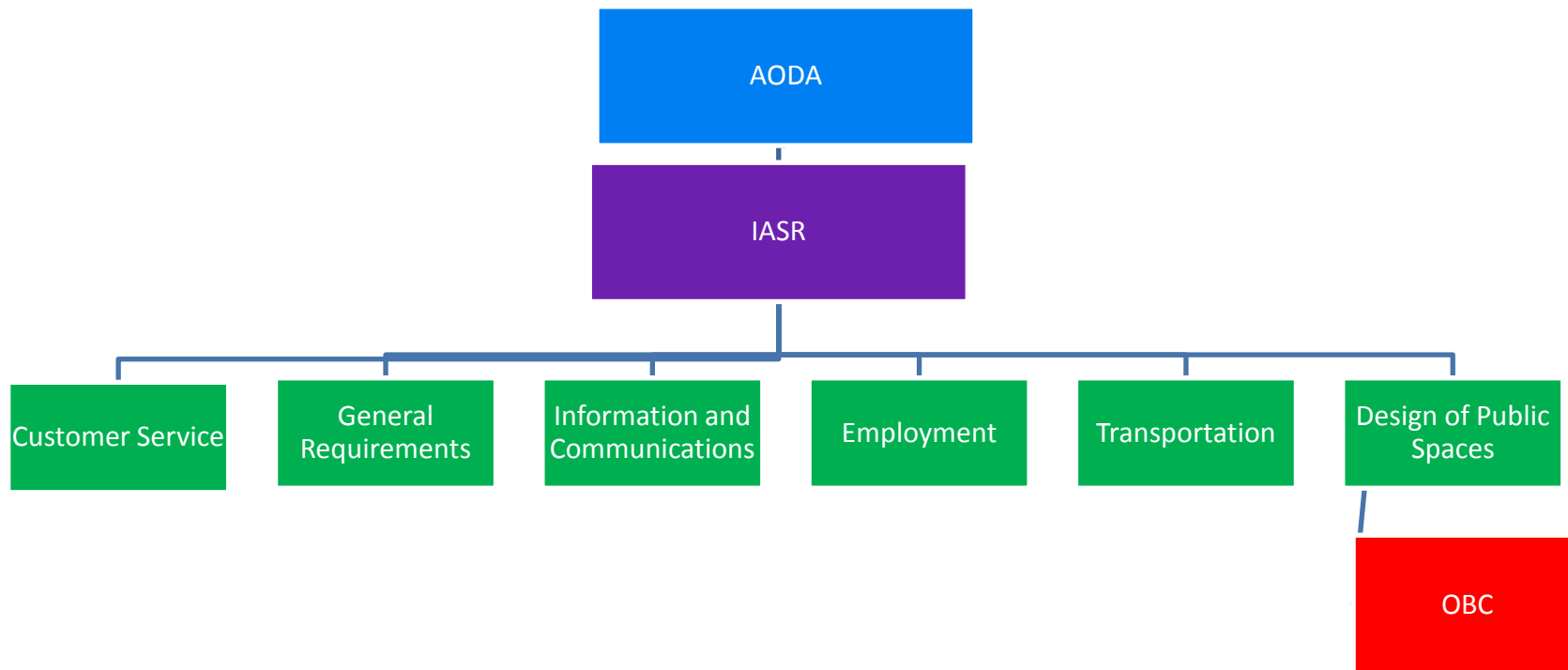
## 1. Ontario Human Rights Code

- Prohibits discrimination on basis of disability

## 2. Accessibility for Ontarians with Disabilities Act, 2005 (AODA)

- Public and private sector
- Proactive approach
- Accessible Ontario = 2025
- Third legislative review complete

# Accessibility standards



# Compliance

- **Developed and implemented Multi-Year Accessibility Plan**
- **Prepared annual status reports**
- **Filed successful compliance reports**
  - **2013**
  - **2015**
  - **2017**
  - **2019\***

# **Role of the Accessibility Advisory Committee**

# Role of the AAC

- **Relationship to Council**
- **Election of Chair & Vice-Chair**
- **Frequency of meetings**
- **Composition**



# Role of the AAC

## Mandate

- Act in an advisory capacity to Council through reports to General Committee by advising, recommending and assisting the City in promoting accessibility for residents of all abilities.

