

---

## **Accessibility Advisory Committee**

### **Date**

2019/05/06

### **Time**

2:00 PM

### **Location**

Civic Centre, Committee Room A - Second Floor,  
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1

### **Members**

Councillor Matt Mahoney, Ward 8  
Councillor Pat Saito, Ward 9  
Carol-Ann Chafe, Citizen Member  
Emily Daigle, Citizen Member  
Naz Husain, Citizen Member  
Rabia Khedr, Citizen Member  
Clement Lowe, Citizen Member  
Steven Viera, Citizen Member  
Asim Zaidi, Citizen Member  
Anita Sampson Binder, Stakeholder Member  
Alfie Smith, Stakeholder Member  
Sally Wall, Stakeholder Member

### **Contact**

Dayna Obaseki, Legislative Coordinator, Legislative Services  
905-615-3200 ext. 5425  
[dayna.obaseki@mississauga.ca](mailto:dayna.obaseki@mississauga.ca)

### **Find it Online**

<http://www.mississauga.ca/portal/cityhall/accessibilityadvisory>

---

**Staff Accessibility Resource Team (StART)**

Lorena Smith, Community Development Coordinator Older Adults, Recreation  
Robyn Heibert, Emergency Management Specialist, Emergency Management  
Abraham Binder, Emergency Management Specialist, Emergency Management  
Zainab Abassi, Planner, Culture  
Ingrid-Keuper-Dalton, Community Development Coordinator, Library Services  
Jamie Ferguson, Manager Parks Services, Parks & Forestry  
Stefan Szczepanski, Manager Parks Development, Parks & Forestry  
Virginia Kalapaca, Project Leader Landscape Architect, Parks & Forestry  
Olav Sibbille, Team Leader Long-Term Planning, Parks & Forestry  
Kimberly Hicks, Senior Communications Advisor, Strategic Communications  
Megan Palmateer, Digital Content Consultant (NC), Strategic Communications  
Christine Gabany, Manager Talent Acquisition, Human Resources  
Jennifer Cowan, Accessibility Specialist, Asset Management & Accessibility  
Monika Kennedy, e-Commerce Specialist, Information Technology  
Dayna Obaseki, Legislative Coordinator, Legislative Services  
Shazia Kalia, Senior Buyer Materiel Management  
Pam Shanks, Corporate Policies Analyst, Corporate Performance & Innovation  
Anthony Frigo, Building Plans Examiner, Building  
Amr Merda, Urban Designer, Development & Design  
Alana Tyers, Manager Service Development, MiWay  
Ihor Witowych, Manager Transit Operations – Employees, MiWay  
Michael Foley, Manager Mobile Licensing, Enforcement  
Marie-France Chartrand, Legal Counsel Labour & Employment, Legal Services  
Matthew Sweet, Manager Active Transportation, Transportation & Works  
Yousef Malic-Elhereich, Traffic Signals Technician, Transportation & Works  
Darlene Utarid, Manager Asset Management and Accessibility, Asset Management & Accessibility  
Sergio Hernaiz, Project Leader Senior Capital Projects, Capital Design & Construction

---

## **AGENDA INDEX**

- 1. CALL TO ORDER**
- 2. APPOINTMENT OF THE CHAIR**
- 3. APPOINTMENT OF THE VICE-CHAIR**
- 4. APPROVAL OF AGENDA**
- 5. DECLARATION OF CONFLICT OF INTEREST**
- 6. MINUTES OF PREVIOUS MEETING**
  - 6.1. Accessibility Advisory Committee Minutes – February 25, 2019
- 7. DEPUTATIONS**
  - 7.1. Anthea Foyer, Project Leader Smart Cities to present on the Smart City Master Plan
  - 7.2. Kendall Wayow, Manager, Building Services & Operations to present on the new handrails in the Council Chambers
  - 7.3. Keith Sheardown, Video Production Contractor, Transit Academy to present a photo and say thank you to the volunteers who participated in the MiWay Training Video
- 8. PUBLIC QUESTION PERIOD - 15 Minute Limit (5 Minutes per Speaker)**

*Pursuant to Section 42 of the Council Procedure By-law 0139-2013, as amended: Accessibility Advisory Committee may grant permission to a member of the public to ask a question of Accessibility Advisory Committee, with the following provisions:*

  1. The question must pertain to a specific item on the current agenda and the speaker will state which item the question is related to.
  2. A person asking a question shall limit any background explanation to two (2) statements, followed by the question.
  3. The total speaking time shall be five (5) minutes maximum, per speaker.
- 9. MATTERS TO BE CONSIDERED**
  - 9.1. AAC Roles and Responsibilities
  - 9.2. Appointment of Members to the Subcommittees of the AAC
  - 9.3. Accessibility for Ontarians with Disabilities Act

Jennifer Cowan, Accessibility Specialist will provide a brief verbal update with respect to the *Accessibility For Ontarians with Disabilities (AODA)*.

9.4. Region of Peel Accessibility Advisory Committee Update

Naz Husain and Carol-Ann Chafe, Citizen Members and Members of the Region of Peel Accessibility Advisory Committee will provide a brief verbal update.

9.5. AAC Terms of Reference

9.6. AAC Work Plan

**10. SUBCOMMITTEE REPORTS**

10.1. Facility Accessibility Design Subcommittee Report – March 18, 2019

RECOMMENDATION

1. That the presentation regarding Ecosource Accessible Garden Initiatives to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives Ecosource is undertaking with respect to accessible gardens.

RECOMMENDATION

1. That the presentation regarding WZMH Architects City Centre Transit Terminal Accessibility Upgrades to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That the Committee recommends overhead and stand-alone pillar signing be installed at the transit terminal for way-finding purposes.
3. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives WZMH Architects is undertaking with respect to transit terminal upgrades.

RECOMMENDATION

1. That the presentation regarding Baker Turner Inc. Pheasant Run Park Expansion to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives Baker Turner Inc. is undertaking with respect to the park expansion.

RECOMMENDATION

1. That the presentation regarding the City of Mississauga's Civic Centre Great Hall Infill to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives the City is undertaking with respect to the great hall infill.

**11. INFORMATION ITEMS**

**12. COMMITTEE UPDATE/OTHER BUSINESS****13. DATE OF NEXT MEETING(S)****FADS – FACILITY ACCESSIBILITY DESIGN SUBCOMMITTEE**

Monday, May 27, 2019 at 1:30pm  
Committee Room D, Civic Centre – 2<sup>nd</sup> Floor  
300 City Centre Drive  
Mississauga, ON L5B 3C1

**AAC – ACCESSIBILITY ADVISORY COMMITTEE****Orientation Session**

Monday, June 17, 2019 at 2pm  
Committee Room A, Civic Centre – 2<sup>nd</sup> Floor  
300 City Centre Drive  
Mississauga, ON L5B 3C1

**14. ADJOURNMENT**

City of Mississauga  
**Minutes**

**DRAFT**



---

## **Accessibility Advisory Committee**

### **Date**

2019/02/25

### **Time**

2:00 PM

### **Location**

Civic Centre, Committee Room A - Second Floor,  
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1 Ontario

### **Members Present**

Councillor Matt Mahoney, Ward 8  
Councillor Pat Saito, Ward 9  
Carol-Ann Chafe, Citizen Member (Chair)  
Naz Husain, Citizen Member  
Rabia Khedr, Citizen Member  
Clement Lowe, Citizen Member  
Asim Zaidi, Citizen Member  
Alfie Smith, Stakeholder Member  
Sally Wall, Stakeholder Member

### **Members Absent**

Melanie Taddeo, Citizen Member (Vice-Chair)  
Mashkoor Sherwani, Citizen Member

### **Find it online**

<http://www.mississauga.ca/portal/cityhall/accessibilityadvisory>

**Staff Present**

Jennifer Cowan, Accessibility Specialist

Daniel Saddler, Supervisor Accessibility

Darlene Utarid, Manager, Asset Management and Accessibility

Michelle Berquist, Project Leader Transportation, Transportation & Works

Rob Cummins, Manager, Digital Strategy & Experience

Megan Palmateer, Digital Content Consultant, Digital Strategy & Experience

Pamela Shanks, Corporate Policy Consultant, Corporate Performance

Carolina Garcia Alonso, Co-Op Student (College), Capital Planning & Asset Management

Keith Sheardown, Video Production Contractor, Transit Academy

Virginia Kalapaca, Project Leader Landscape Architect, Parks Program Delivery

Ivana Di Milo, Director, Strategic Communications

Marie-France Chartrand, Legal Counsel Labour & Employment, Legal Services

Karen Morden, Legislative Coordinator, Legislative Services

Dayna Obaseki, Legislative Coordinator, Legislative Services

1. **CALL TO ORDER** □ 2:06 p.m.

