

**Policy Title: Street Names**

**Policy Number: 10-02-01**

Section:	<b>Roads and Traffic</b>	Subsection:	<b>Streets</b>
Effective Date:	<b>May 4, 2016</b>	Last Review Date:	<b>April, 2016</b>
Approved by: <b>Council</b>	Owner Division/Contact: <b>Development Engineering Sections, Transportation and Infrastructure Planning Division, Transportation and Works Department</b>		

## Policy Statement

Street names within the City of Mississauga are reviewed by a regional street names committee prior to final approval and can only be changed after consideration of public comments.

## Purpose

This policy identifies the process for naming new private and public streets and, for the purpose of honouring an individual, naming bridges; specific standards which must be met; and the requirements for changing a street name.

## Street Names Committee

The Region of Peel Street Names Committee is comprised of representatives of all municipalities within the Region of Peel, all fire departments with the region, Peel Regional Police and providers of ambulance services to the region. The City's representatives on the committee are a Transportation and Works Department staff person and a Fire and Emergency Services, Community Services Department staff person.

The Region of Peel Street Names Committee attempts to minimize the potential for confusion within the region, particularly in the provision of emergency services and considers the following when making its recommendation:

- Whether the name duplicates or is similar to another street name within the region
- The potential for spelling errors which could impact the use of computer-aided dispatch systems, and
- Ease of pronunciation

The Region of Peel Street Names Committee reviews all names proposed for new streets and renaming of existing streets from a regional perspective and makes recommendations on whether the proposed names should be approved. The recommendations of this committee, as they relate to the City of Mississauga, are brought forward to Council for approval.

A fee in accordance with the current Transportation and Works Fees and Charges By-law 247-15, as amended, is required for a street name assignment or change.

## **New Street Names**

Names for new streets may be proposed by developers or members of the public.

The opportunity to name a street may not be used as a prize or silent auction item at fundraisers or other such events.

Proposed street names which discriminate against people based on a protected ground of the Ontario *Human Rights Code* will not be permitted.

Proposed street names must not:

- Adversely impact on the City's identity
- Minimize and/or detract from the image of the City and/or its employees;
- In light of generally prevailing community standards, be likely to cause deep or widespread offence, or
- Be named after a business or industry, as this may be construed as advertising

The suggested names are received by Transportation and Works Department staff. Names which are known to conflict with existing street names are rejected immediately. All other names are referred to the Region of Peel Street Names Committee.

## **Names Honouring Individuals**

A proposed street or bridge name which can be identified with a specific individual (i.e. both surname and given name are included in the street name) is subject to the following criteria:

- The proposed name must be reviewed by the Region of Peel Street Names Committee. The committee's recommendation will be considered, prior to approval of the name
- With the exception of names of national or international public figures, the proposed name cannot be approved for use without the consent of the individual. If the individual is deceased, the consent of his or her family or next of kin is required
- A written description of the individual's significant contribution to Mississauga, explaining why the honour should be given, must be provided to Transportation and Works staff
- Transportation and Works staff is responsible for making a recommendation to General Committee on approval of the name. Staff may recommend for approval only those names which honour, posthumously, the significant contribution of an individual to the community. Staff may not recommend names which honour a living person. Council may direct staff to investigate the appropriateness of naming a street or bridge in honour of a living individual. Based on staff's recommendation, Council may waive the requirement that recognition of an individual be posthumous, and

- No street or bridge may be named after an elected official, unless the official has retired from public service

### **Approval**

All new street and bridge names require Council approval.

### **Street Name Bank**

Approved names which are not used are listed in a street name bank for future use. The names listed in the name bank are available to any interested party.

### **Street Name Changes**

Street name changes require Council approval. Before a street name change receives final approval, the proposed name is reviewed by the Region of Peel Street Names Committee. All criteria for new street names apply to street name changes.

#### **Change Initiated by Members of the Public**

Changes to street names may be initiated by members of the public. Council will consider changing the street name only if:

- A petition signed by at least 75 per cent of the residents fronting the street is presented to Council, and
- A certified cheque in the amount specified in the Transportation and Works Fees & Charges By-Law 247-15, as amended, is attached to the petition to cover the City's costs in changing the name (advertising the name change, notifying all emergency services agencies and "double signing" the street)

Costs incurred by residents (changing postal address, etc.) are the responsibility of each resident.

#### **Change Initiated by Municipality**

The City of Mississauga may deem it necessary to change a street name to eliminate conflicts between Mississauga streets and the streets of another municipality either within the Region of Peel or bordering on Mississauga.

If two streets bear the same name, or are pronounced in the same manner, one of the streets is renamed:

- The road with the fewer number of properties affected is renamed, or
- If both streets have approximately the same number of properties affected, the street which was most recently named is renamed

Transportation and Works Department staff send a notice of the proposed name change to all residents and businesses on the street to be changed. The notice explains the reasons for the street name change, when the change will occur and the proposed new name.

At the discretion of the ward councillor(s), a public meeting may also be held to obtain feedback on the proposed name, prior to Council approval. It is the responsibility of the ward councillor(s) to advise Transportation and Works staff if such a meeting will be held.

The City compensates businesses and residents required to change their addresses as a result of a street name and/or numbering change deemed necessary by the City. Each residential property owner/tenant or business will receive compensation, on presentation of proof of costs incurred, in accordance with the current Corporate Policy and Procedure - Streets - Assignment of Municipal Addresses.

## **Communication of Name Change**

When a name change is approved, the Office of the City Clerk ensures that the name change is advertised in local newspapers and that all emergency services agencies are notified.

The Transportation and Works Department ensures that double signs are posted and remain in place for at least six months in residential areas and at least 12 months in industrial or commercial areas.

## **Standards for Naming Continuous Roadways**

A continuous roadway is usually assigned one name.

If a continuous roadway is formed by joining two or more streets within Mississauga, or by joining a Mississauga Street with the street of another municipality, that continuous roadway is usually assigned one name.

The following exceptions may be made:

- If a minor road or local collector road crosses a major collector or arterial road, each part of the minor road or local collector road should be assigned a separate name, or
- Where two crescents have one common alignment point and three points of intersection with the same street, each crescent is assigned a separate name

## **Changing Name of Continuous Roadway**

If a continuous roadway is to be renamed, the entire roadway will be renamed. A portion of a continuous roadway will not be renamed.

## Revision History

Reference	Description
GC-694-93 (part 3) – 1993 11 24	
GC-0645-2005 – 2005 12 14	Street name may not be used as a prize or silent auction item
April, 2007	Scheduled review - Minor housekeeping revisions
GC-0854-2008 – 2008 11 26	Road bridges included to honour an individual
May 04, 2016	Scheduled review. Admin revisions to reflect current practices.