

---

## **Accessibility Advisory Committee**

### **Date**

2016/06/06

### **Time**

2:00 PM

### **Location**

Civic Centre, Committee Room A - Second Floor,  
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1 Ontario

### **Members**

Councillor Matt Mahoney, Ward 8  
Councillor Pat Saito, Ward 9  
Carol-Ann Chafe, Citizen Member (Chair)  
Melanie Taddeo, Citizen Member (Vice-Chair)  
Robert Bain, Citizen Member  
Naz Husain, Citizen Member  
Rabia Khedr, Citizen Member  
Clement Lowe, Citizen Member  
Mashkoo Sherwani, Citizen Member  
Asim Zaidi, Citizen Member  
Mandi Buckner, Stakeholder Member  
Alfie Smith, Stakeholder Member  
Sally Wall, Stakeholder Member

### **Contact**

Karen Morden, Legislative Coordinator, Legislative Services  
905-615-3200 ext. 5471  
[karen.morden@mississauga.ca](mailto:karen.morden@mississauga.ca)

### **Find it Online**

<http://www.mississauga.ca/portal/cityhall/accessibilityadvisory>

---

**Accessibility Advisory Committee Staff Working Group**

Daryl Bell, Manager, Mobile Licensing Enforcement

Lisa Boyce-Gonsalves, Community Development – Inclusion and Accessibility

Frank Buckley, Manager, Parks South District

Lawrence Franklin, Urban Designer, Development & Design Division

Ben Gomberg, Manager, Active Transportation

Vedad Hasanovic, Project Manager, Facilities & Property Management

Mojan Jianfar, Assistant Planner, Culture and Heritage Development

Virginia Kalapaca, Project Manager, Park Development

Lydia Kowalyk, Manager, Internal Services, Revenue & Materiel Management

Diana Krawczyk, Manager, Library Services

Karen Morden, Legislative Coordinator, Office of the City Clerk

Nigel Roberts, IT Manager, Digital Services & Mobility

Pamela Shanks, Corporate Policies Analyst

Diana Simpson, Accessibility Coordinator

Lorena Smith, Older Adult Coordinator

Jo-Ann Sutherland, Human Resources Consultant

Stefan Szczepanski, Manager, Park Development

Alana Tyers, Team Leader, Transit Planning

Graham Walsh, Legal Counsel

Cynthia Ulba, Senior Communications Advisor

---

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

Members may request the addition of item(s) for Committee's approval to be added under "Other Business".

3. **DECLARATION OF CONFLICT OF INTEREST**

4. **MINUTES OF PREVIOUS MEETING**

4.1. Minutes from the April 4, 2016 Accessibility Advisory Committee meeting.

5. **DEPUTATIONS**

5.1. Robert MacKay, Stigma Superheroes with respect to the NIMBY Stigma Man's upcoming campaign.

5.2. Kendall Wayow, Manager, Building Services & Operations and Andy Harrypersad, Health & Safety Specialist to speak regarding evacuation procedure at the Civic Centre; Daphne Farrell, Emergency Management Specialist and Feihong Nan, Analyst to speak regarding the Office of Emergency Management

5.3. Diana Simpson, Supervisor, Accessibility Planning, Wendy McClymont, Manager, 311 Citizen Contact Centre and Sally Wall, AAC Stakeholder Member with respect to Textnet.

6. **MATTERS TO BE CONSIDERED**

6.1. ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT, 2005 (AODA)

Diana Simpson, Accessibility Coordinator will provide a brief verbal update with respect to the *Accessibility For Ontarians With Disabilities Act, 2005 (AODA)*.

6.2. Region of Peel Accessibility Advisory Committee Update

Naz Husain, Citizen Member, Accessibility Advisory Committee and Chair, Region of Peel Accessibility Advisory Committee will provide a brief verbal update.

6.3. Results of AAC and Accessibility Staff Working Group Planning Sessions

6.4. 2017 National Access Awareness Week

---

7. **SUBCOMMITTEE REPORTS**

7.1. Facility Accessibility Design Subcommittee Report - April 25, 2015

8. **INFORMATION ITEMS**

8.1. AAC Pending Work Plan Items

8.2. Resolution 0094-2016 - IBI Therapy

8.3. Invitation to AGM for Coalition for Persons with Disabilities

8.4. Festival of Recognition - March of Dimes Canada

8.5. New Booklet: Planning Accessible Events

9. **COMMITTEE UPDATE/OTHER BUSINESS**

10. **DATE OF NEXT MEETING** - Monday, September 12, 2016 - 2:00 PM, Civic Centre, Committee Room A

11. **ADJOURNMENT**

City of Mississauga  
**Minutes**



---

## **Accessibility Advisory Committee**

**Date**

2016/04/04

**Time**

2:01 PM

**Location**

Mississauga Valley Community Centre, Program Room 1,  
1275 Mississauga Valley Boulevard, Mississauga, Ontario, L5A 3R8 Ontario

**Members Present**

Councillor Matt Mahoney, Ward 8

Councillor Pat Saito, Ward 9

Carol-Ann Chafe, Citizen Member (Chair)

Melanie Taddeo, Citizen Member (Vice-Chair)