## Committee Goals

- To review the Municipal policies, programs and services.
- To identify, eliminate and prevent barriers to people with disabilities in City programs, services, initiatives and facilities.

## **Role of the Chair/Vice-Chair**

- **Keeps meetings on track**
- **Conducts meetings impartially**
- **Facilitates discussion**
- **Ensures members of the public in attendance are given the opportunity to speak**

# Clerk's Role

- **Ensure meeting procedures are followed**
- **Advise committee on questions of procedure**
- **Distribute agendas & take minutes**
- **Maintain official records for the city**

# Staff's Role

## **Accessibility Planning and other staff representatives:**

- **Interpreting and providing information**
- **Answer questions, where possible**
- **Not voting members**

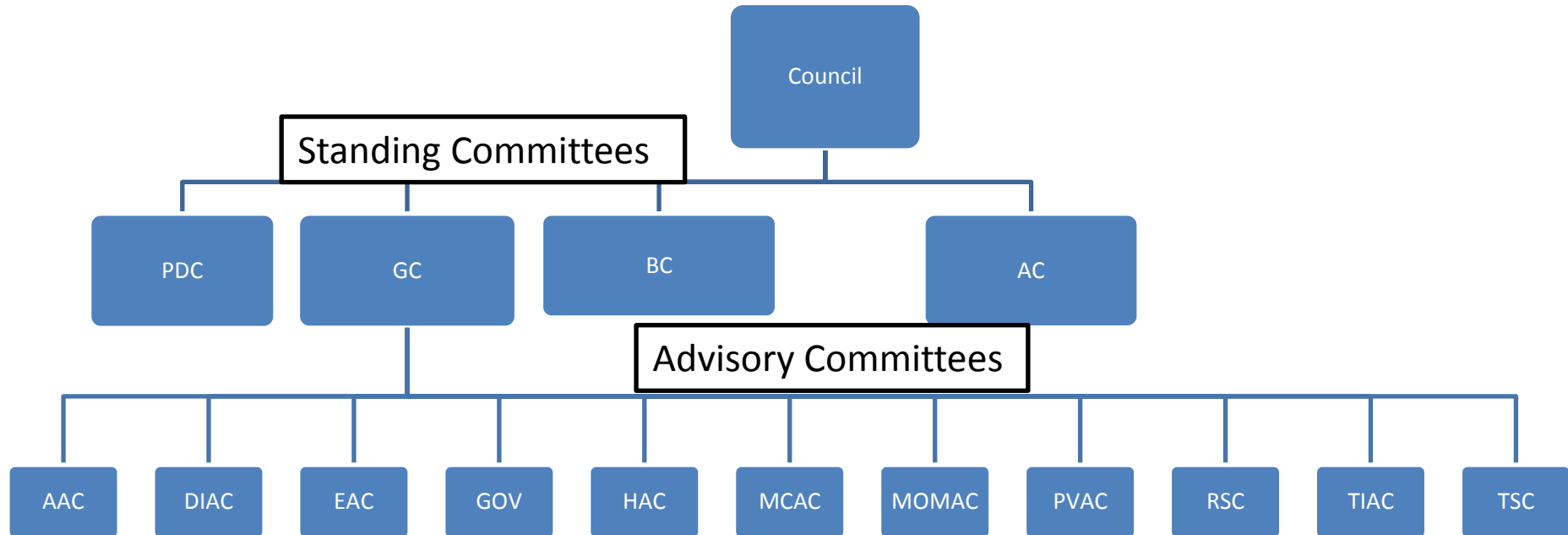
# Quorum and Participation

Quorum is the minimum number of members who must be present to conduct business.

- For this committee, **quorum is the majority of appointed and elected members; one (1) Councillor must be in attendance in order to establish quorum.**
- Staff are not voting members.

Your participation is important.

