



**THE CORPORATION OF THE CITY OF MISSISSAUGA
TRANSPORTATION AND WORKS FEES AND CHARGES
BY-LAW 250-13**

(amended by 231-14)

WHEREAS the Council of The Corporation of the City of Mississauga (the “City”) may pass by-laws establishing and requiring the payment of fees and charges for services, activities and use of City property;

AND WHEREAS by-laws imposing such fees and charges are authorized by section 391 of the *Municipal Act 2001*, S.O. 2001, c.25, as amended;

NOW THEREFORE the Council of The Corporation of the City of Mississauga ENACTS as follows:

1. In this By-Law,
 - (a) **“Administration Fee”** has the meaning assigned to it in Schedule “B” to this By-Law.
 - (b) **“CADD”** means computer aided design and drafting.
 - (c) **“City”** means The Corporation of the City of Mississauga;
 - (d) **“City Manager”** means the Chief Administrative Officer for the City or his or her designate;
 - (e) **“Commissioner of Transportation and Works”** means the Commissioner of Transportation and Works for the City or his or her designate;
 - (f) **“Direct Costs”** has the meaning assigned to it in Schedule “B” to this By-Law.
 - (g) **“External Parties”** includes, but is not limited to, the Regional Municipality of Peel, the Ontario Ministry of Transportation (MTO), public utilities, developers, private interests including, but not limited to, private interests related to insurance claims or conditions of development.
 - (h) **“GIS”** means geographic information system.
 - (i) **“Government body”** includes, as designated by the City’s Director, Revenue and Materiel Management, (i) any Ontario municipality together with its agencies, boards and commissions; (ii) a public utility or public transportation system owned or operated by the City or the Region of Peel or by their boards; (iii) the Governments of Canada and Ontario together with their ministries and agencies; (iv) a board as defined in the *Education Act*, R.S.O. 1990, c.E.2, as amended, and any school operated by a board and located within the boundaries of the City of Mississauga; an Ontario university, college of applied arts and technology or other post-secondary institution; (v) an institution approved as a public hospital under the *Public Hospitals Act*, R.S.O. 1990, c.P.40, as amended; and a conservation authority established under the *Conservation Authorities Act*, R.S.O. 1990, c.C.27, as amended.
 - (j) **“Internal Parties”** means City departments.
 - (k) **“T&W”** means the City’s Department of Transportation and Works.
 - (l) **“Total Charge”** has the meaning assigned to it in Schedule “B” to this By-Law.

2. Council hereby establishes the fees and charges as set out in Schedule “A” and Schedule “B” to this By-Law.
3. Subject to section 4 of this By-Law, no request by any person for any service, activity or use of City property described in Schedule “A” or Schedule “B” will be processed or provided by the City Manager or the Commissioner of Transportation and Works, unless and until the person requesting the information, service, activity or use of City property has paid the applicable fee or charge in the prescribed amount as set out in Schedule “A” or Schedule “B” to this By-Law.
4. Where Schedule “A” or Schedule “B” to this By-Law states that the City Manager or the Commissioner of Transportation and Works has the authority to waive, reduce or otherwise vary a fee or charge, Council hereby delegates to the City Manager or Commissioner of Transportation and Works, as applicable, and/or his or her designate, the authority, in his or her discretion, to waive, reduce or otherwise vary the fee or charge for the item concerned, in accordance with the general criteria for any such waiver, reduction or variation with respect to that item as set out in Schedule “A” or Schedule “B”, as applicable.
5. The fees and charges as listed in Schedule “A” and Schedule “B” to this By-Law will be subject to Harmonized Sales Tax (H.S.T.) where applicable.
6. Payment of all fees and charges is due at the time of the transaction, unless the City issues an invoice for a fee or charge in which case payment is due as stated on the invoice.
7. Payment of all fees and charges may be made by Visa, MasterCard, American Express, debit (bank card), bank draft, cash or certified cheque, except that payment for deposits and securities shall not be made by credit card. Uncertified cheques will not be accepted.
8. Interest will accrue on overdue accounts for fees and charges at a rate of 1.25% per month applied and compounded every 30 days (for an effective rate of 16.08% per annum), unless precluded by by-law or legislation. Government bodies are exempt from interest.
9. No discounts will apply for early payment of any fee set out in Schedules “A” or “B” to this By-Law.
10. The City’s current Road Occupancy, Lot Grading and Municipal Services Protection Deposit By-Law sets out the deposits that are payable in respect of permits for construction on land abutting a highway or for construction that may affect drainage or grading.
11. This By-Law shall come into force and effect on January 1, 2014 immediately after the repeal of By-Law Number 250-12 as provided in Section 12 below.
12. By-Law Number 250-12 shall be repealed, effective at the end of December 31, 2013 immediately before the time that this By-Law comes into force and effect as provided in Section 11 above.
13. Schedule “A” and Schedule “B” shall be deemed to be an integral part of this By-Law.
14. Should any part of this By-Law, including any part of Schedule “A” and Schedule “B”, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of Schedule “A” and Schedule “B”, as applicable, shall continue to operate and to be in force and effect.
15. The Commissioner of Transportation and Works shall be responsible for the administration of this By-Law, including but not limited to the enforcement thereof and the collection activity, and for instructing Legal Services to take such legal action as may be considered appropriate.
16. This By-Law shall be known as the “Transportation and Works Fees and Charges By-Law”.

