



MINUTES

TRAFFIC SAFETY COUNCIL

THE CORPORATION OF THE CITY OF MISSISSAUGA
WEDNESDAY, April 23, 2014 – 5:00 P.M.

COMMITTEE ROOM 'A', SECOND FLOOR
300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1
MISSISSAUGA, ONTARIO
www.mississauga.ca

Members Present

Councillor Frank Dale, Ward 4
Councillor Sue McFadden, Ward 10
Meredith Johnson (Trustee Ward 9 & 10 - Peel District School Board) (left at 5:40 p.m.)
Anna Abbruscato (Trustee Ward 4 -Dufferin-Peel Catholic District School Board)
Peter Westbrook (**CHAIR**, Citizen Member Ward 2)
Louise Goegan (**VICE-CHAIR**, Citizen Member Ward 5)
Boris Swedak (Life Member, Ward 3)
Daniel Suess (Citizen Member Ward 7)
John McGlone (Citizen Member Ward 8)
Sushil Kumra (Citizen Member Ward 8)
Heather Relf (Citizen Member Ward 9)
Denise Gordon-Mohamud (Citizen Member Ward 10 North Zone)

Members Absent

Edgar Lethbridge (Citizen Member, Ward 4)
Anna Myrdal (Citizen Member, Ward 10)
Matthew Moore (Citizen Member, Ward 10)
David Brennan (Citizen Member, Ward 5 North Zone)
Altamash Syed (Citizen Member, Ward 4 South Zone)

Advisory Board

Andy Bate, Supervisor, Traffic Operations
Denna Yaunan, Traffic Operations Technician
Sheelagh Duffin, Supervisor, Crossing Guards
Daniel Elias, Principals'/Vice-Principals' Association Peel District School Board
Shawn Kearns, Principals'/Vice-Principals' Association Dufferin-Peel Catholic District School Board
Marcy Macina, Student Transportation
Matt Naomi, Parking Enforcement Officer
Al Sousa, Manager, Traffic Engineering and Operations

Contact: Angie Melo, Legislative Coordinator
Office of the Clerk 905-615-3200 ext. 5423 Fax 905-615-4181
angie.melo@mississauga.ca

CALL TO ORDER – 5:00 p.m.

DECLARATIONS OF CONFLICT OF INTEREST - Nil

MATTERS TO BE CONSIDERED

1. Approval of March 26, 2014 Minutes

Minutes of the Traffic Safety Council meeting held on March 26, 2014.

Approved (H. Relf)

2. Site Inspection Reports – Blessed John XXIII Catholic Elementary School (Ward 6)

Site Inspection Reports for the inspections conducted on April 2, and April 3, 2014 in front of Blessed John XXIII Catholic Elementary School.

RECOMMENDATION

1. That Transportation and Works be requested to review signage in front of Blessed John XXIII Catholic Elementary School.
2. That Parking Enforcement be requested to enforce parking prohibitions in front of Blessed John XXIII Catholic Elementary School between 3:20 p.m. – 3:40 p.m., once signage is in place.

Approved (L. Goegan)

Recommendation TSC-0068-2014

3. Site Inspection Report – St. Hilary Catholic School (Ward 5)

Site Inspection Report for the inspection conducted on April 3, 2014 in front of St. Hilary Catholic School.

RECOMMENDATION

1. That Transportation and Works be requested to review signage in front of St. Hilary Catholic School, and extend the No Stopping Zone on the east side of Fairwind Drive South to the school boundary.
2. That Parking Enforcement be requested to enforce parking prohibitions in front of St. Hilary Catholic School between 3:15 p.m. – 3:45 p.m., once signage is in place.

Approved (D. Sues)

Recommendation TSC-0069-2014

4. Site Inspection Report – St. Herbert Catholic School (Ward 6)

Site Inspection Report for the inspection conducted on April 9, 2014 at the intersection of Lismic Boulevard and Dream Crest Road, in front of Rick Hansen Secondary School.

RECOMMENDATION

1. That the request to extend the times of the crossing guard from 8:30 a.m. to 9:00 a.m. and from 3:25 p.m. to 3:55 p.m. for the students attending St. Herbert Catholic School be denied as the warrants have not been met.
2. That Transportation and Works be requested to review signage on the north side of Dream Crest Road between Lismic Boulevard and Cinnamon Road for the students attending St. Herbert Catholic School.

