



MINUTES

GOVERNANCE COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
(www.mississauga.ca)

MONDAY, MARCH 18, 2013 – 1:04 P.M.

COUNCIL CHAMBER, SECOND FLOOR, CIVIC CENTRE

300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1

- Members Present: Councillor Jim Tovey, Ward 1 (Chair)
Councillor Chris Fonseca, Ward 3
Councillor Bonnie Crombie, Ward 5
Councillor George Carlson, Ward 11
Mayor Hazel McCallion (Ex-officio) (Arrived at 1:06 p.m.)
- Members Absent: Councillor Pat Saito, Ward 9 (Vice-Chair) - (Other Municipal Business)
- Staff Present: Janice Baker, City Manager and CAO
Brenda Breault, Commissioner, Corporate Services and Treasurer
Martin Powell, Commissioner, Transportation and Works
Wendy Law, Deputy City Solicitor
Geoff Marinoff, Director, Transit
Ivana Di Millo, Director, Communications
Catherine Monast, Team Leader, Media External Communications
Karen Spencer, Advisor
Crystal Greer, Director, Legislative Services and City Clerk
Diana Rusnov, Manager, Legislative Services and Deputy Clerk
Sacha Smith, Legislative Coordinator

CALL TO ORDER - 1:04 PM

DECLARATIONS OF (DIRECT OR INDIRECT) PECUNIARY INTEREST - Nil

APPROVAL OF THE AGENDA

Approved (Councillor Fonseca)

DEPUTATIONS

Mayor McCallion arrived at 1:06 pm.

Item 2 Karen Spencer, Advisor

Ms. Spencer spoke to the Committee of the Whole and Standing Committees and made comparisons to other municipalities with respect to timing of meetings, rotating chairs, Mayor as chair at committee meetings. She referred to results of the survey that indicated that Council, staff and the public are generally satisfied with the committee of the whole structure. She further spoke to comparisons with respect to the operations of Budget, Audit and the Citizen Nominating Committees at other municipalities such as the timing of annual budget deliberations and the Budget Committee is usually associated with another committee.

Ms. Spencer noted that councillors are on advisory committees and generally the membership would include 2 councillors. Other municipalities did not place limits on the number of times a councillor could serve on a committee or a requirement to rotate membership. Ms. Spencer noted that the Deputy Mayor or Acting Mayor is used and most municipalities seem to have this on a rotational basis.

Ms. Spencer addressed questions relating to the proposed transportation and transit committee. She noted that to combine the committee with infrastructure would not be recommended at this time as infrastructure is a broad topic and discussions may bring in multiple factors. A transit advisory committee would also not be recommended and it is not typical to have an advisory committee on the same topic as a standing committee.

Ms. Spencer highlighted the recommendations in the subject report. She explained that the report would be further considered by General Committee on April 3, 2013.

Members of Committee commented on the report and made the following comments:

- A transportation and transit Committee is needed to keep members of Council up to date on information regarding Metrolinx and transportation issues.
- Museums of Mississauga Advisory Committee are a valuable committee as the City is looking for a new museum and should remain as an advisory committee to Council.
- Citizen appointments are a very important process and it would be more efficient if it is in a committee of the whole structure.
- Support for the recommendations for Traffic Safety Council as there should be more responsibility on staff for Traffic Safety Council.
- The Mississauga Celebration Square should be treated like a City facility operated by staff and it would be appropriate to retire the Mississauga Celebration Square Events Committee.
- The Tour de Mississauga event should be operated by a 3rd party instead of the Mississauga Cycling Advisory Committee.
- The eligibility for citizen members on committees should be broadened to include business owners in the City.
- Support that the Road Safety Mississauga Advisory Committee be retired.
- Support for members of Council chairing meetings on a rotational basis.
- Support for a checklist with criteria for creating new committees and to evaluate existing committees.
- Suggestion to change the name of “Acting Mayor” to “Deputy Mayor”
- Support for the 3 week schedule as it would lead to more discussion time at General Committee and the new transportation and transit committee.
- Suggestion to provide educational sessions to citizen members on committees.

