



**THE CORPORATION OF THE CITY OF MISSISSAUGA  
TRANSPORTATION AND WORKS FEES AND CHARGES  
BY-LAW 214-16**

**(amended by 90-17)**

**WHEREAS** sections 8, 9 and 11 of the *Municipal Act, 2001*, S.O. 2001, c.25, authorize a municipality to pass by-laws necessary or desirable for municipal purposes, and in particular paragraph 3 of subsection 11(2) authorizes by-laws respecting the financial management of the municipality;

**AND WHEREAS** subsection 391(1) of the *Municipal Act, 2001* provides that sections 9 and 11 of that Act authorize a municipality to impose fees or charges on any class of persons for services or activities provided or done by or on behalf of the municipality and for the use of the municipality's property, including property under its control;

**AND WHEREAS** subsection 391(2) of the *Municipal Act, 2001* provides that a fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time;

**AND WHEREAS** subsection 391(3) of the *Municipal Act, 2001* provides that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

**AND WHEREAS** subsection 391(4) of the *Municipal Act, 2001* provides that a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property;

**AND WHEREAS** subsection 391(5) of the *Municipal Act, 2001* provides that, in the event of a conflict between a fee or charge by-law and the *Municipal Act, 2001*, or any other act or regulation made under any other act, the by-law prevails;

**AND WHEREAS** the Council of The Corporation of the City of Mississauga wishes to establish and maintain a list of services, activities and the use of property subject to fees or charges and the amount of each fee or charge;

**NOW THEREFORE** the Council of The Corporation of the City of Mississauga ENACTS as follows:

**DEFINITIONS**

1. In this By-law,
  - (a) **“Administration Fee”** has the meaning assigned to it in Schedule “B” to this By-law;
  - (b) **“CADD”** means computer aided design and drafting;
  - (c) **“City”** means The Corporation of the City of Mississauga;
  - (d) **“City Manager”** means the Chief Administrative Officer for the City or his or her designate;
  - (e) **“Commissioner of Transportation and Works”** means the Commissioner of Transportation and Works for the City or his or her designate;
  - (f) **“Direct Costs”** has the meaning assigned to it in Schedule “B” to this By-law;

- (g) **“External Parties”** includes, but is not limited to, the Regional Municipality of Peel, the Ontario Ministry of Transportation (MTO), public utilities, developers, private interests including, but not limited to, private interests related to insurance claims or conditions of development;
  - (h) **“GIS”** means geographic information system;
  - (i) **“Government body”** includes, as designated by the City’s Director, Revenue and Materiel Management, (i) any Ontario municipality together with its agencies, boards and commissions; (ii) a public utility or public transportation system owned or operated by the City or the Region of Peel or by their boards; (iii) the Governments of Canada and Ontario together with their ministries and agencies; (iv) a board as defined in the *Education Act*, R.S.O. 1990, c.E.2, as amended, and any school operated by a board and located within the boundaries of the City of Mississauga; an Ontario university, college of applied arts and technology or other post-secondary institution; (v) an institution approved as a public hospital under the *Public Hospitals Act*, R.S.O. 1990, c.P.40, as amended; and a conservation authority established under the *Conservation Authorities Act*, R.S.O. 1990, c.C.27, as amended;
  - (j) **“Internal Parties”** means City departments;
  - (k) **“T&W”** means the City’s Department of Transportation and Works; and
  - (l) **“Total Charge”** has the meaning assigned to it in Schedule “B” to this By-law.
2. Council hereby establishes the fees and charges as set out in Schedule “A” and Schedule “B” to this By-law.
  3. Subject to section 4 of this By-law, no request by any person for any service, activity or use of City property described in Schedule “A” or Schedule “B” will be processed or provided by the City Manager or the Commissioner of Transportation and Works, unless and until the person requesting the information, service, activity or use of City property has paid the applicable fee or charge in the prescribed amount as set out in Schedule “A” or Schedule “B” to this By-law.
  4. Where Schedule “A” or Schedule “B” to this By-law states that the City Manager or the Commissioner of Transportation and Works has the authority to waive, reduce or otherwise vary a fee or charge, Council hereby delegates to the City Manager or Commissioner of Transportation and Works, as applicable, and/or his or her designate, the authority, in his or her discretion, to waive, reduce or otherwise vary the fee or charge for the item concerned, in accordance with the general criteria for any such waiver, reduction or variation with respect to that item as set out in Schedule “A” or Schedule “B”, as applicable.
  5. The fees and charges as listed in Schedule “A” and Schedule “B” to this By-law will be subject to Harmonized Sales Tax (H.S.T.) where applicable.
  6. Payment of all fees and charges is due at the time of the transaction, unless the City issues an invoice for a fee or charge in which case payment is due as stated on the invoice.
  7. Payment of all fees and charges may be made by Visa, MasterCard, American Express, debit card, bank draft, certified cheque or cash. The full payment for the total of refundable deposits and non-refundable fees combined must be made by bank draft or certified cheque only. Uncertified cheques will not be accepted.
  8. Interest will accrue on overdue accounts for fees and charges at a rate of 1.25% per month applied and compounded every 30 days (for an effective rate of 16.08% per annum), unless precluded by by-law or legislation. Government bodies are exempt from interest.
  9. No discounts will apply for early payment of any fee set out in Schedules “A” or “B” to this By-law.
  10. The City’s current Road Occupancy, Lot Grading and Municipal Services Protection Deposit By-law sets out the deposits that are payable in respect of permits for construction on land abutting a highway or for construction that may affect drainage or grading.

