



Minutes

TRAFFIC SAFETY COUNCIL

THE CORPORATION OF THE CITY OF MISSISSAUGA
WEDNESDAY, March 26, 2014 – 5:00 P.M.

COMMITTEE ROOM 'A', SECOND FLOOR
300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1
MISSISSAUGA, ONTARIO
www.mississauga.ca

Members Present

Councillor Frank Dale, Ward 4
Councillor Sue McFadden, Ward 10
Anna Abbruscato (Trustee Ward 4 -Dufferin-Peel Catholic School Board)
Peter Westbrook (**CHAIR**, Citizen Member Ward 2)
Louise Goegan (**VICE-CHAIR**, Citizen Member Ward 5)
Edgar Lethbridge (Citizen Member Ward 4)
Daniel Suess (Citizen Member Ward 7)
John McGlone (Citizen Member Ward 8)
Sushil Kumra (Citizen Member Ward 8)
Heather Relf (Citizen Member Ward 9)
Anna Myrdal (Citizen Member Ward 10)
Matthew Moore (Citizen Member Ward 10)
Denise Gordon-Mohamud (Citizen Member Ward 10 North Zone)
Altamash Syed (Citizen Member Ward 4 South Zone)

Members Absent

Meredith Johnson (Trustee Ward 9 &10 – Peel District School Board)
Boris Swedak (Life Member, Ward 3)
David Brennan (Citizen Member Ward 5 North Zone)

Advisory Board Present

Andy Bate, Supervisor, Traffic Operations
Denna Yaunan, Traffic Operations Technician
Sheelagh Duffin, Supervisor, Crossing Guards
Barry Foley, Manager, Parking Enforcement
Matt Nomi, Parking Enforcement Officer
Shawn Kearns, Principals'/Vice-Principals' Association Dufferin-Peel Catholic School Board
Marcy Macina, Student Transportation
David Marcotte, Supervisor, Preventative Maintenance, Peel District School Board

Contact: Angie Melo, Legislative Coordinator
Office of the Clerk 905-615-3200 ext. 5423 Fax 905-615-4181
angie.melo@mississauga.ca

CALL TO ORDER – 5:00 p.m.

DECLARATIONS OF CONFLICT OF INTEREST – Nil

PRESENTATIONS/DEPUTATIONS

Judy Richards, Principal and Harpal Kalsi, Chair, School Council at Oscar Peterson Public School spoke to the Traffic Safety Council (TSC) regarding the traffic and safety concerns at Oscar Peterson Public School. Mr. Kalsi's PowerPoint presentation illustrated the traffic congestion in front of Oscar Peterson Public School. Further, the presentation outlined the efforts undertaken by staff at the school to communicate policies and educate parents on appropriate behaviour at the Kiss & Ride area. Ms. Richards and Mr. Kalsi both conveyed that they have been very persistent in educating parents, getting staff to assist at the Kiss & Ride with escorting children safely off the buses and into the school.

Ms. Richards, advised that there has been an increase of traffic congestion with the implementation of the full day kindergarten classes. Further, when asked about staggering the kindergarten start times, Ms. Richards advised that they must conform to the *Ministry Act*, and that there are no provisions in the *Act* to allow for staggered times for the Kindergarten students. Ms. Richards also responded to the inquiry about a carpool campaign and advised that school staff are not permitted to recommend or endorse a carpool campaign, there are too many issues regarding this matter.

Andy Bate, Supervisor, Traffic Operations, advised that if TSC recommends to install a layby, staff from Transportation and Works would have to review the site and determine whether there are any easement and encroachment issues before approving installation of the layby.

Recommendation

That the deputation from Karpal Kalsi, Chair, School Council, and Judy Richards, Principal at Oscar Peterson Public School, with respect to traffic and safety concerns at Oscar Peter Public School be received.

Received (D. Suess)

Recommendation - TSC-0047-2014

MATTERS TO BE CONSIDERED

1. Site Inspection Request – Oscar Peterson Public School (Ward 10)
Email from Councillor Sue McFadden dated March 25, 2014 requesting Traffic Safety Council re-visit Oscar Peterson Public School in the afternoon to review the traffic congestion and safety concerns at the most easterly entrance to the school property and to further evaluate the effectiveness of installing a layby lane on Perennial Drive in front of the school.

Recommendation

That the Site Inspection Subcommittee of Traffic Safety Council re-inspect Oscar Peterson Public School in the morning and afternoon to review the feasibility of installing a layby.