Naz Husain, Citizen Member

Rabia Khedr, Citizen Member

Clement Lowe, Citizen Member

Mashkoo Sherwani, Citizen Member

Asim Zaidi, Citizen Member

Mandi Buckner, Stakeholder Member

Alfie Smith, Stakeholder Member

Sally Wall, Stakeholder Member

**Members Absent**

Robert Bain, Citizen Member

**Find it online**

<http://www.mississauga.ca/portal/cityhall/accessibilityadvisory>

<b>Accessibility Advisory Committee</b>	<b>2016/04/04</b>	<b>2</b>
-----------------------------------------	-------------------	----------

---

**Staff Present**

Frank Buckley, Manager, Parks South District

Lawrence Franklin, Urban Designer, Development & Design

Diana Krawczyk, Manager, Library Services

Karen Morden, Legislative Coordinator, Office of the City Clerk

Pamela Shanks, Corporate Policies Analyst

Diana Simpson, Accessibility Coordinator

Cynthia Ulba, Senior Communications Advisor

Alana Tyers, Team Leader, Transit Planning

Graham Walsh, Legal Counsel

Max Gill, Traffic Operations Technologist

Marcella Aparicio, Administrative Assistant, Facilities & Property Management

1. **CALL TO ORDER** - 2:01 PM

The Chair welcomed new AAC Members and requested introductions from all present at the meeting.

2. **APPROVAL OF AGENDA**

Approved (M. Taddeo)

3. **DECLARATION OF CONFLICT OF INTEREST** - Nil.

4. **MINUTES OF PREVIOUS MEETING**

4.1. Minutes of the February 8, 2016 Accessibility Advisory Committee meeting.

Approved (N. Husain)

5. **DEPUTATIONS**

5.1.

Max Gill, Traffic Operations Technologist provided a PowerPoint presentation with respect to the City of Mississauga Traffic Calming Program and Policy, noting that the installed measures pilot program was initiated to determine its' efficiency and whether results would support a budget request for a full-time traffic calming program. Further, Mr. Gill spoke to the goals of the program being physical design and devices on the roadway with the intent of impacting driver behaviour, reduce operating speeds and volumes, and increase the level of safety for all road users and spoke to the success of the pilot program conducted on Edenwood Drive, Huntington Ridge Drive, and Fifth Line West.

Questions from Committee Members were based the following:

- The difficulty or ease of navigating a street with traffic calming devices for a person using a wheelchair;
- The potential to cause discomfort for a passenger in a car;
- The wear and tear over time on the devices;
- Signage informing drivers of the traffic calming devices.

Mr. Gill advised that they try to avoid curb to curb placement upon installation of the devices and use "speed cushions" to provide gaps, thus allowing a wheelchair to navigate easily on the street. Mr. Gill further commented that it is incumbent on the driver to slow down appropriately to ensure a smoother ride, that the devices will be maintained under the regular asphalt program, and that signs had been placed to inform motorists.

Councillor Mahoney commented that there is a police station on Fifth Line West, that the devices would not impede emergency vehicles from using the street, and thanked Mr. Gill for his presentation.

Councillor Saito noted that the devices had been removed every winter and that they were a more gradual hump.

#### RECOMMENDATION

That the deputation and associated PowerPoint presentation by Max Gill, Traffic Operations Technologist with respect to the Traffic Calming Policy and Program, be received for information.

Received (R. Khedr)

Recommendation AAC-0010-2016

- 5.2. David Margiotta, Program Manager, ATMP and Aislin O'Hara, Project Advisor, ATMP provided a PowerPoint presentation with respect to the Region of Peel Accessible Transportation Master Plan, noting that a review of the Plan began in 2012 that consisted of extensive stakeholder outreach and engagement with over 150 outreach events and four full-day open houses with feedback from over 500 stakeholders, 144 customer surveys, 18 AAC presentations, four focus groups, and eight workshops. Mr. Margiotta further commented that the final report was adopted by Regional Council in June, 2014.

Ms. O'Hara explained that there will be changes to eligibility in that TransHelp will adopt the Human Rights Code definition of a disability, and will adopt the AODA eligibility categories, which are unconditional, temporary, or conditional. It was further explained that there will be changes in service delivery consisting of multimodal trips using conventional transit where appropriate and that the Plan would be considered by Regional Council on April 14, 2016. Ms. O'Hara noted that the program is based on equity, ensuring fairness.

Questions from Committee Members pertained to the following:

- Eligibility in the new criteria;



- Who is responsible for determining the level of service a person receives;
- What would happen if a person disagreed with the Region's determination of their ability to use conventional transit;
- The possibility of adding specialists to the determination panel to include professionals with mental health expertise;
- Whether those currently receiving service would be grandfathered in the new program;
- Discomfort in the disability community about the impending changes;
- Financial concerns.

Mr. Margiotta commented that those who use mobility devices and are able to use conventional transit should do so as determined by a physical or occupational therapist. Ms. O'Hara explained that if a person applies and has a doctor's note, their case can be reviewed and also made mention of the TransHelp Appeals Panel. It was further noted that there would be changes to the application to broaden the current disability definition. Ms. O'Hara advised that current users would not be grandfathered into the new program and would instead be recertified.

#### RECOMMENDATION

That the deputation and associated PowerPoint presentation by David Margiotta, Program Manager and Aislin O'Hara, Project Advisor, Region of Peel with respect to the Region's Accessible Transportation Master Plan, be received for information.