ENACTED AND PASSED this 20TH day of November, 2013.
Signed by: Hazel McCallion, Mayor and Crystal Greer, City Clerk

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
TRANSPORTATION PROJECT OFFICE/BUSINESS SERVICES DIVISION	
Expedited Permit Processing Fees (non-refundable) a) Road Occupancy Permit (storage included), excluding Special Provision re Complex Construction b) Excess Load Moving Permit Permit processed within less than three (3) business days if requested by applicant and if possible.	\$75.00 per permit
Administrative Fee to process Refundable Securities/Deposits	\$155.00 per application
Covering (“bagging”) of Pay and Display Machine or Parking Meter To prohibit parking when Special Events are held	\$5.50 per machine/meter Fee may be waived by the City Manager or the Commissioner of Transportation and Works for groups affiliated with the City through the Volunteer Group Liaison Program or registered charities based in Mississauga
Removal of Pay and Display Parking Machine	\$200.00 per machine
Occupying Paid Parking Space For Construction, Filming or Commercial Vehicles	Hourly rate* multiplied by the number of parking spaces used multiplied by the hours per day of use *as stated in the Traffic (Parking) By-law 555-00
Paid Parking Administrative Fee Administrative fee to process on-street parking charges in conjunction with approved Road Occupancy Permits. Fee is in addition to regular on-street parking charges.	\$30.00
ENFORCEMENT DIVISION	
Animal Services 735 Central Parkway West	
Dangerous Dog Sign	\$ 31.00
Animal Trap - Rent - Refundable deposit Deposit is not refunded if trap is lost or damaged	\$11.00/day \$103.00
Animal Pick up Service Charge	\$52.00
Emergency Animal Pick Up Service Charge	\$78.00
Wildlife removed from trap	\$100.00
Wildlife removed from house	\$100.00
Owner Surrender Cat	\$52.00
Owner Surrender Dog - Under 50lbs	\$78.00
Owner Surrender Dog - 50-75lbs	\$103.00
Owner Surrender Dog - Over 75lbs	\$155.00

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
ENFORCEMENT DIVISION	
Animal Services 735 Central Parkway West	
Owner Surrender Unlicensed Dog/Cat	\$42.00
- In addition to “Owner Surrender Dog” or “Owner Surrender Cat” fee	
Owner Surrender Cat Litter	\$52.00
Owner Surrender Dog Litter	\$103.00
Miscellaneous Surrender	\$21.00
Quarantine	\$26.00/day
Per Diem Shelter Rate	\$26.00
Non-Resident Fee	\$52.00
- In addition to regular fees	
Cat Box	\$5.50
Dog Adoption	\$152.00
Cost includes	
a) Vaccines, de-worming \$50	
b) Microchip \$47	
c) Spay/neuter (where applicable) \$55)	
If spaying or neutering is not required	\$98.00
Cat Adoption	\$111.50
Cost includes:	
a) Vaccines, de-worming \$30	
b) Microchip \$47	
c) Spay/neuter (where applicable) \$29	
d) Cat box \$5.50	
If spaying or neutering is not required	\$83.00
Microchip	\$47.00
Miscellaneous Adoptions	
a) Gerbils, rats, hamsters, degus	\$6.00
b) Rabbits, guinea pigs, chinchillas	\$11.00
c) Budgies, Finch, canaries	\$16.00
d) Cockatiels, lovebirds	\$26.00
e) Parrots	\$105.00
Appeal under By-law 948-80, as amended	\$345.00
- Muzzling of vicious dogs	
Special Cremations:	
a) Dogs	\$130.00
b) Cats	\$105.00
Animal Bylaw Exemption Request	\$200.00

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
ENFORCEMENT DIVISION	
Parking Enforcement 3235 Mavis Road	
Private Security Officer Training Training of private security firm officers to enforce parking control on private properties	\$94.00
Request Withdrawal of Parking Infraction - By Private Security Company	\$11.00
Towing Administrative Charge	
a) Car	\$33.00
b) Heavy Vehicle (as defined by the Highway Traffic Act)	\$50.00
Consideration Permit – Residential In excess of five days	\$58.00
Consideration Permit – Commercial From first day	\$116.00
Charge for Non-Returned Ticket Books (per book)	\$ 29.00
Parking Ticket Internet Payment	\$1.50
Parking Ticket Telephone Payment	\$2.50
Compliance and Licensing Civic Centre 300 City Centre Drive	
Administrative Fee Fee imposed on a business at any time during the term of the Business License for costs incurred by the municipality attributable to the activities of the business	\$25.00
Liquor License Approval Application	\$65.00
Pool Enclosure Certificate of Compliance Verification Letter	\$65.00
Pool Enclosure Compliance Letter - Inspection required	\$310.00
General Enforcement Verification Letter	\$63.00
Enforcement Compliance Letter - Inspection required	\$310.00
Property Standards Appeal	\$430.00
Noise Exemption Request	\$200.00
Nuisance Lighting Exemption Request	\$200.00
Replacement of License Fee	\$15.00
Trade Exam Fee	\$50.00
Fence Exemption Request	\$245.00
Inspection of property and building(s) after notification from Police of a grow house operation	\$600.00

