



AGENDA

GENERAL COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

www.mississauga.ca

WEDNESDAY, DECEMBER 10, 2014 – 9:00 AM

COUNCIL CHAMBER – 2nd FLOOR – CIVIC CENTRE
300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO, L5B 3C1

Members

Mayor Bonnie Crombie	
Councillor Jim Tovey	Ward 1 (Chair)
Councillor Karen Ras	Ward 2
Councillor Chris Fonseca	Ward 3
Councillor Frank Dale	Ward 4
Councillor Carolyn Parrish	Ward 5
Councillor Ron Starr	Ward 6
Councillor Nando Iannicca	Ward 7
Councillor Matt Mahoney	Ward 8
Councillor Pat Saito	Ward 9
Councillor Sue McFadden	Ward 10
Councillor George Carlson	Ward 11

Contact:

Sacha Smith, Legislative Coordinator, Office of the City Clerk
905-615-3200 ext. 4516 / Fax 905-615-4181
sacha.smith@mississauga.ca

INDEX – GENERAL COMMITTEE – DECEMBER 10, 2014

CALL TO ORDER

APPROVAL OF THE AGENDA

DECLARATIONS OF CONFLICT OF INTEREST

PRESENTATIONS - Nil

DEPUTATIONS

MATTERS TO BE CONSIDERED

1. Funding Agreement with Toronto Convention and Visitors Association (Toronto Tourism)
2. Assumption of Municipal Works (Wards 5, 9 and 11)
3. 2013 Annual Report – Information and Privacy Commissioner/Ontario
4. City Standards for IT Systems and Acquisition of Support and Maintenance Services for Standard Systems
5. Strike-Off of Taxes Deemed Uncollectable
6. Closure of a Portion of Queensway West and Lincoln Green Close – Region of Peel West Trunk Sewer Project (Ward 8)
7. Request for Extension of Development Charges Deferral Agreement for Building Permit 10-1690 and Agricultural Exemption and Amendment to the Mississauga Development Charges By-law 0342-2009
8. Financial Report as at September 30, 2014.

ADVISORY COMMITTEE REPORTS

Mississauga Celebration Square Events Committee Report 4-2014 November 24, 2014

Mississauga Accessibility Advisory Committee Report 4-2014 November 26, 2014

Towing Industry Advisory Committee Report 5-2015 December 1, 2014

INDEX – GENERAL COMMITTEE – DECEMBER 10, 2014
CONTINUED

COUNCILLORS' ENQUIRIES

OTHER BUSINESS/ANNOUNCEMENTS

CLOSED SESSION

(Pursuant to Subsection 239 (2) of the Municipal Act, 2001)

ADJOURNMENT

CALL TO ORDERAPPROVAL OF THE AGENDADECLARATIONS OF CONFLICT OF INTERESTPRESENTATIONS – NilDEPUTATIONSMATTERS TO BE CONSIDERED

1. Funding Agreement with Toronto Convention and Visitors Association (Toronto Tourism)

Corporate Report dated November 17, 2014 from the Commissioner of Community Services with respect to the Funding Agreement with Toronto Convention and Visitors Association (Toronto Tourism).

RECOMMENDATION

That the report dated November 17, 2014 from the Commissioner of Community Services titled “Funding Agreement with Toronto Convention and Visitors Association (Toronto Tourism)” be received for information.

2. Assumption of Municipal Works (Wards 5, 9 and 11)

Corporate Report dated November 18, 2014 from the Commissioner of Transportation and Works with respect to the Assumption of Municipal Works (Wards 5, 9, 11).

RECOMMENDATION

1. That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Servicing Agreement for 43M-936, Runnymede Development Corporation Limited, (lands located north of Highway 401, south of the Hydro One corridor, west of Meadowvale Boulevard and east of Winston Churchill Boulevard, in Z-54, known as Winston Churchill Business Park and that the Letter of Credit in the amount of \$277,485.20 be returned to the developer and that a by-law be enacted to assume the road allowances within the Registered Plan as public highway and part of the municipal system of the City of Mississauga. 43M-936 (Ward 9)

