

Agreement

Plaque Program

Community Services
Parks & Forestry



Personal information on this form is collected under the authority of the Municipal Act, 2001, s. 11 and the City of Mississauga Policy No. 05-07-02. The information will be used to administer the Tree and Bench Donation Program and to correspond with the person responsible for the donation or purchase. Questions about this collection should be directed to the Supervisor, Cemetery Operations, Parks and Forestry, 950 Burnhamthorpe Road West, P.O. Box 1850, Mississauga, Ontario L4Y 3Y6, Telephone 905-615-3200 ext. 5566.

TO: CORPORATION OF THE CITY OF MISSISSAUGA (“City”)

I, (First and Last name of purchaser) _____,
wish to participate in the City’s Plaque Program on the following terms:

1. Plaque Purchase

I direct the city to purchase on my behalf the following number of Plaques:

(Number of Plaques to be purchased) _____.

2. Payment

In person: Payment (as per the City’s applicable Fees and Charges Bylaw) can be made using Visa, Mastercard, American Express, Debit or a cheque at 950 Burnhamthorpe Road West, Mississauga, ON.

By mail: Mail your cheque to Parks & Forestry Division, 950 Burnhamthorpe Road West, P.O. Box 1850, Station B, Mississauga, Ontario L4Y 3W6.

Cheques should be made payable to the **“City of Mississauga”**.

3. Agreement To Conditions

I acknowledge and agree to the following conditions:

- (a) this Plaque will accompany a Bench or Tree I have donated under a separate agreement;
- (b) each Plaque shall be oval in shape, made of cast bronze metal, with approximate dimensions of 6 inches (15 centimetres) by 4 inches (10 centimetres) and raised lettering, as illustrated in the attached sample sketch and initialled by me;
- (c) I will inform City staff of the name I wish to be engraved on each Plaque;
- (d) no Plaque will be made until the City has received my payment in full;
- (e) in addition to the cost of the Plaque, my payment includes the costs of engraving, installation, upkeep and maintenance of the Plaque and, if required, one replacement, together with applicable taxes. Further replacements of the Plaque will be at my option and cost;
- (f) installation of each Plaque will take place between April 15th and November 15th;
- (g) the placement of memorial wreaths, flowers or any other item in the vicinity of any Plaque is prohibited;
- (h) the City will maintain each Plaque in the same manner as other plaques in City parks;
- (i) the City will have the right to relocate or remove a Plaque if necessary due to vandalism or any other circumstance. Where possible, a Plaque will be relocated within the same City property. Prior to any relocation or removal, the City will attempt to contact me at the most recent address on file with the City. It is my responsibility to notify the City of any change to my address;
- (j) if any part of my payment is not needed to purchase, engrave, install, maintain, replace or relocate Plaques purchased under this Agreement, the balance shall be used to provide and maintain trees and benches in City parks.

Donator Full Name (Print) Signature Date

Address

City, Province Postal Code

Cell Phone Number Home Phone Number

Witness Full Name (Print) Signature Date