Approved (H. Relf)

Recommendation TSC-0070-2014

5. Site Inspection Report – Ridgewood Public School (Ward 5)

Site Inspection Report for the inspection conducted on April 11, 2014 at the intersection of Cambrett Drive and Shallford Road for the students attending Ridgewood Public School.

RECOMMENDATION

1. That the request for a crossing guard for students attending Ridgewood Public School be denied as the warrants have not been met.
2. That the Peel District School Board be requested to consider the following at Ridgewood Public School:
 - a. Installing a fence across the front of the school, driveway to driveway, to prevent students from walking across the Kiss & Ride area.
 - b. Installing a fence along the north side of the school.
3. That Transportation and Works be requested to review signage in front of Ridgewood Public School.
4. That Traffic Safety Council work with the Principal of Ridgewood Public School to implement a School Walking Route Program.

Approved (L. Goegan)

Recommendation TSC-0071-2014

6. Site Inspection Report – Oscar Peterson Public School (Ward 10)

Site Inspection Report for the inspection conducted on April 14, 2014 in front of Oscar Peterson Public School.

Councillor Sue McFadden thanked the Traffic Safety Council on behalf of the School Community for addressing their concerns at the last meeting.

RECOMMENDATION

1. That the request to install a layby in front of Oscar Peterson Public School is not recommended as the road width is adequate to accommodate parking on the north side, left turn lane into school Kiss & Ride and a through lane east and west.

2. That the Principal of Oscar Peterson Public School be requested to encourage parents to utilize the park parking lot at school, which is currently not fully utilized, during entry and dismissal times.

Approved (Councillor S. McFadden)
Recommendation TSC-0072-2014

7. Site Inspection Reports – Forest Avenue Public School (Ward 1)

Site Inspection Reports for inspections conducted on March 18, 2014, April 1, 2014 and April 16, 2014 at the intersection of Hurontario Street and Park Street to review Crossing Guard Warrants for students attending Forest Avenue Public School.

RECOMMENDATION

That the Crossing Guard placed at the intersection of Hurontario Street and Park Street for student attending Forest Avenue Public School be removed at the end of the 2013-2014 school year, June 27, 2014, as the warrants have not been met to retain the Crossing Guard, and further, that all conditions are good for self-control of crossing and traffic compliance is very good.

Approved (L. Goegan)
Recommendation TSC-0073-2014

8. Site Inspection Reports – Mary Fix Catholic School (Ward 7)

Site Inspection Reports for inspections conducted on April 8, 2014 at the intersection of Paisley Boulevard and Crystalburn Avenue, April 10, 2014 at the intersection of Stillmeadow Road and Louis Drive, and April 15, 2014 at the intersection of Stillmeadow Road and Queensway West, for students attending Mary Mix Catholic School.

RECOMMENDATION

1. That the request for a Crossing Guard at the intersection of Paisley Boulevard and Crystalburn Avenue, for the students attending Mary Fix Catholic School be denied as the warrants have not been met and the all way stop provides protection for crossing students.
2. That the request for a Crossing Guard at the intersection of Stillmeadow Road and Louis Drive for the students attending Mary Fix Catholic School be denied as the warrants have not been met.
3. That the request for a Crossing Guard at the intersection of Stillmeadow Road and Queensway West for the students attending Mary Fix Catholic School be denied as the warrants have not been met.

Approved (D. Suess)
Recommendation TSC-0074-2014

9. Site Inspection Request – Queen of Heaven Catholic School (Ward 1)

Email dated March 25, 2014 from Sheelagh Duffin, Supervisor, Crossing Guards, with respect to a request for Traffic Safety Council to determine if the warrants are met for the implementation of a school crossing guard for the students of Queen of Heaven Catholic School at the intersection of Alexandra Avenue and Fourth Street.

Peter Westbrook, Chair, recently attended Queen of Heaven Catholic School during a Travel Plan walk and identified an area of concern to warrant a site inspection.

RECOMMENDATION

That the email dated March 25, 2014 from Sheelagh Duffin, Supervisor, Crossing Guards with respect to a request for Traffic Safety Council to determine if the warrants are met for the implementation of a school crossing guard at the intersection of Alexandra Avenue and Fourth Street for the students of Queen of Heaven Catholic School be received and referred to the Site Inspection Subcommittee of Traffic Safety Council for a report back to Traffic Safety Council.

Received (B. Swedak)

Recommendation TSC-0075-2014

10. Dismissal Report – April 2014

RECOMMENDATION

That the Dismissal Report for the month of April 2014 be received.

