

Camp Site Leader, Play in the Park

EMPLOYEE GROUP: Part -Time

DEPARTMENT: Community Services

DIVISION: Recreation

What you get to do:

Under the direction of the Program Supervisor or Designate, the successful candidate will be responsible for overseeing the daily operations and delivery of a comprehensive playground program as developed by the Recreation Department to meet the needs of staff and participants and to ensure adequate safety while facilitating physical and leisure activities.

- Provide an inclusive camp experience which includes working with participants with different needs (i.e. children with disabilities, children with behaviour challenges, newcomers, and language barriers).
- Assist the playground supervisors to develop, implement, supervise and support objectives and philosophies of the Let's Play in the Park program through quality instruction and staff and customer relations.
- Work in conjunction with the program supervisor and staff to prepare program outlines, daily activities and special events, program supplies and additional programming requirements
- Provide on-site support, assistance and coaching and developing program staff and volunteers.
- Assist with the safe arrival and/or departure of participants. Maintain and oversee accurate administrative, attendance, and other administrative tasks for all participants.
- Effectively provide quality customer service and act as a knowledgeable resource to parents, participants, volunteers, and co-workers.
- To conduct safety checks of program equipment and park areas daily. Clean up and store equipment appropriately at the end of the day.
- Effectively and in a timely manner, communicate with Summer Supervisor/Designate with regards to all aspects related to facilities, staffing, participants, equipment, supplies or anything that would impact the quality and safe delivery of day to day operations of the programs.
- Incorporate and model the HIGH FIVE Principles of Healthy Child Development in program delivery where appropriate.
- Performs other related duties as assigned.

What you need:

- Willing to work at outdoor park environment for the duration of the contract, transportation between locations is required.
- Will have or be working towards a Secondary School Diploma.
- Must possess a valid Emergency First Aid & CPR B certificate (Lifesaving Society, Canadian Red Cross, St. John's Ambulance or the Canadian Ski Patrol) by July 4, 2022.
- One year of experience working with children in a recreational setting
- Previous experience supervising staff would be an asset.
- Must possess a HIGH FIVE Principles of Healthy Child Development certification by July 4, 2022.
- A Level 3 - Vulnerable Sector Check will be required of the successful candidate, as a condition of employment, at their own expense, to verify the absence of a criminal record for which a pardon has not been granted.

Here is what we pay:

The duties and responsibilities of the Camp Site Leader, Play in the Park are reflected in the hourly rate of \$16.33 - \$19.48. Staff will be paid on an hourly basis for attending required training or meetings at a Training/Meeting rate of minimum wage.