## **ADMINISTRATION AND ENFORCEMENT**

11. The Commissioner of Transportation and Works shall be responsible for the administration of this By-law, including but not limited to the enforcement thereof and the collection activity, and for instructing Legal Services to take such legal action as may be considered appropriate.
12. Any decision or determination required to be made by the City or any official of the City under this By-law shall be made in the sole and absolute discretion of the City or the City official.
13. A fee imposed upon a person under this By-law, including any interest charges and costs of collection, constitutes a debt of the person to the Corporation. The City may add the fee, including interest and any other eligible recovery, to the tax roll for any real property in the City of Mississauga registered in the name of the owner and collect the fee, including interest, in like manner as municipal taxes.

## **GENERAL**

14. Schedules "A" and "B" shall form and be an integral part of this By-law.
15. Should any part of this By-law, including any part of Schedule "A" or Schedule "B", be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law, including the remainder of Schedules "A" and "B", as applicable, shall continue to operate and to be in force and effect.
16. Words importing the singular number shall include the plural, and words importing the masculine gender shall include the feminine, and the converse of the foregoing also applies, unless the context of the By-law otherwise requires.
17. This By-law shall come into force and effect on January 1, 2017 immediately after the repeal of By-law Number 0247-2015, as amended, as provided in Section 18 below.
18. By-law Number 0247-2015, as amended, shall be repealed, effective at the end of December 31, 2016 immediately before the time that this By-law comes into force and effect as provided in Section 17 above.
19. This By-law shall be known as the "Transportation and Works Fees and Charges By-law".

**ENACTED and PASSED this 12<sup>th</sup> day of October, 2016.**

**Signed by: Bonnie Crombie, Mayor and Crystal Greer, City Clerk**

SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEE
ENFORCEMENT DIVISION	
Animal Services 735 Central Parkway West	
Dangerous Dog Sign	\$ 33.00
Animal Trap  - Refundable deposit  Deposit is not refunded if trap is lost or damaged	\$106.75
Animal Pick up Service Charge	\$62.00
Emergency Animal Pick Up Service Charge	\$83.00
Wildlife removed from trap	\$106.75
Wildlife removed from house	\$106.75
Owner Surrender Cat - (Licensed)	\$45.75*
Owner Surrender Cat - (Unlicensed & altered)	\$66.25*
Owner Surrender Cat - (Unlicensed & not altered)	\$91.50*
Owner Surrender Dog - (Licensed)	\$157.75*
Owner Surrender Dog - (Unlicensed)	\$203.50*
Owner Surrender Cat Litter	\$57.00*
Owner Surrender Dog Litter	\$109.00*
Miscellaneous Surrender	\$22.75*
Quarantine	\$28.00/day
Per Diem Shelter Rate	\$27.00
Non-Resident Fee - In addition to regular fees	\$56.00
Cat Box	\$5.50
Dog / Puppy Adoption  Cost includes a) Vaccines, de-worming \$50 b) Microchip \$57 c) Spay/neuter (where applicable) \$121.00 minimum  If spaying or neutering is not required	\$228.00          \$107.00
Cat / Kitten Adoption – Young Cats 0-3yrs  Cost includes a) Vaccines, de-worming \$30 b) Microchip \$57 c) Spay/neuter (where applicable) \$62.50 minimum d) Cat Box (\$5.50)	\$155.00

SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEE
<b>ENFORCEMENT DIVISION</b>	
<b>Animal Services 735 Central Parkway West</b>	
If spaying or neutering is not required	\$92.50
<b>Microchip</b>	\$57.00
<b>Miscellaneous Adoptions</b>	
a) Gerbils, rats, hamsters, degus	\$6.25
b) Rabbits, guinea pigs, chinchillas	\$11.45
c) Budgies, Finch, canaries	\$20.50
d) Cockatiels, lovebirds	\$31.00
e) Parrots	\$124.25
<b>Appeal under By-law 948-80, as amended</b>	\$467.00
- Muzzling of vicious dogs	
<b>Special Cremations:</b>	
a) Dogs	\$195.00
b) Cats	\$157.50
<b>Cat Adoption – Senior Cat – 7 yrs+</b>	\$20.00
<b>Cat Adoption – Adult Cat – 3-7 yrs</b>	\$77.00
Costs Includes	
a) Spayed cat license \$20	
b) Microchip \$57.00	
<p>* This fee will be reduced by 50% for low income persons. Low income persons will be determined based on the “Low Income Cut-off” which is a measure of poverty calculated by Statistics Canada using an annual survey of incomes and defines a set of after tax (net) income levels below which individuals are considered to be living under the poverty line. Cut-off levels vary with the number of family members and are adjusted periodically for inflation</p>	
<b>Parking Enforcement 3235 Mavis Road</b>	
<b>Request Withdrawal of Parking Infraction</b>	\$12.50
- By Private Security Company	
<b>Towing Administrative Charge</b>	
a) Car	\$36.00
b) Heavy Vehicle (as defined by the Highway Traffic Act)	\$53.00
<b>Consideration Permit – Residential</b>	\$62.00
In excess of five days	
<b>Consideration Permit – Commercial</b>	\$124.00
From first day	
<b>Charge for Non-Returned Ticket Books (per book)</b>	\$ 31.00
<b>Parking Ticket Internet Payment</b>	\$1.50
<b>Parking Ticket Telephone Payment</b>	\$1.50

SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEE
<b>ENFORCEMENT DIVISION</b>	
<b>Compliance and Licensing 300 City Centre Drive</b>	
<b>Administrative Fee</b>  Fee imposed on a business at any time during the term of the Business Licence for costs incurred by the municipality attributable to the activities of the business	\$26.00
<b>Liquor Licence Approval Application</b>	\$77.75
<b>Pool Enclosure Certificate of Compliance Verification Letter</b>	\$69.25
<b>Pool Enclosure Compliance Letter</b> - Inspection required	\$328.50
<b>General Enforcement Verification Letter</b>	\$67.25
<b>Enforcement Compliance Letter</b> - Inspection required	\$330.00
<b>Property Standards Appeal</b>	\$467.00
<b>Noise Exemption Request</b>	\$212.00
<b>Nuisance Lighting Exemption Request</b>	\$212.00
<b>Replacement of Licence Fee</b>	\$16.50
<b>Trade Exam Fee</b>	\$57.00
<b>Fence Exemption Request</b>	\$259.50
<b>Inspection of property and building(s) after notification from Police of a grow house operation</b>	\$636.00
<b>Appeal Tribunal</b>	\$467.00
<b>Mobile Licensing 3235 Mavis Road</b>	
<b>Change of Brokerage</b>	\$31.75
<b>Change of Vehicle Inspection</b>	\$83.00
<b>Copy of By-laws</b>	\$31.75
<b>Driver’s Photo Identification Card Replacement</b>	\$13.75
<b>English Language Test</b>	\$26.50

SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEES
<b>ENFORCEMENT DIVISION</b>	
<b>Mobile Licensing 3235 Mavis Road</b>	
<b>Fail to Attend Mandatory Inspection</b>	\$79.50
<b>Licence Confirmation Letter</b>	\$ 21.25
<b>Ontario Driving Record Search</b>	\$16.00
<b>Licensing Tribunal Appeal</b>	\$467.00
<b>Replacement – Lost Driver or Owner License</b>	\$15.75
<b>Replacement – Lost or Damaged Expiration Stickers</b>	\$5.25
<b>Replacement – Lost or Damaged Owner Plates</b>	\$77.75
<b>Seatbelt Cutters</b>	\$6.25
<b>Vehicle Re-Inspection</b>	\$79.50
<b>Site Inspection</b>	\$100.75
<b>Tariff Card Replacement</b>	\$8.50
<b>Taxi Defensive Driving Course</b>	\$137.75
<b>Taxi Driver Examination Fee (per attempt)</b>	\$74.25
<b>Taxi Driver Orientation Course</b>	\$137.50
<b>Taxi Exam Tutorial</b>	\$69.25
<b>Taxi Owners Responsibility Course</b>	\$79.50
<b>Taxi Robbery Prevention Course</b> Offered to taxi drivers licensed by municipalities other than the City of Mississauga	\$79.50
<b>Taxi School – Replacement Books</b>	\$26.50
<b>Taxi School Certificate Reprint</b>	\$53.00
<b>Taxicab Exam Tutorial</b>	\$69.25 per hour
<b>Training for Security/Tagging Individuals for Private Parking APS Issuance</b>	\$103.75

## SCHEDULE "A" Transportation and Works Fees and Charges By-law

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SCHEDULE “A” Transportation and Works Fees and Charges By-law

Development Engineering Section	
Street Name Assignment or Change	\$1,609.00
Environmental Services Section	
Environmental Compliance Inquiries (e.g. Sewer Use By-law)	\$122.50
Rainfall Data	\$25.00 per month per station \$250.00 per year per station
Advertising Fee Waste disposal site notification	Actual costs plus 10% administration charge
Contamination Clean-Up on City property caused by others	Actual cost plus 10% administrative charge
Erosion and Sediment Control Permit valid for 6 months/180 days	
a) Site less than 1.0 hectare	\$186.00 per permit
b) Site 1.0 hectare or greater	\$782.50 per permit plus \$55.00 per hectare
Renewal Fee of Erosion and Sediment Control Permit Renewal fee upon expiry of original permit Renewal valid for 6 months/180 days	
a) Site less than 1.0 hectares	\$106.75per extension
b) Site 1.0 hectares to less than 5.0 hectares	\$330.50per extension
c) Site 5.0 hectares to less than 20.0 hectares	\$564.75per extension
d) Site 20.0 hectares or greater	\$1017.00per extension
Storm Sewer Connection Approval	\$140.25 per approval

SCHEDULE “A” Transportation and Works Fees and Charges By-law

WORKS OPERATIONS AND MAINTENANCE DIVISION 3185 Mavis Road	
Maintenance Standards and Permits	
<b>Road Occupancy Permit - General:</b>	
a) Storage (Waste bins & storage containers)	No charge
b) Storage (Construction materials & equipment)	\$153.00
c) Mobile Crane	\$335.00 per permit Plus \$100.00 for each additional day
d) Construction	\$335.00 per permit
e) Portable Accessibility Ramps	No Charge
f) Boulevard Gardens	\$50.00
<b>Road Occupancy Permit – Special Provision</b> re Complex Construction (“Schedule A”)	
a) Encroachment Enclosure Fee (hoarding, fencing, etc.)	\$4,500.00 per permit \$2.30 per square metre per month
b) Dewatering Fee	\$170.00 per month*
c) Aerial Crane Trespass	\$18.80 per day**
d) Revision/Extension to Existing Permit	\$2,210.00 per revision/extension
	*Dewatering fee charged per month until the structure is above ground and until dewatering is no longer required
	** Aerial Crane Trespass fee charged per day for as long as the crane is in place

SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEES
<b>WORKS OPERATIONS AND MAINTENANCE DIVISION</b> <b>3185 Mavis Road</b>	
<b>Maintenance Standards and Permits</b>	
<b>Road Occupancy Permit – Connections:</b>  a) Sanitary Sewer - Road Cut Inspection  b) Water - Road Cut Inspection  c) Storm Sewer - Road Cut Inspection  d) Water/Sanitary (Regional) and Storm (Municipal) in the same trench - Road Cut Inspection	  \$417.00 per connection  \$417.00 per connection  \$672.00 per connection  \$672.00 per connection
<b>Road Occupancy Permit - Road Degradation Fee</b> (Applicable to all road cuts)  a) Residential Roads  b) Industrial/Collector/Arterial Roads  * Fee will be waived on roads that are scheduled for refurbishing or reconstruction within three (3) years.	  \$35.00 per square metre  \$40.00 per square metre
<b>Permit Inspection Fee for all Works</b> Except Storm, Sanitary and Water  a) For works valued at \$10,000 or less  b) For works valued greater than \$10,000  <u>Note:</u> Does not include Road Occupancy Permit Fee which is additional	  \$300.00  3% of value of works
<b>Excess Load Moving Permit</b>  a) Day Permit, one trip  b) Each additional trip for Day Permit  c) Annual permit  d) Superload – single move (over 120,000 kg)	  \$153.00 per permit  \$59.00 per vehicle  \$340.00 per permit  \$610.00 per trip plus the actual cost of pre-route inspection, including video and escort plus 10% administrative charge
<b>PUCC circulations - all applicants:</b>  a) Single installation on each street, 300 metres or less  b) Single installation on each street, greater than 300 metres	  \$505.00 per street  \$505.00 per street plus \$0.39 per metre on distance over 300 m

SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEE
<b>WORKS OPERATIONS AND MAINTENANCE DIVISION</b> <b>3185 Mavis Road</b>	
<b>Maintenance Contracts</b>	
<b>Unit rates applied to works carried out in conjunction with Access Modification Permits:</b>	
a) Culvert Removal	\$123.00 per metre (min. charge \$575.00)
b) Culvert Installations/Extensions (including headwalls)	\$387.00 per metre (min. charge \$1,030.00)
c) Curb Cuts (does not include work on the boulevard)	\$61.00 per metre (min. charge \$115.00)
d) Curb Improvements (rolled curb, pre-cast curb replacement)	\$100.00 per metre (min. charge \$115.00)
e) Curb Installations/Reinstatements	
i. Standard Curb	\$139.00 per metre (min. charge \$535.00)
ii. Heavy Duty Curb	\$156.00 per metre (min. charge \$535.00)
f) Sidewalk Installations:	
i. Residential Sidewalk	\$125.00 per m <sup>2</sup> (min. charge \$535.00)
ii. Industrial/Commercial Sidewalk	\$150.00 per m <sup>2</sup> (min. charge \$535.00)
g) Splash Pad Removal and/or Installation	\$103.00/m <sup>2</sup> (min. charge \$535.00)
<b>Roadway Damage Reinstatement</b>	Direct Costs Plus Administration Fee refer to Schedule “B”
<b>Cost Recovery for all other works carried out by Works Maintenance and Operations Section:</b>  Recovery of costs for Engineering, Construction and Maintenance Activities for External/Internal Parties.	Direct Costs Plus Administration Fee Refer to Schedule “B” (Maximum Administration Fee of \$342.00)
<b>Shopping Cart Storage Fee</b>	\$55.00 per cart
<b>Ditch Filling</b> Criteria must be met prior to commencement of work on a per linear metre charge.	\$387.00 per linear metre charge
<b>Supply and Placement of Sod</b>	\$25.00/m <sup>2</sup>
<b>Asphalt Residential</b>	\$33.00/m <sup>2</sup>
<b>Asphalt Commercial</b>	\$56.00/m <sup>2</sup>
<b>Granular</b>	\$24.00 per tonne
<b>Earth Excavation</b>	\$29.00/m <sup>2</sup>
<b>New Headwall Construction (no culvert works)</b>	\$1,000/headwall

SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEES
<b>WORKS OPERATIONS AND MAINTENANCE DIVISION</b> 3185 Mavis Road	
<b>Traffic Management Section</b>	
<b>Access Modification Permit Application Fee (Non-refundable)</b> Driveway widening involving curb cuts and/or culverts and/or curb improvements	\$114.00 per approved application
<b>Barricades/Cones</b> Delivery and pickup of barricades/cones for events that do not require a permit.  Please note that there is no charge if pick up and return of barricades/cones is carried out by the applicant	\$233.00
<b>Collision Data and Summary Reports</b>  Per location or per road section between two intersections  5-year Detailed Collision Summary	    \$62.00 each
<b>Decorative Street Lights:</b>  a) Modified Standard - (cost per light standard)  b) Decorative Standard - (cost per light standard)	  \$581.00  \$1,227.00
<b>Placement of Temporary Crossing Guard:</b>  a) Set-up and removal of signs/markings  b) Crossing Guard charge	  \$544.00 per location  \$83.00 per day
<b>Publication Distribution Boxes</b>  a) Annual Fee  b) Removal Fee  c) Installation Fee for Pad and Hitching Post: <ul style="list-style-type: none"><li>Pad up to 2 boxes</li><li>pad up to 4 boxes</li></ul>	  \$62.00 per box  \$62.00 per box  \$326.00 per Applicant \$217.00 per Applicant
<b>Road Occupancy Permit: Special Events or Filming</b>  a) Permit Fee  b) Advanced Road Closure Signage  c) Fee for Street Banners extending across the municipal road allowance, per 10-day installation period or part thereof	  \$335.00 per permit*  \$330.00 per sign  \$109.00 per banner

SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEES
<b>WORKS OPERATIONS AND MAINTENANCE DIVISION</b> <b>3185 Mavis Road</b>	
<b>Traffic Management Section</b>	
d) Fee for Pole Banner, per 90 day installation period of part thereof	\$26.00 per pole
e) User Insurance for Street Parties	Refer to City’s Insurance Broker for pricing or contact Risk Management for further information
f) Works by City Staff	Direct Costs Plus Administration Fee (Maximum Administration Fee of \$342.00)  *Permit Fee may be waived by the City Manager or the Commissioner of Transportation and Works for groups affiliated with the City through the Volunteer Group Liaison Program or registered charities based in Mississauga
<b>Traffic Counts:</b>	
a) Single Location 8-hour Turning Movement Count	\$62.00
b) Single Location, 24-hour Count with Hourly Breakdown	\$36.50
c) Summary Report - All 24-hour Locations	\$62.00
d) Historical Summary Report - Single Location	\$88.00
<b>Traffic Signal Equipment Damage Reinstatement</b>	Direct Costs plus Administration Fee Refer to Schedule “B” (Maximum Administration Fee of \$342.00)
<b>Traffic Signal Timing Data</b>	
a) Historical Requests - Detailed Report	\$371.00 per intersection
b) Consultant Requests - Current Reports	\$186.00 per intersection

SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEE
<b>WORKS OPERATIONS AND MAINTENANCE DIVISION 3185 MAVIS ROAD</b>	
<b>Traffic Management</b>	
<b>Roadway Signage for:</b>  - Damage Reinstatement - Road Closure Signage - Directional Signage	Direct Costs plus Administration Fee (Maximum Administration Fee of \$342.00)
<b>Tourist Oriented Destination Signage (TODS)</b>  Including University and Community College Signage	As determined by the TODS program.  For more information about this program and fees, please contact Traffic Operations
<b>Office Services</b>	
<b>Expedited Permit Processing Fees (non-refundable)</b>  a) Road Occupancy Permit (storage included), excluding Special Provision re Complex Construction b) Excess Load Moving Permit  Permit processed within less than three (3) business days if requested by applicant and if possible.	\$86.00 per permit
<b>Municipal Parking</b>	
<b>Covering (“bagging”) of Pay and Display Machine or Parking Meter</b>  To prohibit parking when Special Events are held	\$20 for first machine and \$10 for each additional machine Fee may be waived by the City Manager or the Commissioner of Transportation and Works for groups affiliated with the City through the Volunteer Group Liaison Program or registered charities based in Mississauga
<b>Removal of Pay and Display Parking Machine</b>	\$650.00 per machine
<b>Occupying Paid Parking Space</b>  For Construction, Filming or Commercial Vehicles	Hourly rate* multiplied by the number of parking spaces used multiplied by the hours per day of use  *as stated in the Traffic (Parking) By-law 555-00
<b>Paid Parking Administrative Fee</b>  Administrative fee to process on-street parking charges in conjunction with approved Road Occupancy Permits. Fee is in addition to regular on-street parking charges.	\$50.00
<b>Replacement of Parking Multi-Visit Card</b>	\$15.00
<b>Parking Permit Replacement</b>	\$50.00

SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEE
<b>ENGINEERING AND CONSTRUCTION DIVISION 201 CITY CENTRE DRIVE</b>	
<b>Capital Works Section</b>	
<b>Cost Recovery</b>  Recovery of costs for Engineering, Construction and Maintenance Activities for External/Internal Parties (i.e. for works related to Road Rehabilitation and Access Modification Permits)	Direct Costs Plus Administration Fee Refer to Schedule “B”
<b>Capital Works Contract Tender Documents</b>	\$180.00
<b>Capital Works Contract purchase from Biddingo (online)</b>	\$144.00
<b>Development Construction Section</b>	
<b>Administrative/Inspection Fee (non-refundable)</b> Pre- and post-construction inspections	\$270.00 per application
<b>Compliance Letters/Lawyer’s Letters</b>  a) Inspection not required  b) Inspection required	  \$125.00  \$250.00
<b>Servicing Agreement Revisions/Engineering Drawings</b>  Modifications after approval of servicing agreement	\$560.00 per application*  *Note: The Commissioner of Transportation and Works and/or his/her designate has the authority to waive, reduce or otherwise vary the fee for modifications after approval of a servicing agreement if, in his/her view, the change is to the betterment of the City or for housekeeping purposes or advisable due to an error or omission
<b>Administrative/Inspection Fee (non-refundable) for In-Ground or On-Ground Pools</b>  For installation of residential pools Please note that Above-Ground Pools are exempted	\$270.00 per site
<b>Commercial/Residential Property - Lot Grading Deposit Release</b>  Under the discretion of Development Construction and in the absence of a Final Lot Grading Certificate by a P.Eng or OLS, the City may perform an inspection to release an unclaimed deposit.	Return of Deposit less \$545.00 fee