Received (N. Husain)

Recommendation AAC-0011-2016

## 6. MATTERS TO BE CONSIDERED

### 6.1. ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT, 2005 (AODA)

Diana Simpson, Accessibility Coordinator provided a brief verbal update with respect to the Accessibility For Ontarians With Disabilities Act, 2005 (AODA), noting that changes to the Customer Service Standard would occur at the end of March and spoke to certification and self-reporting with more information to be found at [certifiedforaccess.ca](http://certifiedforaccess.ca)

6.2. Region of Peel Accessibility Advisory Committee Update

Naz Husain, Citizen Member and Chair of the Region of Peel Accessibility Advisory Committee provided a brief verbal update, noting that the Region has developed a new Vision Statement □ □Community For Life□□ and a new Mission Statement □ □Healthy, Safe, Connected Community□

6.3. Meeting Location of Accessibility Advisory Committee Meetings

Memorandum dated March 15, 2016 from the Legislative Coordinator with respect to the location of Accessibility Committee meetings.

Karen Morden, Legislative Coordinator spoke briefly to the memo requesting a change in location of future Accessibility Advisory Committee meetings to the Civic Centre, to which the Members agreed.

RECOMMENDATION

1. That the memorandum, dated March 15, 2016 from Karen Morden, Legislative Coordinator with respect to the location of Accessibility Advisory Committee meetings, be received for information;
2. That all future meetings of the Accessibility Advisory Committee take place at the Mississauga Civic Centre.

Approved (N. Husain)  
Recommendation AAC-0012-2016

7. SUBCOMMITTEE REPORTS □ Nil.

8. INFORMATION ITEMS

8.1. Pending Work Plan Items

Ms. Simpson provided a summary of the planning session meeting that was held on February 26, 2016, noting the discussion around the vision, the mandate, and the need to establish priorities for the AAC moving forward. Further, Ms. Simpson requested that Members send her their top three priorities.

Naz Husain, Citizen Member commented that another meeting was needed to determine timelines for Work Plan items.

Councillor Saito spoke to the background of the AAC with respect to facilities, audits, and future renovations and requested that the Legislative Coordinator advise her if accessibility issues arise at other Committee meetings.

RECOMMENDATION

That the Pending Work Plan Items chart, updated for the April 4, 2016 meeting of the Accessibility Advisory Committee, be received for information.

Received (M. Taddeo)

Recommendation AAC-0013-2016

8.2. Region of Peel - Resolution 2016-167: Site Plan - Redevelopment of 3190 Mavis Road

No discussion to place on this item.

RECOMMENDATION

That the email correspondence dated March 23, 2016 from Veronica Montesdeoca, Legislative Technical Coordinator, Region of Peel with respect to the Report of the Region of Peel Accessibility Advisory Committee (AAC-1/2016) meeting held on February 18, 2016, be received for information.

Received (N. Husain)

Recommendation AAC-0014-2016

8.3. Connections 2016 - Resource Fair for Persons with Disabilities

Ms. Simpson spoke briefly regarding the Connections Resource Fair and requested that \$155.00 be allocated to pay the registration fee to have a table at the fair to promote and highlight accessibility planning in the City of Mississauga and the Accessibility Advisory Committee.

RECOMMENDATION

1. That the information package with respect to the Connections 2016 Resource Fair for Persons with Disabilities, be received for information;
2. That the amount of \$115.00 be allocated to Diana Simpson, Accessibility Coordinator for the not-for-profit exhibitor fees to register an information display at the event to highlight the City of Mississauga's Accessibility Plan.

Approved (M. Taddeo)

Recommendation AAC-0015-2016

8.4. Mississauga Accessibility Forum

No discussion took place on this item.

RECOMMENDATION

That the flyer regarding the Mississauga Accessibility Forum being held on April 12, 2016, be received for information.

Received (Councillor Saito)  
Recommendation AAC-0016-2016

9. **COMMITTEE UPDATE/OTHER BUSINESS**

Councillor Saito advised that representatives from Crohn's and Colitis Canada □ GoHere Program would be hosting a booth at the Employee Health, Wellness and Safety Fair being held on April 5, 2016 in the Great Hall at the Civic Centre.

10. **DATE OF NEXT MEETING(S)**

Facility Accessibility Design Subcommittee - Monday, April 25, 2016 - 1:30 PM, Civic Centre, Committee Room D

Monday, June 6, 2016 □ 2:00 PM, Civic Centre, Committee Room A □ 300 City Centre Drive, Mississauga L5B 3C1

11. **ADJOURNMENT** - 4:00 PM

City of Mississauga  
**Memorandum**



---

Date: 2016/05/16  
To: Chair and Members of Accessibility Advisory Committee  
From: Diana Simpson, Supervisor, Accessibility Planning  
Meeting Date: 2016/06/06  
Subject: Results of AAC and Accessibility Staff Working Group Planning Sessions

---

**AAC Work Plan Session:**

On February 26, 2016, a Work Plan Session was held for Accessibility Advisory Committee Members, facilitated by Karyn Stock-MacDonald, Business and Innovation Coach. A summary of the session was provided at the April 4, 2016 AAC Meeting.

We asked AAC members to review the top priorities that would add the most value within the mandate of the AAC.