Ms. Spencer responded to questions from the Committee and advised that the suggestion to alternate meetings on Mondays with Planning and Development Committee would have to be referred to the City Clerk to review other options. Ms. Spencer further advised that it would be difficult to combine committees such as Road Safety Mississauga Advisory Committee with other committees.

Councillor Starr attended the meeting and noted his support for a transportation and transit committee and the citizen appointment committee becoming a committee of the whole. He further spoke to the Towing Industry Advisory Committee and Public Vehicle Advisory Committee and noted that he would support recommendation option 2 for both committees. He further noted that the Mississauga Celebration Square Events Committee is still providing ideas to City staff.

Mayor McCallion noted that consideration should be given to having night meetings. Items regarding Metrolinx and other matters would need the support from the public. She further noted that she would like to see the new committee implemented this year instead of the new term of Council. Mayor McCallion moved that staff report back on the implementation plan for the new meeting cycle.

PUBLIC QUESTION PERIOD

(Persons who wish to address the Governance Committee about a matter on the Agenda.)

Jeremy Harvey, Chair, Museums of Mississauga Advisory Committee (MOMAC) spoke to the relevance and importance of MOMAC. Councillor Carlson enquired about the difference between the Friends of the Museum and MOMAC. Mr. Harvey explained that MOMAC is charged with the longer term strategy for museums, while the Friends of the Museums is more grass roots and provides volunteer assistance for events.

Councillor Fonseca enquired about Mr. Harvey's comments at a previous meeting that Clerk's Office staff are not required to be present at subcommittee meetings. Mr. Harvey clarified that MOMAC did not request staff support for the Collections and Storage Subcommittee. He explained that reports from the subcommittee would go to MOMAC for the committee's approval.

Chris Mackie, Miranet spoke to the Budget Committee and better public engagement in the budget process. Janice Baker, City Manager advised that staff have tried to accommodate Miranet and noted that a report would be brought forward to the Budget Committee to further public engagement and it would include benchmarking with other municipalities. Mayor McCallion spoke to the matter and noted that Miranet should provide information about what the City can do or not do to save money so that staff and Council can address these questions or issues.

Dorothy Tomiuk, resident spoke to the transportation committee that MIRANET has established and noted that there will be a Facebook page that would include a forum to discuss transportation issues. Ms. Tomiuk further spoke to the expansion of the Tour de Mississauga cycling event.

MATTERS CONSIDERED1. Approval of Minutes – February 11, 2013 and February 27, 2013

Minutes of the Governance Committee meetings held on February 11, 2013 and February 27, 2013.

Approved (Mayor McCallion)

2. City Committees of Council Structure Review – Recommendations to Governance Committee

Corporate Report dated March 4, 2013 from the City Manager and Chief Administrative Officer with respect to the final recommendations for the City Committees of Council Structure Review.

RECOMMENDATION

That the following recommendations resulting from the City Committees of Council Structure Review be considered by General Committee at the April 3, 2013 meeting:

1. That the report entitled, City Committees of Council Structure Review – Recommendations to Governance Committee, dated March 4, 2013, from the City Manager and Chief Administrative Officer, be received for information.
2. That the City Clerk be directed to implement the following recommendations by the start of the next term of Council (2015-2018):
 - a. That an additional Committee-of-the-Whole, specifically organized to deal with issues of transportation and transit items, be created and that the Council committee calendar meeting cycle be changed from a two-week cycle to a three-week cycle to accommodate the new Committee-of-the-Whole and that staff report back on the implementation plan.

Approved (Mayor McCallion)

- b. That the 'Mississauga Cycling Advisory Committee' (MCAC) remain as an Advisory Committee with the following changes:
 - i. That during the next term of Council, MCAC be directed to present a business model for the 'Tour de Mississauga' to determine if it will be a community –run event or a City-run event, including City resources required, for approval of the Budget Committee.

- ii. That during the next term of Council, staff be directed to analyze the opportunity and requirements to include 'Active Transportation' into the MCAC mandate, for approval of the Governance Committee.