Carol-Ann Chafe, Chair, requested everyone present at the meeting introduce themselves.

2. **APPROVAL OF AGENDA**

The order of deputations was amended at the approval of agenda and the minutes below reflect the actual order of appearance.

Rabia Khedr, Citizen Member and Carol-Ann Chafe, Chair, requested time to speak under □Other Business□

Approved, as amended (N. Husain)

3. **DECLARATION OF CONFLICT OF INTEREST** □ Nil.

4. **MINUTES OF PREVIOUS MEETING**

4.1. Accessibility Advisory Committee Minutes - June 18, 2018

Approved (A. Smith)

5. **DEPUTATIONS**

**Note:** The meeting order was amended due to scheduling. The minutes below reflect the order in which items were considered.

5.3. Digital Modernization Project

Rob Cummins, Manager, Digital Strategy & Experience and Megan Palmateer, Digital Content Consultant, presented an overview of the Digital Modernization Project noting that the intended deadline is September 2020, however the initial launch will be April 8, 2019, where both websites will be consecutively running. Ms. Palmateer noted the use of the POUR Model: Perceivable, Operable, Understandable, and Robust to guide the project.

Members of the Committee spoke to the matter and raised the following concerns:

- The headers/labels at the top of each page that provides screen readers users how far each individual has navigated into the website.
- Not all screen reader programs pick up the headers at the top of the page.
- Suggested a side bar outline as an alternate option to headers.
- Suggested providing a visual ASL Interpreter to sign as an option to just reading as the language may be high in content and a high reading level.



RECOMMENDATION

That the deputation and associated presentation by Rob Cummins, Manager Digital Strategy & Experience presenting on the Digital Modernization Project be received.

Received (R. Khedr)

Recommendation AAC-0001-2019

5.1. MiWay Training Video

Keith Sheardown, Video Production Contractor from Transit Academy provided a brief overview of the intent behind the video and noted that he is looking for volunteers to participate in the video. All members wishing to volunteer should contact the Accessibility Specialist and/or the Legislative Coordinator.

RECOMMENDATION

That the deputation by Keith Sheardown, Video Production Contractor, Transit Academy requesting volunteers to be in the MiWay Training Video be received.

Received (N. Husain)

Recommendation AAC-0002-2019

5.2. Mississauga Moves Update

Michelle Berquist, Project Leader Transportation, Transportation & Works provided an update on Mississauga Moves that outlined the Transportation Master Plan (TMP) as making the City of Mississauga accessible for people to get around without an automobile. Ms. Berquist provided the timeline on the project and spoke to the goals of the TMP, the action plan for implementation and partnerships. Ms. Berquist added that in spring 2019 the TMP will be presented to General Committee for approval and the implementation phase will begin.

Naz Husain, Citizen Member inquired about accommodation for electric cars and Ms. Berquist noted that it would be included.

RECOMMENDATION

That the deputation and associated presentation by Michelle Berquist, Project Leader Transportation, Transportation & Works presenting on the Mississauga Moves Update be received.

Received (M. Mahoney)

Recommendation AAC-0003-2019

#### 5.4. Annual Accessibility Report and MiWay Annual Accessibility Report

Jennifer Cowan, Accessibility Specialist presented on the Annual Accessibility Report and MiWay's Annual Accessibility Report by providing an overview of the successes of the past year. Ms. Cowan highlighted the different subcommittees that met in the previous year and how the StART meetings had demonstrated how involved staff are to ensuring accessibility. Additionally, Ms. Cowan noted the success behind the accessible voting during elections and the inclusion of accessibility factors in purchasing contracts. Ms. Cowan spoke to the MiWay's new bus stop markers that include the new dynamic symbol of access and the priority seating pilot program. Requested that committee members provide feedback regarding the by Annual Accessibility Reports by March 4, 2019.

Members of the Committee inquired about when the new dynamic symbol being replaced and the Humber College partnership. Ms. Cowan noted the symbol replacement was currently in progress and would provide further information regarding the Humber College partnership.

Councillor Saito noted that the City's 2019 Tourism Guide is now available <<https://www.discovermississauga.ca/visitorguide>> and highlighted the incorporation of accessibility in the guide by outlining the use of the new dynamic symbol beside hotels and attractions that are accessible and a plug for the Go Here application ([www.go-here.ca](http://www.go-here.ca)) that provides the location of the nearest restroom in the area. Additionally, Councillor Saito requested accessibility feedback regarding the Discover Mississauga webpage.

#### RECOMMENDATION

That the deputation and associated presentation by Jennifer Cowan, Accessibility Specialist and Alana Tyers, Manager Service Development, MiWay presenting on Annual Accessibility Report and MiWay Annual Accessibility Report be received.

Received (Councillor Saito)  
Recommendation AAC-0004-2019

#### 6. **PUBLIC QUESTION PERIOD**

Emily Daigle, Mississauga Resident expressed her concern regarding the safety of unclear sidewalks during these recent winter months as it relates to Item 5.3 Mississauga Moves. Ms. Daigle further noted that she felt MiWay needed to reach out to persons with disabilities for suggestions and feedback to further improve their services and to include more individuals that have multiple disabilities.

Councillor Saito and Councillor Mahoney mentioned that this winter has been a rarity with the constant ice storms and that staff is working extra hard to ensure that all roads and walkways are clear. Jennifer Cowan, Accessibility Specialist indicated that she would contact the MiWay representative to have them reach out to the different communities to help achieve more accessibility.

## 7. MATTERS CONSIDERED

### 7.1. Accessibility for Ontarians with Disabilities Act

Jennifer Cowan, Accessibility Specialist will provide a brief verbal update with respect to the *Accessibility For Ontarians with Disabilities Act* (AODA).

Ms. Cowan noted that she would provide an update within the next couple of months.

#### RECOMMENDATION

That the verbal update provided by Jennifer Cowan, Accessibility Specialist with respect to the *Accessibility For Ontarians with Disabilities Act* (AODA) be received.

Received (N. Husain)

Recommendation AAC-0005-2019

### 7.2. Region of Peel Accessibility Advisory Committee Update

Naz Husain and Carol-Ann Chafe, Citizen Members and Members of the Region of Peel Accessibility Advisory Committee will provide a brief verbal update.

Ms. Chafe provided a brief verbal update on the Raj Chopra becoming Chair and Mary Daniels becoming Vice-Chair of the Region of Peel Accessibility Advisory Committee.

#### RECOMMENDATION

That the verbal update provided by Naz Husain and Carol-Ann Chafe, Citizen Members and Members of the Region of Peel Accessibility Advisory Committee be received.

Received (Councillor Mahoney)

Recommendation AAC-0006-2019

### 7.3. Update on the 2018 Annual Report of the Multi-Year Accessibility Plan for the City of Mississauga and MiWay

This item was previously discussed as it is related to Item 5.4.

