



# Mayor & Members of Council

2016-2018 Business Plan  
& 2016 Budget

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Last year the City of Mississauga undertook an extensive process to create a four year, 2015 through 2018, detailed Business Plan & Budget. Approved in February 2015, the 2015-2018 Business Plan & Budget outlines how and where the City plans to allocate resources to provide good value for taxpayers. Reviewed and updated annually, the four year plan is based on the City's four strategic priorities. 2016 marks the second year of Mississauga's four year Business Plan and Budget. For this "Update Year" staff has focused on primarily updating and presenting exceptions and amendments to the four year approved Service Area Business Plans, while still providing comprehensive financial information and forecasts.

The following summary document sets out a brief description of the Service Area, what has changed since writing the 2015-2018 Business Plan and Budget & performance measurements. The complete 2016-2018 Business Plan & Budget can be found on the City's website.

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## Existing Core Services

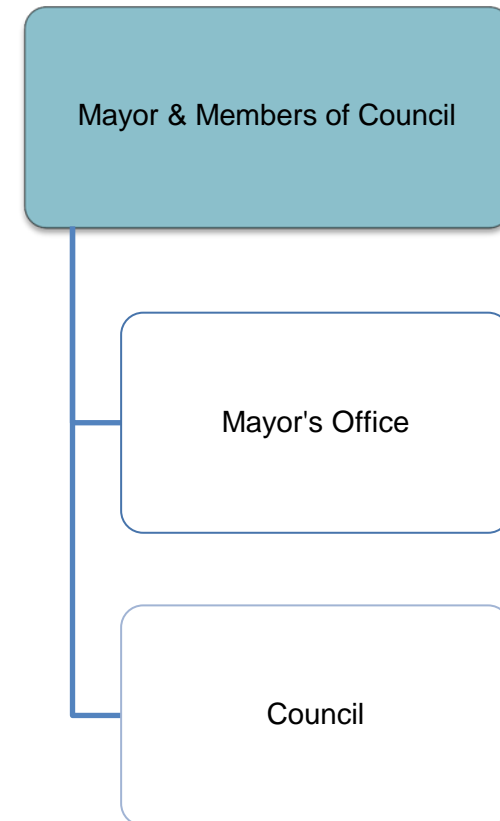
The Council Budget is comprised of the Mayor's Office as well as Council. This includes the 12 elected officials and their support staff. In Ontario, elections take place every four years. The next election year is 2018.

### Mayor's Office

The Mayor's salary, vehicle, office expenses and support staff are included in this program.

### Council

The salaries, car allowances, other operating expenses for eleven members of Council and their support staff are included in this program.



## Proposed Operating Budgets

This part of the Business Plan sets out the financial resources required to deliver the proposed 2016-2018 Business Plan. Information is provided by major expenditure and revenue category as well as by program. The costs to maintain existing service levels and operationalize prior decisions are identified separately from proposed changes. The prior year budget for 2015 was \$4.67 million and the proposed budget for 2016 is \$4.70 million.

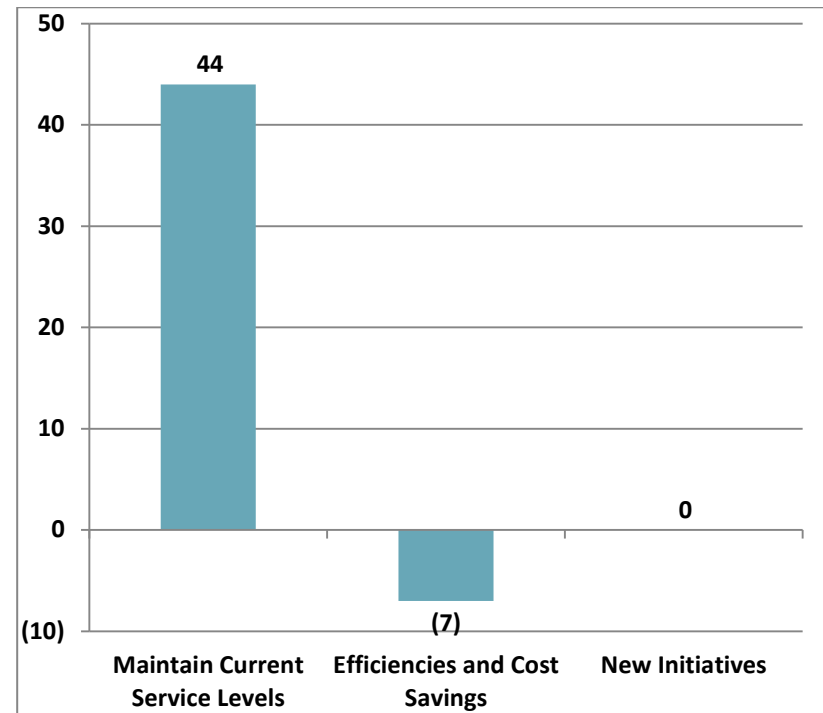
### Total Changes to Maintain Current Service Levels

The impact of maintaining current service levels for the Mayor and Members of Council is an increase of \$44,000 for 2016.

