



MINUTES

GOVERNANCE COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
(www.mississauga.ca)

MONDAY, FEBRUARY 11, 2013 – 1:03 P.M.

COUNCIL CHAMBER, SECOND FLOOR, CIVIC CENTRE

300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1

Members Present:

Councillor Pat Saito, Ward 9 (Vice-Chair)
Councillor Chris Fonseca, Ward 3
Councillor Bonnie Crombie, Ward 5
Councillor George Carlson, Ward 11

Members Absent:

Councillor Jim Tovey, Ward 1 (Chair)
Mayor Hazel McCallion (Ex-Officio)

Staff Present:

Janice Baker, City Manager and CAO
Mary Ellen Bench, City Solicitor
Ivana Di Millo, Director, Communications
Karen Spencer, Advisor
Crystal Greer, Director, Legislative Services and City Clerk
Diana Rusnov, Manager, Legislative Services and Deputy Clerk
Sacha Smith, Legislative Coordinator

In the absence of the Chair, Councillor Saito chaired the meeting.

CALL TO ORDER – 1:03 P.M.

DECLARATIONS OF (DIRECT OR INDIRECT) PECUNIARY INTEREST - Nil

APPROVAL OF THE AGENDA

Approved (Councillor Carlson)

DEPUTATIONS

- A. Item 3 Jeremy Harvey, Chair, Museums of Mississauga Advisory Committee (MOMAC)

See discussion under Item 3.

- B. Item 4 Karen Spencer, Advisor

See discussion under Item 4.

PUBLIC QUESTION PERIOD

(Persons who wish to address the Governance Committee about a matter on the Agenda.)

Wendy Davies, Citizen Member, Museums of Mississauga Advisory Committee (MOMAC) commented that MOMAC should remain as a committee of Council.

MATTERS CONSIDERED

1. Approval of Minutes – November 12, 2012

Memorandum dated February 7, 2013 from the Legislative Coordinator with respect to the approval of the November 12, 2012 Governance Committee Minutes.

Approved (Councillor Crombie)

2. Approval of Previous Minutes – January 14, 2013

Minutes of the Governance Committee meeting held on January 14, 2013.

Approved (Councillor Crombie)

3. City Committees of Council Structure Review – Museums of Mississauga Advisory Committee (MOMAC)

Written submission from Jeremy Harvey, Chair, Museums of Mississauga Advisory Committee with respect to the staff recommendations in the City Committees of Council Structure Review regarding MOMAC.

Mr. Harvey spoke to his written submission regarding the City Committees of Council Structure Review. He indicated that the Museums of Mississauga Advisory Committee (MOMAC) should not be retired as the committee allows two-way communication with Council and the community. Furthermore, the committee is

working on issues with the collection and storage of artefacts, and it is important that the community remain engaged to ensure that a storage facility is in place. He further noted that MOMAC would be willing to give up the resource of having the City Clerks staff present at Collection and Storage Subcommittee meetings.

Councillor Saito clarified that the purpose of the review is to review the efficiency and relevancy of the current committee structure and to ensure input from citizens are maximized. She noted that Mr. Harvey's comments would be taken into consideration for the final recommendations.

Mr. Harvey further spoke to the relevance of MOMAC and the need for a storage facility. Councillors Saito and Carlson reiterated that the purpose of the review is not to diminish the work of the committees but to look for increased efficiencies and streamlining the system.

RECOMMENDATION

That the deputation and written submission from Jeremy Harvey, Chair, Museums of Mississauga Advisory Committee (MOMAC) with respect to the staff recommendations in the City Committees of Council Structure Review regarding MOMAC.

Received (Councillor Fonseca)

Recommendation GOV-0012-2013

4. City Committees of Council Structure Review – Transportation and Transit Committee Research, Adjudication Committee Overview

Corporate Report dated February 5, 2013 from the City Manager and Chief Administrative Officer with respect to transportation and transit committee research, adjudication committee overview.

Ms. Spencer reviewed the benchmarked cities and noted that some cities had a similar Transportation and Transit Committee or combination of two standing committees that would address transportation and transit related issues. She indicated that 50% of the General Committee Agenda items for 2012 were related to transportation and transit issues.