#### RECOMMENDATION

1. That the memorandum by Jennifer Cowan, Accessibility Specialist dated February 1, 2019 with respect to the Update on the 2018 Annual Report of the Multi-Year Accessibility Plan for the City of Mississauga and MiWay be received for information.
2. That the 2018 Annual Report of the Multi-Year Accessibility Plan be approved.
3. That the MiWay 2018 Annual Accessibility Report be approved.
4. That the 2018 Municipal Elections Accessibility Report be approved.

Received (N. Husain)

Recommendation AAC-0007-2019

7.4. Council Resolution 0001-2019 pertaining to the guidelines related to City's festivals and events

Jennifer Cowan, Accessibility Specialist discussed the Council resolution regarding City festivals and events. Ms. Cowan noted that majority the events and festivals that take place within the city are hosted by various organizations and are not operated by the City. The main events that are run by the City of Mississauga follow the provincial guidelines.

Discussion ensued regarding whether the City of Mississauga should take on the project to create their own separate guidelines, however the Members of the Committee felt the current Provincial guidelines were sufficient enough.

Members of the Committee spoke to the matter and raised the following questions:

- Funding for ASL Interpreters at events and festivals; and
- City Hall creating water and relieving stations for service animals.

In response, Ms. Cowan clarified that Strategic Communications usually provide ASL Interpreter services at events and festivals hosted by the City of Mississauga. Ms. Cowan suggested having the Strategic Communications team speak to this matter in more detail at future AAC meeting date.

RECOMMENDATION

1. That the Council Resolution 0001-2019 pertaining to the guidelines related to City's festivals and events be received for information.

Received (N. Husain)

Recommendation AAC-0008-2019

7.5. AAC Terms of Reference

Dayna Obaseki, Legislative Coordinator spoke to the matter and noted this item as a housekeeping matter. Once the new members of the Accessibility Advisory Committee have been established the Terms of Reference will be re-reviewed and approved, if applicable.

RECOMMENDATION

That the updated Accessibility Advisory Committee Terms of Reference be approved.

Approved (R. Khedr)

Recommendation AAC-0009-2019

7.6. Accessibility Advisory Committee Work Plan

Dayna Obaseki, Legislative Coordinator spoke to the matter regarding closing out the work plan for the previous term of the council and to suggest moving all outstanding items to any future AAC work plan.

RECOMMENDATION

1. That the Accessibility Advisory Committee Work Plan, be received.
2. That staff update and complete the 2015-2018 Accessibility Committee Work Plan and forward any outstanding items to a future AAC Work Plan.

Received (A. Zaidi)

Recommendation AAC-0010-2019

8. **SUBCOMMITTEE REPORTS** ☐ Nil.

9. **INFORMATION ITEMS** ☐ Nil.

10. **COMMITTEE UPDATE/OTHER BUSINESS**

- 10.1 Rabia Khedr, Citizen Member announced that Stephen Lewis Secondary School is hosting a DEEN Talent/Variety Show on March 24, 2019 at 5pm. She noted it is ticketed event that is open to the public for free.

- 10.2 Carol-Ann, Chair provided a brief verbal update on the Lakeshore Connecting Communities Meetings and asked for feedback.

11. **DATE OF NEXT MEETING(S)**

Facility Accessibility Design Subcommittee on March 18, 2019 at 1:30pm in Committee Room D at the Civic Centre, 2<sup>nd</sup> Floor.

Accessibility Advisory Committee meeting has been rescheduled for May 6, 2019 at 2:00pm in Committee Room A, due to the original meeting date in April landing on Easter Monday.

Members of the Committee suggested that there be an opportunity to do an unofficial meet and greet with the new staff members of the Accessibility team and the StART members.

12. **ADJOURNMENT** ☐ 3:53 p.m.

# SMARTCTY

# A Smart City For Everybody

Mississauga's Smart City initiatives will focus on creating vibrant, inclusive communities with a high quality of life.

We will use technology to address urban challenges and opportunities in order to create a city where people choose to work, live and play.

# Mississauga is already a Smart City.

## CIVIC SERVICES

Birthday Certificate  
Anniversary Certificate  
Civil Marriage Ceremony  
Flag Raisings  
Clock Tower Lighting  
Deputation (request to speak at Council)

## Permits & Licences

Pet Licences  
Building Permits  
Portable Sign Permits  
Film & TV Permit

## Library

Search Hold Renew  
Reserve Computer Time  
Online Catalogue  
Hotspot Lending  
Assistive Workstations

Library Apps:

[BookMyne](#)  
[Freegal](#)  
[Flipster](#)  
[Hoopla](#)  
[Libby](#)  
[Lynda.com](#)  
[Mango](#)  
[Novelist Plus](#)  
[Press Reader](#)  
[Tumble Books](#)  
[RB Digital](#)

## COMMUNICATION & ENGAGEMENT

Your Say Mississauga

311

Social Media

Ping Street

eStore

## PUBLIC REALM

Signs  
eSigns

## Drainage

Ditch Problems  
Catch Basin Problems  
Culvert or Headwall Problems

## Litter and Graffiti

Report Graffiti  
Report Litter or Dumping  
Abandoned Shopping Carts

## Property Concerns

Address Number Not Displayed  
Driveway Too Wide  
Home Auto Repair Business  
Neglected Properties  
Nuisance Lighting

## Trees

Tree Pruning  
Report Dead / Unhealthy Tree  
Damaged Trees  
Tree Debris Cleanup  
New and Replacement Trees  
Encroachments  
Tree Ownership Inspection  
Tree Stump Removal

## Parks

Light Burnt Out

## Noise

Report Excessive Noise

## PLANNING & BUILDING

Development App Status  
Enter Development App Comments

Schedule Permit Inspections

Digital Downloads

Order History

Zoning certificates, building permits

Property Compliance Report

My Applications

My Properties

Building Permits App Status

Planning Information Hub

## OPEN DATA DIGITAL SERVICES

## RECREATION & CULTURE

### Recreation

Register for Programs  
Book a Tee Time  
Rent Ice Time  
Rent a Facility

### Active Mississauga

Grant Applications

Space Finder

## VIRTUAL CAMPUS

## WIRELESS MISSISSAUGA

## MOBILITY

### Parking Tickets

Pay Parking Tickets Online

Online Screening Requests

### Transit

MiWay Route Planner

### Roads and Sidewalks

Pot holes or road damage  
Dead or Damaged Sod  
Report Curb Damage  
Report Sidewalk Damage

### Service Vehicle Complaint

Limousine Complaint  
Taxi Complaint  
Tow Truck Complaint

### Parking

Parking Permits  
Parking Complaints  
Pay Tickets

### TAXES

Tax  
Certificates  
Tax Receipts  
Manage Tax PIN  
Electronic Tax Bill

OVER 100 DIGITAL SERVICES



# A Smart City



**200+**

Network Connected  
Electronic Signs

**1100**

Wifi Access  
Points

**780**

Connected  
Traffic Signals

**50**

Environmental  
Sensors (2019)

**836**

Security +  
Traffic Cameras

**3600**

Connected Mobile  
City Workers  
(Smartphones,  
tablets, notebooks)

**500**

Connected  
Buses

**850km**

Fibre (Public  
Sector Network)