# Council/Committee Structure



# Representing The City

**Care must be taken when expressing your opinion.**

**Members of the public may believe you are speaking on behalf of the city.**

**Always state you are providing your personal opinion.**

# Committee Conduct

**Please**

- **Stay focused**
- **Be prepared**
- **Listen carefully to comments & concerns**
- **Be respectful & professional**
- **Bring thoughts & opinions forward**
- **Value diverse viewpoints**



# Thank You



MISSISSAUGA

## Mandate

The Accessibility Advisory Committee shall act in an advisory capacity to Council through reports to General Committee and shall advise, recommend and assist the City of Mississauga in promoting and facilitating a barrier-free Mississauga for citizens of all abilities (universal accessibility), including persons with disabilities. AAC's mandate will work to further the City's commitment mainly to its 'Belong' and 'Move' Pillars (although, accessibility planning needs to be integrated into all pillars to create a universally accessible community).

### **BACKGROUND**

The Province of Ontario proclaimed the Ontarians with Disabilities Act, 2001 (ODA) on September 30, 2002. Under the Act, each municipality with a population over 10,000 is to establish an Accessibility Advisory Committee (AAC). A majority of the AAC must be persons with disabilities.

The purpose of the ODA is to "improve opportunities for people with disabilities and to provide for their involvement in the identification, removal and prevention of barriers to their full participation in the life of the province." (s.1)

This legislation imposes certain requirements that municipalities must follow to ensure that existing barriers for people with disabilities are removed over time and that no new barriers are created.

Under the ODA, all municipalities must prepare and make public an Accessibility Plan. The Accessibility Plan is to address the "identification, removal and prevention of barriers to persons with disabilities" in Mississauga's by-laws, policies, programs, practices and services". (s.11(2))

On June 13, 2005, the Province of Ontario proclaimed the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). The planning requirements of the Ontarians with Disabilities Act, 2001 (ODA) remain in force and this Act will not be repealed until it has been replaced by standards developed under the AODA.

The purpose of the AODA is to:

- (a) develop, implement and enforce accessibility standards in order to achieve accessibility for Ontarians with disabilities with respect to goods, services, facilities, accommodation, employment, buildings, structures and premises by January 1, 2025;
- (b) provide for the involvement of persons with disabilities, the government of Ontario and representatives of industries and of various sectors of the economy in the development of accessibility standards.

Under the AODA, "an organization to whom an accessibility standard applies shall file an accessibility report annually or at such other times as specified." (s.14(1))

## Objectives/Goals

The Mississauga Accessibility Advisory Committee will fulfill its mandate through:

1. the review of municipal policies, programs and services;
2. the identification, removal and prevention of barriers faced by persons with disabilities;
3. Under the AODA, "The Committee shall (a) advise the Council about the requirements and implementation of accessibility standards and the preparation of accessibility reports..." (s.29 (4)(a)).

## Work Plan

The Accessibility Advisory Committee will perform all functions as mandated by the ODA and AODA and its regulations including:

- Members of the AAC will advise Council on the preparation, implementation, and effectiveness of the City's Multi-year and annual Accessibility Plan to ensure that it addresses the identification, removal and prevention of barriers to persons with disabilities in the City's by-laws, policies, programs, practices, facilities, and services;
- Members of the AAC will advise Council on issues of accessibility in Council's decision to purchase goods and services through the procurement process for the use of itself, its employees or the public, when requested by Council.
- Members of the AAC will review selected site plans and advise on accessibility issues relating to identified buildings within the municipality.

The work plan for each Advisory Committee attempts to use the City's Strategic Plan Pillars, action items, master plans, or legislation as sub-headings to organize the committee's focus and nature of work.

The Committee shall present its accomplishments as they relate to the work plan, to Council annually.

## Definitions

Within this Terms of Reference, the term:

1. "disability" means, according to the AODA and the Human Rights Code:
  - (a) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical coordination, blindness or visual impediment, deafness or hearing impediment, speech impediment or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
  - (b) a condition of mental impairment;
  - (c) condition of a developmental disability;
  - (d) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
  - (e) a mental disorder; or,
  - (f) an injury or disability for which benefits were claimed or received under the insurance plan established under the *Workplace Safety and Insurance Act, 1997*; ("handicap").



2. “barrier” means, according to the AODA:

- anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including:
  - physical barriers, for example a step at the entrance to a store;
  - architectural barriers, for example no elevators in a building of more than one floor;
  - information or communication barriers, for example a publication that is not available in large print;
  - attitudinal barriers, for example assuming people with a disability can't perform a certain task when in fact they can;
  - technological barriers such as traffic lights that change too quickly before a person with a disability has time to get through the intersection; and
  - barriers created by policies or practices, for instance not offering different ways to complete a test as part of job hiring.