Ms. Spencer outlined potential changes to the committee calendar that would include a 3rd major Committee of the Whole committee and a potential change to a 3 week cycle for Council, General Committee, Planning and Development Committee and the Transportation and Transit Committee. She noted that the total number of meetings would be reduced from 58 to 52.

Ms. Spencer highlighted the Adjudication Committees and noted that no changes were proposed.

Ms. Spencer noted that there are five advisory committees with budgets. She suggested that changes are proposed to include an operating account for committee expenditures. She further suggested that there should be a budget proposal for committee projects for Council's approval.

Ms. Spencer spoke to an Agenda Management System and the efficiencies it would provide and noted that it was approved as part of the 2013 budget. She suggested that the creation of another meeting room be considered through a future budget cycle. She further suggested training and orientation for staff and citizen members, dissolving committees at end of the 4 year term, creation of a Terms of Reference template and committee work plans.

Councillor Crombie suggested that the transportation committee address infrastructure issues. Ms. Spencer advised that there are cities that combine these items and that she could bring back an analysis to the committee. Councillor Crombie enquired as to why a transportation and transit committee would be a committee of the whole. Ms. Spencer explained that there are major

policies involved with this committee, and it would be more beneficial to have all members of council sit on the committee. Councillor Crombie expressed concern with a 3 week meeting cycle. Discussion ensued with respect to a new meeting room budget request. Councillor Crombie noted that she agrees that committees should advise Council on their work plan.

Councillor Carlson noted that the proposal for a 3 week cycle could be an improvement and could give more discussion time for items. Councillor Fonseca noted the importance to evaluate committees against a checklist and how it fits within the City's Plan. She enquired about committees utilizing the Council Chamber as a meeting room. Crystal Greer, City Clerk clarified that for some committees, the Council Chamber is utilized due to the lack of space and audio visual capacity in other meeting rooms. Councillor Fonseca indicated that a 3 week cycle would be more efficient as the agenda items and presentations would be more concentrated. Councillor Fonseca enquired about the level of support from staff and Council at the advisory committees that would report to a Transportation and Transit Committee. Ms. Spencer explained that there are ideas to streamline committees reporting to the Transportation and Transit Committee.

Councillor Saito spoke to the 3 week cycle and noted that the agenda items on the General Committee Agenda would be reduced. Ms. Spencer noted that the 3 week cycle may allow opportunities for other items to be included on the Agenda. Councillor Saito suggested that with a 3 week cycle occasional evening meetings should be looked at for General Committee and the Transportation and Transit Committee. Councillor Saito noted that it was her understanding that the transportation committee would be a citizen committee. Discussion ensued with respect to a transportation advisory committee with citizen representation. Councillor Saito requested that staff review an advisory committee with a focus on Transit. Councillor Saito further spoke to committee budgets and noted that she agrees with the committee budget suggestions.

Further discussion ensued with respect to a transportation standing committee and transit advisory committee. Councillor Fonseca requested that examples be brought back to the Committee on how committees would flow into a transportation committee.

RECOMMENDATION

1. That the report entitled, City Committees of Council Structure Review – Transportation and Transit Committee Research, Adjudication Committee Overview, dated February 5, 2013, from the City Manager and Chief Administrative Officer, be received for information.

2. That the Governance Committee direct the City Clerk to forward final recommendations of the Governance Committee with respect to the City Committees of Council Structure Review to General Committee for discussion, instead of being forwarded directly to City Council as per the usual process.

Approved (Councillor Crombie)
Recommendation GOV-0013-2013

5. Governance Committee Outstanding Items List

Listing of outstanding items that were directed to staff by the Governance Committee.

RECOMMENDATION

That the listing of outstanding items presented at the February 11, 2013 meeting that were directed to staff by the Governance Committee, be received.

Received (Councillor Crombie)
Recommendation GOV-0014-2013

6. Correspondence List

List of correspondence received by the Governance Committee and an update on the status for each matter.

RECOMMENDATION

That the list of correspondence received by the Governance Committee and an update on the status for each matter as presented at the February 11, 2013 meeting, be received.

Received (Councillor Fonseca)
Recommendation GOV-0015-2013

OTHER BUSINESS -Nil

CLOSED SESSION

DATE OF NEXT MEETING – Wednesday, February 27, 2013 Immediately Following
General Committee

ADJOURNMENT - 2:30 P.M