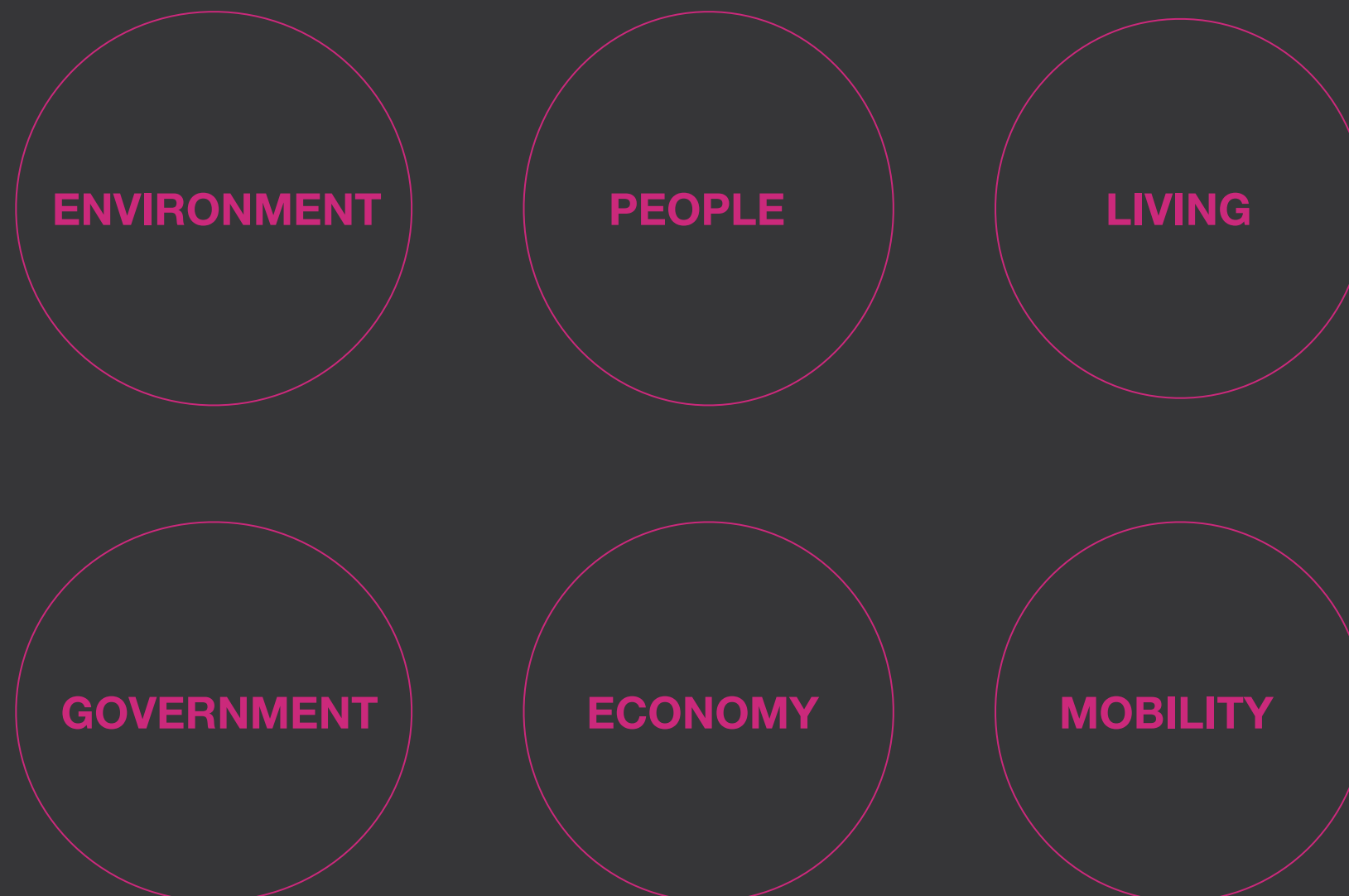
**50,000+**

Connected LED  
Streetlights

**60+**

Fire Vehicles

## Themes.



## Framework.

The Smart Cities Master Plan will provide a Framework that will guide the future direction of technology enabled initiatives across the organization.

### DIGITAL ECOSYSTEM

Initiatives that span the city like district wifi, automated traffic lights, and LED street lights.

### FUTURE READY

Looking at future trends and foresight to plan for the future. This involves pilot projects and research.

### LIVING LABS

Neighbourhoods where we test out new projects and invite feedback from the locals.

### DATA

We will create a set of data principles with the public that will become Smart City policy. This will be the backbone of smart cities.

### COLLABORATIVE

Working with internal and external stakeholders from the community, industry, post secondary and others.

### EVERYDAY

These are the good, solid projects we do everyday such as customer service, emergency response and security.

### OPEN

Being transparent in our processes and inclusive in our practice.

## Living Labs.

A Living Lab is a user-centred, open innovation ecosystem. It integrates research and community engagement in a real world environment. It will operate with public, private, people and institutional partnerships.

We plan on opening Living Labs across Mississauga. The pilots, projects and research in these neighbourhoods will be publicly accessible and we will invite feedback from the users throughout the process. This information will live online and also in the neighbourhoods themselves.



# Possible Living Lab Projects.

<b>District Energy</b>	<b>Climate Sensors</b>	<b>iParks</b>	<b>People Counters</b>	<b>Smart Street Furniture</b>	<b>Accessible Streetscapes &amp; Crosswalks</b>	<b>Digital Screens</b>	<b>Connected Parking</b>	<b>Library Kiosks</b>
<b>Digital Public Art</b>	<b>AR For Infrastructure</b>	<b>Public Wifi</b>	<b>Electric Vehicle Stations</b>	<b>Automated Vehicles</b>	<b>Drone Landing Sites</b>	<b>5G Urban Design Infrastructure</b>	<b>Connected Bus Stops</b>	<b>Connected Recreation Facilities</b>
<b>Co-Working Hubs</b>	<b>Laptop and Wifi Lending</b>	<b>Training</b>	<b>Talks, Workshops</b>	<b>Connected BIA's</b>	<b>GIS Mapping</b>	<b>Neighbourhood Specific Open Data</b>	<b>Connected Transit</b>	<b>Connected Intersections</b>
<b>Connected Lightposts</b>	<b>Solar Power</b>	<b>Bike / Car Sharing</b>	<b>Tools / Support Bridging Digital Divide</b>	<b>Mental / Physical Health Tools</b>	<b>Voice First Customer Service Support</b>	<b>Tactical Urbanist Interventions</b>	<b>Connected Security</b>	<b>Energy Storage</b>
<b>Innovation Challenges</b>	<b>Experiential Learning</b>	<b>Experiential Learning</b>	<b>Smart Waste Management</b>	<b>IoT Network</b>	<b>Fibre Network</b>	<b>Public Engagement</b>	<b>Government Services</b>	<b>AR for Planning Projects</b>
<b>Smart Street Signs</b>	<b>Flooding Detection</b>	<b>Public Notices</b>	<b>Noise Detection</b>	<b>Traffic Flow</b>	<b>Traffic Flow</b>	<b>Multi Modal Transport</b>	<b>Urban Agriculture</b>	<b>Digital Engagement</b>

**Etc.**

## Innovation Challenges.

Many smart municipalities provide opportunities to solve local problems and invite innovation through public challenges. With a small amount of money offered as a prize, issues such as localized flooding, developing new uses for an underused park, or other neighbourhood improvements can be opened to the public to encourage engagement and develop innovative solutions.

With our partners at EDO, we will be developing a model for innovation challenges that will both help to solve local issues but also provide opportunities for local entrepreneurs to test out new ideas and connect with the city.



# Possible Challenges.

Get ‘Unheard’ Voices Heard	Water Quality	Illegal Dumping	Last Mile Delivery
Internet of Things (IoT)	Wayfinding	Smart Cycling	Localized Flooding
Workplace Hub	Dementia Services	Active Travel	Electric Vehicles
Delivering Affordable Homes	Financial Inclusion & Digital Skills	Loneliness & Isolation	Physical Activity
Public Safety	Voting	Accessibility	

## Centre for Civic Curiosity.

This is a public engagement hub where citizens and visitors can come and explore, learn, connect and contribute to the future of their city. The Centre for Civic Curiosity will be a cross disciplinary space, led by Smart City, and be open to internal and external groups that have an interest in ideas that will shape our city.