**Findings:**

The top priorities were then organized into 7 categories and AAC Members were asked to select their top 3 choices. The list below indicates the priorities that were selected:

1. Experiences: Provide a “lived experience” or feedback as a person with a disability.
2. Awareness: Create awareness about the great accessibility work in the City
3. Expand membership on other Committees as a person with a disability
4. Support: Provide support to the Accessibility Staff Working Group and other staff.
5. Facilities: Move forward with a focus on facilities, including continuing with the Facility Accessibility Design Subcommittee and Facility accessibility audits
6. Diversity: Have a diverse group at the table i.e. race, gender, culture, sex, ability, age
7. AAC succession planning would be beneficial

**Accessibility Staff Working Group Planning Session:**

On April 28, 2016, a Planning Session was held for Accessibility Staff Working Group Members. The key question that was asked was: "What role can this group play in incorporating accessibility planning into their day to day work?"

**Findings:**

The group split off into smaller groups to come up with answers to this question. The answers were then categorized into the following headings:

1. Ensure Accessibility Lens is Applied in Our Area
2. Use Varied Communication Tactics to Promote Awareness
3. Ensure the Right People are at the Table
4. Find/Apply Applications/Opportunities in My Area
5. Be Committed/Passionate About SWG Membership
6. Support City in Being an Accessibility Leader

See the attached document titled: "Accessibility Staff Working Group – April 28, 2016" which provides a detailed summary of the ideas that were generated at the session.

We are proposing that the Accessibility Staff Working Group be renamed the **Staff Accessibility Resource Team (StART)**, to refresh their role within the corporation.

I will further explain the action items that will be implemented as the result of the ideas that were generated at the staff session.

Thank you,

Diana Simpson, Supervisor, Accessibility Planning  
Corporate Services, Facilities and Property Management  
Ph. 905-615-3608, TTY: 905-615-3411, [diana.simpson@mississauga.ca](mailto:diana.simpson@mississauga.ca)

**Attachments**

Appendix 1: Accessibility Staff Working Group – April 28, 2016

**Accessibility Staff Working Group – April 28, 2016**

<b>Ensure Accessibility Lens is Applied in Our Area</b>
Facilitate “team/department” checklists
Asking project coordinators if accessibility has been considered
Continually ask “How would a person with a disability access a service?”
Apply the accessibility lens to our team’s/unit’s day to day work
Sharing experiences (successes/failures)
Point out barriers to accessibility in the workplace
Consult with Accessibility Coordinator about communications (e.g. reports)
<b>Use Varied Communication Tactics to Promote Awareness</b>
Initiate accessibility awareness campaign (i.e. United Way)
Celebrate national/international days
Soundbites
Newsletter
Quote of the day
Promoting ourselves to the public
Bring senior leaders onboard (champion/promote accessibility, attend AAC meetings, communications from LT)
<b>Ensure the Right People are at the Table</b>
Fire & Emergency Services representative
Post the SWG member position as an opportunity
Representation from staff with a lived experience
<b>Find/Apply Applications/Opportunities in My Area</b>
Create Divisional Accessibility Plans
Develop a yearly objective to promote/support accessibility
Add accessibility as a standing agenda item on Section meetings
Include “Accessibility” as a standing item at team meetings
Provide experiential training to teams/units
Procure accessible equipment when possible/appropriate
<b>Be Committed/Passionate About SWG Membership</b>
Establish regular ASWG meetings
Be accessibility champions
Take time to listen
Passion/desire
Have key SWG staff listed on website (external)
Mentor future accessibility advocates in the City
<b>Support City in Being an Accessibility Leader</b>
Be accessible innovators
Be proactive, not reactive (get ahead of the curve)
Challenge status quo



MISSISSAUGA

## REPORT

---

### FACILITY ACCESSIBILITY DESIGN SUBCOMMITTEE OF THE MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

[www.mississauga.ca](http://www.mississauga.ca)

**MONDAY, APRIL 25, 2016 – 1:45 PM**

**Committee Room D – 2<sup>nd</sup> Floor, Civic Centre  
300 City Centre Drive, Mississauga L5B 3C1**

#### **MEMBERS PRESENT**

Clement Lowe, Citizen Member (CHAIR)

Asim Zaidi, Citizen Member

Carol-Ann Chafe, *ex-officio*

#### **MEMBERS ABSENT**

Mashkoo Sherwani, Citizen Member

Melanie Taddeo, Citizen Member

#### **OTHERS PRESENT**

Leslie Green, Manager, Transportation Projects

Dana Glofcheskie, Transportation Project Engineer

Lawrence Franklin, Urban Designer, Development & Design Division

Karen Morden, Legislative Coordinator

Contact: Karen Morden, Legislative Coordinator  
Legislative Services, 905-615-3200 ext. 5471 Fax: 905-615-4181  
[karen.morden@mississauga.ca](mailto:karen.morden@mississauga.ca)



**CALL TO ORDER** – 1:45 PM

**ITEMS CONSIDERED**

1. Ogden Pedestrian Bridge Project

Leslie Green, Manager, Transportation Projects and Dana Glofcheskie, Transportation Project Engineer provided a presentation regarding the Ogden Pedestrian Bridge, noting that it was recently determined by the Ministry of Transportation that as part of the future operational improvements to the Queen Elizabeth Way (QEW), the existing Ogden Pedestrian Bridge would have to be replaced.