Received (B. Swedak)

Recommendation TSC-0076-2014

The following recommendations emanated from the Dismissal Report for the month of April 2014:

Forest Avenue Public School (Ward 1)

Recommendation

1. That the Peel District School Board be requested to consider the following at Forest Avenue Public School.
 - a. Place Forest Avenue Public School on the 2014 painting contract.
 - b. Painting one way directional arrows on the driveway.
 - c. Install all appropriate signage on site as required.
2. That Transportation and Works be requested to install No U Turn signs on the east side of Elmwood Avenue North, in front of Forest Avenue School.

Approved (B. Swedak)

Recommendation TSC-0077-2014

Artesian Drive Public School (Ward 8)**Recommendation**

That the Peel District School Board be requested to consider reviewing the site at Artesian Drive Public School for inclusion in the 2014 pavement painting contract.

Approved (B. Swedak)

Recommendation TSC-0078-2014

St. Margaret of Scotland School (Ward 8)**Recommendation**

1. That Parking Enforcement be requested to enforce the “No Stopping” and “No Parking” signs between 3:05 p.m. and 3:25 p.m. on Council Ring Road for St. Margaret of Scotland School.
2. That Transportation and Works be requested to review the adequacy of signs on Council Ring Road beyond the school boundaries with a view to eliminate parking on both sides of the road.
3. That the Dufferin-Peel Catholic District School Board be requested to review the placement of a “No Left Turn” sign at the driveway exit location.

Approved (B. Swedak)

Recommendation TSC-0079-2014

Oscar Peterson Public School (Ward 10)**Recommendation**

1. That Parking Enforcement be requested to attend on Perennial Drive and Tenth Line West to enforce existing posted prohibitions between 3:10 p.m. and 3:35 p.m. for a minimum of three consecutive days for Oscar Peterson Public School.
2. That Transportation and Works be requested to undertake a traffic light study to determine if warrants exist for traffic lights at the intersection of Perennial Drive and Eglinton Avenue.
3. That the Crossing Guard Supervisor be requested to review procedures at the intersections of Perennial Drive and Tenth Line West to determine if improvements are possible.

Approved (B. Swedak)

Recommendation TSC-0080-2014

St. Herbert Catholic School (Ward 6)**Recommendation**

That Parking Enforcement be requested to attend on Fallingbrook Drive to enforce existing posted prohibitions on Fallingbrook Drive between 3:20 p.m. and 3:40 p.m. for St. Herbert Catholic School.

Approved (B. Swedak)

Recommendation TSC-0081-2014

Castlebridge Public School (Ward 9)**Recommendation**

1. That the Peel District School Board be requested to consider placing Castlebridge Public School on the 2014 painting contract.
2. That Parking Enforcement be requested to attend Castlebridge Public School to enforce the existing posted prohibitions between 3:15 p.m. and 3:40 p.m.
3. That the Principal of Castlebridge Public School be requested to encourage more parents to leave their cars at home during dismissal and walk their children home from school.

Approved (B. Swedak)

Recommendation TSC-0082-2014

Erin Centre Middle School (Ward 10)

Meredith Johnson, Peel District School Board Trustee Ward 9 & 10, attended Erin Centre Middle School on April 23, 2014 and noted that there was too much road congestion. Ms. Johnson further commented that she had been advised by a bus driver that there had been a near death incident last week involving a child. Councillor Sue McFadden agreed that there is too much congestion and that parents continue to park, and double parked on the street in front of the school. Parking Enforcement Officer, Matt Naomi advised that he would contact Peel Regional Police to advise them of the issues. Councillor Sue McFadden advised that she would also send an email to Peel Regional Police to have them dispatch Officers to this location to enforce infractions under the *Highway Traffic Act*.

Recommendation

That Parking Enforcement be requested to attend at Erin Centre Public School to enforce existing posted prohibitions between 2:00 p.m. and 2:35 p.m.

Approved (B. Swedak)

Recommendation TSC-0083-2014

St. Timothy Catholic School (Ward 1/7)**Recommendation**

1. That Parking Enforcement be requested to enforce the existing posted prohibitions on Cliff Road in front of St. Timothy Catholic School between 2:50 p.m. and 3:40 p.m.
2. That the Principal of St. Timothy Catholic School be requested to encourage parents presently picking up students during the dismissal period, to have their children walk to school.

Approved (B. Swedak)

Recommendation TSC-0084-2014

11. School Zone Safety (Kiss & Ride) Report – March - April 2014RECOMMENDATION

That the School Zone Safety (Kiss & Ride) Report from March – April 2014 be received for information.

