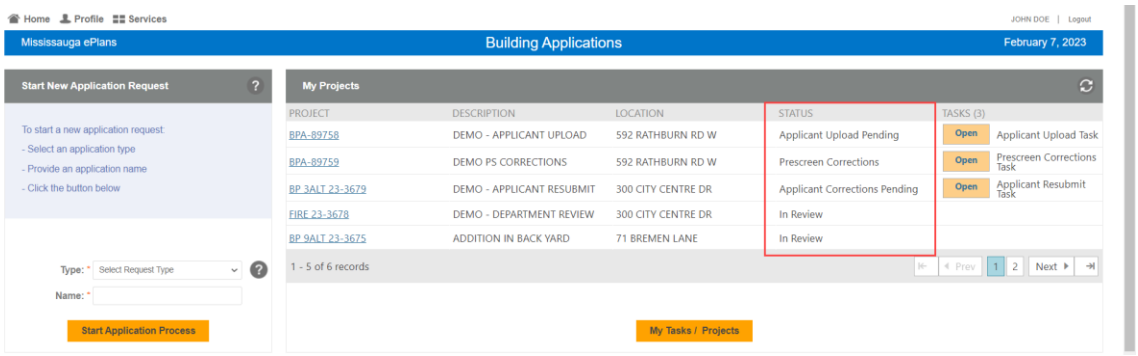
# Application Status

The applicant can check the status of their application at any time; however, they cannot respond to any comments or upload revised information until they have been assigned a task.

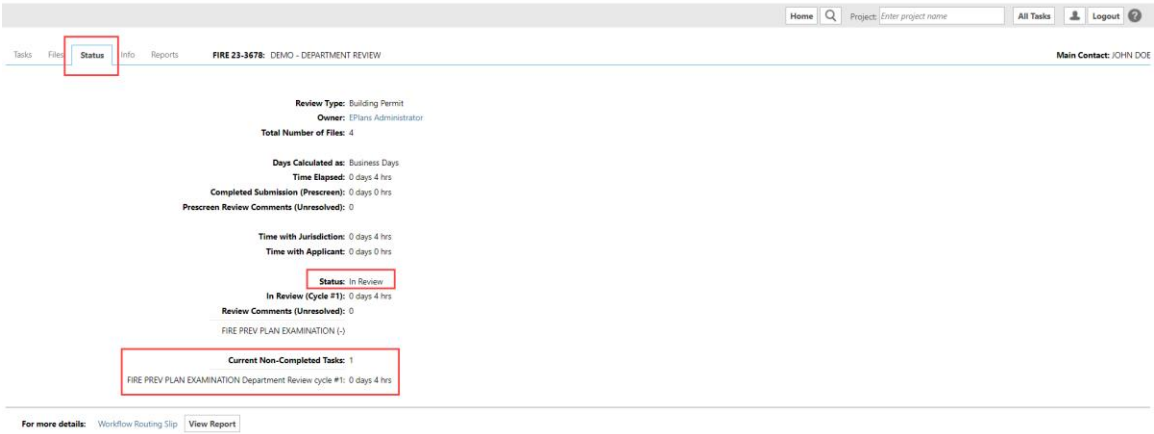
1) Log into ePlans
2) Select the appropriate service

3) The status of the application will be displayed in “Status” column. If your project is not listed, click the “My Tasks/Projects” button.

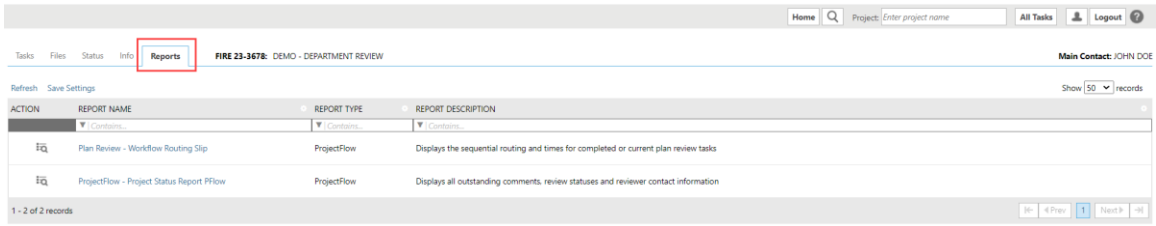



4) Click on the project number to obtain more information

5) Additional information is available on the “Status” tab



6) Click on the “project reports” tab for additional information such as outstanding comments, examiner contact information and file location.




| Review Status Legend | |
|---|---|
| Applicant Upload Pending | The **applicant** needs to upload the required drawings and documents and complete the applicant upload task |
| Prescreen | **Staff** are currently *prescreening* the project |
| Prescreen Corrections | The request was not accepted. The **applicant** needs to add or revise the information and complete the prescreen corrections task. |
| Fee Payment Pending | The **applicant** needs complete the fee payment task |
| In Review | The application is in review with the **staff** |
| Applicant Corrections Pending | The application is withheld and the **applicant** needs to upload revised or additional information and complete the applicant resubmit task. |
| Resubmit Received | **Staff** have received the resubmission. It will be forwarded to reviewers provided it meets the resubmission standards. |
| Approved | The application has been approved by all review groups. The permit and approved drawings are available for download in the “Approved” folder. |