SCHEDULE “A” Transportation and Works Fees and Charges By-law

ITEM	FEE
<b>ENGINEERING AND CONSTRUCTION DIVISION</b> <b>201 CITY CENTRE DRIVE</b>	
<b>Development Construction Section</b>	
<b>Lot Grading (Subdivision) Investigation:</b>  For non-compliance of approved grading plan, lands covered by a Servicing Agreement  a) First Inspection  b) Second & Subsequent investigations	          No charge  \$535.00 per occurrence
<b>Lot Grading (Infill) Investigation:</b>  For non-compliance of approved grading plan, lands not covered by a Servicing Agreement  a) First Inspection  b) Second & Subsequent investigations	          No charge  \$150.00
<b>Variance Approval to Residential Lot Grading after Registration of Subdivision:</b>  a) Before building construction started  b) After building construction started	          \$170.00 per request  \$545.00 per request
<b>Waiver of lot grading not covered by a servicing agreement</b>  a) Inspection not required  b) Inspection required	          No charge  No charge
<b>Variance to Block Grading in Industrial/Commercial of Multiple Family areas after Approval of the Servicing Agreement:</b>  a) Before building construction commenced  b) After building construction commenced	          \$170.00 per request  \$545.00 per request
<b>Inspection Fee</b> For Site Plan Applications	\$545.00 per application

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ITEM	FEE
<b>ENGINEERING AND CONSTRUCTION DIVISION</b>	
<b>GEOMATICS SECTION Legal Survey Group</b>	
<b>Change of Municipal Address Requests</b>  By Owner	\$715.00 per address*  <u>*Note:</u> The Commissioner of Transportation and Works and/or his/her designate, has the authority to waive, reduce or otherwise vary the fee for Change of Address Requests, if, in his/her view, the change is required for reasons other than convenience, such as safety, duplication or confusion.
<b>Change of Municipal Address Request</b>  a) Condominium or property with 2-10 units b) Condominium or property with 11-50 units c) Condominium or property with 51+ units	  \$127.00 per parcel \$195.00 per parcel \$330.00 per parcel
<b>Assignment of new Municipal Address(es)</b> <ul style="list-style-type: none"> <li>Where an existing property is developed from a municipal address to a higher density where the existing address does not meet the address density required by the new development.</li> <li>Where a group of existing properties are redeveloped into a higher density where the existing municipal addresses do not meet the address density required by the new development.</li> <li>Increased unit density through building permits where a commercial, industrial or condominium increases the number of discreet units within a current structure and the operating entities wish or use a discreet new unit or suite number.</li> </ul>	\$69.00 per address or unit assigned
<b>Lifting of 0.3m Reserve</b>	\$ 660.00 per property  <u>Note:</u> Additional charges apply: please see the list of Legal Services Fees in Schedule “A” to the City’s General Fees and Charges By-law or contact Legal Services for details
<b>Survey Field Notes - Copies</b> Charge to copy and e-mail relevant survey field notes	\$98.00 per location
<b>Survey Field Notes – Search Request</b> Charge for request to search City field notes for relevant legal surveys	\$190.00
<b>Two Person Field Crew /hr</b>	\$170.00
<b>CAD Technician /hr</b>	\$90.00
<b>Ontario Land Surveyor (Technical) /hr</b>	\$110.00
<b>Ontario Land Surveyor (Project Manager)</b>	\$170.00
<b>AOLS Plan Submission Form</b>	\$17.00
<b>Registry Office Title Search</b>	At cost

**SCHEDULE “A” Transportation and Works Fees and Charges By-law**

**GIS AND CADD PRODUCTS AND SERVICES**

Minimum charges of \$100.00 apply for all listed services where products or services are charged by area or hourly rates. To ensure availability of material and determine service location, please contact the Geomatics Section.

Customized conversions, extracts or processing of products and services and delivery media are provided subject to availability and at the sole discretion of the City. All digital files are in 6 degree UTM (Zone 17) NAD 83. All 3D files are at Mississauga datum.

DIGITAL DATA PRODUCTS AND SERVICES						
#	Item	Fee	Type	Accuracy	Frequency	Format
D01	City Street Index	\$78.00	LISTING	COMPLETE	DAILY	ASCII TEXT
D02	City Street Index	\$78.00	VECTOR	COMPLETE	DAILY	2D DGN
D03	City Street Map (All Roads)	\$234.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D04	City Street Map (Major Roads)	\$112.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D05	City Street Map (Local Roads)	\$112.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D06	City Street Map (Single Line)	\$112.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D07	Street Centre Line Network. Includes street, address range and address export with limited attributes	\$6,300.00	VECTOR	1:2,000 Mapping 2m	DAILY	Shape File
D08	Street Centre Line Network address point export only	\$1,950.00	VECTOR	Within parcel	DAILY	2D DGN, ASCII text or MS Access
D09	Property Mapping	\$245.00 per sq km	VECTOR	Enhanced Teranet 2m	MONTHLY	2D DGN
D10	Topographic Mapping	\$143.00 per sq km	VECTOR	1:2,000 Mapping 0.5m	YEARLY	2D DGN
D11	Elevation Model or 3D Contours	\$59.00 per sq km	VECTOR	1:2,000 Mapping 0.5m	YEARLY	3D DGN
D12	Orthometric Imagery	\$148.00 per sq. km \$20,000.00 complete	RASTER	0.2m pixel Colour	YEARLY	ECW
D13	Aerial Imagery by Individual Frame 1954 to present various years and scales	\$39.00 per frame	RASTER	Varies between 400dpi and 800dpi B&W only	YEARLY	ECW
D14	Engineering Drawings	\$36.00 per file	RASTER	Engineering	PROJECT	CAL