Received (Councillor S. McFadden)

Recommendation TSC-0085-2014

The following recommendations emanated from the School Zone Safety (Kiss & Ride) Report for the months of March - April 2014:

March 20, 2014**Lisgar Middle School (Ward 10)**

Lisgar Middle School: Peter Westbrook, Chair, is working together with David Marcotte, Assistant Preventative Maintenance Supervisor at Peel District School Board on a process to re-open a Kiss & Ride Program.

RECOMMENDATION

1. That the Peel District School Board be requested to consider relocating the drop off for Kiss & Ride at Lisgar Middle School, to the south side of the building, to create a larger storage area for cars in the queue to drop off students.
2. That the Principal at Lisgar Middle School be requested to ensure staff at the Kiss & Ride wear the safety vests.

Approved (Councillor S. McFadden)

Recommendation TSC-0086-2014

March 26, 2014**Clifton Public School (Ward 7)**RECOMMENDATION

That the Peel District School Board be requested to review the feasibility of the following at the Kiss & Ride at Clifton Public School:

- a. Install Kiss & Ride sign and stop bar at the drop off areas located at the south side of the building.
- b. Fire Route signage on property.
- c. Creating a walkway for parents, from the south part of the parking lot.
- d. Repaint the pavement signs before the start of school in September 2014.

Approved (Councillor S. McFadden)

Recommendation TSC-0087-2014

March 27, 2014**Sheridan Park Public School (Ward 2)****RECOMMENDATION**

That the Peel District School Board be requested to consider the following at Sheridan Park Public School:

- a. Install a "No Left Turn" sign on driveway exit; and,
- b. Place Kiss & Ride signs on the driveway.

Approved (Councillor S. McFadden)

Recommendation TSC-0088-2014

April 2, 2014**Corpus Christli Catholic School (Ward 4/6)****RECOMMENDATION**

That the Dufferin-Peel Catholic District School Board be requested to consider the following at Corpus Christi Catholic School:

- a. Review the Kiss & Ride and Fire Route signage.
- b. Mark two lanes for traffic to exit the driveway.
- c. Move the stop bar located in the Kiss & Ride to all buses more room.

Approved (Councillor S. McFadden)

Recommendation TSC-0089-2014

12. **Budget Subcommittee Meeting Minutes – April 2, 2014**

Minutes from the Budget Subcommittee meeting held on April 2, 2014.

RECOMMENDATION

That the minutes from the April 2, 2014 Budget Subcommittee meeting be received for information.

Received (H. Relf)

Recommendation TSC-0090-2014

The following recommendations emanated from the Minutes of the Budget Subcommittee meeting held on April 2, 2014:

RECOMMENDATION

1. That the draft 2014 Traffic Safety Council operating budget from the April 2, 2014 Budget Subcommittee meeting be approved.

2. That the amount of \$775.00 be allocated in the 2014 Traffic Safety Council operating budget to send three Mississauga students to participate in the 2013/2014 School Safety Patroller Program.

Approved (H. Relf)

Recommendation TSC-0091-2014

13. Walk to School Subcommittee Meeting Minutes – April 11, 2014

Minutes from the Walk to School Subcommittee meeting held on April 11, 2014.

Peter Westbrook, Chair, thanked everyone who attended the launch of the Walk to School Program at Artesian Public School, and reminded the Committee that there is another Walk to School Program launch at St. Margaret of Scotland on May 14, 2014. Mr. Westbrook advised that Angie Melo, Legislative Coordinator would send out an email requesting assistance from Committee Members. Mr. Westbrook further advised that there is a Walk to School re-launch at St. Raymond and Whitehorn Public School tentatively scheduled for May 7, 2014.

RECOMMENDATION

That the Walk to School Subcommittee Meeting Minutes from the meeting held on April 11, 2014 be received.

Received (L. Goegan)

Recommendation TSC-0092-2014

The following recommendations emanated from the Minutes of the Walk to School Subcommittee meeting held on April 11, 2014:

RECOMMENDATION

That Louise Goegan, Citizen Member be appointed as Chair of the Traffic Safety Council's Walk to School Subcommittee for a term ending on November 30, 2014 or until a successor is appointed.

Approved (D. Suess)

Recommendation TSC-0093-2014

14. Transportation and Works Action Items List – February, 2014

That the Action Items List from the Transportation and Works Department for the month of February 2014 be received for information.