Approved (E. Lethbridge)

Recommendation - TSC-0048-2014

2. Approval of February 26, 2014 Minutes

Minutes of the Traffic Safety Council meeting held on February 26, 2014.

Approved (L. Goegan)

3. Site Inspection Report – St. Marcellinus Secondary School (Ward 11)

Site Inspection Report for the inspection conducted on February 21, 2014 at 730 Courtney Park Drive, in front of St. Marcellinus Secondary School

RECOMMENDATION

That the Site Inspection Report for the inspection conducted on February 21, 2014 in front of St. Marcellinus Secondary School, be received for information.

Approved (D. Suess)

Recommendation - TSC-0049-2014

4. Site Inspection Report – Plum Tree Park Public School and St. John of the Cross Catholic School (Ward 9)

Site Inspection Report for the inspection conducted on March 4, 2014 at 3156 Olympus Mews for the students attending Plum Tree Park Public School and St. John of the Cross Catholic School.

RECOMMENDATION

That the Site Inspection Report for the inspection conducted on March 4, 2014 on 3156 Olympus Mews for the students attending Plum Tree Park Public School and St. John of the Cross Catholic School, be received for information.

Approved (Councillor F. Dale)

Recommendation - TSC-0050-2014

5. Site Inspection Report – Divine Mercy Elementary School (Ward 9)

Site Inspection Report for the inspection conducted on March 20, 2014 at 2840 Duclair Drive in front of Divine Mercy Elementary School.

RECOMMENDATION

1. That Transportation and Works be requested to review signage in the school area and to consider installing “No U-turn” signs in front of Divine Mercy Elementary School.
2. That Parking Enforcement be requested to enforce parking violations once signs have been installed in front of Divine Mercy Elementary School, between 8:10 a.m. to 8:35 a.m., and 2:30 p.m. to 3:15 p.m.
3. That the Peel Regional Police be requested to enforce “No U-turn” infractions once signs have been installed in front of Divine Mercy Elementary School, between 8:10 a.m. to 8:35 a.m., and 2:30 p.m. to 3:15 p.m.
4. That the Principal of Divine Mercy Elementary School be requested to consider the following:
 - a. Ensure that staff at the Kiss & Ride area wear safety vests.
 - b. Advise parents to have their child’s backpacks in the car with them and not in the trunk, to allow for a quick exit from the vehicle.
 - c. Advise parents to take turns alternating one from each direction when entering the Kiss & Ride.
 - d. Monitor the student flow in the marked crosswalk in the Kiss & Ride area at dismissal to allow vehicles to clear in a more timely fashion.

Approved (Councillor S. McFadden)
Recommendation - TSC-0051-2014

6. Site Inspection Report – Olive Grove Private School (Ward 2)

Site Inspection Report for the inspection conducted on March 5, 2014 on 2300 Speakman Drive for the student attending Olive Grove Private School.

RECOMMENDATION

1. That Transportation and Works be requested to review the “No Parking” and “No Stopping” signs in the school zone near Olive Grove Private School.
2. That the Traffic Safety Council’s Kiss & Ride Subcommittee assist staff at Olive Grove Private School in improving the efficiency of the Kiss & Ride.
3. That the Principal of Olive Grove Private School be requested to consider the following:
 - a. Educate the parents on the operation of the Kiss & Ride Program.
 - b. Advise parents to have their child’s belongings with them rather than in the trunk of the vehicle to allow for quick exit from the vehicle.
 - c. Ensure vehicles pull ahead before dropping off students.
 - d. Advise parents that there is no parking in the Kiss & Ride area.

Approved (H. Relf)
Recommendation - TSC-0052-2014

7. Site Inspection Requests

- 7.1 Email dated January 20, 2014 from David Brennan requesting a site inspection in front of St. Hilary Elementary School.

RECOMMENDATION

That the email dated January 20, 2014 from David Brennan, Citizen Member requesting a site inspection in front of St. Hilary Elementary School be received and referred to the Site Inspection Subcommittee of Traffic Safety Council for a report back to Traffic Safety Council.

Received/Referred (Councillor S. McFadden)
Recommendation - TSC-0053-2014

- 7.2 Email dated March 3, 2014 from Councillor Pat Mullin requesting a site inspection on Perran Drive in front of Sheridan Park Public School.

RECOMMENDATION

That in response to Councillor Mullin's email dated March 3, 2014 requesting a site inspection on Perran Drive in front of Sheridan Park Public School, that the Traffic Safety Council send a memorandum to Councillor Mullin to advise that signage will be installed this spring and that once the signage is in place, this location will be closely monitored.

