



MINUTES

TRAFFIC SAFETY COUNCIL

THE CORPORATION OF THE CITY OF MISSISSAUGA
WEDNESDAY, APRIL 24, 2013 – 5:00 P.M.

COMMITTEE ROOM 'A', SECOND FLOOR
300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1
MISSISSAUGA, ONTARIO
www.mississauga.ca

Members Present

Councillor Frank Dale, Ward 4
Meredith Johnson (Trustee Ward 9 & 10 - Peel District School Board)
Anna Abbruscato (Trustee Ward 4 -Dufferin-Peel Catholic School Board)
Peter Westbrook (Citizen Member Ward 2)
Edgar Lethbridge (Citizen Member Ward 4)
Louise Goegan (Citizen Member Ward 5)
David Brown (Citizen Member Ward 6) **(CHAIR)**
Daniel Suess (Citizen Member Ward 7)
Heather Relf (Citizen Member Ward 9)

Members Absent

Councillor Sue McFadden, Ward 10
Boris Swedak (Citizen Member Ward 3)
Bill McBain (Citizen Member Ward 11)
Shakil Akhter (Citizen Member Ward 10 North Zone)

Advisory Board

Denna Yaunan, Traffic Operations Technician
Sheelagh Duffin, Supervisor, Crossing Guards
Gale Solomon-Henry, Principals'/Vice-Principals' Association Peel District School Board

Contact: Sacha Smith, Legislative Coordinator
Office of the Clerk 905-615-3200 ext. 4516 Fax 905-615-4181
sacha.smith@mississauga.ca

CALL TO ORDER – 5:04 P.M.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST - Nil

PRESENTATIONS / DEPUTATIONS - Nil

MATTERS CONSIDERED

1. Approval of March 27, 2013 Minutes

Minutes of the Traffic Safety Council meeting held on March 27, 2013.

Approved (D. Suess)

2. Site Inspection Report - Barondale Public School & San Lorenzo Ruiz Catholic School (Ward 5)

Site Inspection report for the inspection conducted on March 28, 2013 to review safety at the intersection of Kennedy Road and Wilderness Trail/Grand Highland Way for the students attending Barondale Public School and San Lorenzo Ruiz Catholic School.

David Brown, Chair spoke to the site inspection and explained that the students at both schools are still on the bus and at this time Traffic Safety Council cannot determine if a crossing guard should be in place at the intersection on a permanent basis. He further explained that there would be additional site inspections in September 2013 when the bussing is removed to determine if a guard is warranted.

Iwona Stasiewicz, resident and Chan Lee, resident asked questions of the Committee with respect to the site inspection, criteria for placing a guard and traffic patterns. Mr. Brown and Sheelagh Duffin, Crossing Guard Supervisor explained the site inspection process and the criteria to warrant a crossing guard at the intersection. Mr. Brown explained that if there are changes to the traffic patterns in the area and a site inspection request has been received, Traffic Safety Council would re-inspect the intersection. Further discussion ensued with respect to the timing of the pedestrian signals and traffic congestion in the area for crossing students.

RECOMMENDATION

1. That a crossing guard be installed at the intersection of Kennedy Road and Grand Highland Way/Wilderness Trail in September 2013 at the beginning of the school year when bussing is to be removed for 194 students in kindergarten to grade 8 residing east of Kennedy Road on a temporary basis as a proactive measure as the traffic warrants have been met for the students attending Barondale Public School and San Lorenzo Ruiz Catholic School.

2. That the Site Inspection Subcommittee of Traffic Safety Council be requested to conduct two (2) site inspections at the intersection of Kennedy Road and Grand Highland Way/Wilderness Trail in September 2013 to determine if sufficient student pedestrians are crossing the intersection to meet the pedestrian warrants for retention of the crossing guard.
3. That Transportation and Works be requested to paint zebra stripes around the intersection of Kennedy Road and Grand Highland Way/Wilderness Trail and ensure that the traffic control signals are set at slow walking speed crossing Kennedy Road.
4. That Traffic Safety Council notify the principals at Barondale Public School and San Lorenzo Ruiz Catholic School that the subject crossing guard is being placed at the intersection of Kennedy Road and Grand Highland Way/Wilderness Trail on a trial basis and that should the warrants for the crossing guard not be met at the site inspections conducted in September 2013, Traffic Safety Council may recommend that the crossing guard be removed and further Traffic Safety Council will request that the principals notify the parents of the decision of Traffic Safety Council.