Ms. Green and Ms. Glofcheskie advised that the bridge connects the South Service Road at Ogden Avenue and the North Service Road at Insley Road, showing aerial maps and photographs of the area for reference.

Ms. Glofcheskie provided information on the proposed Ogden Pedestrian Bridge, which included the following features:

- Open, linear design so bridge is unobtrusive;
- North ramp up to the bridge will have a 7% slope with level landings every 9 metres, in compliance with the *AODA*;
- South ramp will have a maximum slope of 8.2%, which is an improvement from the existing south ramp (currently a 9% slope).

Ms. Green and Ms. Glofcheskie provided photographs of the location of the south ramp, noting that the ramp sits directly at the property edge of a residential property, making it impossible to decrease the slope of the ramp due to lack of space. They further advised that construction was planned to begin in 2018.

Carol-Ann Chafe, Citizen Member inquired about safety features on the ramp (grab bars/railing) to which staff advised that they would make note of the suggestion. Ms. Chafe also suggested that two-level railings be installed on the ramps and bridge and inquired about lighting, to which staff advised that the lighting would have to comply with the Ministry of Transportation lighting standards and specifications, so as not to interfere with drivers on the QEW.

Clement Lowe, Chair suggested that the City of Mississauga Facility Accessibility Design Standards also be applied to the project and inquired as to whether the bridge would be wide enough to accommodate two wheelchairs side-by-side, to

which staff advised that it will be 3.6 metres wide in order to accommodate adjacent travel. Mr. Lowe further inquired about the surface material of the bridge and was advised that those types of decisions would be made in the design detail stage of the project and that they would look into textured surfaces.

Lawrence Franklin, Urban Designer inquired about the clearing of winter precipitation from the bridge and was advised that City staff would clear snow, likely by hand, but due to the open design of the bridge, most snow would be blown off in the wind.

Mr. Lowe thanked Ms. Green and Ms. Glofcheskie for their presentation and requested that they bring the project back to FADS in the design detail stage.

#### RECOMMENDATION

1. That the PowerPoint presentation regarding the Ogden Pedestrian Bridge Project to the Facility Accessibility Design Subcommittee on April 25, 2016, be received;
2. That subject to the comments on the presentation, the Facility Accessibility Design Subcommittee is satisfied with the design of the Ogden Pedestrian Bridge Project, as presented;
3. That staff be requested to bring the Ogden Pedestrian Bridge Project back to the Facility Accessibility Design Subcommittee for further review, when the project is at a more detailed stage of development.

#### DATE OF NEXT MEETING(S)

**Facility Accessibility Design Subcommittee** - Monday, May 30, 2016 – 1:30 PM,  
Committee Room D, Civic Centre

**Accessibility Advisory Committee** – Monday, June 6, 2016 – 2:00 PM, Committee  
Room A, Civic Centre

ADJOURNMENT – 2:20 PM

# Pending Work Plan Items – Mississauga Accessibility Advisory Committee

Updated for the June 6, 2016 Accessibility Advisory Committee meeting.

AAC Recommendation	Work Plan Item	Status
AAC-0009-2014	Accessible Cycling	<p><b>In progress – update required</b></p> <p>That Naz Husain, Melanie Taddeo, Amy Wilkinson, and Rabia Khedr form a working group to meet with member(s) of the Cycling Committee to have further discussion on the concept of accessible cycling.</p>
AAC-0027-2015 / GC-0550-2015	Employment	<p><b>In progress</b></p> <p>GC-0550-2015</p> <ol style="list-style-type: none"> <li>1. That the email dated July 11, 2015 from Mashkooor Sherwani, Citizen Member with respect to hiring practices for persons with developmental and intellectual disabilities, be received;</li> <li>2. That the Accessibility Advisory Committee (AAC) and appropriate Subcommittees of the AAC engage staff from Human Resources and Community Stakeholder groups to open a dialogue in identifying barriers and opportunities for persons with disabilities to participate in the City’s hiring process;</li> <li>3. That in 2016 Human Resources staff consult with the Accessibility Advisory Committee in the development of the planned Workplace Diversity Strategy, which is to include discussing the feasibility of employment related programs for persons with disabilities.</li> </ol>
AAC-0002-2016	Accessible Transportation – Region of Peel	<p><b>Complete</b></p> <ol style="list-style-type: none"> <li>1. That the Region of Peel Accessible Transportation Office be requested to accelerate the expanded eligibility criteria for persons with visual, intellectual and cognitive disabilities to</li> </ol>

## Pending Work Plan Items – Mississauga Accessibility Advisory Committee

Updated for the June 6, 2016 Accessibility Advisory Committee meeting.