SCHEDULE “A” Transportation and Works Fees and Charges By-law

DIGITAL DATA PRODUCTS AND SERVICES						
#	Item	Fee	Type	Accuracy	Frequency	Format
D15	Engineering Drawings (limited availability)	\$36.00 per file	VECTOR	Engineering	PROJECT	2D DGN
D16	Storm Sewer Network	\$640.00	VECTOR	Schematic 10m	MONTHLY	2D DGN
D17	Custom Data Extraction/ Conversion or Processing	\$100.00 per hour	SERVICE	N/A	N/A	N/A
D18	CDR media and handling	\$14.00 per CDR	MEDIA	N/A	N/A	650MB CDR
D19	DVD media and handling	\$14.00 per DVD	MEDIA	N/A	N/A	4.7GB x 2 DVD-RAM
D20	Official Plan Schedules (Mississauga Plan)	\$275.00 per set		1:76,500	MONTHLY	2D DGN
D22	Planning Data Sets (Natural Areas Survey, Existing Land Use, etc.) MIN by set MAX by set	\$114.00 \$265.00		Varies	YEARLY	2D DGN
D23	City Parks Layer	\$218.00	VECTOR	Varies	TWICE YEARLY	2D DGN
D24	City Trails Network	\$218.00	VECTOR	Varies	YEARLY	2D DGN
D25	3-D Building Extrusions (residential/light commercial)	\$670.00 per sq. km				
D26	3-D Building Extrusions (core areas)	\$1,350.00 per sq. km				
D27	Pedestrian Trail Networks	\$1,500.00				

PAPER BASED MAP PRODUCTS AND SERVICES						
#	Item	Fee	Type	Accuracy	Frequency	Format
P01	City Base Map –no overlay	\$25.50	MAP (50”) B&W	1:20,000 Plot Base 5m	DAILY	BOND
P02	City Street Map –with overlays	\$25.50	MAP (50”) B&W	1:20,000 Plot Base 5m	DAILY	BOND
P03	City Street Map –with overlays	\$32.00	MAP (50”) COLOUR	1:20,000 Plot Base 5m	DAILY	BOND
P04	City Street Map - North or South Halves	\$25.50 each	MAP (50”) B&W	1:12,500 Plot Base 5m	DAILY	BOND
P05	Street Guide Book	\$15.25	BOOK B&W	1:5,000 Plot	YEARLY	BOND

**SCHEDULE “A” Transportation and Works Fees and Charges By-law**

<b>PAPER BASED MAP PRODUCTS AND SERVICES</b>						
<b>#</b>	<b>Item</b>	<b>Fee</b>	<b>Type</b>	<b>Accuracy</b>	<b>Frequency</b>	<b>Format</b>
P06	Property Maps selectable scale	\$25.50	MAP (36”) B&W	Enhanced Teranet 2m	MONTHLY	BOND
P07	Street, Property, Topographic, Orthometric or Aerial Imagery to 11”x17” from LaserJet printer	\$16.50	MAP B&W to 11”x 17” and COLOUR to 8 1/2”x14”	Various	Various	BOND
P08	Street, Property, Topographic, Orthometric or Aerial Imagery from OCE up to D size	\$25.50	MAP (36”) B&W	Various	Various	BOND
P09	Topographic Maps - selectable scale	\$25.50	MAP (36”) B&W	1:2,000 Mapping 0.5m	YEARLY	BOND
P10	Topographic & Property	\$32.00	MAP (36”) B&W	1:2,000 Mapping 0.5m with Enhanced Teranet	YEARLY and MONTHLY	BOND
P11	Engineering Drawings	\$12.25	MAP (36”) B&W	Engineering	PROJECT	BOND
P12	Registered Plans - conventional at various scales	\$12.25	MAP (36”) B&W	Survey	BY PLAN	BOND
P14	Storm Sewer Book	\$85.00	BOOK B&W	1:5,000 Plot	YEARLY	BOND
P16	Mounted Orthometric Image of the City	\$590.00	MAP (50”) COLOUR	1:20,000 Plot	YEARLY	HIGH GLOSS MOUNTED
P17	Orthometric Image of the City	\$390.00	MAP (50”) COLOUR	1:20,000 Plot	YEARLY	HIGH GLOSS BOND
P18	Orthometric Image Custom area plots	\$158.00	MAP 48” X 42”	1:20,000 Plot	YEARLY	BOND
P19	Orthometric Image Custom area plots	\$ 80.00	MAP less than 48” x 42”	1:20,000 Plot	YEARLY	BOND
P25	Official Plan Schedules (see listing in Department)	\$12.25 each	MAP COLOUR	Various	MONTHLY	BOND