# Possible Topics.

Accessibility	Smart Cities	Foresight	Aging in a Smart City
Future Mobility	Blockchain	Public Wifi	Electric Vehicles
Future of Work	Digital Inclusion	Citizen Centred Data	Drones
Connected Infrastructure	Solar Power	Bike / Car Sharing	Bridging the Digital Divide
Smart Waste Management	Smart Street Signs	Environment	

# Possible Activities.

Launch New Projects	Talks	Workshops	Walking Tours
Design Thinking Activities	Art Projects	Pop Up Maker Space	Book Readings
Artist in Residence	Planner in Residence	Technologist in Residence	Community Events
Innovation Challenges	Experiential Learning	Launch Pilot Projects	Training
Public Engagement Activities	Civic Tech Events		

Etc.

SMARTCTV

# Mississauga Civic Centre

Council Chamber Railings

April 2019



## **CITY OF MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE (AAC)**

### **ROLES AND RESPONSIBILITIES**

**Vision:** “Mississauga: A Great Place to live, work, travel and play for everyone!”

#### **Role of the AAC:**

The mandate of the AAC:

The AAC shall act in an advisory capacity to Council through reports to General Committee.

The AAC shall advise, recommend and assist the City of Mississauga in promoting and facilitating an accessible Mississauga for citizens of all abilities (universal accessibility), including persons with disabilities. This aim shall be achieved through the review of municipal policies, by-laws, facilities, programs and services and the identification, removal and prevention of barriers faced by persons with disabilities.

The AAC will advise Council about the progress being made on the Accessibility Plan initiatives and whether the plan is in fact achieving its goals. The AAC will monitor the implementation and effectiveness of the initiatives through regular contact with the Supervisor, Accessibility Planning, Accessibility Staff Resource Team (StART), and Legislative Coordinator and will obtain status reports that will permit it to properly advise Council.

Members are to notify the Legislative Coordinator if they are unable to attend an AAC meeting.

#### **Role of the Staff Accessibility Resource Team (StART)**

The Staff Accessibility Resource Team consists of representatives from each Department within the City, consisting of staff from key Divisions that are impacted by accessibility. Representatives may have specialized knowledge or expertise in accessibility issues and/or play a leadership role in their service area.

StART Members are non-voting members at AAC meetings.

Managers/Directors shall determine departmental representation with consideration to implications of the AODA standards, Council priorities, and/or other legislated requirements.

Members of this group act as a point of contact for the Supervisor, Accessibility Planning and the AAC in their dealings with the Departments and serve as internal sources of information with respect to the Accessibility Plan, its objectives and requirements of the AODA standards.

To carry out this function, members will attend AAC meetings as required, will respond to requests for information from the AAC, Supervisor, Accessibility Planning, or Legislative Coordinator; and will disseminate relevant information within their respective Departments.

StART members bring their knowledge of the business units that they represent to the table. For example, when there are questions about the Ontario Building Code, Planning and Building is consulted. When technical requirements for accessible pedestrian signals are needed, Transportation & Works gets involved; or when knowledge about recreation programs for people with disabilities is needed, Community Services is involved.

Since accessibility planning needs to be incorporated into all aspects of city planning, it is this group's responsibility to ensure that accessibility is incorporated into the day to day work that goes on within their Departments. Members act as accessibility champions within their work teams and Divisions.

Some Divisions may appoint a staff person as the accessibility subject matter expert in their Division as the responsibility of a permanent position or rotate this responsibility (i.e. for Transit accessibility).

If a staff representative cannot attend an AAC meeting, he/she will appoint a replacement.

**Subcommittees** of the Staff Accessibility Resource Team may be formed to undertake specific and time-limited tasks; for example, in response to meeting specific accessibility requirements.

#### **Frequency of StART Meetings:**

Meetings will be held at least once per year in preparation for the annual review of the accessibility plan.

Subcommittees will determine their meeting schedule.

#### **Role of the Supervisor, Accessibility Planning and or/ Accessibility Specialist:**

The AAC is a volunteer committee of Council that requires support and assistance in its dealings with the many parts of the City's organization. Therefore, the following are some of the responsibilities of Accessibility staff:

1. Focal point for legislative analysis and subject matter expertise.
2. Identifies and develops activities critical to support the implementation of the AODA standards.
3. Assists and monitors Departmental projects and initiatives to ensure progress towards commitments within the Accessibility Plan, which includes meeting requirements of the AODA standards.
4. Coordinates and updates an annual review of the Accessibility Plan, and the multi-year Accessibility Plan.
5. Researches and disseminates information to Departments with respect to issues, trends, accessibility standards, and other technical matters related to the removal of barriers for persons with disabilities.
6. Supports the AAC with respect to research, report writing, correspondence and other procedural matters
7. Prepares reports to Council (as necessary) and to the province.
8. Liaises with the Legislative Coordinator regarding AAC business, including the budget for the AAC.

9. Attends provincial, regional and local meetings and shares information and opportunities for learning with the AAC and staff.

#### **Role of the AAC Chairperson:**

1. Provides leadership to the AAC.
2. Submits agenda items with input from Committee Members for AAC meetings to the Legislative Coordinator and Supervisor, Accessibility Planning.
3. Chairs meetings of the AAC using Roberts Rules of Order and City's Procedural By-law; for example, with motions etc.
4. Keeps the AAC activities focused on the mandate of the Committee.
5. Keeps discussion on topic by summarizing issues.
6. Recognizes each member's contribution towards the Committee's work.
7. Ensures there is fair opportunity for members, staff and guests to speak, by keeping a speaker's list.
8. Serves as ex-officio member of subcommittees and attends their meetings when necessary.
9. Liaises with the Supervisor, Accessibility Planning and Legislative Coordinator on a regular basis.

#### **Role of the Vice Chairperson:**

In the absence of the Chairperson, chairs meetings and liaises with the Supervisor, Accessibility Planning as necessary.

#### **Role of the Legislative Coordinator (Clerk's Office):**

1. Determines the meeting dates for the year for discussion at the first meeting of the new term.
2. Cancels meeting dates and/or designates a person to undertake this responsibility.
3. Sets the agenda. Any person can add any item, which is pertinent to the Committee by contacting the Legislative Coordinator and asking for it to be placed on the agenda.
4. Works with the Supervisor, Accessibility Planning and AAC Chair prior to meeting to coordinate agenda items, and materials for the AAC.
5. Coordinates a tracking system for items from previous meetings to be added to the next Agenda; i.e. pending work plan items
6. Takes annotative minutes at all committee and subcommittee meetings and distributes to Committee members, StART, Mayor and Members of Council.
7. After AAC meetings, prepares and provides Report to General Committee of Council.
8. Coordinates the application process for membership on the AAC.
9. Keeps a copy of corporate records such as the Terms of Reference, Accessibility Plan, Agendas, Minutes, Correspondence and By-laws.
10. Keeps contact list of the AAC and subcommittees.
11. Prepares correspondence to be distributed to appropriate staff, committee members and agencies.

## **ACCESSIBILITY ADVISORY COMMITTEE** **SUBCOMMITTEES**

### **(a) Accessible Transportation Subcommittee**

This Subcommittee of the AAC provides advice with respect to the broad issues of accessible transportation in Mississauga in relation to the Transportation Accessibility Standard.

### **(b) Corporate Policies and Procedures Subcommittee**

This Subcommittee was established to review City of Mississauga corporate policies and procedures in terms of removing accessible barriers.

### **(c) Facility Accessibility Design Subcommittee (FADS)**

This Subcommittee was established to create a fully accessible community utilizing universal design principles resulting in improved attitudes and full inclusion as outlined the report dated March 3, 2006 from the Commissioner of Corporate Services and Treasurer.

Meetings will be scheduled with the appointed Accessibility Advisory Committee members and the Accessibility Coordinator will attend each meeting. The Accessibility Coordinator will liaise with Project Managers on an as needed basis, to determine appropriate times for review of designs and make arrangements with subcommittee for meetings. Project Managers, along with design consultants, will attend to make a more detailed presentation of project designs and discuss potential changes and improvements with subcommittee members. Quorum is achieved by the presence of two members. The Committee Coordinator attends to take notes to prepare a Report to the Accessibility Advisory Committee.