Received (Councillor S. McFadden)

Recommendation TSC-0094-2014

15. Parking Enforcement in School Zones Month of March 2014

That the report from the Manager of Parking Enforcement with respect to parking enforcement in school zones for the month of March 2014 be received for information.

Received (Councillor S. McFadden)

Recommendation TSC-0095-2014

16. Ontario Traffic Council - 2014 Conference- June 1-4, 2014

An invitation to members of Traffic Safety Council to attend the Ontario Traffic Council's 2014 Conference on June 1 - 4, 2014, at the Crowne Plaza Hotel, Kitchener. In the past, three (3) citizen members of Traffic Safety Council attended.

Louise Goegan, Citizen Member, Sushil Kumra, Citizen Member, and Boris Swedak, Life Member, expressed interest in attending the conference. Angie Melo, Legislative Coordinator advised that she would need confirmation from participants that they will attend so that she can process their registrations.

RECOMMENDATION

That up to three (3) Traffic Safety Council members be authorized to attend the Ontario Traffic Conference Annual Convention, scheduled for June 1-4, 2014 in Kitchener/Waterloo and that the costs for their attendance at the Convention be allocated in the 2014 Traffic Safety Council budget.

Approved (D. Suess)

Recommendation TSC-0096-2014

17. Resignation Letter from Anna Myrdal, Citizen MemberRECOMMENDATION

That the letter from Traffic Safety Council Citizen Member, Anna Myrdal, dated March 31, 2014, resigning from Traffic Safety Council be received.

Peter Westbrook, Citizen Member, advised that as a result of Anna Myrdal's resignation from the Traffic Safety Council, there is a vacancy; however, given that it is an election year, the vacancy would remain open until after the election. Mr. Westbrook acknowledged Ms. Myrdal's contribution to the Traffic Safety Council and advised that a letter from the Traffic Safety Council would be sent to Ms. Myrdal thanking her for all her work she has done.

Received (Councillor F. Dale)

Recommendation TSC-0097-2014

OTHER BUSINESS

Public Meeting at Lisgar Middle School (Ward 10)

Councillor Sue McFadden invited TSC members to a public meeting at Lisgar Middle School on May 29, 2014. Councillor Sue McFadden advised that Trelawny Circle would be repaved during the summer months. She has been approached by the Mississauga Cycling Committee requesting the installation of bike lanes on Trelawny Circle and some extra parking. Andy Bate, Supervisor, Traffic Operations, advised that Cycling Office staff would be making a presentation. Mr. Bate advised that he supports the overall operational prospective.

Boris Swedak, Life Member, asked if the City of Mississauga has a ticket and tow policy. Parking Enforcement Officer Matt Naomi, advised that Parking Enforcement Officers can order a vehicle towed for habitual offenders. Officer Naomi further advised that Parking Enforcement is currently working on Standard Operating Practices and that they are working on the criteria for habitual offenders.

Kiss & Ride Awards

Kiss & Ride Awards: Committee Members discussed applicants for the Kiss & Ride Award. Angie Melo, Legislative Coordinator was directed to prepare response letters to the applicants to advised that they were unsuccessful in meeting the criteria. Committee Members also discussed the need to review the Award guidelines and criteria for future years.

RECOMMENDATION

1. That the Chair of Traffic Safety Council send a letter to the school Principals who submitted applications for the Wilde Wood School Zone Safety (Kiss & Ride) Award, to advise of results.
2. That the Public Information Subcommittee review the guidelines and criteria of the Wilde Wood School Zone Safety (Kiss & Ride) Award for future Awards and report back to Traffic Safety Council.

Approved (Councillor F. Dale)

Recommendation TSC-0098-2014

Working Group Review of Crossing Guard Criteria for Middle Schools

Dan Suess, Citizen Member, advised that the working group consisting of Mr. Suess, Sushil Kumra, Citizen Member, Councillor Sue McFadden and Sheelagh Duffin, Supervisor, Crossing Guards, met just prior to the Traffic Safety Council meeting to review the criteria for crossing guards in middle school areas in conjunction with primary schools. Mr. Suess advised that the working group have had a preliminary review of some of the current information and that there is a lot more information they have to look at such as criteria for warrants, traffic volume, age, and other safety issues. Mr. Suess advised that the working group would provide a verbal update at the next Traffic Safety Council meeting in May 2014.

Date of Next Meeting – May 28, 2014

ADJOURNMENT – 5:51 p.m.