Received/Referred (Councillor S. McFadden)
Recommendation - TSC-0054-2014

- 7.3 Email dated March 6, 2014 from Councillor Ron Starr requesting a site inspection in front of Blessed John XXIII Catholic School.

RECOMMENDATION

That the email dated March 6, 2014 from Councillor Ron Starr requesting a site inspection in front of Blessed John XXIII Catholic School be received and referred to the Site Inspection Subcommittee of Traffic Safety Council for a report back to Traffic Safety Council.

Received/Referred (Councillor S. McFadden)
Recommendation - TSC-0055-2014

- 7.4 Email dated March 16, 2014 from Sheelagh Duffin requesting a site inspection at the intersection of Havenwood Drive and Willamsport for the students attending Brian W. Fleming Public School and St. Alfred Catholic School.

RECOMMENDATION

That the email dated March 16, 2014 from Sheelagh Duffin, Crossing Guard Supervisor, requesting a site inspection at the intersection of Havenwood Drive and Willamsport for the students attending Brian W. Fleming Public School and St. Alfred Catholic School be received and referred to the Site Inspection Subcommittee of Traffic Safety Council for a report back to Traffic Safety Council.

Received/Referred (Councillor S. McFadden)
Recommendation - TSC-0056-2014

- 7.5 Email dated March 5, 2014 from Sheelagh Duffin requesting a site inspection be scheduled in April at the intersection of Glen Erin Drive and Thomas Street for the students attending Castlebridge Public School.

RECOMMENDATION

That the email dated March 5, 2014 from Sheelagh Duffin, Crossing Guard Supervisor, requesting a site inspection be scheduled in April at the intersection of Glen Erin Drive and Thomas Street for the students attending Castlebridge Public School be received and referred to the Site Inspection Subcommittee of Traffic Safety Council for a report back to Traffic Safety Council.

Received/Referred (Councillor S. McFadden)
Recommendation - TSC-0057-2014

- 7.6 Email dated March 18, 2014 from Sheelagh Duffin requesting a site inspection at Dream Crest Road and Lismic Boulevard for the students attending St. Herbert Catholic School.

RECOMMENDATION

That the email dated March 18, 2014 from Sheelagh Duffin, Crossing Guard Supervisor, requesting a site inspection at Dream Crest Road and Lismic Boulevard for the students attending St. Herbert Catholic School be received and referred to the Site Inspection Subcommittee of Traffic Safety Council for a report back to Traffic Safety Council.

Received/Referred (Councillor S. McFadden)
Recommendation - TSC-0058-2014

- 7.7 Email dated March 20, 2014 from Angie Melo requesting a site inspection on Plum Tree Crescent near Plum Tree Park Public School.

RECOMMENDATION

That the email dated March 20, 2014 from Angie Melo, Legislative Coordinator, requesting a site inspection on Plum Tree Crescent near Plum Tree Park Public

School be received and referred to the Site Inspection Subcommittee of Traffic Safety Council for a report back to Traffic Safety Council.

Received/Referred (Councillor S. McFadden)

Recommendation - TSC-0059-2014

8. School Zone Safety (Kiss & Ride) Report – February and March 2014

RECOMMENDATION

That the School Zone Safety (Kiss & Ride) Report from February - March 2014 be received.

Received (E. Lethbridge)

Recommendation - TSC-0060-2014

The following recommendations emanated from the School Zone Safety Kiss & Ride) Report for the months of February – March 2014:

February 25, 2014

Kindree Public School (Ward 10)

RECOMMENDATION

1. That the Principal at Kindree Public School be requested to consider the following for the Kiss & Ride at the school.
 - a. That the parking lot designated for teachers be blocked off by 8:30 a.m. so that parents cannot use this area as a drop-off zone and that teachers be encouraged to arrive prior to 8:30 a.m.
 - b. That there be more than one staff person monitoring the drop-off zone and enforce this as a no parking area.
 - c. That staff at the Kiss & Ride wear safety vests so they are easily identifiable to parents.
 - d. That the Kiss & Ride cones and stop sign provided be used to enhance the program.
 - e. That the staff be re-educated on how the Kiss & Ride program works so that it will function efficiently.
2. That the Peel District School Board be requested to consider installing a “No left hand turn” sign on the school property to encourage parents to exit to the right only, to help with congestion
3. That the Traffic Safety Council Legislative Coordinator, send the Principal of Kindree Public School an information sheet on Kiss & Ride for distribution with the school newsletter to help educate the parents on how to use the program properly.