### **(d) Promotional Awareness Subcommittee**

This Ad Hoc Committee was to develop a plan on how to promote awareness of the accessibility accomplishments by the AAC for persons with disabilities and to report back to the Accessibility Advisory Committee in due course. Along with AAC Members, staff from Public Affairs in the Communications Division, and the Accessibility Coordinator will attend meetings.



# Terms of Reference for Accessibility Advisory Committee

## Mandate

The Accessibility Advisory Committee shall act in an advisory capacity to Council through reports to General Committee and shall advise, recommend and assist the City of Mississauga in promoting and facilitating a barrier-free Mississauga for citizens of all abilities (universal accessibility), including persons with disabilities. AAC's mandate will work to further the City's commitment mainly to its 'Belong' and 'Move' Pillars (although, accessibility planning needs to be integrated into all pillars to create a universally accessible community).

### **BACKGROUND**

The Province of Ontario proclaimed the Ontarians with Disabilities Act, 2001 (ODA) on September 30, 2002. Under the Act, each municipality with a population over 10,000 is to establish an Accessibility Advisory Committee (AAC). A majority of the AAC must be persons with disabilities.

The purpose of the ODA is to "improve opportunities for people with disabilities and to provide for their involvement in the identification, removal and prevention of barriers to their full participation in the life of the province." (s.1)

This legislation imposes certain requirements that municipalities must follow to ensure that existing barriers for people with disabilities are removed over time and that no new barriers are created.

Under the ODA, all municipalities must prepare and make public an Accessibility Plan. The Accessibility Plan is to address the "identification, removal and prevention of barriers to persons with disabilities" in Mississauga's by-laws, policies, programs, practices and services". (s.11(2))

On June 13, 2005, the Province of Ontario proclaimed the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). The planning requirements of the Ontarians with Disabilities Act, 2001 (ODA) remain in force and this Act will not be repealed until it has been replaced by standards developed under the AODA.

The purpose of the AODA is to:

- (a) develop, implement and enforce accessibility standards in order to achieve accessibility for Ontarians with disabilities with respect to goods, services, facilities, accommodation, employment, buildings, structures and premises by January 1, 2025;
- (b) provide for the involvement of persons with disabilities, the government of Ontario and representatives of industries and of various sectors of the economy in the development of accessibility standards.

Under the AODA, "an organization to whom an accessibility standard applies shall file an accessibility report annually or at such other times as specified." (s.14(1))

## Objectives/Goals

The Mississauga Accessibility Advisory Committee will fulfill its mandate through:

1. the review of municipal policies, programs and services;
2. the identification, removal and prevention of barriers faced by persons with disabilities;
3. Under the AODA, "The Committee shall (a) advise the Council about the requirements and implementation of accessibility standards and the preparation of accessibility reports..." (s.29 (4)(a)).

## Work Plan

The Accessibility Advisory Committee will perform all functions as mandated by the ODA and AODA and its regulations including:

- Members of the AAC will advise Council on the preparation, implementation, and effectiveness of the City's Multi-year and annual Accessibility Plan to ensure that it addresses the identification, removal and prevention of barriers to persons with disabilities in the City's by-laws, policies, programs, practices, facilities, and services;
- Members of the AAC will advise Council on issues of accessibility in Council's decision to purchase goods and services through the procurement process for the use of itself, its employees or the public, when requested by Council.
- Members of the AAC will review selected site plans and advise on accessibility issues relating to identified buildings within the municipality.

The work plan for each Advisory Committee attempts to use the City's Strategic Plan Pillars, action items, master plans, or legislation as sub-headings to organize the committee's focus and nature of work.

The Committee shall present its accomplishments as they relate to the work plan, to Council annually.

## Definitions

Within this Terms of Reference, the term:

1. "disability" means, according to the AODA and the Human Rights Code:
  - (a) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical coordination, blindness or visual impediment, deafness or hearing impediment, speech impediment or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
  - (b) a condition of mental impairment;
  - (c) condition of a developmental disability;
  - (d) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
  - (e) a mental disorder; or,
  - (f) an injury or disability for which benefits were claimed or received under the insurance plan established under the *Workplace Safety and Insurance Act, 1997*; ("handicap").

2. “barrier” means, according to the AODA:

- anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including:
  - physical barriers, for example a step at the entrance to a store;
  - architectural barriers, for example no elevators in a building of more than one floor;
  - information or communication barriers, for example a publication that is not available in large print;
  - attitudinal barriers, for example assuming people with a disability can't perform a certain task when in fact they can;
  - technological barriers such as traffic lights that change too quickly before a person with a disability has time to get through the intersection; and
  - barriers created by policies or practices, for instance not offering different ways to complete a test as part of job hiring.

## Procedures and Frequency of Meetings

The AAC shall operate according to the Procedure By-law 139 -2013, regulating the operation of the meetings of Council and its Committees and within the purposes of the ODA and AODA.

[http://www7.mississauga.ca/documents/bylaws/procedural\\_by-law\\_2013.pdf](http://www7.mississauga.ca/documents/bylaws/procedural_by-law_2013.pdf)

The Accessibility Advisory Committee will meet approximately six times per year or as determined by the Committee at the call of the Chair.

## Membership

All members are subject to the Code of Conduct and Complaint Protocol for Local Boards. [http://www7.mississauga.ca/documents/CityHall/pdf/2014/Local\\_Boards\\_Code\\_of\\_Conduct.pdf](http://www7.mississauga.ca/documents/CityHall/pdf/2014/Local_Boards_Code_of_Conduct.pdf) and Corporate Policy 02-01-01: Citizen Appointments to Committees, Boards and Authorities. <http://inside.mississauga.ca/Policies/Documents/02-01-01.pdf>

The AAC shall be comprised of *nine to twelve* (9 – 12) voting members consisting of:

- Citizen members: a majority of the members shall be persons with disabilities. A variety of types of disabilities may be represented. These may include:
  - physical or mobility disabilities
  - visual disabilities
  - hearing disabilities
  - speech-language disabilities
  - learning disabilities
  - chronic health conditions
  - psychological/psychiatric disabilities
  - intellectual/developmental disabilities
- Recruitment of citizens to be appointed to AAC will follow Corporate Policy and Procedure for recruitment of Citizen Appointments to Committees, Boards and Authorities (Corporate Policy and Procedure 02-01-01). Awareness and implementation of alternate formats for recruitment is also considered.
- Members of the AAC shall be eligible for reimbursement of expenses incurred which are deemed necessary for full participation in the Committee.
- *Up to three* (3) representatives who are professionals from the stakeholder community (eg. Agencies representing persons with disabilities)
- *two* (2) members of Council

### Role of Chair

1. Preside at the meetings of the Accessibility Advisory Committee using City of Mississauga's Procedure By-law, and keep discussion on topic.
2. Provide leadership to MAAC to encourage that its activities remain focused on its mandate as an Advisory Committee of Council.
3. Review agenda items with the Committee Coordinator and City's Accessibility Coordinator.
4. Recognize each Member's contribution to the Committee's work.
5. Serve as an *ex-officio* member of subcommittees and attend subcommittee meetings when necessary.
6. Liaise with the City's Accessibility Coordinator on a regular basis.

### Role of Committee Members

1. Ensure that the mandate of AAC is being fulfilled.
2. Provide the Chair with solid, factual information regarding agenda items.
3. Contribute their expertise actively during meetings of the AAC.
4. When required, advise Council on matters relating to accessibility.
5. Are familiar with the ODA and AODA, its regulations and the Terms of Reference for the Committee.
6. Notify the Committee Coordinator if they are unable to attend MAAC meetings to ensure that quorum will be available for all meetings.

