



MINUTES

HERITAGE ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

TUESDAY, NOVEMBER 19, 2013 – 9:30 A.M.

COUNCIL CHAMBER

SECOND FLOOR, CIVIC CENTRE

300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO, L5B 3C1

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MEMBERS PRESENT:

Councillor George Carlson, Ward 11 (CHAIR)
Councillor Jim Tovey, Ward 1 (VICE-CHAIR)
Robert Cutmore, Citizen Member
David Dodaro, Citizen Member
James Holmes, Citizen Member
Rick Mateljan, Citizen Member
Cameron McCuaig, Citizen Member
Michelle Walmsley, Citizen Member
Matthew N. Wilkinson, Citizen Member

MEMBERS ABSENT:

Mohammad N. Haque, Citizen Member
Deanna Natalizio, Citizen Member
Michael Spaziani, Citizen Member

STAFF PRESENT:

Elaine Eigl, Heritage Coordinator
Julie Lavertu, Legislative Coordinator
Gavin Longmuir, Manager, Forestry
Laura Waldie, Heritage Coordinator
Andrew Whittemore, Manager, Culture and Heritage Planning

CONTACT PERSON: Julie Lavertu, Legislative Coordinator
Office of the City Clerk, Telephone: 905-615-3200, ext. 5471; Fax 905-615-4181

Julie.Lavertu@mississauga.ca

CALL TO ORDER – 9:32 a.m.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST – Nil

PRESENTATIONS/DEPUTATIONS – Nil

MATTERS CONSIDERED

1. Approval of Minutes of Previous Meeting

Minutes of the meeting held October 22, 2013.

Approved (Councillor J. Tovey)

2. Heritage Tree Subcommittee

Corporate Report dated November 1, 2013 from the Commissioner of Community Services with respect to the Heritage Tree Subcommittee.

Ms. Walmsley requested clarification on the possible role of Citizen Members during Arbor Week and discussed the loss of trees in the Mineola West Cultural Landscape, arborist report requirements for property owners in Cultural Landscapes, whether Urban Forestry staff could better monitor the loss of trees and overall canopy in Cultural Landscapes via arborist reports, and the City's tree-related by-laws and processes.

Mr. Longmuir discussed the City's various tree-related initiatives, such as Arbor Week and the One Million Trees Mississauga Program, and related volunteering opportunities and suggested that those interested visit Urban Forestry's web page for more information. He spoke about the monitoring of removed trees and the overall canopy, arborist report requirements, and the City's tree-related by-laws vis-à-vis the removal of trees and said that Urban Forestry staff could discuss a process to monitor the loss of trees and canopy in Cultural Landscapes via arborist reports with the Heritage Designation Subcommittee.

In response to Mr. Cutmore, Mr. Dodaro discussed the recommendation for the designation of heritage trees under the *Ontario Heritage Act* to be addressed via the Heritage Designation Subcommittee as well as the Subcommittee's membership and role.

The Chair said that property owners in Cultural Landscapes and Heritage Conservation Districts and property owners of heritage designated properties can currently remove up to two trees without a permit or notifying anyone at the City. He added that the Committee would need to pass a recommendation for Council's consideration on this matter if they believed that this is a loophole. Mr. Longmuir concurred with the Chair, noting that these matters are not in the purview of the Private Tree Protection By-Law so the by-law would need to be amended to capture these matters.

Recommendation

HAC-0105-2013

1. That the mandate of the Heritage Tree Subcommittee to investigate the feasibility of a Heritage Tree Program has been fulfilled and therefore the Subcommittee can be dissolved; and
2. That the designation of Heritage Trees under the Ontario Heritage Act be addressed through the Heritage Designation Subcommittee.

Approved (J. Holmes)3. Request to Demolish a Heritage Listed Property, 4067 Mississauga Road, Ward 8

Corporate Report dated October 18, 2013 from the Commissioner of Community Services with respect to a request to demolish a heritage listed property located at 4067 Mississauga Road.

Mr. Wilkinson requested clarification regarding the number of lots being proposed on the property and whether the houses will both face Mississauga Road or the street behind the properties, noting that this is a tight corner along Mississauga Road. Ms. Waldie said that the property will be subdivided into two lots, that the houses will likely face the street behind the properties, and that latter issue will be addressed via the Site Plan process.

