



AGENDA

COLLECTIONS AND STORAGE SUBCOMMITTEE Museums of Mississauga Advisory Committee (MOMAC)

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

TUESDAY, MAY 7, 2013 - 7:00 PM

**Benares Visitor Centre
1507 Clarkson Rd. N., Mississauga, ON**

- MEMBERS:** Joseph Zammit, Citizen Member MOMAC **(Chair)**
Lawrence Cook, Citizen Member, MOMAC
Wendy Davies, Citizen Member, MOMAC
Anne Fabierkiewicz, Citizen Member, MOMAC
Becky Ryder, Museums Collections Volunteer
Jeremy Harvey, *ex-officio* as Chair of MOMAC
- STAFF:** Annemarie Hagan, Manager, Museums and Traditions
Stephanie Meeuwse, Museums Collections & Exhibit Supervisor
- Contact:** Mumtaz Alikhan, Legislative Coordinator, Office of the City Clerk
905-615-3200 ext. 5425 Fax: 905-615-4181
mumtaz.alikhan@mississauga.ca

NOTE: This meeting will be held after an extraordinary meeting of
MOMAC

CALL TO ORDER

DECLARATIONS OF DIRECT OR INDIRECT PECUNIARY INTEREST

APPROVAL OF AGENDA

MATTERS TO BE CONSIDERED

1. Minutes of the Previous Meeting – March 5, 2013

Collections and Storage Subcommittee members to review the minutes of the March 5, 2013 meeting.

Recommend Approval

2. Collections & Exhibit Supervisor Report

Update Report on Collections and Exhibits from Stephanie Meeuwse, Supervisor, Collections & Exhibits

Recommend Receipt

3. Verbal Update from the Manager of Museums and Traditions

Annemarie Hagan, Manager, Museums and Traditions to provide a verbal update.

OTHER BUSINESS

NEXT MEETING(S)

Collections and Storage Subcommittee – Tuesday, June 4, 2013, 7:00 PM, Bradley Museum, The Anchorage

Museums of Mississauga Advisory Committee (MOMAC) – Monday, June 17, 2013, 6:00 PM, Benares Visitor Centre

ADJOURNMENT

DRAFT MINUTES



COLLECTIONS AND STORAGE SUBCOMMITTEE Museums of Mississauga Advisory Committee (MOMAC)

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

TUESDAY, MARCH 5 2013 - 7:00 PM

Bradley Museum, The Anchorage
Orr Road, Mississauga, ON

MEMBERS PRESENT

Joseph Zammit, Citizen Member MOMAC, **(Chair)**
Anne Fabierkiewicz, Citizen Member MOMAC (Arrived 7:14pm)
Jeremy Harvey, *ex-officio* as Chair of MOMAC
Becky Ryder, Museums Collections Volunteer

MEMBERS ABSENT

Lawrence Cook, Citizen Member, MOMAC
Wendy Davies, Citizen Member, MOMAC

IN ATTENDANCE

John Pegram, Citizen Member, MOMAC

STAFF PRESENT

Annemarie Hagan, Manager, Museums and Traditions
Stephanie Meeuwse, Museums Collections & Exhibit Supervisor
Mumtaz Alikhan, Legislative Coordinator
Carmela Radice, Legislative Coordinator

Contact: Mumtaz Alikhan, Legislative Coordinator, Office of the City
Clerk 905-615-3200 ext. 5425 Fax: 905-615-4181
mumtaz.alikhan@mississauga.ca

CALL TO ORDER

7:02 p.m.

DECLARATIONS OF DIRECT OR INDIRECT PECUNIARY INTEREST

NIL

APPROVAL OF AGENDA

RECOMMENDATION

That the Collections and Storage Subcommittee of Museums of Mississauga Advisory Committee Agenda for March 5, 2013 be approved.

APPROVED – (Becky Ryder, *Museums Collections Volunteer*)

MATTERS TO BE CONSIDERED

4. Minutes of the Previous Meeting – February 5, 2015

It was noted that B. Ryder had been present at the meeting held on February 5, 2013, that the Minutes of the previous meeting were approved for November 6, 2012, that 'skates' should be added under item 4, *Sport/Leisure* - Hazel McCallion, and the next Sub-Committee Meeting date to read March 5, 2012.

RECOMMENDATION

That the minutes from the February 5, 2013 Collections and Storage Subcommittee meeting be approved, as amended.

APPROVED – (Jeremy Harvey, *ex-officio as Chair of MOMAC*)

5. Collections & Exhibit Supervisor Report

Stephanie Meeuwse, Collections & Exhibit Supervisor provided an overview of the Collections & Exhibit Supervisor Report, dated March 5, 2013. She advised that two new donations had been received and outlined details of various outreach exhibits already installed and those underway for installation over the next month within various local libraries, the Civic Centre and the Port Credit Arena. She reported that Museums installed 35 outreach exhibits a year. Work had also begun on the Collections Management Upgrade project and on a Museums Accessibility Plan.