### Quorum

A quorum of the Mississauga Accessibility Advisory Committee shall result from the presence of a majority of the appointed and elected members, at a time no later than thirty (30) minutes past the time for which the meeting was scheduled and so noted on the agenda or notice of the meeting. The issuance of an Agenda for a meeting of this Committee will be considered as notice of that meeting. The presence of one (1) of the appointed Council members shall be required to establish quorum.

### Subcommittees

The AAC may form subcommittees to address specific issues and report to the AAC. At least one member of the AAC must be represented in a subcommittee. Other members of the subcommittee may include other persons from the disability community.

### Staff Support

A City staff team to support the AAC and to assist in the removal of barriers for persons with disabilities is necessary. City staff representatives from the following Departments/Divisions shall provide input at AAC meetings:

Community Services:	Corporate Services:	Planning and Building:	Transportation and Works:	City Manager's Office:
Library Parks & Forestry Recreation	City Clerk Communications Facilities & Property Mgmt. Human Resources Information Technology Legal Services Materiel Mgmt.	Building Development & Design	Enforcement Mississauga Transit (Miway) Transportation & Infrastructure Planning	Management Consulting

# Work Plan– Mississauga Accessibility Advisory Committee

Updated for the June 18, 2018 Accessibility Advisory Committee meeting.

Work Plan Item	AAC Recommendation	Status
1. Members of the AAC will advise Council on the preparation, implementation, and effectiveness of the City's Multi-year and annual Accessibility Plan to ensure that it addresses the identification, removal and prevention of barriers to persons with disabilities in the City's by-laws, policies, programs, practices, facilities, and services;	AAC-0016-2018	<b>Ongoing</b> <ol style="list-style-type: none"> <li>1. That the Draft City of Mississauga 2017 Annual Accessibility Report &amp; 2018-2022 Multi-Year Accessibility Plan, and 2017 MiWay Annual Accessibility Report, be received for information;</li> <li>2. That the Accessibility Advisory Committee is in full support of the Draft City of Mississauga 2017 Annual Accessibility Report &amp; 2018-2022 Multi-Year Accessibility Plan, and 2017 MiWay Annual Accessibility Report as presented.</li> </ol>
2. Members of the AAC will advise Council on issues of accessibility in Council's decision to purchase goods and services through the procurement process for the use of itself, its employees or the public, when requested by Council.		<b>Ongoing</b> <p>Sustainable Procurement Policy enacted January 2018, which encompasses social aspects, including purchasing Goods and Services from:</p> <ul style="list-style-type: none"> <li>– Suppliers, including social enterprises, which provide employment and training for youth and people with employment barriers (e.g. people with disabilities, new immigrants, chronically unemployed, ex-offenders, etc.)</li> <li>– Suppliers that demonstrate best practices in workplace diversity, inclusion and accessibility (e.g., women, indigenous, minority-owned businesses or businesses owned by persons with disabilities)</li> </ul>
3. Members of the AAC will review selected site plans and advise on accessibility issues relating to identified buildings within the municipality.		<b>Ongoing</b>

## Work Plan– Mississauga Accessibility Advisory Committee

Updated for the June 18, 2018 Accessibility Advisory Committee meeting.

Work Plan Item	AAC Recommendation	Status
2015 FADS Reports	AAC-0034-2015	FADS Report re: Fallingbrook Park and Garnetwood Park washrooms dated May 25, 2015
	AAC-0046-2015	FADS Report re: Trail Development Within Sawmill Valley Trail, P-161 dated October 26, 2015
	AAC-0047-2015	FADS Report re: Off Road Trail (ORT) #11 dated October 26, 2015
2016 FADS Reports	AAC-0004-2016	FADS Report re: P519 Union Park development located at 6627 Tenth Line West, Mississauga dated November 30, 2015
	AAC-0005-2016	FADS Report re: Off Road Trail (ORT) #7 dated November 30, 2015
	AAC-0021-2016	FADS Report re: Ogden Pedestrian Bridge Project dated April 25, 2016
	AAC-0031-2016	FADS Report re: Ridgeway Community Courts dated May 30, 2016
	AAC-0032-2016	FADS Report re: Hurontario Light Rail Transit (HLRT) Boulevard Details dated June 27, 2016
	AAC-0033-2016	FADS Report re: Matheson Pond Landscape – Park 317 dated June 27, 2016
2017 FADS Reports	AAC-0006-2017	FADS report re: Mississauga Legends Row Project dated November 28, 2016
	AAC-0007-2017	FADS report re: Mavis Road Environmental Assessment Study, the Square One Drive Extension Environmental Assessment Study, the Credit River Active Transportation Crossings Project, and the Sheridan Park Drive Extension Environmental

## Work Plan– Mississauga Accessibility Advisory Committee

Updated for the June 18, 2018 Accessibility Advisory Committee meeting.

Work Plan Item	AAC Recommendation	Status
		Assessment Study dated December 19, 2016
	AAC-0021-2017	FADS report re: Scholar's Green Phase 2 dated November 28, 2016
	AAC-0022-2017	FADS report re: Erindale Park Washroom Project dated February 27, 2017
	AAC-0023-2017	FADS report re: regarding Lakeview Waterfront Connection Project dated February 27, 2017
	AAC-0024-2017	FADS report re: Churchill Meadows Community Centre and Park Project dated February 27, 2017
	AAC-0042-2017	FADS report re: Square One Older Adult Relocation Project dated August 29, 2016
	AAC-0043-2017	FADS report re: Port Credit Harbour West Parks dated September 25, 2017
2018 FADS Reports	AAC-0007-2018	FADS report re: Accessible Tactile Plates dated November 27, 2017
	AAC-0008-2018	FADS report re: Accessible Pedestrian Signals dated November 27, 2017
	AAC-0021-2018	FADS report re: Mount Charles Park Transit Washroom dated February 12, 2018
	AAC-0023-2018	FADS report re: Parking Master Plan dated February 12, 2018
4. Employment/Hiring Practices	AAC-0027-2015 / GC-0550-2015	GC-0550-2015 1. That the email dated July 11, 2015 from Mashkoor Sherwani, Citizen Member with respect to hiring practices for persons with developmental and intellectual disabilities, be received;

# Work Plan– Mississauga Accessibility Advisory Committee

Updated for the June 18, 2018 Accessibility Advisory Committee meeting.

Work Plan Item	AAC Recommendation	Status
		<p><b>(Completed; Reference AAC-0027-2015)</b></p> <p>2. That the Accessibility Advisory Committee (AAC) and appropriate Subcommittees of the AAC engage staff from Human Resources and Community Stakeholder groups to open a dialogue in identifying barriers and opportunities for persons with disabilities to participate in the City's hiring process; <b>(Completed)</b></p> <p>3. That in 2016 Human Resources staff consult with the Accessibility Advisory Committee in the development of the planned Workplace Diversity Strategy, which is to include discussing the feasibility of employment related programs for persons with disabilities.</p> <p><b>(Completed; Reference: AAC-0026-2017 and AAC-0027-2017)</b></p> <p><b>COMPLETED</b></p>
	Reference	<p><u>September 14, 2015 AAC meeting:</u></p> <p>AAC-0027-2015 That the email dated July 11, 2015 from Mashkoor Sherwani, Citizen Member with respect to hiring practices for persons with developmental and intellectual disabilities, be received.</p> <p><u>September 18, 2017 AAC meeting:</u></p> <p>AAC-0026-2017 That the deputation and associated presentation by Renee Bazile-Jones, Senior Director of Learning, Canadian Centre for Diversity and Inclusion with respect to the Workforce Diversity and Inclusion Strategy, be received.</p>



## Work Plan– Mississauga Accessibility Advisory Committee

Updated for the June 18, 2018 Accessibility Advisory Committee meeting.