Approved (L. Goegan)
Recommendation TSC-0050-2013

3. Site Inspection Report – St. Pio of Pietrelcina Catholic School (Ward 4)

Site Inspection Report for the inspection conducted on April 2, 2013 to review safety at the intersection of Central Parkway East and Bud Gregory Boulevard for the students attending St. Pio of Pietrelcina Catholic School.

Councillor Dale requested that another site inspection be scheduled at the location in May 2013 to compare with the results in September 2013. He expressed concern with the removal of bussing for the students at the school. Ms. Abbruscato noted that she did not agree with the rationale by Student Transportation of Peel Region to remove the bussing. Councillor Dale requested that Transportation and Works staff review the feasibility of installing a countdown timer at the subject intersection.

RECOMMENDATION

1. That the Site Inspection Subcommittee of Traffic Safety Council re-inspect the intersection of Central Parkway East and Bud Gregory Boulevard for the students attending St. Pio of Pietrelcina Catholic School in May 2013 and in September 2013 when bussing is removed as turning traffic is light and the traffic control signals provide protection for crossing pedestrians.

2. That Transportation and Works be requested to review the feasibility of a countdown timer at the intersection of Central Parkway East and Bud Gregory Boulevard and report back to Traffic Safety Council.

Approved (Councillor Dale)
Recommendation TSC-0051-2013

4. Site Plan Approval – Fairview Public School (Ward 7)

Memorandum dated April 16, 2013 from David Brown, Chair and Peter Westbrook, Citizen Member of the Site Plan Review Subcommittee with respect to the Site Plan Approval for Fairview Public School.

RECOMMENDATION

That the Commissioner of Planning and Building be advised that with respect to the Site Plan Approval for Fairview Public School, that Traffic Safety Council has reviewed the site plan and would recommend the changes as marked on the site plan received on April 9, 2013 at the Site Plan Review Subcommittee of Traffic Safety Council meeting on April 16, 2013.

Approved (P. Westbrook)
Recommendation TSC-0052-2013

5. Site Plan Approval – Northstar Montessori School (Ward 3)

Memorandum dated April 16, 2013 from David Brown, Chair and Peter Westbrook, Citizen Member of the Site Plan Review Subcommittee with respect to the Site Plan Approval for Northstar Montessori School.

RECOMMENDATION

That the Commissioner of Planning and Building be advised that with respect to the Site Plan Approval for Northstar Montessori School, that Traffic Safety Council has reviewed the site plan and would recommend the changes as marked on the site plan submitted on March 11, 2013 at the Site Plan Review Subcommittee of Traffic Safety Council meeting on April 16, 2013.

Approved (L. Goegan)
Recommendation TSC-0053-2013

6. School Zone Safety (Kiss and Ride) Reports – March 2013 – April 2013

That the School Zone Safety (Kiss and Ride) Report from March 2013 – April 2013.

Received (D. Suess)
Recommendation TSC-0054-2013

The following recommendation emanated from the School Zone (Kiss and Ride) Report for the months of March 2013 and April 2013:

April 4, 2013

St. Gertrude Catholic School (Ward 5)

Recommendation

That the Principal at St. Gertrude Catholic School be advised that the unloading of buses should take place at the north end of the school driveway and the unloading of cars should take place on the curb side of the driveway with the second lane utilized as the drive through lane.

Approved (E. Lethbridge)

Recommendation TSC-0055-2013

7. Ontario Traffic Conference (OTC) 63rd Annual Convention- June 2-3, 2013

Invitation to members of Traffic Safety Council to attend the 63RD Annual Ontario Traffic Conference Convention, June 2-4, 2013, Holiday Inn Hotel, Sarnia.

RECOMMENDATION

That up to three (3) Traffic Safety Council members be authorized to attend the Ontario Traffic Conference 63rd Annual Convention, scheduled for June 2-4, 2013 in Sarnia and that the funds for their attendance at the Convention be allocated in the 2013 Traffic Safety Council budget to cover the costs for registration and mileage.