SCHEDULE "A" Transportation and Works Fees and Charges

ITEM	FEE
ENFORCEMENT DIVISION	
Mobile Licensing 3235 Mavis Road	
Change of Brokerage	\$30.00
Change of Vehicle Inspection	\$50
Copy of By-laws	\$30.00
Driver's Photo Identification Card Replacement	13.00
English Language Test	\$25.00
Fail to Attend Mandatory Inspection	\$75.00
Licence Confirmation Letter	\$ 20.00
Ontario Driving Record Search	\$15.00
Public Vehicle Licensing Tribunal	\$430.00
Replacement – Lost Driver or Owner License	\$15.00
Replacement – Lost or Damaged Expiration Stickers	\$5.00
Replacement – Lost or Damaged Owner Plates	\$65.00
Seatbelt Cutters	\$6.00
Tow Truck Licensing Tribunal Appeal	\$430.00
Vehicle Re-Inspection	\$75.00
Site Inspection	\$95.00
Tariff Card Replacement	\$8.00
Taxi Defensive Driving Course	\$130.00
Taxi Driver Examination Fee (per attempt)	\$70.00
Taxi Driver Orientation Course	\$130.00

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
ENFORCEMENT DIVISION	
Mobile Licensing 3235 Mavis Road	
Taxi Exam Tutorial	\$65.00
Taxi Owners Responsibility Course	\$75.00
Taxi Robbery Prevention Course Offered to taxi drivers licensed by municipalities other than the City of Mississauga	\$75.00
Taxi School – Replacement Books	\$25.00
Taxi School Certificate Reprint	\$50.00
Taxi Exam Tutorial	\$65.00 per hour
TRANSPORTATION AND INFRASTRUCTURE PLANNING DIVISION	
Transportation Asset Management Section	
Request for Forecast of Ultimate Street Data (Traffic Volumes, ROW, Truck, etc)	\$160.00
Bike Lane/Route Signs At a standard of two (2) signs for every 400 m of bike lane/route frontage adjacent to proposed development or re-development of land a) For frontage of 400 m or less: one sign is required b) For frontage greater than 400 m: two signs are required for every 400 m section and one sign is required for increments less than 400 m. Example: for 500 m frontage, three signs are required	\$250.00 per sign Note: The fees collected for cycling route signs are not allocated towards a specific route and can be used towards cycling signage within any route.
Development Engineering Section	
Street Name Assignment or Change	\$1,550.00
Environmental Services Section	
Environmental Compliance Inquiries (e.g. Sewer Use By-law)	\$115.00
Rainfall Data	\$25.00 per month per station \$250.00 per year per station
Advertising Fee Waste disposal site notification	\$1,000.00

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
TRANSPORTATION AND INFRASTRUCTURE PLANNING DIVISION	
Environmental Services	
Contamination Clean-Up on City property caused by others	Actual cost plus 10% administrative charge
Erosion and Sediment Control Permit valid for 6 months/180 days	
a) Site less than 1.0 hectare	\$175.00 per permit
b) Site 1.0 hectare or greater	\$735.00 per permit plus \$55.00 per hectare
Renewal Fee of Erosion and Sediment Control Permit Renewal fee upon expiry of original permit Renewal valid for 6 months/180 days	
a) Site less than 1.0 hectares	\$100.00 per extension
b) Site 1.0 hectares to less than 5.0 hectares	\$310.00 per extension
c) Site 5.0 hectares to less than 20.0 hectares	\$530.00 per extension
d) Site 20.0 hectares or greater	\$950.00 per extension
Storm Sewer Connection Approval	\$132.00 per approval
ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD	
Capital Works Section	
Construction and Maintenance Tenders:	
a) 0 to 20 Drawings plus Part 'A' Document	\$100.00
b) 21 Drawings and over plus Part 'A' Document	\$125.00
c) Part 'B' Document	\$125.00
Geo-Technical Report	\$20.00 each
Cost Recovery Recovery of costs for Engineering, Construction and Maintenance Activities for External/Internal Parties (i.e. for works related to Road Rehabilitation and Access Modification Permits)	Direct Costs Plus Administration Fee Refer to Schedule “B”
Development Construction Section	
Administrative/Inspection Fee (non-refundable) Pre- and post-construction inspections	\$155.00 per application
Compliance Letters/Lawyer’s Letters	
a) Inspection not required	\$120.00
b) Inspection required	\$230.00