**SCHEDULE “A” Transportation and Works Fees and Charges By-law**

<b>PAPER BASED MAP PRODUCTS AND SERVICES</b>						
<b>#</b>	<b>Item</b>	<b>Fee</b>	<b>Type</b>	<b>Accuracy</b>	<b>Frequency</b>	<b>Format</b>
P28	Electoral District Maps by Riding: - Federal - Provincial - Municipal	\$7.25 each	MAP B&W	1:100,000	YEARLY	BOND
P29	City of Mississauga Municipal Wards	\$7.25 each	8 ½ X 11 B&W		YEARLY	BOND
P30	City of Mississauga Individual Municipal Wards	\$19.00 each	B&W	1:12,500	YEARLY	BOND
P31	City of Mississauga Polling Subdivisions City Wide Special Order	\$29.00	COLOUR	1:25,000	YEARLY	BOND
P32	City of Mississauga Polling Subdivisions by Individual Wards Special Order	\$24.00 each	B&W	1:12,500	YEARLY	BOND
P33	City Parks Map	\$29.00 each	MAP (36” x 44”) COLOUR	1:30,000	TWICE YEARLY	BOND
P34	City Trails Map	\$29.00 each	MAP (36” x 44”) COLOUR	1:30,000	YEARLY	BOND
P35	Parks Map by Ward	\$21.00 each	MAP (24” x 36”) COLOUR	Varies	TWICE YEARLY	BOND
P36	Mississauga Multi-Use Recreational Trail Study 2001	\$85.00 each	COLOUR DOCUMENT	Varies	PROJECT	BOND
P37	Individual Park Site Maps	\$12.25	MAP (11”x17”) B&W and COLOUR	Varies	TWICE YEARLY	BOND
P38	Trails in Mississauga Walking Cycling Guide	\$12.25	BOOK COLOUR	Varies	BI-ANNUAL	BOND

**CHARGES TO EXTERNAL OR INTERNAL PARTIES FOR ENGINEERING, CONSTRUCTION, MAINTENANCE AND TRAFFIC WORKS**

**1. Application of Schedule “B”**

Schedule “B” applies to engineering, construction and maintenance, and traffic works undertaken by the Transportation and Works Department on behalf of External or Internal Parties.

Internal or External Parties shall be charged with costs, which include the Direct Costs (as defined below) of works performed either by City forces or by contractors working on behalf of the City, plus an Administration Fee (as defined below).

**2. Charges for Engineering Works**

Charges associated with Engineering Works include, but are not limited to, work performed on behalf of External or Internal Parties, such as project management, design, survey, inspection and material testing activities in conjunction with the construction of roads, bridges, sewers and watercourse works.

**3. Charges for Construction and Maintenance Works**

Charges associated with Construction and Maintenance Works include, but are not limited to, work performed on behalf of External or Internal Parties, such as asphalt, concrete and sod restoration works related to utility and development works, turning lanes, island extensions, sidewalks, access modifications (“curb cuts/culvert extensions”), road modifications for developers, railway crossing restoration work, and newspaper pad installation work.

**4. Charges for Traffic Works**

Charges associated with Traffic Works include but are not limited to work performed on behalf of External or Internal Parties, such as signing, pavement marking and traffic signal modifications for developers.

**5. Direct Costs**

The “Direct Costs” for works undertaken by City and/or contract forces are established as follows:

Description	Direct Costs (excl. HST)
Contract Work	Contract Price plus applicable 1.76% HST non-refundable amount
Labour (City)	Labour Cost (Hours x Rate) plus 35% Payroll Burden
Equipment (City)	Equipment Cost (Hours x Rate)
Material (City)	Material Price plus applicable 1.76% HST non-refundable amount

**6. Administration Fee**

An “Administration Fee” is applied as a percentage of Direct Costs to compensate the City for indirect costs for works performed on behalf of External or Internal Parties which may include, but are not limited to, some or all of the following:

- Preparing and tendering projects;
- Functional and detailed design;
- Surveying and inspection for works maintenance activities;
- Reinstatement of disturbed areas;
- Overall project management;
- Administrative functions such as invoicing, issuance of permits and other administrative duties.

SCHEDULE “B” Transportation and Works Fees and Charges By-law

7. Total Charge

“Total Charge” for works performed includes the Direct Costs and the Administration Fee as well as applicable tax and is established as follows:

Client	Direct Costs	Adm. Fee (% of Direct Cost)	HST
Internal City Departments: a) \$100,000 or more b) Under \$100,000	Yes Yes	6% 8%	No No
Region of Peel: a) \$100,000 or more b) Under \$100,000	Yes Yes	6% 8%	No No
City of Brampton/Town of Caledon	Yes	10%	No
Ontario Ministry of Transportation	Yes	10% *	See Notes below
Other Agencies/Utilities	Yes	25% *	See Notes below
Private Companies/Individuals	Yes	25% *	See Notes below

\* Unless an applicable agreement between the City and the External Party provides for a different administration fee.

Notes:

Refer to the Excise Tax Act, Schedule V (Exempt Supplies), Part VI (Public Sector Bodies), Sections 21 and 22.

When supplied by a municipality, the following services are exempt from Harmonized Sales Tax (HST), regardless of who is being charged:

- a) Installing, replacing, repairing or removing street or road signs or barriers, street or traffic lights or property similar to any of the foregoing.
- b) Removing snow, ice or water.
- c) Removing, cutting, pruning, treating or planting vegetation.
- d) Repairing or maintaining roads, streets, sidewalks or similar or adjacent property.
- e) Installing accesses or egresses.
- f) Installing, repairing, maintaining or interrupting the operation of a water distribution, sewerage or drainage system.

8. Reduction of Administration Fee:

Notwithstanding any of the above, it may be appropriate to reduce the Administration Fee on a project-specific basis. This may occur only in circumstances where it is warranted, such as when City staff is unable to complete any of the administrative functions (see Item #6).

A reduction to the Administration Fee of under \$50,000 requires the signature of the Commissioner of Transportation and Works or his or her designate.



## **SCHEDULE “B” Transportation and Works Fees and Charges By-law**

A reduction to the Administration Fee of \$50,000 or more requires the signature of the Commissioner of Transportation and Works.

Justification for the reduction shall be documented, approved by signature (as stipulated in the previous paragraph), and placed in the project file.