AAC Recommendation	Work Plan Item	Status
		<p>access TransHelp as outlined in the Region of Peel Accessible Transportation Master Plan, to mid-2016;</p> <p>2. That the Region of Peel Accessible Transportation Master Plan be amended to reconsider the withdrawal of the TransHelp Passenger Assist Program as the withdrawal of this program reintroduces barriers to persons with disabilities;</p> <p>3. That the Mississauga Accessibility Advisory Committee requests a presentation about the Accessible Transportation Master Plan at a future Mississauga AAC Meeting.</p>



Date: May 25, 2016

Moved by: [Signature]

Seconded by: [Signature]

Whereas the Provincial Government and the Ministry of Child and Youth Services announced \$333 million over five years for Autism Spectrum Disorder (ASD);

And Whereas eliminating a wait list for Early Intensive Behaviour Intervention (EIBI) for the youngest children means families will have access to important treatment sooner. However families who have been on the waiting for Intensive Behavioural Intervention (IBI) services for many years are being doubly penalized by not having had access to the best early intervention for their children and by learning they will now not receive this service by being discharged from the waiting list;

And Whereas IBI therapy cost roughly \$50,000 per year, per child. For many children who are now being taken off the wait list or phased out of the programs, the service will be replaced by one-time funding of \$8,000 per child, equivalent to roughly two months of IBI therapy, to obtain services while transitioning to school and public supports services that are not related or compare to IBI;

And Whereas concerns from Autism experts, service providers and other advocates condemn the government's new strategy;

And Whereas the Province should be supporting and investing in the most vulnerable members of our community and is acting contrary to the United Nations Charter of Rights of Persons with Disabilities, persons with disabilities have the right to the enjoyment of the highest attainable standard of health without discrimination on the basis of disability and also states that people have a right to the services specifically required for the management of their disability. These clauses are inclusive of all people;

Now Therefore Be It Resolved that the Council of the City of Mississauga:

1. Stress to the Government of Ontario and the Ministry of Child and Youth Services the immediate need to reinstate adequate funding for children in need of IBI Therapy regardless of age and;
2. Provide copies of this motion to The Honourable Kathleen Wynne, Premier of Ontario, The Honourable Tracy MacCharles, Minister of Child and Youth Services, MPP, Patrick Brown, Leader of the Conservative Party of Ontario and MPP, and Andrea Horwath, Leader of the Provincial New Democratic Party and;
3. Copies and request of endorsement of this motion to be forwarded to Peel Regional Council, City of Brampton, Town of Caledon, Peel District School Board, Dufferin Peel Catholic School Board and all local Mississauga MPPs

*[Handwritten initials]*



MISSISSAUGA

RESOLUTION NO.: 0594-2016 Page 8.2-2 of 2

Date: \_\_\_\_\_

Moved by: Rad Saito

Seconded by: Parvish

**RECORDED VOTE**

RECORDED VOTE	YES	NO	ABSENT	ABSTAIN
MAYOR	✓			
WARD 1	✓			
WARD 2	✓			
WARD 3	✓			
WARD 4	✓			
WARD 5	✓			
WARD 6	✓			
WARD 7	✓			
WARD 8	✓			
WARD 9	✓			
WARD 10	✓			
WARD 11	✓			

Carried (12, 0) Unanimously

Carried
_____ Mayor



*You're invited...*

**The Coalition for Persons with Disabilities**

# **Annual General Meeting**

**Please join us for our  
Annual General Meeting**

**Thursday June 16, 2016**

**11:00 – 2:00pm**

**10 Kingsbridge Garden Circle, Suite 403  
Mississauga**

---

**Annual General Meeting**

**Employer Awards**

**Guest Speaker:**

**Sandra Carusi**, Comedian, Radio Host and Cancer Survivor, a force to be reckoned with that brings humor and confidence to inspire all.

---

**Refreshments & Networking**

**Please RSVP to:**

**905-755-9734 ext. 251 or**

**[matthew.fleet@disabilityaccess.org](mailto:matthew.fleet@disabilityaccess.org)**

ASL Interpreter provided. Please advise if other accommodations are requested

# March of Dimes Canada

# 2016

# Festival of Recognition



Shine a light - on yourself - or someone you know who deserves to be in the spotlight

Once again we're celebrating the contributions and achievements of those people or organizations that make a difference in the lives of thousands of Canadians living with a disability.

**Nomination Deadline - July 31, 2016**

## Award Information

**Award of Merit for Barrier Free Design**

**Richard Kall Employee Award of Excellence**

**Community Partnership Award**

**Wade Hampton Training Bursary**

**The Judge George Ferguson Award**

**The Right Honourable Paul Martin Sr. Award**

**Vocational Rehabilitation Award**

**Rick Hansen Award of Excellence**

**Reverend Roy Essex Award**

For more information and to download nomination forms go to: <http://www.marchofdimes.ca/EN/GrantsAwards>

Or contact Christine De Angelis,  
Executive Assistant to the President & C.E.O.  
416-425-3463 x 7390, 1-800-863-3463  
or [cdeangelis@marchofdimes.ca](mailto:cdeangelis@marchofdimes.ca)





**From:** [Accessibility Directorate of Ontario](#)  
**To:** [Karen Morden](#)  
**Subject:** New booklet: Planning Accessible Events / Nouveau guide intitulé « Organiser des événements accessibles »  
**Date:** 2016/05/05 10:43:24 AM  
**Attachments:** [Planning Accessible Events ENG.pdf](#)  
[Organiser evenements accessibles FR.pdf](#)

---

**La version française suit le texte anglais. French text follows.**

I am pleased to share with you the attached copy of our new publication, “Planning Accessible Events: So Everyone Feels Welcome.”

This booklet is intended for community members who plan events such as bazaars, festivals, community meals and meetings. It includes information on no-cost or low-cost actions that can help reduce barriers for people with disabilities and make events more inclusive.