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD	
Development Construction Section	
Servicing Agreement Revisions/Engineering Drawings Modifications after approval of servicing agreement	\$540.00 per application* *Note: The Commissioner of Transportation and Works and/or his/her designate has the authority to waive, reduce or otherwise vary the fee for modifications after approval of a servicing agreement if, in his/her view, the change is to the betterment of the City or for housekeeping purposes or advisable due to an error or omission
Lot Grading: Inspection Fee for In-Ground or On-Ground Pools For installation of residential pools Please note that Above-Ground Pools are exempted	\$105.00 per site
Commercial/Residential Property - Lot Grading Deposit Release: Under the discretion of Development Construction and in the absence of a Final Lot Grading Certificate by a P.Eng or OLS, the City may perform an inspection to release an unclaimed deposit.	Return of Deposit less \$525.00 fee
Commercial/Residential Property - Lot Grading Clearance: Under the discretion of Development Construction and in the absence of a Final Lot Grading Certificate by a P.Eng or OLS, the City may perform an inspection in order to provide lot grading clearance as it relates to a Financial Agreement.	\$525.00 per site
Lot Grading (Subdivision) Investigation: For non-compliance of approved grading plan, lands covered by a Servicing Agreement a) First Inspection b) Second & Subsequent investigations	No charge \$515.00 per occurrence
Lot Grading (Infill) Investigation: For non-compliance of approved grading plan, lands not covered by a Servicing Agreement a) First Inspection b) Second & Subsequent investigations	No charge \$57.00

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD	
Development Construction Section	
Variance Approval to Residential Lot Grading after Registration of Subdivision:	
a) Before building construction started	\$160.00 per request
b) After building construction started	\$525.00 per request
Waiver of lot grading not covered by a servicing agreement	
a) Inspection not required	\$ 55.00
b) Inspection required	\$105.00
Variance to Block Grading in Industrial/Commercial of Multiple Family areas after Approval of the Servicing Agreement:	
a) Before building construction commenced	\$160.00 per request
b) After building construction commenced	\$525.00 per request
Inspection Fee For Site Plan Applications	\$525.00 per application
Works Maintenance and Operations Section Maintenance Standards and Permits	
Road Occupancy Permit - General:	
a) Storage	No charge
b) Mobile Crane	\$320.00 per day per permit
c) Construction	\$320.00 per permit
Road Occupancy Permit – Special Provision re Complex Construction (“Schedule A”)	\$4,275.00 per permit
a) Encroachment Enclosure Fee (hoarding, fencing, etc.)	\$2.15 per square metre per month
b) Dewatering Fee	\$160.00 per month*
c) Aerial Crane Trespass	\$18 per day**
d) Revision/Extension to Existing Permit	\$2,100.00 per revision/extension
	*Dewatering fee charged per month until the structure is above ground and until dewatering is no longer required
	** Aerial Crane Trespass fee charged per day for as long as the crane is in place

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD	
Works Maintenance and Operations Section Maintenance Standards and Permits	
Road Occupancy Permit – Connections:	
a) Sanitary Sewer - Road Cut Inspection	\$400.00 per connection
b) Water - Road Cut Inspection	\$400.00 per connection
c) Storm Sewer - Road Cut Inspection	\$640.00 per connection
d) Water/Sanitary (Regional) and Storm (Municipal) in the same trench - Road Cut Inspection	\$640.00 per connection
Road Occupancy Permit - Road Degradation Fee (Applicable to all road cuts)	
a) Residential Roads	\$35.00 per square metre
b) Industrial/Collector/Arterial Roads	\$40.00 per square metre
* Fee will be waived on roads that are scheduled for refurbishing or reconstruction within three (3) years.	
Permit Inspection Fee for all Works Except Storm, Sanitary and Water	
a) For works valued at \$16,700 or less	\$500.00
b) For works valued greater than \$16,700	3% of value of works
<u>Note:</u> Does not include Road Occupancy Permit Fee which is additional	
Excess Load Moving Permit	
a) Single move - one vehicle	\$120.00 per permit
b) Single move - each additional vehicle	\$55.00 per vehicle
c) Annual permit	\$320.00 per permit
d) Superload – single move (over 120,000 kg)	\$580.00 per trip plus the actual cost of pre-route inspection, including video and escort plus 10% administrative charge
PUCC circulations - all applicants:	
a) Single installation on each street, 300 metres or less	\$475.00 per street
b) Single installation on each street, greater than 300 metres	\$475.00 per street plus \$0.36 per metre on distance over 300 m