## Procedures and Frequency of Meetings

The AAC shall operate according to the Procedure By-law 139 -2013, regulating the operation of the meetings of Council and its Committees and within the purposes of the ODA and AODA.

[http://www7.mississauga.ca/documents/bylaws/procedural\\_by-law\\_2013.pdf](http://www7.mississauga.ca/documents/bylaws/procedural_by-law_2013.pdf)

The Accessibility Advisory Committee will meet approximately six times per year or as determined by the Committee at the call of the Chair.

## Membership

All members are subject to the Code of Conduct and Complaint Protocol for Local Boards. [http://www7.mississauga.ca/documents/CityHall/pdf/2014/Local\\_Boards\\_Code\\_of\\_Conduct.pdf](http://www7.mississauga.ca/documents/CityHall/pdf/2014/Local_Boards_Code_of_Conduct.pdf) and Corporate Policy 02-01-01: Citizen Appointments to Committees, Boards and Authorities. <http://inside.mississauga.ca/Policies/Documents/02-01-01.pdf>

The AAC shall be comprised of *nine to twelve* (9 – 12) voting members consisting of:

- Citizen members: a majority of the members shall be persons with disabilities. A variety of types of disabilities may be represented. These may include:
  - physical or mobility disabilities
  - visual disabilities
  - hearing disabilities
  - speech-language disabilities
  - learning disabilities
  - chronic health conditions
  - psychological/psychiatric disabilities
  - intellectual/developmental disabilities
- Recruitment of citizens to be appointed to AAC will follow Corporate Policy and Procedure for recruitment of Citizen Appointments to Committees, Boards and Authorities (Corporate Policy and Procedure 02-01-01). Awareness and implementation of alternate formats for recruitment is also considered.
- Members of the AAC shall be eligible for reimbursement of expenses incurred which are deemed necessary for full participation in the Committee.
- *Up to three* (3) representatives who are professionals from the stakeholder community (eg. Agencies representing persons with disabilities)
- *two* (2) members of Council

### Role of Chair

1. Preside at the meetings of the Accessibility Advisory Committee using City of Mississauga's Procedure By-law, and keep discussion on topic.
2. Provide leadership to MAAC to encourage that its activities remain focused on its mandate as an Advisory Committee of Council.
3. Review agenda items with the Committee Coordinator and City's Accessibility Coordinator.
4. Recognize each Member's contribution to the Committee's work.
5. Serve as an *ex-officio* member of subcommittees and attend subcommittee meetings when necessary.
6. Liaise with the City's Accessibility Coordinator on a regular basis.

### Role of Committee Members

1. Ensure that the mandate of AAC is being fulfilled.
2. Provide the Chair with solid, factual information regarding agenda items.
3. Contribute their expertise actively during meetings of the AAC.
4. When required, advise Council on matters relating to accessibility.
5. Are familiar with the ODA and AODA, its regulations and the Terms of Reference for the Committee.
6. Notify the Committee Coordinator if they are unable to attend MAAC meetings to ensure that quorum will be available for all meetings.

### Quorum

A quorum of the Mississauga Accessibility Advisory Committee shall result from the presence of a majority of the appointed and elected members, at a time no later than thirty (30) minutes past the time for which the meeting was scheduled and so noted on the agenda or notice of the meeting. The issuance of an Agenda for a meeting of this Committee will be considered as notice of that meeting. The presence of one (1) of the appointed Council members shall be required to establish quorum.

### Subcommittees

The AAC may form subcommittees to address specific issues and report to the AAC. At least one member of the AAC must be represented in a subcommittee. Other members of the subcommittee may include other persons from the disability community.