Recommendation

HAC-0106-2013

That the property at 4067 Mississauga Road, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish the structure proceed through the applicable process.

Approved (M. Wilkinson)4. Heritage Impact Statement, 1370 Milton Avenue, Ward 1

Memorandum dated October 18, 2013 from Laura Waldie, Heritage Coordinator, with respect to the Heritage Impact Statement for the property located at 1370 Milton Avenue.

Mr. Mateljan requested clarification on the criteria used by Heritage staff to request a Heritage Impact Statement (HIS) from the property owner, noting that this is the first time that he had seen an HIS for this type of project. Ms. Waldie clarified that Heritage staff did not request an HIS for this second floor addition, but that the property owners wanted to chronicle their property's history so they hired Gillespie Heritage Consulting to write an HIS which is now being brought forward to the Committee for receipt only.

Recommendation

HAC-0107-2013

That the Memorandum dated October 18, 2013 from Laura Waldie, Heritage Coordinator, entitled "Heritage Impact Statement, 1370 Milton Avenue (Ward 1)," be received.

Received (R. Mateljan)

5. Municipal Water Servicing within the Willow Lane Right-of-Way, Ward 11

Memorandum dated November 4, 2013 from Elaine Eigl, Heritage Coordinator, with respect to municipal water servicing within the Willow Lane right-of-way.

Mr. Holmes said that the Meadowvale Village Heritage Conservation District (MVHCD) Review Committee had no concerns regarding this matter, as there would be no visual impacts to the laneway or to nearby houses as a result of the work undertaken by the Region of Peel. The Chair said that this matter was long overdue and will benefit Willow Lane residents and Meadowvale Village overall. In response to Mr. Wilkinson, Ms. Eigl briefly explained the Region's trenchless methods for installing the watermain.

Recommendation

HAC-0108-2013

That the Memorandum dated November 4, 2013 from Elaine Eigl, Heritage Coordinator, entitled "Municipal Water Servicing within the Willow Lane Right-of-Way (Ward 11)," be received.

Received (J. Holmes)

6. 2013 Cultural Heritage Program Award of Excellence Expenditure

Memorandum dated November 5, 2013 from Elaine Eigl, Heritage Coordinator, with respect to 2013 Cultural Heritage Program Award of Excellence expenditure.

In response to the Chair, Ms. Lavertu briefly discussed the Memorandum and said that the estimated \$70 expenditure is being brought to the Committee for their information, as the cost will be incurred by the Committee's 2013 budget. She added that Item 7 deals with the Committee's overall 2013 budget in detail by expenditure type.

Recommendation

HAC-0109-2013

That the Memorandum dated November 5, 2013 from Elaine Eigl, Heritage Coordinator, entitled "2013 Cultural Heritage Program Award of Excellence Expenditure," be received.

Received (Councillor J. Tovey)

7. Heritage Advisory Committee's Budget and Spending History

Memorandum dated November 12, 2013 from Julie Lavertu, Legislative Coordinator, Heritage Advisory Committee, with respect to the Heritage Advisory Committee's budget and spending history.

Ms. Lavertu briefly discussed the Memorandum, noting that it responds to a previous recommendation that was made by the Committee in April 2011 and is being provided to

the Committee at this time because the City Committees of Council Structure Review has been largely completed at this time. She added that City Council approved changes to Committee budgets as part of the above-noted Review in April 2013 (specifically, a single operating budget account that supports all typical annual expenditures for Committees of Council, including a policy outlining approved expenditures) and directed that these changes be implemented for the next term of Council (2015-2018).

Recommendation

HAC-0110-2013

That the Memorandum dated November 12, 2013 from Julie Lavertu, Legislative Coordinator, Heritage Advisory Committee, entitled "Heritage Advisory Committee's Budget and Spending History, Clerk's File Number: MG.07," be received.

Received (C. McCuaig)

8. Status of Outstanding Issues Chart from the Heritage Advisory Committee

Chart dated November 19, 2013 from Julie Lavertu, Legislative Coordinator, Heritage Advisory Committee, with respect to the status of outstanding issues from the Heritage Advisory Committee.