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD	
Works Maintenance and Operations Section Maintenance Contracts	
Unit rates applied to works carried out in conjunction with Access Modification Permits and Municipal Service Protection Deposits:	
a) Culvert Removal	\$115.00 per metre (min. charge \$575.00)
b) Culvert Installations/Extensions (including headwalls)	\$360.00 per metre (min. charge \$1,030.00)
c) Curb Cuts (does not include work on the boulevard)	\$57.00 per metre (min. charge \$115.00)
d) Curb Improvements (rolled curb, pre-cast curb replacement)	\$57.00 per metre (min. charge \$115.00)
e) Curb Installations/Reinstatements	
i. Standard Curb	\$130.00 per metre (min. charge \$535.00)
ii. Heavy Duty Curb	\$145.00 per metre (min. charge \$535.00)
f) Sidewalk Installations:	
i. Residential Sidewalk	\$145.00 per m ² (min. charge \$535.00)
ii. Industrial/Commercial Sidewalk	\$160.00 per m ² (min. charge \$535.00)
g) Splash Pad Removal and/or Installation	\$96.00/m ² (min. charge \$535.00)
Roadway Damage Reinstatement	Direct Costs Plus \$320.00 Administration Fee
Cost Recovery for all other works carried out by Works Maintenance and Operations Section: Recovery of costs for Engineering, Construction and Maintenance Activities for External/Internal Parties.	Direct Costs Plus Administration Fee Refer to Schedule “B”
Shopping Cart Storage Fee	\$52.00 per cart
Traffic Engineering and Operations Section	
Access Modification Permit Application Fee (Non-refundable) Driveway widening involving curb cuts and/or culverts and/or curb improvements	\$110.00 per approved application
Barricades/Cones Delivery and pickup of barricades/cones for events that do not require a permit. Please note that there is no charge if pick up and return of barricades/cones is carried out by the applicant	\$225.00

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD	
Traffic Engineering and Operations Section	
Collision Data and Summary Reports Per location or per road section between two intersections a) 5-year Collision Diagram b) 5-year Detailed Collision Summary	 \$110.00 each \$60.00 each
Placement of Temporary Crossing Guard: a) Set-up and removal of signs/markings b) Crossing Guard charge	 \$525.00 per location \$80.00 per day
Publication Distribution Boxes a) Annual Fee b) Removal Fee c) Installation Fee for Pad and Hitching Post: <ul style="list-style-type: none"> ▪ Pad up to 2 boxes ▪ pad up to 4 boxes 	 \$60.00 per box \$60.00 per box \$315.00 per Applicant \$210.00 per Applicant
Road Occupancy Permit: Special Events or Filming a) Permit Fee b) Advanced Road Closure Signage c) Fee for Street Banners extending across the municipal road allowance, per 10-day installation period or part thereof d) Fee for Pole Banner, per 90 day installation period of part thereof e) User Insurance for Street Parties f) Works by City Staff	 \$320.00 per permit* \$320.00 per sign \$105.00 per banner \$25.00 per pole Refer to City’s Insurance Broker for pricing or contact Risk Management for further information Direct Costs Plus Administration Fee Refer to Schedule “B” *Permit Fee may be waived by the City Manager or the Commissioner of Transportation and Works for groups affiliated with the City through the Volunteer Group Liaison Program or registered charities based in Mississauga

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD	
Traffic Engineering and Operations Section	
Traffic Counts:	
a) Single Location 8-hour Turning Movement Count	\$60.00
b) Annual 8-hour Count - All Locations, Electronic Format (ASCII text)	\$550.00
c) Single Location, 24-hour Count with Hourly Breakdown	\$35.00
d) Summary Report - All 24-hour Locations	\$60.00
e) Summary Map - All 24-hour Locations	\$60.00
f) Historical Summary Report - Single Location	\$85.00
Traffic Signal Equipment Damage Reinstatement	Direct Costs plus Administration Fee Refer to Schedule “B” (Maximum Administration Fee of \$320.00)
Traffic Signal Timing Data	
a) Historical Requests - Detailed Report	\$360.00 per intersection
b) Consultant Requests - Current Reports	\$180.00 per intersection
Traffic Signage	
Replacement of Broken Traffic Sign	\$350.00 per sign
Road Closure Signage	Direct Costs plus Administration Fee Refer to Schedule “B”
Roadway Directional Signage for: - Business Improvement Areas (BIA) - Service Clubs - Places of Religious Assembly - Temporary Event Location	Direct Costs plus Administration Fee Refer to Schedule “B”
Tourist Oriented Destination Signage (TODS) Including University and Community College Signage	As determined by the TODS program. For more information about this program and fees, please contact Traffic Operations

SCHEDULE “A” Transportation and Works Fees and Charges

ITEM	FEE
TRANSPORTATION PROJECT OFFICE/BUSINESS SERVICES DIVISION GEOMATICS SECTION Legal Survey Group	
Change of Municipal Address Requests By Owner	\$675.00 per address* *Note: The Commissioner of Transportation and Works and/or his/her designate, has the authority to waive, reduce or otherwise vary the fee for Change of Address Requests, if, in his/her view, the change is required for reasons other than convenience, such as safety, duplication or confusion.
Change of Municipal Address Request a) Condominium or property with 2-10 units b) Condominium or property with 11-50 units c) Condominium or property with 51+ units	 \$120.00 per parcel \$185.00 per parcel \$305.00 per parcel
Assignment of new Municipal Address(es) <ul style="list-style-type: none"> • Where an existing property is developed from a municipal address to a higher density where the existing address does not meet the address density required by the new development. • Where a group of existing properties are redeveloped into a higher density where the existing municipal addresses do not meet the address density required by the new development. • Increased unit density through building permits where a commercial, industrial or condominium increases the number of discreet units within a current structure and the operating entities wish or use a discreet new unit or suite number. 	\$65.00 per address or unit assigned
Lifting of 0.3m Reserve	\$ 625.00 per property Note: Additional charges apply: please see the list of Legal Services Fees in Schedule “A” to the City’s General Fees and Charges By-law or contact Legal Services for details
Survey Field Notes - Copies Charge to copy and e-mail relevant survey field notes	\$90.00 per location
Survey Field Notes – Search Request Charge for request to search City field notes for relevant legal surveys	\$170.00