Work Plan Item	AAC Recommendation	Status
		AAC-0027-2017 That report entitled “Workforce Diversity and Inclusion Strategy” dated September 8, 2017 from the Commissioner of Corporate Services & Chief Financial Officer be received.



MISSISSAUGA

## REPORT

---

### FACILITY ACCESSIBILITY DESIGN SUBCOMMITTEE OF THE MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

[www.mississauga.ca](http://www.mississauga.ca)

**Monday, March 18, 2019 – 1:30 PM**

**Committee Room D – 2<sup>nd</sup> Floor, Civic Centre  
300 City Centre Drive, Mississauga L5B 3C1**

#### **MEMBERS PRESENT**

Clement Lowe, Citizen Member (CHAIR)  
Carol-Ann Chafe, Citizen Member (*ex-officio*)  
Mashkoor Sherwani, Citizen Member

#### **MEMBERS ABSENT**

Melanie Taddeo, Citizen Member  
Asim Zaidi, Citizen Member

#### **OTHERS PRESENT**

Jennifer Cowan, Accessibility Specialist  
Dan Sadler, Supervisor, Accessibility  
Dayna Obaseki, Legislative Coordinator, Legislative Services  
Karen Morden, Legislative Coordinator, Legislative Services  
Diana Suzuki-Bracewell, Supervisor, Environmental Outreach  
Sergio Hernaiz, Project Leader, Senior Capital Projects  
Virginia Kalapaca, Project Manager, Park Development  
Fernando Moraes, Project Leader, Senior Capital Projects  
Hazel McColl, Community Development Coordinator, Park Services

Britt McKee, Executive Director, Ecosource  
Marissa Noodleman, Ecosource  
Jeffrey Leong-Poi, WZMH Architects  
Mike Thistle, Baker Turner Inc. – Landscape Architecture

#### **Contact:**

Dayna Obaseki, Legislative Coordinator  
Legislative Services, 905-615-3200 ext. 5425  
[dayna.obaseki@mississauga.ca](mailto:dayna.obaseki@mississauga.ca)

**CALL TO ORDER** – 1:35PM

Clement Lowe, Chair, called the meeting to order at 1:35 PM and requested everyone present at the meeting introduce themselves.

**ITEMS CONSIDERED****1. EcoSource – Accessible Garden Initiatives**

Britt McKee, Executive Director, Ecosource

Diana Suzuki-Bracewell, Supervisor, Environmental Outreach

Ms. McKee provided an overview of the programs and services associated with the community gardens, noting the educational value, the associated farmers' markets, the opportunity to provide fresh food to local food banks and the opportunities for youth involvement. Additionally, Ms. McKee noted Ecosource's efforts to reduce barriers and increase accessibility by having accessible garden beds, accessible teaching kitchen and interpretative signage. Members inquired about accessible gardening and watering tools, to which Ms. McKee indicated that accessible gardening tools were provided and spoke to the challenges of providing accessible watering methods.

**RECOMMENDATION**

1. That the presentation regarding Ecosource Accessible Garden Initiatives to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives Ecosource is undertaking with respect to accessible gardens.

**2. WZMH Architects – City Centre Transit Terminal Accessibility Upgrades**

Jeffrey Leong-Poi, WZMH Architects

Sergio Hernaiz, Project Leader, Senior Capital Projects

Mr. Leong-Poi presented on the City Centre Transit Terminal Accessibility Upgrades by providing a before and proposed after comparison of upgrades. Mr. Leong-Poi highlighted the proposed upgrades on the travel path, signage, finishes, washrooms, doors, windows, glazed screens, sidelights, stairs, handrails, escalator, elevators, counters, tables and work spaces, benches, kitchenettes, as well as information stations and systems.

Carol-Ann Chafe, Committee Member raised the concern regarding the lack of effective signage. Ms. Chafe suggested including both an overhead signage with large monitor screens above the ticket/information booths as well as a standalone sign in the middle of the station. In response, the Mr. Leong-Poi mentioned that overhead signage could be placed above the exit sliding doors to avoid interference with the ticketing and information booths.

All further questions from the Committee members will be forwarded to the consultant for follow up.

**RECOMMENDATION**

1. That the presentation regarding WZMH Architects City Centre Transit Terminal Accessibility Upgrades to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That the Committee recommends overhead and stand-alone pillar signing be installed at the transit terminal for way-finding purposes.
3. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives WZMH Architects is undertaking with respect to transit terminal upgrades.

**3. Baker Turner Inc. (BTI) – Pheasant Run Park Expansion**

Mike Thistle, Baker Turner Inc. – Landscape Architecture  
Virginia Kalapaca, Project Manager, Park Development

Mr. Thistle presented on the Pheasant Run Park Expansion and provided an overview on the park expansion that includes soccer pitch, spray pad, an ice rink, multi-sports court, park shelter, pathways, benches, open space and a parking lot. The bench pads will be concrete to provide colour contrast between the asphalt park pathways and spaced approximately 75m in between each bench as well as patch beside the bench for accessibility seating. The existing parking lot will be re-paved to include 37 spaces with 2 accessible parking spaces; type A and B with the use of the dynamic symbol of accessibility for signage.

Members of the Subcommittee raised the following concerns:

- Inquired if washrooms will be available;
- Seating around the ice rink;
- Adjustable nets on the multi-use asphalt sports court;
- Whether the entire park will be lit;
- Relieving/water station for service animals;
- Enforcement policy and procedure for misuse of accessibility parking.

In response to these questions from the Committee; washrooms will not be available, seating around the ice rink will be provided, the nets are not adjustable and the park will be well-lit. Virginia Kalapaca, Project Manager noted that in the currently proposed plan there is no relieving station for animals, however there is still an opportunity to further investigate to include that aspect. The challenge with the water filling station is the maintenance and source for the water supply. The City of Mississauga's main line (311) is responsible for enforcing the misuse of accessibility parking.

**RECOMMENDATION**

1. That the presentation regarding Baker Turner Inc. Pheasant Run Park Expansion to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives Baker Turner Inc. is undertaking with respect to the park expansion.

**4. Civic Centre Great Hall Infill**

Fernando Moraes, Project Leader, Senior Capital Projects

Fernando Moraes presented a video and provided a verbal update on the Civic Centre Great Hall Infill providing an overview on the length and phases of the project. Phase one will take place this current year by leveling out the main floor of the civic centre by building a new floor over top of the existing and replacing the skylight. Mr. Moraes noted construction will take place for approximately six months from July to December 2019. The north entrance to the building will be unavailable in order to upgrade the ramp and stairs, members of the public will be redirected to use the west entrance. The skylight will be replaced as well and.

Members of the Subcommittee raised the following concerns:

- Inquired about the sound acoustics in the great hall;
- Whether the new slope standards outlined in the Accessibility Ontarian Disability Act (AODA) would be applied to the upgrade of ramp on the north entrance;
- Inquired about the railing and lightning on the ramp of the north entrance;
- Whether information desk revamp will still contain a glass window.

In response to these questions, Mr. Moraes noted that the sound acoustics would be another big project the city would have to take on, however currently the great hall has sound installation. The new slope standard outlined in the AODA may not be applied due to ramp being part of the building, which creates for further concern regarding fire routes and heritage preservation. Mr. Moraes will further investigate an upgraded railing on the ramp and have more lightening installed. The information desk will be amalgamated with a connecting security desk that will no longer have glass partition.

**RECOMMENDATION**

1. That the presentation regarding the City of Mississauga's Civic Centre Great Hall Infill to the Facility Accessibility Design Subcommittee on March 18, 2019, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the initiatives the City is undertaking with respect to the great hall infill.

**DATE OF NEXT MEETING** – Monday, April 29, 2019 - 1:30 PM, Civic Centre, Committee Room D – 300 City Centre Drive, Mississauga

**ADJOURNMENT** – 3:39PM