Approved (E. Lethbridge)

Recommendation - TSC-0061-2014

March 3, 2014**Whitehorn Public School (Ward 6)****RECOMMENDATION**

That the Peel District School Board be requested to review the feasibility of the following at the Kiss & Ride at Whitehorn Public School:

- a. Install Kiss & Ride sign at the drop-off areas located at the south side of building.
- b. Install right turn only sign at the southeast corner.
- c. Install "No Exit" signs on the south driveway.
- d. Repaint lanes on north exit driveway to show a left-hand lane exit and a right-hand lane exit.

Approved (E. Lethbridge)

Recommendation - TSC-0062-2014

March 4, 2014**Barondale Public School (Ward 5)****RECOMMENDATION**

1. That the Peel District School Board be requested to review the feasibility of painting a stop bar for cars in Kiss & Ride area at Barondale Public School.
2. That the Principal of Barondale Public School be requested to advise staff to wear safety vests at the Kiss & Ride.

Approved (E. Lethbridge)

Recommendation - TSC-0063-2014

March 6, 2014**Plum Tree Park Public School****RECOMMENDATION**

That the Peel District School Board be requested to relocate the "No Left Turn" and "Kiss & Ride" signs at Plum Tree Park Public School as follows:

- a. Move the "No Left Turn" sign to opposite side of driveway on north exit.
- b. Move the "Kiss & Ride" sign to the south entrance.

Approved (E. Lethbridge)

Recommendation - TSC-0064-2014

March 19, 2014**Canadian Martyrs Catholic School (Ward 4)****RECOMMENDATION**

1. That Transportation and Works be requested to review the signage located in front of Canadian Martyrs Catholic for clarity.

2. That Parking Enforcement be requested to enforce parking violations on a regular basis at Canadian Martyrs Catholic School between 8:00 a.m. to 8:30 a.m. and 3:00 p.m. to 3:30 p.m.
3. That the Principal at Canadian Martyrs Catholic School be requested to consider the following:
 - a. Send out information to parents on rules and practices of the Kiss & Ride Program.
 - b. Ensure staff monitoring the Kiss & Ride area are wearing safety vests and if more vests are required, that the Principal contact the Traffic Safety Council Legislative Coordinator to request more vests.
 - c. Close off the school parking lot at dismissal time so that vehicles cannot enter the parking lot area to pick up their child.
 - d. Close off Kiss and Ride entrance once the bell has rung so that parents will be forced to either arrive on time or park their car off of school property and walk their child inside.
4. That the Dufferin-Peel Catholic School Board be requested to remove the markings of two parking spots so that the through lane for the Kiss and Ride is not blocked.

Approved (E. Lethbridge)
Recommendation - TSC-0065-2014

9. Parking Enforcement in School Zones Month of February 2014

Councillor S. McFadden acknowledged the Parking Enforcement staff for the great work they have done in the school zones.

RECOMMENDATION

That the report from the Manager of Parking Enforcement with respect to parking enforcement in school zones for the month of February 2014 be received for information.

Received (Councillor S. McFadden)
Recommendation - TSC-0066-2014

OTHER BUSINESS

Dan Suess, Citizen Member, noted that a working group should be established to review the guidelines and criteria for crossing guards at middle schools. Further, he advised that he would like to take the lead and would like to work with a minimum of three Traffic Safety Council members on this matter. Those who expressed an interest in participating in this working group are, Councillor Sue McFadden, Sheelagh Duffin, Supervisor, Crossing Guards, and Sushil Kumra, Citizen Member.

RECOMMENDATION

That a working group be established to review guidelines and criteria for crossing guards at middle schools and that the working group provide a preliminary report to the Traffic Safety Council, at its meeting in April 23, 2014, and provide a final report to the Traffic Safety Council at its May 28, 2014 meeting.

Received (Councillor S. McFadden)
Recommendation - TSC-0067-2014

Louise Goegan, Citizen Member advised that she received an email from a staff member of Peel Regional Police regarding collaborating on a video. Anna Abbruscato, Ward 4 Trustee, Dufferin-Peel Catholic School Board advised that the Dufferin-Peel Catholic School Board is currently working on a video. It was also noted that the Health & Safety representative from the Peel District School Board advised that they too are working on creating a video(s). Ms. Goegan advised she would respond to the email that the Traffic Safety Council would participate in the video.

Received (L. Goegan)

Date of Next Meeting – April 23, 2014

ADJOURNMENT – 6:03 p.m.