Approved (H. Relf)

Recommendation TSC-0056-2013

8. Parking Enforcement in School Zones Month of March 2013

Memorandum dated April 2, 2013 from the Manager of Parking Enforcement with respect to parking enforcement in school zones.

RECOMMENDATION

That the memorandum dated April 2, 2013 from the Manager of Parking Enforcement with respect to parking enforcement in school zones, be received for information.

Received (L. Goegan)

Recommendation TSC-0057-2013

9. Peel District School Board Maintenance Meeting

Minutes from the Peel District School Board Maintenance meeting on April 9, 2013.

RECOMMENDATION

That the minutes from the Peel District School Board Maintenance meeting on April 9, 2013, be received.

Received (P. Westbrook)

Recommendation TSC-0058-2013

10. Traffic Safety Council (TSC) Terms of Reference – Membership Composition

Traffic Safety Council to review and discuss the composition of TSC membership in the TSC Terms of Reference due to the upcoming mid-term review of citizen members of committees of Council.

Sheelagh Duffin, Crossing Guard Supervisor noted that the adopted recommendation from Council should be provided to the Committee for proper discussion of the Terms of Reference. David Brown, Chair agreed with Ms. Duffin's comments and suggested that the next agenda include Council's adopted recommendation from the City Committee Structure Review.

Councillor Dale noted that the Terms of Reference should state that there be the minimum of two councillors on Traffic Safety Council. Louise Goegan noted that the reference to the Peel Safe & Active Routes to Schools under "Subcommittees" should be removed.

RECOMMENDATION

That the matter regarding the Traffic Safety Council Terms of Reference be deferred to the May Traffic Safety Council meeting and that it include the adopted recommendations that pertain to the committee as a result of the City Committees Structure Review.

Deferred (Councillor Dale)

Recommendation TSC-0059-2013

11. City Committees Structure Review Comments from Student Transportation of Peel Region (STOPR)

Email dated April 5, 2013 from Tom Howe, Manager, STOPR providing comments with respect to the recommendations for Traffic Safety Council from the City Committees Structure Review.

David Brown, Chair noted that the Committee could not provide a response to Mr. Howe without the adopted recommendation for the City Committee Structure Review. He suggested that this matter be reviewed at the next meeting in conjunction with the review of the Committee's Terms of Reference.

RECOMMENDATION

That the email dated April 5, 2013 from Tom Howe, Manager, STOPR providing comments with respect to the recommendations for Traffic Safety Council from the City Committees Structure Review be received and that a response be provided to Mr. Howe following the committee's review of the recommendations from the City Committees Structure Review in May 2013.

Received (Councillor Dale)

Recommendation TSC-0060-2013

12. Site Inspection Report – Plum Tree Park Public School (Ward 9)

Site Inspection Report for the inspection conducted on April 10, 2013 to review traffic on Plum Tree Crescent.

RECOMMENDATION

1. That Parking Enforcement be requested to enforce the parking infractions on Plum Tree Crescent between 8:45 am – 9:15 am and 3:30 pm – 4:00 pm for Plum Tree Park Public School.
2. That the Principal at Plum Tree Park Public School be requested to advise the parents dropping off students on Plum Tree Crescent to utilize the Kiss and Ride in front of the school which is currently underutilized.
3. That the Chairman for Traffic Safety Council send a letter to the Ward Councillor to outline the following concerns:
 - a) That Traffic Safety Council has attended at the school on numerous occasions in response to the complaints from residents on Plum Tree Crescent and our observations have remained consistent in that parents dropping off their children are parking/stopping and blocking driveways and in the No Stopping zones in the morning and afternoon causing an unsafe scenario.

- b) That Traffic Safety Council has recommended through the Principal that parents be requested to use the newly renovated Kiss and Ride at Plum Tree Park Public School, as the Kiss and Ride functions well and can accommodate more vehicles.
- c) That Traffic Safety Council has no other reasonable remedies available to offer which will address the existing situation.