SCHEDULE “A” Transportation and Works Fees and Charges

GIS AND CADD PRODUCTS AND SERVICES

Minimum charges of \$90.00 apply for all listed services where products or services are charged by area or hourly rates. To ensure availability of material and determine service location, please contact the Geomatics Section.

Customized conversions, extracts or processing of products and services and delivery media are provided subject to availability and at the sole discretion of the City. All digital files are in 6 degree UTM (Zone 17) NAD 83. All 3D files are at Mississauga datum.

DIGITAL DATA PRODUCTS AND SERVICES						
#	Item	Fee	Type	Accuracy	Frequency	Format
D01	City Street Index	\$75.00	LISTING	COMPLETE	DAILY	ASCII TEXT
D02	City Street Index	\$75.00	VECTOR	COMPLETE	DAILY	2D DGN
D03	City Street Map (All Roads)	\$225.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D04	City Street Map (Major Roads)	\$107.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D05	City Street Map (Local Roads)	\$107.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D06	City Street Map (Single Line)	\$107.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D07	Street Centre Line Network. Includes street, address range and address export with limited attributes	\$6,250.00	VECTOR	1:2,000 Mapping 2m	DAILY	Shape File
D08	Street Centre Line Network address point export only	\$1,900.00	VECTOR	Within parcel	DAILY	2D DGN, ASCII text or MS Access
D09	Property Mapping	\$235.00 per sq km	VECTOR	Enhanced Teranet 2m	MONTHLY	2D DGN
D10	Topographic Mapping	\$135.00 per sq km	VECTOR	1:2,000 Mapping 0.5m	YEARLY	2D DGN
D11	Elevation Model or 3D Contours	\$55.00 per sq km	VECTOR	1:2,000 Mapping 0.5m	YEARLY	3D DGN
D12	Orthometric Imagery	\$140.00 per sq. km \$20,000.00 complete	RASTER	0.2m pixel Colour	YEARLY	ECW
D13	Aerial Imagery by Individual Frame 1954 to present various years and scales	\$35.00 per frame	RASTER	Varies between 400dpi and 800dpi B&W only	YEARLY	ECW
D14	Engineering Drawings	\$34.00 per file	RASTER	Engineering	PROJECT	CAL
D15	Engineering Drawings (limited availability)	\$34.00 per file	VECTOR	Engineering	PROJECT	2D DGN
D16	Storm Sewer Network	\$610.00	VECTOR	Schematic 10m	MONTHLY	2D DGN
D17	Custom Data Extraction/ Conversion or Processing	\$90.00 per hour	SERVICE	N/A	N/A	N/A

SCHEDULE “A” Transportation and Works Fees and Charges

DIGITAL DATA PRODUCTS AND SERVICES						
#	Item	Fee	Type	Accuracy	Frequency	Format
D18	CDR media and handling	\$13 per CDR	MEDIA	N/A	N/A	650MB CDR
D19	DVD media and handling	\$13 per DVD	MEDIA	N/A	N/A	4.7GB x 2 DVD-RAM
D20	Official Plan Schedules (Mississauga Plan)	\$260.00 per set		1:76,500	MONTHLY	2D DGN
D21	Official Plan District Land Use Maps (Mississauga Plan)	\$260.00 per set		Varies	MONTHLY	2D DGN
D22	Planning Data Sets (Natural Areas Survey, Existing Land Use, etc.) MIN by set MAX by set	\$108.00 \$255.00		Varies	YEARLY	2D DGN
D23	City Parks Layer	\$210.00	VECTOR	Varies	TWICE YEARLY	2D DGN
D24	City Trails Network	\$210.00	VECTOR	Varies	YEARLY	2D DGN
D25	3-D Building Extrusions (residential/light commercial)	\$640.00 per sq. km				
D26	3-D Building Extrusions (core areas)	\$1,285.00 per sq. km				

