

February 21, 2019

Effective March 2019, the City of Mississauga's Planning and Development Committee (PDC) meetings will move to a 1:30 p.m. time.

If there are a high number of agenda items or a need for an evening meeting due to a specific application an additional 6:30 p.m. session will be added. However, this will only be in special circumstances.

Participation by residents, Resident and Ratepayers' Associations and their members are an important part of the planning and development process. With this scheduling change, I'd like to take this opportunity to highlight the many ways to continue to participate in the process.

Provide feedback or comment on a specific planning or development item:

- **Provide your comments in writing**
 - Written comments can be provided either via email to application.info@mississauga.ca or letter sent to:
Mississauga City Council
Att: Development
Assistant
c/o Planning and Building Department – 6th Floor
300 City Centre Drive
Mississauga, ON
L5B 3C1

Written comments are considered with the same weight as verbal submissions.

- **Attend the Planning and Development Committee meeting**
 - Anyone is welcome to attend and can speak to matters on the agenda.

How to stay informed:

- **Watch the meetings by live stream or on demand**
 - Council and committee meetings are live streamed and available on demand whenever it is convenient for you, via our website at www.mississauga.ca/videos
- **Request notification of future meetings**
 - By email: application.info@mississauga.ca
 - By letter:
Mississauga City Council
Att: Development
Assistant
c/o Planning and Building Department – 6th Floor
300 City Centre Drive
Mississauga, ON L5B 3C1

- **Sign up for email updates**
 - Register online for alerts and notifications about upcoming meetings, agendas and media advisories at mississauga.ca/portal/cityhall/city-email-updates
- **Follow us on social media**
 - Facebook and Twitter updates keep you informed about changes to the PDC meeting schedule mississauga.ca/portal/cityhall/socialmedia
- **Follow your local Councillor online**
 - Many Councillors create a monthly eNewsletter which can also keep you informed.

It is also important to note that in accordance with the *Ontario Planning Act*, if you do not make a written or verbal submission to the Committee or Council, prior to City Council making a decision on the proposal, you will not be entitled to appeal the City of Mississauga's decision to the Local Planning and Appeals Tribunal (LPAT). In addition, you may not be added as a party to the hearing of an appeal before the LPAT.

We look forward to continuing to work with you. Should you have any questions or comments regarding this scheduling change, please don't hesitate to contact us at city.clerk@mississauga.ca

Best regards,

A handwritten signature in black ink, appearing to read 'Diana Rusnov', written in a cursive style.

Diana Rusnov
City Clerk