Approved (H. Relf)
Recommendation TSC-0061-2013

13. Site Inspection Report – St. Valentine Catholic School (Ward 6)

Site Inspection Report for the inspection conducted on April 16, 2013 to review the warrants for a crossing guard at the intersection of Heatherleigh Avenue and Winterton Way for the students attending St. Valentine Catholic School.

RECOMMENDATION

1. That a crossing guard be installed at the intersection of Heatherleigh Avenue and Winterton Way for the students of St. Valentine Catholic School in September 2013 at the start of the school year when bussing is to be removed for 28 students in grade 2 to grade 5 residing south of Winterton Way on a temporary basis as a proactive measure as the traffic warrants have been met.
2. That the Site Inspection Subcommittee of Traffic Safety Council be requested to conduct two (2) site inspections at the intersection of Heatherleigh Avenue and Winterton Way in September 2013 to determine if sufficient student pedestrians are crossing the intersection to meet the pedestrian warrants for retention of the crossing guard.

Approved (L. Goegan)
Recommendation TSC-0062-2013

14. Site Inspection Report – Divine Mercy Catholic School (Ward 9)

Site Inspection Report for the inspection conducted on April 18, 2013 to review the warrants for a crossing guard at the intersection of Duncairn Drive and Rupert's Gate for the students attending Divine Mercy Catholic School.

RECOMMENDATION

That the request for a crossing guard at the intersection of Rupert's Gate and Duncairn Drive for the students attending Divine Mercy Catholic School be denied as the warrants have not been met.

Approved (P. Westbrook)
Recommendation TSC-0063-2013

15. Transportation and Works Action Items List – March 2013

Action Items List from the Transportation and Works Department for the month of March 2013.

RECOMMENDATION

That the Action Items List from the Transportation and Works Department for the month of March 2013, be received for information.

Received (D. Suess)

Recommendation TSC-0064-2013

16. Traffic Safety Council Member Attendance

Discussion with respect to committee member attendance.

Members of Committee expressed concern with the number of vacant seats on Traffic Safety Council, which has increased the workload for the remaining citizen members. Discussion ensued with respect to the time commitment required by members, attendance at site inspections and the importance of councillors providing prospective volunteers for vacant seats once a resignation is received. The Committee came to a general consensus that Council should review the absences of the Committee members. It was suggested that Council be advised that for the mid-point term review, no members indicated any issues with serving on the committee.

RECOMMENDATION

The Traffic Safety Council is advising Council that two members have been absent for three or more consecutive meetings and Traffic Safety Council is requesting that Council review their membership on the Committee and further that the Legislative Coordinator provide the Committee's attendance records to Council for their information.

Approved (L. Goegan)

Recommendation TSC-0065-2013

OTHER BUSINESS

Councillor Dale advised of an issue at Sts. Peter and Paul Catholic School where parents are ticketed because they are parking in the fire route to pick up their children in kindergarten. He requested that there be an inspection at the school to review the feasibility of relocating the fire route.

RECOMMENDATION

That a site inspection be scheduled for Sts. Peter and Paul Catholic School to review the fire route.

Approved (Councillor Dale)

Recommendation TSC-0066-2013

Peter Westbrook spoke to the need for schools to hand out packages to new parents to advise them of the proper pick-up/drop-off rules at the school and include a copy of the Kiss & Ride newsletter in the package.

David Brown, Chair noted that Ms. Goegan and Mr. Westbrook would be reviewing the Kiss & Ride application forms that were received for the Kiss & Ride Awards. Mr. Westbrook advised that the total applications included only one school in the Dufferin-Peel Catholic District School Board and the remaining from the Peel District School Board. He requested that Ms. Abbruscato encourage more schools in the Catholic School Board to apply for the Kiss & Ride Awards.

Mr. Brown advised that there would be a re-launch of the School Walking Routes Program at St. Raymond Catholic School and Whitehorn Public School on May 16, 2013.

Mr. Brown spoke to the meeting with the Integrity Commissioner to discuss the draft Code of Conduct for Citizen Members. He advised that at some point it would be in place and that citizen members would be aware of when it would be implemented.

Date of Next Meeting – May 22, 2013 at 5:00 p.m.

ADJOURNMENT – 6:30 P.M.