Clarkson General Store, 1130-1132 Clarkson Road North, and William Clarkson House, 1140 Clarkson Road North, Ward 2

Mr. Dodaro discussed the above-noted properties and requested clarification from Heritage staff regarding the three properties and their heritage status. He discussed the properties and their current condition, a recent fire in one of the properties, and referred to two photographs of the properties that he recently took which were projected on the screen by Ms. Lavertu for the Committee's information. Mr. Dodaro noted that work is currently going on at the properties, including reframing work, and suggested that the City issue a stop work order, as this work is taking place without the appropriate permits.

Mr. Whittemore said that Heritage staff followed up with Legal Services staff who confirmed that the ownership of the properties has not been determined. He added that Heritage staff will advise appropriate staff regarding the work that is now going on at the properties and seek clarity respecting the possibility of staff issuing a stop work order.

Ms. Waldie discussed the three properties, their addresses, and their heritage statuses. She spoke about the status of the court case regarding the ownership of the properties and said that the City's Property Standards Order (PSO) had been appealed and that she had consulted Planning and Building Department and By-Law Enforcement staff regarding the properties and their various issues. Ms. Waldie said that the fire in one of the properties occurred in late August and news reports said that there was minimal damage.

The Chair and Vice-Chair discussed the properties and their heritage and financial value, ownership, and property tax status, the importance of discussing the status of the properties and next steps with Councillor Pat Mullin, Ward 2, the properties and related PSO vis-à-vis the City's new and old Property Standards By-Laws, and the possibility of

reviewing the PSO regarding the properties during the Committee's next meeting.

Committee members discussed the properties, the possibility of the Heritage Designation Subcommittee discussing the properties with Councillor Mullin and Heritage staff and/or assisting staff with any tasks related to the properties, the importance of Heritage staff keeping Committee members aware of any developments regarding the properties, the disputed property owners, a recent fire in one of the properties vis-à-vis the current work being done, the importance of ensuring that the properties are adequately protected and preserved unlike other heritage properties (e.g., the Dowling House), the City's new Property Standards By-Law vis-à-vis the properties, the possibility of the City fixing up the properties and billing the property owners for related costs, and the possibility of Heritage staff bringing this matter to the Mayor and/or Council for immediate resolution.

Mr. Whittemore said that Heritage staff would follow up with Councillor Mullin so that she is aware of the current status of the properties and that he would raise this issue with the management of affected departments so that they are aware of the seriousness of this matter and the Committee's concerns. He added that this is a complex file due to the disputed ownership and various regulatory by-laws, that Heritage staff would consult with Legal Services staff regarding the possibility of levying fines or penalties on the property owners, and that Heritage staff would email any updates to the Committee.

Recommendation

HAC-0111-2013

That the chart dated November 19, 2013 from Julie Lavertu, Legislative Coordinator, Heritage Advisory Committee, with respect to the status of outstanding issues from the Heritage Advisory Committee, be received.

Received (M. Wilkinson)

SUBCOMMITTEE UPDATES FROM CHAIRS

9. Heritage Designation Subcommittee – Nil
10. Heritage Tree Subcommittee – Nil
11. Meadowvale Village Heritage Conservation District Review Committee – Nil
12. Public Awareness Subcommittee – Nil

The Chair noted that the above-noted heading for the Heritage Tree Subcommittee would be removed from future agendas due to its dissolution during today's Committee meeting (please see Item 2 on pages 1-2 of the minutes for more information regarding this issue).

INFORMATION ITEMS13. 2014 Volunteer Service Awards Program

Correspondence dated November 2013 from the Honourable Michael Coteau, Minister of Citizenship and Immigration, with respect to the 2014 Volunteer Service Awards Program.

Recommendation

HAC-0112-2013

That the correspondence dated November 2013 from the Honourable Michael Coteau, Minister of Citizenship and Immigration, with respect to the 2014 Volunteer Service Awards Program, be received.