### Staff Support

A City staff team to support the AAC and to assist in the removal of barriers for persons with disabilities is necessary. City staff representatives from the following Departments/Divisions shall provide input at AAC meetings:

Community Services:	Corporate Services:	Planning and Building:	Transportation and Works:	City Manager's Office:
Library Parks & Forestry Recreation	City Clerk Communications Facilities & Property Mgmt. Human Resources Information Technology Legal Services Materiel Mgmt.	Building Development & Design	Enforcement Mississauga Transit (Miway) Transportation & Infrastructure Planning	Management Consulting



## REPORT

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### **FACILITY ACCESSIBILITY DESIGN SUBCOMMITTEE OF THE MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE**

THE CORPORATION OF THE CITY OF MISSISSAUGA  
[www.mississauga.ca](http://www.mississauga.ca)

**Monday, May 27, 2019 – 1:30 PM**

**Committee Room D – 2<sup>nd</sup> Floor, Civic Centre  
300 City Centre Drive, Mississauga L5B 3C1**

#### **MEMBERS PRESENT**

Clement Lowe, Citizen Member (CHAIR)  
Naz Husain, Citizen Member (*ex-officio*)  
Carol-Ann Chafe, Citizen Member  
Steven Viera, Citizen Member  
Asim Zaidi, Citizen Member

#### **MEMBERS ABSENT**

Emily Daigle, Citizen Member

#### **OTHERS PRESENT**

Dan Sadler, Accessibility Supervisor  
Dayna Obaseki, Legislative Coordinator  
Virginia Kalapaca, Project Manager, Park Development  
Fred Sandoval, Active Transportation Coordinator, Transportation & Works  
Jordan Wu, Project Leader, Landscape Architect, Parks Development

Stephanie Payne, Project Manager, MBTW Group, MBTW | WAI

#### **Contact:**

Dayna Obaseki, Legislative Coordinator  
Legislative Services, 905-615-3200 ext. 5425  
[dayna.obaseki@mississauga.ca](mailto:dayna.obaseki@mississauga.ca)

**CALL TO ORDER** – 1:31PM

Dayna Obaseki, Legislative Coordinator called the meeting to order in the absence of a Chair.

**APPOINTMENT OF THE CHAIR**

Ms. Obaseki, Legislative Coordinator, called for nominations for appointment of the Chair for Facility Accessibility Design Subcommittee.

Naz Husain nominated Clement Lowe and Mr. Lowe accepted the nomination. No further nominations were received. Members of the Committee voted and elected Mr. Lowe to be the Chair of the FADS Subcommittee.

**RECOMMENDATION**

That Clement Lowe be appointed Chair of the Facility Accessibility Design Subcommittee for the term ending November 14, 2022 or until a successor is appointed.

Clement Lowe took over as Chair for the remainder of the meeting and requested that all individuals present at the meeting introduce themselves.

**ITEMS CONSIDERED****1. Bicycle Bypass Lanes at the Skymark Drive and Explorer Drive Roundabout**

Fred Sandoval, Active Transportation Coordinator, Transportation & Works

Fred Sandoval presented on the Bicycle Bypass Lanes at the Skymark Drive and Explorer Drive Roundabout. Mr. Sandoval noted the purpose behind the bike lanes is to create an accessible path for all individuals. Mr. Sandoval provided an overview on two alternative options. Alternative one included cycling ramps up to the intersection and connected to existing concrete with signage. Alternative two included cycling ramps up to a shared space that is 15m away from the pedestrian crossing and extended the concrete and sidewalk with signage.

Members of the Subcommittee raised the following questions and concerns:

- Inquired how to differentiate between the bike lanes and the pedestrian walk way.
- Concerned about tactile interlocking blocks settling and becoming uneven, which may be problematic for individuals with canes and mobility devices.
- Suggested a coloured concrete line in the middle as a separator.
- Whether tactile indicates there is a change vs. indicating a direction.
- Inquired why cyclists do not use the road, if they fall under the *Highway Traffic Act (HTA)*.
- Concerned that many cyclist do not dismount at crosswalks.
- Inquired why there is an increase of roundabouts in Canada as they are hard to navigate for individuals who are visually impaired.

Mr. Sandoval responded to the questions and concerns raised by the Subcommittee:

- Tactile bricks blocks would be used as a divider between the bike lane and walkway.
- Patterned concrete as a solid material would be an alternative to tactile bricks.

- Tactile indicates there is change and are used for directional purposes as well.
- Some cyclists may feel uncomfortable to cross through a roundabout, thus the bike lanes create a safe alternative route.
- The *HTA* outlines that cyclists must dismount at crosswalks and when signage indicates.
- The increase in roundabouts in Canada is to help with the flow of traffic.