Approved (Councillor Fonseca)

- c. That the 'Traffic Safety Council' (TSC) remain as an Advisory Committee with the following changes:
 - i. The Planning and Building Department be immediately transferred the responsibility for the site plan comments regarding school zones, as per an agreed upon checklist of criteria from the TSC.
 - ii. That by no later than the start of the next term of Council, items that wholly occur on school board property, specifically Dismissal Reports and Kiss and Ride Reports, be transferred to school board officials to manage.
 - iii. That by no later than the start of the next term of Council, the Engineering and Works division be transferred the duty from the Clerk's Office for both inspection(s) scheduling and creating the inspection reports from the field data collected.
 - iv. That during the next term of Council, staff be directed to analyze opportunities for the work of the Traffic Safety Council to be handled by City staff, and report back to the Governance Committee with this analysis.

Approved (Councillor Crombie)

- d. That the 'Museums of Mississauga Advisory Committee' be reorganized to provide input, guidance and support to the Manager, Museums and Traditions regarding the artifact collection and the future city-wide museum as a Committee of Council.

Approved (Councillor Carlson)

- e. That the 'Mississauga Celebration Square Events Committee' be reorganized to provide input, guidance and support to the Manager, Mississauga Celebration Square on sponsorship and other revenue opportunities to help the financial sustainability of the Square and strategic policies that affect the Square as a Community Reference Group as described in Appendix 1 attached to the Corporate Report.

Approved (Mayor McCallion)

- f. That the 'Road Safety Mississauga Advisory Committee' (RSM) be retired at the end of this term of Council (November 2014).

Approved (Councillor Crombie)

- g. That the membership of the 'Public Vehicle Advisory Committee' be restructured with a broad stakeholder membership and a specific mandate to provide input and advice on policy issues affecting the taxi industry.

Approved (Mayor McCallion)

- h. That the 'Towing Industry Advisory Committee' be restructured with a broad stakeholder membership and a specific mandate to provide input and advice on policy issues affecting the towing industry.

Approved (Councillor Fonseca)

- i. That the membership of the 'Citizen Appointments Committee' be restructured to include all Members of Council.

Approved (Councillor Crombie)

- j. That the policy entitled, 'Citizen Appointments to Committees, Boards and Authorities' (#02-01-01) be changed regarding Eligibility to also include citizens who own businesses in the City of Mississauga.

Approved (Councillor Fonseca)

- k. That a process be implemented whereby a proposed new Committee of Council is analyzed against the criteria list attached as Appendix 2, before the Governance Committee deliberates and approves the new Committee.

Approved (Mayor McCallion)

- l. That the Clerk's Office work with the Finance division to redefine the budgetary processes and accounting associated with the running of the Committees of Council by:

- a. Creating a single operating budget account that supports all typical annual expenditures for the Committees of Council including a policy outlining approved expenditures.
- b. Developing a system by which Committees of Council can receive Council-approved project funding in stand-alone capital accounts.

Approved (Mayor McCallion)

3. That the Clerk's Office be directed to consider the administrative suggestions outlined in the report attached as Appendix 1 and report back to the Governance Committee at a later date regarding implementation.

Approved (Mayor McCallion)

4. That all applicable by-laws and policies be updated accordingly.

Approved (Councillor Carlson)

Recommendation GOV-0019-2013

3. Revised Conflict of Interest Policy

Corporate Report dated March 1, 2013 from the City Manager and Chief Administrative Officer with respect to a revised Conflict of Interest Policy.

RECOMMENDATION

That the revised Corporate Policy and Procedure – Conflict of Interest, attached as Appendix 1 to the report dated March 01, 2013 from the City Manager and Chief Administrative Officer, be approved.

Approved (Councillor Crombie)

Recommendation GOV-0020-2013

4. Governance Committee Outstanding Items List

Listing of outstanding items that were directed to staff by the Governance Committee.

RECOMMENDATION

That the listing of outstanding items presented at the March 18, 2013 meeting that were directed to staff by the Governance Committee, be received.

Received (Councillor Fonseca)

5. Correspondence List

List of correspondence received by the Governance Committee and an update on the status for each matter.

RECOMMENDATION

That the list of correspondence received by the Governance Committee and an update on the status for each matter as presented at the March 18, 2013 meeting, be received.

Received (Councillor Carlson)

OTHER BUSINESS - Nil

CLOSED SESSION - Nil

DATE OF NEXT MEETING – Monday, April 15, 2013 at 1:00 P.M.

ADJOURNMENT – 3:34 PM