Received (R. Cutmore)

DATE OF NEXT MEETING – Tuesday, January 21, 2014 at 9 a.m., Council Chamber

OTHER BUSINESS2014 Heritage Work Plan Suggestions

Mr. McCuaig said that he had discussions with Heritage staff during the past few months regarding the 2014 work plan and wanted to share these dealings with the Committee. He said that he raised three issues: (1) developing a documented 2014 heritage strategic plan, including a communications plan, for heritage and cultural landscape designations; (2) conducting heritage market research to help direct the Committee and the heritage strategic plan; and (3) reviewing the culture on the map website's traffic and feedback and pursuing enhancements. Mr. McCuaig said that Heritage staff advised him that the three issues will not be pursued in 2014 due to other priorities and that he wanted to make the Committee aware of these discussions in case there was interest in making this an agenda item in January 2013 or having an off-site meeting to discuss them further.

Mr. Whittemore thanked Mr. McCuaig for his email message to Heritage staff regarding the above-noted matter and his interest in heritage at the City. He noted that the heritage strategic plan is being targeted for late 2014 or 2015, as Paula Wubbenhorst, Senior Heritage Coordinator, will be returning from maternity leave in mid-2014 and be actively involved in developing and implementing this plan, and that the Committee will be consulted on this matter in 2014. Mr. Whittemore discussed the City's heritage processes, systems, and plans, the need to adopt a more proactive and efficient approach for the Committee's decision-making in Cultural Landscapes in the near future, current priorities (e.g., completing the MVHCD Plan Review), and the workload of Heritage staff which is largely driven by dealing with incoming applications as per the *Ontario Heritage Act*.

Committee members discussed the possibility of the Committee or the Public Awareness Subcommittee assisting Heritage staff and/or contributing to the heritage strategic plan,

the value of heritage market research for the Public Awareness Subcommittee, the importance of staff working with Citizen Members on public awareness and other subcommittee-related initiatives and ideas, the possibility of the Public Awareness Subcommittee resurrecting “The Bridge” newsletter to increase awareness of heritage designations and other heritage-related issues, the value of having an off-site meeting in early 2014 to discuss all or some of the issues identified by Mr. McCuaig, and the timelines for drafting a heritage strategic plan and related advantages and disadvantages.

The Chair said that the MVHCD Plan Review has taken a lot of Heritage staff time and is coming to an end. He discussed the roles of Heritage staff and the Committee, upcoming changes to decision-making processes via the Plan Review, and the dissolution of the MVHCD Review Committee and related impacts on the Committee and the application process, adding that the new process will likely lighten the workload of Heritage staff. The Chair added that proactive heritage initiatives are more likely when the Heritage staffing situation stabilizes and Ms. Wubbenhorst returns from maternity leave.

Mr. Holmes discussed the Plan Review, the proposed process for applications and related guidelines in the MVHCD, and the need to keep residents informed of applications and developments with the dissolution of the Review Committee in the near future. He also thanked contract Heritage staff for their work and responsiveness on the Plan Review.

The Chair complimented Mr. Whittemore for his leadership and the work of Mr. Holmes and Heritage staff on the Plan Review. He suggested that the Committee could have a Saturday morning meeting in early 2014 to discuss enhancing the culture on the map website and possible public relations, marketing, and outreach opportunities in the future.

“The Credits”: Heritage Mississauga Awards

Mr. Wilkinson reminded the Committee that the above-noted event was taking place on Thursday, November 21, 2013 at the Mississauga Grand Banquet and Convention Centre.

Transfer of Microfilm Land Registry Records to Thunder Bay, Ontario

Mr. Wilkinson discussed the recent transfer of microfilm land registry records from the Peel Art Gallery, Museum + Archives (PAMA) to the ServiceOntario office in Thunder Bay, Ontario and associated impacts on citizens, researchers, the Committee, and others. He said that he would be visiting PAMA in the near future and would update the Committee via email regarding the types of records that are still available at PAMA. Ms. Waldie said that her Heritage Planning colleagues in London, Ontario had waited as long as eight weeks to obtain records. In response to the Chair and Ms. Waldie, Mr. Wilkinson discussed the records available at PAMA and the Mississauga Central Library. The Chair asked if realtors are aware of this change, as it could affect the closing dates of properties.

ADJOURNMENT – 10:40 a.m. (C. McCuaig)