J. Harvey suggested that outreach efforts be expanded to include large corporations.

Ms. Meeuwse also advised that she had been interviewed by OMNI TV for Women's Day and the episode was expected to be aired on Friday, March 8, 2013. J. Harvey suggested that a link to the interview be placed on the website.

In response to a concern raised by B. Ryder with respect to workload with a growing collection and outreach activities, Annemarie Hagan, Manager, Museums and Traditions, advised that an addition to the staffing complement will be made in 2014 to provide outreach support.

RECOMMENDATION

That the Collections & Exhibit Supervisor Report, dated March 5, 2013 by Stephanie Meeuwse, Collections & Exhibit Supervisor, be received.

RECEIVED – (Jeremy Harvey, *ex-officio* as Chair of MOMAC)

6. Verbal Update from the Manager of Museums

Annemarie Hagan, Manager, Museums and Traditions provided a verbal update to the Subcommittee Members.

Ms. Hagan reported that the Programs and Collections Team will have a brainstorming session with Cathy Blackbourne, an advisor from the Ministry of Culture on various issues including accessibility and working with the community. She advised that work was underway for Doors Open Mississauga scheduled for September 28, 2013 and that 31 firm sites were confirmed. She also outlined that budget discussions had begun for 2014 and that the plans for leased space and storage will be incorporated. Updates will be provided as things progress.

Ms. Hagan noted that the Peel Museum of the History of Ontario will be holding a media launch of their plans at Square One on March 8, 2013.

7. Review of Next Steps

(a) Draft Museums of Mississauga Collections Policy

Annemarie Hagan, Manager, Museums and Traditions, advised that this policy, along with other policies, will be formatted to conform with City guidelines and she will be meeting with the appropriate City staff for this process to begin. Ms. Hagan assured members that the regulatory standards in the policies will not be affected. Once these have been drafted, they will be brought back to the Subcommittee and MOMAC for approval before going to the General Committee and Council.

In response to a question from the Chair, Ms. Hagan, advised that Andrew Whittemore's temporary replacement, Paul Damaso, had informed her he would attend future meetings of the Subcommittee should this be merited.

8. Tour of Upgraded Collection Storage Space, Anchorage Basement

This tour was conducted by Stephanie Meeuwse, Collections and Exhibit Coordinator, after the meeting adjourned.

ITEMS FOR INFORMATION

(a) Ontario Ministry of Culture Collection Standard

Annemarie Hagan, Manager, Museums and Traditions, noted that Museums of Mississauga Collection Policy Standard is in line with the Ontario Ministry of Culture Collection Standard.

RECEIVED – (Anne Fabierkiewicz, *Citizen Member, MOMAC*)

NEXT MEETING(S)

Museums of Mississauga Advisory Committee – Monday, March 25, 2013, 6:00 PM,
Benares Visitor Centre

Collections and Storage Subcommittee – Tuesday, April 2, 2013, 7:00 PM, The Anchorage,
Bradley Museum

ADJOURNMENT – 7:58 p.m. (Becky Ryder, *Museums Collections Volunteer*)

**Collections & Exhibit Supervisor Report to
Collections and Storage Sub-Committee Meeting May 7, 2013**

New Donations:

- Program for Clarkson Community Centre Players, Dec. 1942 donated by Wendy McQuarrie
- A number of archival and small artifacts from the estate of James Herbert Scott, a test engineer for Avro. He also led the test facility for Orenda Engines in Malton which is a subsidiary of Avro. Some artifacts also relate to Atomic Energy of Canada in Sheridan Park.
- 1970s leisure suit donated by Archie Hamilton.

Conservation:

- Will be picking up Mary's Wedding dress from the conservator in early May.

Exhibits: Out-Reach Displays

- Removed Erin Meadows Library display.
- Installed St. Lawrence Starch exhibit for Port Credit Arena in partnership with Gordon Hatten
- Installed May is Museum Month display at Central Library (main foyer)
- Create and install an exhibit on Mississauga in the 1950s for Meadowvale Theatre (new venue)
- Preparing Civic Centre Escalator Foyer display of images of the building of the Civic Centre for installation in mid-May
- Andrew Douglas, Grants Coordinator, will be working with the Museums to research the 40th anniversary of the City of Mississauga for an out-reach exhibit for 2014.

Exhibits: In-House Displays

- Returned artifact to PAMA borrowed for Early Medical Practices in Peel exhibit.
- Extraordinary Lives: Inspiring Women of Peel display opened on Feb. 13 at the Anchorage and will run to mid-June.
- Installed What's New in Old Stuff: Recent Donations 2011-2012 at Benares Visitor Centre.
- Working with graphic designer on Fashion Forward exhibit to be installed in late June.
- Peter Monahan, part time interpreter, is working on an exhibit on East Indians in the Great War for installation in January 2014. He has had initial meetings with local community groups for research purposes and to help raise awareness of this project.

Other:

- Working on procuring Past Perfect software and bar coding supplies to start Collections Management Upgrade project.
- Working on creating Collections Guidelines for use with new Collections Policy.