We deeply appreciate the work of municipal and broader public sector partners like you in advancing accessibility in Ontario.

We would welcome your help in circulating this booklet widely to anyone who may benefit from the information. Please also help us by spreading the word through your organization’s communication channels.

A few paper copies have been mailed to your municipal clerk.

You can order free copies in English or French from ServiceOntario Publications at [www.publications.serviceontario.ca](http://www.publications.serviceontario.ca) or call 1-800-668-9938.

To request the booklet in an alternate format please email: [accessibility@ontario.ca](mailto:accessibility@ontario.ca).

[Electronic copies are available online](#)

Thank you for your dedication and commitment to making Ontario accessible.

Alfred Spencer  
Director, Outreach and Strategic Initiatives Branch  
Accessibility Directorate of Ontario

Madame, Monsieur,

C’est avec plaisir que je vous envoie ci-joint notre nouvelle publication *Organiser des événements accessibles : Pour que tous se sentent les bienvenus*.

Ce guide est destiné aux membres de la communauté qui planifient des événements comme des bazars, des festivals, des repas communautaires et des rassemblements. Il présente de l’information sur des mesures gratuites ou peu coûteuses pouvant contribuer à réduire les obstacles pour les personnes

handicapées et à rendre les événements plus inclusifs.

Nous apprécions grandement le travail que les partenaires municipaux et du secteur parapublic, comme vous, accomplissent en vue de faire progresser l'accessibilité en Ontario.

Nous vous saurions gré de distribuer ce guide à grande échelle à toute personne à qui il pourrait profiter. Nous vous prions aussi de nous aider à diffuser l'information en utilisant les canaux de communication de votre organisme.

Quelques copies ont déjà été envoyées au greffier de votre municipalité par la poste.

Vous pouvez commander des exemplaires gratuits du guide en français ou en anglais sur le site ServiceOntario Publications ([www.publications.serviceontario.ca](http://www.publications.serviceontario.ca)) ou en composant le 1 800 668-9938.

Écrivez à [accessibility@ontario.ca](mailto:accessibility@ontario.ca) si vous avez besoin d'un format de substitution.

[Le guide est disponible en ligne](#)

Je vous remercie de votre dévouement et de votre engagement en vue de faire de l'Ontario une province accessible.

Alfred Spencer  
Directeur de la liaison et des initiatives stratégiques  
Direction générale de l'accessibilité pour l'Ontario



# Planning Accessible Events

So everyone feels welcome



# Are you organizing a community event like a block party, wedding, bingo or fair?

## Do you want some quick tips on how to plan your event so guests with disabilities feel welcome?

This booklet will show you many low-cost and no-cost things you can do to make your event more inclusive. It also includes a checklist so you can be sure that everyone can participate.

Whether you're planning your first or 21<sup>st</sup> small community event, this guide is for you!

### Venue

The key to making events inclusive and accessible is to think about the many barriers that can exist for people with disabilities, and address them at the planning stage. It starts with your venue.

Whenever possible, visit the site of a potential venue. Think about people with different disabilities who may attend your event, and the barriers they could encounter when they arrive. In particular, think about the following points, and ask yourself the following questions:

#### **Accessible parking**

Is there any? Where is it? These are things you need to know, and they are things you need to let your guests know.

#### **Accessible transportation**

Is the venue close to public transportation, and are the transit vehicles serving that route accessible? If so, your guests will need to know where the passenger drop-off areas are located.



## Outdoor and indoor surfaces

Are there barriers along outdoor and indoor paths that might cause problems for people who use canes, crutches or wheelchairs? Make sure that things like garbage cans and sandwich boards can be moved so there is at least a one-metre wide path of travel for people using wheelchairs or walkers.

Check if surfaces are level, as well as firm and stable. Avoid soft, thick pile carpeting or loose mats. While asphalt and cement are great outdoor accessible surfaces, crushed limestone screening is also considered firm and stable.

## Doors

Are automatic doors available? If not, make sure you can prop doors open, or at least make sure there will be volunteers who can help people trying to go through.

## Washrooms

Are the washrooms accessible? Is there room on the floor area beyond the swing of the door for a wheelchair or walker? Check also that there are grab bars, and that a person using a wheelchair can reach the sink, soap and paper towels.

## Lighting levels

Are lights adjustable so you are able to control the brightness of the room? Good lighting helps people who are Deaf or hard of hearing read lips or communicate using sign language.

In addition, check that you can adjust the amount of natural light for daytime events. Direct natural light can cause shadows and glare, making it difficult for people with low vision to see.

## Acoustics

Does the main room have a loud echo? Environments with significant echo create barriers for people who are hard of hearing.

**Whenever possible, visit the site of a potential venue. Think about people with different disabilities who may attend your event, and the barriers they could encounter...**

## Invitations and Promotion

Once you know about the accessibility features of your venue, make sure to inform your guests about them as well.

- Provide contact information so guests with disabilities can learn about the accessibility features you noted during your site visit, or let you know what accommodations you can make so they can participate.
- Use a variety of ways to communicate, such as telephone, email and print, to ensure that your guests with disabilities receive the information they need, and are able to provide information back to you in a way that works best for them.
- Use at least 12 point sans serif fonts such as Arial or Verdana for print materials.