PAPER BASED MAP PRODUCTS AND SERVICES						
#	Item	Fee	Type	Accuracy	Frequency	Format
P01	City Base Map – no overlay	\$24.00	MAP (50”) B&W	1:20,000 Plot Base 5m	DAILY	BOND
P02	City Street Map – with overlays	\$24.00	MAP (50”) B&W	1:20,000 Plot Base 5m	DAILY	BOND
P03	City Street Map – with overlays	\$30.00	MAP (50”) COLOUR	1:20,000 Plot Base 5m	DAILY	BOND
P04	City Street Map - North or South Halves	\$24.00 each	MAP (50”) B&W	1:12,500 Plot Base 5m	DAILY	BOND
P05	Street Guide Book	\$14.50	BOOK B&W	1:5,000 Plot	YEARLY	BOND
P06	Property Maps selectable scale	\$24.00	MAP (36”) B&W	Enhanced Teranet 2m	MONTHLY	BOND
P07	Street, Property, Topographic, Orthometric or Aerial Imagery to 11”x17” from LaserJet printer	\$15.50	MAP B&W to 11”x 17” and COLOUR to 8 1/2”x14”	Various	Various	BOND
P08	Street, Property, Topographic, Orthometric or Aerial Imagery from OCE up to D size	\$24.00	MAP (36”) B&W	Various	Various	BOND

SCHEDULE “A” Transportation and Works Fees and Charges

DIGITAL DATA PRODUCTS AND SERVICES						
#	Item	Fee	Type	Accuracy	Frequency	Format
P09	Topographic Maps - selectable scale	\$24.00	MAP (36") B&W	1:2,000 Mapping 0.5m	YEARLY	BOND
P10	Topographic & Property	\$30.00	MAP (36") B&W	1:2,000 Mapping 0.5m with Enhanced Teranet	YEARLY and MONTHLY	BOND
P11	Engineering Drawings	\$11.50	MAP (36") B&W	Engineering	PROJECT	BOND
P12	Registered Plans - conventional at various scales	\$11.50	MAP (36") B&W	Survey	BY PLAN	BOND
P13	Bench Mark Book	\$210.00	BOOK B&W	1:5,000 Plot	YEARLY	BOND
P14	Storm Sewer Book	\$82.00	BOOK B&W	1:5,000 Plot	YEARLY	BOND
P15	Subdivision Book	\$34.00	BOOK B&W	1:5,000 Plot	YEARLY	BOND
P16	Orthometric Image of the City	\$580.00	MAP (50") COLOUR	1:20,000 Plot	YEARLY	HIGH GLOSS MOUNTED
P17	Orthometric Image of the City	\$380.00	MAP (50") COLOUR	1:20,000 Plot	YEARLY	HIGH GLOSS BOND
P18	Orthometric Image Custom area plots	\$150.00	MAP 48" X 42"	1:20,000 Plot	YEARLY	BOND
P19	Orthometric Image Custom area plots	\$ 76.00	MAP less than 48" x 42"	1:20,000 Plot	YEARLY	BOND
P20	Planning Application Locations - Subdivision Amendment	\$22.00 ea	MAP (36") B&W	1:25,000	MONTHLY	BOND
P21	Planning Application Locations (80 maps) - Re-zonings - Site Plans Condominiums	\$6.50 each \$40.00/set	MAP (11"x17") B&W	1:10,300	MONTHLY	BOND
P22	Planning Application Locations (80 maps) - Re-zonings - Site Plans - Condominiums	\$6.50 each \$110.00/set	MAP (17"x28") B&W	1:6 250	MONTHLY	BOND
P23	Zoning Maps (82 maps)	\$6.50 each \$40.00/set	MAP (11"x17") B&W	1:10,300	MONTHLY	BOND
P24	Zoning Maps (82 maps)	\$6.50 each \$140.00/set	MAP (17"x28") B&W	1:6,250	MONTHLY	BOND

SCHEDULE “A” Transportation and Works Fees and Charges

P25	Official Plan Schedules (see listing in Department)	\$11.50 each	MAP COLOUR	Various	MONTHLY	BOND
P26	Official Plan District Land Use Maps (see listing in Department)	\$11.50 each	MAP COLOUR	Various	MONTHLY	BOND
P27	Official Plan District/ Secondary Plan Schedules (see listing in Department)	\$11.50 each	MAP B&W	1:10,000	MONTHLY	BOND
P28	Electoral District Maps by Riding: - Federal - Provincial - Municipal	\$6.50 each	MAP B&W	1:100,000	YEARLY	BOND
P29	City of Mississauga Municipal Wards	\$6.50 each	8 ½ X 11 B&W		YEARLY	BOND
P30	City of Mississauga Individual Municipal Wards	\$17.00 each	B&W	1:12,500	YEARLY	BOND
P31	City of Mississauga Polling Subdivisions City Wide Special Order	\$27.00	COLOUR	1:25,000	YEARLY	BOND
P32	City of Mississauga Polling Subdivisions by Individual Wards Special Order	\$22.00 each	B&W	1:12,500	YEARLY	BOND
P33	City Parks Map	\$27.00 each	MAP (36” x 44”) COLOUR	1:30,000	TWICE YEARLY	BOND
P34	City Trails Map	\$27.00 each	MAP (36” x 44”) COLOUR	1:30,000	YEARLY	BOND
P35	Parks Map by Ward	\$19.00 each	MAP (24” x 36”) COLOUR	Varies	TWICE YEARLY	BOND
P36	Mississauga Multi-Use Recreational Trail Study 2001	\$82.00 each	COLOUR DOCU- MENT	Varies	PROJECT	BOND
P37	Individual Park Site Maps	\$11.50	MAP (11”x17”) B&W and COLOUR	Varies	TWICE YEARLY	BOND
P38	Trails in Mississauga Walking Cycling Guide	\$11.50	BOOK COLOUR	Varies	BI-ANNUAL	BOND