### RECOMMENDATION

1. That the presentation regarding Bicycle Bypass Lanes at the Skymark Drive and Explorer Drive Roundabout to the Facility Accessibility Design Subcommittee on May 27, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives the City is undertaking with respect to the Bicycle Bypass Lanes at the Skymark Drive and Explorer Drive Roundabout.

## **2. Development of Park 524 & 525**

Stephanie Payne, Project Manager, MBTW Group, MBTW | WAI  
Jordan Wu, Project Leader, Landscape Architect, Parks Development

Ms. Payne presented on the Development of Park 524 and 525 and provided an overview on parking, trails, fitness stations, play site, seating, fields, courts, and the management of naturalized areas. The two parks are separated by the Cooksville Creek that contains an existing connecting bridge. The parking lot contains two side by side accessible parking spaces that are firm and flat with an accessible path. Park 525 will have a fire station; while Park 524 will have two fitness stations. The play site design will be adult and kid friendly. The basketball and tennis courts will be separated by plants, shading and a seating area. The wetland areas design will either have shoulder or edge protection with guard rails and the opportunity for art display.

Members of the Subcommittee raised the following questions and concerns:

- Inquired about lighting;
- Inquired if there will be cameras and/or emergency buttons installed around the park;
- Inquired if the fitness machinery will be stationary;
  - Suggested QR code for the visually impaired individuals that will provide instructions for the fitness equipment via an application;
- Inquired if washrooms will be available;
- A barrier free playground;
- Seating area and garbage cans;
- Suggested the safety shoulder to be wider;
- Inquired how high the edge protection will be;

Ms. Payne and Mr. Wu responded to the concerns raised by the committee:

- The parking lot and the multiuse trails will be lit.
- Emergency buttons are usually only installed on campuses, the idea of cameras may become a privacy concern for the public.
  - The Fire Station in Park 525 will be open round the clock and can act as a safety resource.
- The fitness stations will include stationary machines and have instructional descriptions.



- Washrooms will not be available as Park 524 and 525 are classified as neighbourhood parks.
- The play site will be a barrier free as the playground is set in tiers of accessible pieces.
- Staff will reach out to Parks & Forestry to present at a future FADS meeting regarding the Park Strategy.
- The seating areas will be located on the pathways with a concrete surface that includes benches and accessible seating next to the benches.
- Garbage bins will be placed on the main route not near the sitting areas and will be mainly located by the entrance and exits of the parks to create easier access for waste pick-up.
- The edge protection will be 150mm in height, however the proposed design is looking more towards a safety shoulder.

#### **RECOMMENDATION**

1. That the presentation regarding Development of Park 524 and 525 to the Facility Accessibility Design Subcommittee on May 27, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives the MBTW Group, MBTW | WAI is undertaking with respect to the Development of Park 524 and 525.

### **3. Accessible Beach Routes**

Virginia Kalapaca, Project Leader, Landscape Architect, Parks Development

Ms. Kalapaca presented on Accessible Beach Route Mats and provided a sample display of one of the mats for the Committee Members to view and touch. Ms. Kalapaca provided an overview on the pilot project that involves the criteria and recommended locations. The criterion consists of having a sand beach, being accessible from existing park trail connection and close proximity to the park parking lot. The recommended park locations are Jack Darling Memorial Park and Lakefront Promenade that are being installed in June for the season and removed prior to the winter. The Accessible Beach Route Mats are portable and have a non-slip surface for people with disabilities, walkers, and strollers. Ms. Kalapaca noted that there will be a demonstration during NAAW (National AccessAbility Week previously known as National Access Awareness Week) and a strong focus on the promotional aspect to engage the public.

#### **RECOMMENDATION**

1. That the presentation regarding Accessible Beach Routes to the Facility Accessibility Design Subcommittee on May 27, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives the City is undertaking with respect to accessible beach mats.

**DATE OF NEXT MEETING** – Monday, June 24 2019 - 1:30 PM, Civic Centre, Committee Room D – 300 City Centre Drive, Mississauga

**ADJOURNMENT** – 3:14 PM