Highlights of the proposed budget changes are:

- Labour costs are projected to increase by \$44,000 and reflects economic adjustment increases and fringe benefit changes

**Proposed Changes to 2016 Net Operating Budget by Category (\$000's)**



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## Operating

This part of the Business plan sets out the financial resources required to deliver the proposed 2016-2018 Business Plan and 2016 Budget. Information is provided by major expenditure and revenue category as well as by program. The costs to maintain existing service levels and annualized prior decisions are identified separately from other proposed changes.

The following table identifies the budgeted and forecasted operating expenditures and revenues for 2016 to 2018, the 2015 Budget as well as the 2014 actuals, by program within the service area.

### Proposed Budget by Program

Description	2014 Actuals (\$000's)	2015 Budget (\$000's)	2016 Proposed Budget (\$000's)	2017 Forecast (\$000's)	2018 Forecast (\$000's)
<b>Expenditures to Deliver Current Services</b>					
Mayor's Office	571	880	955	967	979
Councillors' Offices	3,597	3,787	3,749	3,809	3,871
<b>Total Expenditures</b>	<b>4,168</b>	<b>4,667</b>	<b>4,704</b>	<b>4,776</b>	<b>4,850</b>
Transfers From Reserves and Reserve Funds	0	0	0	0	0
New Initiatives and New Revenues			0	0	0
<b>Proposed Net Budget Including New Initiatives &amp; New Revenues</b>	<b>4,168</b>	<b>4,667</b>	<b>4,704</b>	<b>4,776</b>	<b>4,850</b>

Expenditures Budget - Changes by Year			1%	2%	2%
Proposed Net Budget - Changes by Year			1%	2%	2%

Note: Numbers may not balance due to rounding.

## Summary of Proposed Budget

The following table provides proposed budget changes further defined into more specific separated categories. It identifies changes in labour, operating costs and revenues to maintain existing service levels, efficiencies and cost savings, the cost increases arising from prior year decisions, special levies and new initiatives.

### Summary of Proposed 2016 Budget

Description	2015 Approved Budget (\$000's)	Maintain Current Service Levels	Efficiencies and Cost Savings	Annualized Prior Years Budget Decisions	Operating Impact of New Capital Projects	Proposed New Initiatives And Revenues	Special Purpose Levies	2016 Proposed Budget (\$000's)	\$ Change Over 2015	% Change Over 2015
Labour and Benefits	3,949	44	0	0	0	0	0	3,993	44	1%
Operational Costs	718	0	(7)	0	0	0	0	711	(7)	(1%)
Facility, IT and Support Costs	0	0	0	0	0	0	0	0	0	0%
<b>Total Gross Expenditures</b>	<b>4,667</b>	<b>44</b>	<b>(7)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,704</b>	<b>37</b>	<b>1%</b>
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Total Net Expenditure</b>	<b>4,667</b>	<b>44</b>	<b>(7)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,704</b>	<b>37</b>	<b>1%</b>

### Summary of Proposed 2016 Budget and 2017-2018 Forecast

Description	2016 Proposed Budget (\$000's)	2017 Forecast (\$000's)	2018 Forecast (\$000's)
Labour and Benefits	3,993	4,065	4,139
Operational Costs	711	711	711
Facility, IT and Support Costs	0	0	0
<b>Total Gross Expenditures</b>	<b>4,704</b>	<b>4,776</b>	<b>4,850</b>
<b>Total Net Expenditure</b>	<b>4,704</b>	<b>4,776</b>	<b>4,850</b>

Note: Numbers may not balance due to rounding.

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### Proposed Budget Changes Excluding New Initiatives and New Revenues

The following table provides detailed highlights of budget changes by major cost and revenue category. It identifies the net changes to maintain existing service levels, efficiencies and cost savings, and cost increases arising from prior year decisions.

Category	2015 Budget (\$000's)	2016 Budget (\$000's)	Change (\$000's)	Details
Labour and Benefits	3,949	3,993	44	Increase Reflects Labour Adjustments and Other Fringe Benefit Changes
Total Other Operating	718	711	(7)	Efficiencies and cost savings
Total	4,667	4,704	37	

Note: Numbers may not balance due to rounding.



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## Human Resources

### Proposed Full Time Equivalent Staffing Distribution by Program

Program	2015	2016	2017	2018
Mayor's Office	7.0	7.0	7.0	7.0
Councillor's Office	34.2	34.2	34.2	34.2
<b>Total Service Distribution</b>	<b>41.2</b>	<b>41.2</b>	<b>41.2</b>	<b>41.2</b>

Note: Numbers may not balance due to rounding.