SCHEDULE “B” Transportation and Works Fees and Charges By-Law

CHARGES TO EXTERNAL OR INTERNAL PARTIES FOR ENGINEERING, CONSTRUCTION, MAINTENANCE AND TRAFFIC WORKS

1. Application of Schedule “B”

Schedule “B” applies to engineering, construction and maintenance, and traffic works undertaken by the Transportation and Works Department on behalf of External or Internal Parties.

Internal or External Parties shall be charged with costs, which include the Direct Costs (as defined below) of works performed either by City forces or by contractors working on behalf of the City, plus an Administration Fee (as defined below).

2. Charges for Engineering Works

Charges associated with Engineering Works include, but are not limited to, work performed on behalf of External or Internal Parties, such as project management, design, survey, inspection and material testing activities in conjunction with the construction of roads, bridges, sewers and watercourse works.

3. Charges for Construction and Maintenance Works

Charges associated with Construction and Maintenance Works include, but are not limited to, work performed on behalf of External or Internal Parties, such as asphalt, concrete and sod restoration works related to utility and development works, turning lanes, island extensions, sidewalks, access modifications (“curb cuts/culvert extensions”), road modifications for developers, railway crossing restoration work, and newspaper pad installation work.

4. Charges for Traffic Works

Charges associated with Traffic Works include but are not limited to work performed on behalf of External or Internal Parties, such as signing, pavement marking and traffic signal modifications for developers.

5. Direct Costs

The “Direct Costs” for works undertaken by City and/or contract forces are established as follows:

Description	Direct Costs (excl. HST)
Contract Work	Contract Price plus applicable 1.76% HST non-refundable amount
Labour (City)	Labour Cost (Hours x Rate) plus 35% Payroll Burden
Equipment (City)	Equipment Cost (Hours x Rate)
Material (City)	Material Price plus applicable 1.76% HST non-refundable amount

6. Administration Fee

An “Administration Fee” is applied as a percentage of Direct Costs to compensate the City for indirect costs for works performed on behalf of External or Internal Parties which may include, but are not limited to, some or all of the following:

- Preparing and tendering projects;
- Functional and detailed design;
- Surveying and inspection for works maintenance activities;
- Reinstatement of disturbed areas;
- Overall project management;
- Administrative functions such as invoicing, issuance of permits and other administrative duties.

SCHEDULE “B” Transportation and Works Fees and Charges By-Law

7. Total Charge

“Total Charge” for works performed includes the Direct Costs and the Administration Fee as well as applicable tax and is established as follows:

Client	Direct Costs	Adm. Fee (% of Direct Cost)	HST
Internal City Departments: a) \$100,000 or more b) Under \$100,000	Yes Yes	6% 8%	No No
Region of Peel: a) \$100,000 or more b) Under \$100,000	Yes Yes	6% 8%	No No
City of Brampton/Town of Caledon	Yes	10%	No
Ontario Ministry of Transportation	Yes	10% *	See Notes below
Other Agencies/Utilities	Yes	25% *	See Notes below
Private Companies/Individuals	Yes	25% *	See Notes below

* Unless an applicable agreement between the City and the External Party provides for a different administration fee.

Notes:

Refer to the Excise Tax Act, Schedule V (Exempt Supplies), Part VI (Public Sector Bodies), Sections 21 and 22.

When supplied by a municipality, the following services are exempt from Harmonized Sales Tax (HST), regardless of who is being charged:

- a) Installing, replacing, repairing or removing street or road signs or barriers, street or traffic lights or property similar to any of the foregoing.
- b) Removing snow, ice or water.
- c) Removing, cutting, pruning, treating or planting vegetation.
- d) Repairing or maintaining roads, streets, sidewalks or similar or adjacent property.
- e) Installing accesses or egresses.
- f) Installing, repairing, maintaining or interrupting the operation of a water distribution, sewerage or drainage system.

8. Reduction of Administration Fee:

Notwithstanding any of the above, it may be appropriate to reduce the Administration Fee on a project-specific basis. This may occur only in circumstances where it is warranted, such as when City staff is unable to complete any of the administrative functions (see Item #6).

A reduction to the Administration Fee of under \$50,000 requires the signature of the Commissioner of Transportation and Works or his or her designate.

A reduction to the Administration Fee of \$50,000 or more requires the signature of the Commissioner of Transportation and Works.

Justification for the reduction shall be documented, approved by signature (as stipulated in the previous paragraph), and placed in the project file.