## Food and Refreshments

Consider the following points when planning to serve food or refreshments:

- If it is a buffet-style event, be sure to place food, drinks and utensils in easy reach of a person using a wheelchair.
- Provide bendable straws as well as some cups with handles. People who have limited use of their hands have difficulty grasping or holding objects such as cups.
- Ask volunteers to offer assistance or seated service to guests with disabilities.

## Room Set-up

Simple adjustments in the way that your room is set up can eliminate many common barriers and make a world of difference for guests with disabilities. Think about the following:

### **Easy-to-read signs**

Use common words and simple, short sentences to make signs easier for some people with disabilities to understand.

### **Clear floor space**

Make aisles or space around tables wide enough for people using mobility aids such as wheelchairs or walkers to easily move. An aisle width of about one metre or more is recommended. In addition, cover electrical cables or cords that cross over aisles or pathways so everyone can safely get across them.

### **Registration or ticket sales tables**

- Make sure there are chairs for people who use canes or crutches and find it hard to stand in lines for long periods. Provide volunteers to stand in their place.
- Make sure there is enough room for a person using a wheelchair or scooter to approach and maneuver in front of registration tables.

### **Accessible seating**

There are several ways you can make sure that people with disabilities can sit comfortably and enjoy your event.

- Make sure there are spaces without chairs at the tables for every person using a wheelchair. Where bar height tables are used, provide some lower dining height tables for people using wheelchairs.
- Provide a variety of chairs with and without armrests if available.
- Reserve seating for people with various disabilities, and consider the nature of their disability when doing so. For example, people who rely on lip reading will need to sit closer to speakers.
- Provide seating for those who can't stand for long periods at events where people will be mostly standing.

**Reserve seating for people with various disabilities, and consider the nature of their disability when doing so.**

## Speeches and Presentations

Share the following tips with presenters or speakers:

- Use a microphone, speak slowly and describe images that are projected on the screen during a presentation.
- Be aware that if presentations run longer than planned, people who use specialized transportation services may need to leave your event on time.

## Service Animals

Service animals are not pets. They work to make life easier for people with disabilities, and they are welcome in public areas where food is served (though not where food is prepared). Make sure there is a relief area for these animals, and make sure their owners know where it is.

Also, like your other guests, service animals can get thirsty. Having a water bowl on hand is a very good way to make a guest with a service animal feel welcome.



## Volunteers

This booklet mentions some situations in which volunteers can make a big difference. Consider contacting your local high school for community service volunteers. They can do a great deal to help make your event more inclusive and welcoming for people with disabilities.

- Assign a volunteer to troubleshoot and resolve accessibility barriers on the day of the event.
- Remind your volunteers not to make assumptions about what a person with a disability can or cannot do. Tell them to simply ask, “How may I help you?”



# Accessible Events Checklist



Use the checklist to help you plan your event, so everyone can participate.

## Name of Event

## Date and Time

## Event Location

## Number of attendees

### Venue

- Accessible parking/passenger drop-off area
- Located near public transportation
- Outdoor and indoor pathways free of barriers
- Doors easy to open
- Accessible washrooms
- Adjustable lighting
- Good acoustics (minimal echo)

### Invitations and Promotion

- Due dates and contact information for accessibility requests included
- A variety of communication methods used
- A minimum of 12 point fonts for printed materials

### Food and Refreshments

- Food, drinks and utensils easy to reach for people using wheelchairs
- Bendable straws and cups with handles available
- Food buffet assistance available

### Room Set-up

- Clear, easy-to-read signs
- Clear floor space
- Cables and wiring secured
- Chairs provided and volunteer stand-ins near registration or ticket sales tables
- Reserved seating available

### Speeches and Presentations

- Speakers provided tips on accessibility

### Service Animals

- Relief area for service animals
- Water bowl provided

### Volunteers

- Volunteer assigned to resolve accessibility barriers
- Volunteers reminded to ask guests, "How may I help you?"

## Additional Event Resources

### Meetings

For information on planning accessible meetings, see the Ontario Municipal Social Services Association (OMSSA) website: [omssa.com/accessible-community-engagement/omssa-guides/](http://omssa.com/accessible-community-engagement/omssa-guides/)

### Outdoor Events

For information on planning large outdoor events, see the Guide to Accessible Festivals & Outdoor Events available at [tiaontario.ca/atresources](http://tiaontario.ca/atresources)

## Find Out More

To learn more about accessibility for people with disabilities visit [ontario.ca/accessibility](http://ontario.ca/accessibility)

### Contact us:

**Telephone:** 1-866-515-2025

**International:** 1-416-849-8276

**TTY:** 1-800-268-7095

**Email:** [accessibility@ontario.ca](mailto:accessibility@ontario.ca)



**Follow us on Twitter:**  
[twitter.com/onaccessibility](https://twitter.com/onaccessibility)



**Like us on Facebook:**  
[facebook.com/accesson](https://facebook.com/accesson)



**Watch our videos on YouTube:**  
[youtube.com/accessontario](https://youtube.com/accessontario)

This document was produced by the Accessibility Directorate of Ontario, Ministry of Economic Development, Employment and Infrastructure

© Queen's Printer for Ontario, 2016

ISBN 978-1-4606-7754-4 (Print)

ISBN 978-1-4606-7756-8 (PDF)

Ce document est également disponible en français.