2. That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Servicing Agreement for 43M-1593, 514052 & 1176847 Ontario Ltd. – c.o.b. as Orfus Realty, (lands located north of Beverley Street, south of Slough Street, west of Airport Road and east of the west branch of Mimico Creek, in Z-49, known as Orfus Realty Subdivision and that the Letter of Credit in the amount of \$778,493.60 be returned to the developer and that a by-law be enacted to assume the road allowances within the Registered Plan as public highway and part of the municipal system of the City of Mississauga. 43M-1593 (Ward 5)
 3. That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Municipal Works Only Servicing Agreement for 43M-1814, 2096553 Ontario Inc. c/o Hush Homes Inc., (lands located north of Early Settler Row, south of Old Derry Road, west of Second Line West and east of Historic Trail, in Z-45E, known as External Storm Sewer Works and that the Security in the amount of \$45,560.25 be returned to the developer. 43M-1814 (Ward 11)
 4. That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Municipal Works Only Servicing Agreement for OZ 01/033, Anjuman-E Anwarul Islam of Malton, (lands located north of Mimico Creek, south of Churchill Avenue, west of Victory Crescent and east of Airport Road, in Z-48W, known as Mimico Creek Outlet Works and that the Security in the amount of \$9,551.60 be returned to the developer. OZ 01/033 (Ward 5)
 5. That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Municipal Works Only Servicing Agreement for SP 11/061, 2725312 Canada Inc., (lands located north of Highway 401, south of Old Creditview Road, west of Creditview Road and east of the St. Lawrence & Hudson Railway, in Z-45, known as 6820 Creditview Road Channel Works and that the Security in the amount of \$11,798.00 be returned to the developer. SP 11/061 (Ward 11)
3. 2013 Annual Report – Information and Privacy Commissioner/Ontario
- Corporate Report dated October 31, 2014 from the Commissioner of Corporate Services and Chief Financial Officer with respect to the 2013 Annual Report – Information and Privacy Commissioner/Ontario.

(3.)

RECOMMENDATION

That the report dated October 31, 2014 from the Commissioner of Corporate Services and Chief Financial Officer regarding the 2013 Annual Report of the Information and Privacy Commissioner/Ontario (IPC) be received for information.

4. City Standards for IT Systems and Acquisition of Support and Maintenance Services for Standard Systems

Corporate Report dated November 24, 2014 from the Commissioner of Corporate Services and Chief Financial Officer with respect to City Standards for IT Systems and Acquisition of Support and Maintenance Services for Standard Systems.

RECOMMENDATION

1. That the updated City Standards for IT Systems as listed in Appendix 1 of the report dated November 24, 2014 from the Commissioner of Corporate Services and Chief Financial Officer entitled City Standards for IT Systems and Acquisition of Support and Maintenance Services for Standard Systems, be approved.
2. That the Purchasing Agent be authorized to negotiate and execute agreements to cover 2015 annual support and maintenance for City Standard IT Systems which have been approved as Standards as set out in Appendices 1 and 2 attached to this report, where the estimated cost may exceed \$100,000.

5. Strike-Off of Taxes Deemed Uncollectable

Corporate Report dated November 18, 2014 from the Commissioner of Corporate Services and Chief Financial Officer with respect to Strike-Off Taxes Deemed Uncollectable.

RECOMMENDATION

That unpaid taxes, penalties and interest totalling \$73,897.70 as outlined in the Corporate Report dated November 18, 2014 from the Commissioner of Corporate Services and Chief Financial Officer be written off as uncollectable and removed from the tax roll.

6. Closure of a Portion of Queensway West and Lincoln Green Close – Region of Peel West Trunk Sewer Project (Ward 8)

Corporate Report dated November 10, 2014 from the Commissioner of Corporate Services with respect to the Closure of a Portion of Queensway West and Lincoln Green Close – Region of Peel West Trunk Sewer Project (Ward 8).

RECOMMENDATION

1. That a by-law be enacted authorizing the permanent closure of part of Queensway West, composed of approximately 2,691 square metres (28,965.7 square feet) and part of Lincoln Green Close, composed of approximately 109 square metres (1,173.3 square feet), both lying between the travelled portion of Lincoln Green Close and Mississauga Road and that the portions of public highway to be closed are described as:
 - (i) Part of Queensway West, legally described as Part of the Original Road Allowance between Range 2, South of Dundas Street, Racey Tract and Range 3, Credit Indian Reserve (Geographic Township of Toronto, County of Peel) changed from Blythe Road to Queensway West by un-registered Township of Toronto By-law 6926, designated as Parts 8-37, 41-44 and 54-58 all inclusive, Plan 43R-36148 (Ward 8).
 - (ii) Part of Lincoln Green Close, legally described as Part of the Original Road Allowance between Range 2, South of Dundas Street, Racey Tract and Range 3, Credit Indian Reserve (Geographic Township of Toronto, County of Peel) changed from Queensway West to Lincoln Green Close by City of Mississauga By-law 188-85, registered as Instrument RO710424, designated as Parts 38-40 and 45-53 all inclusive, Plan 43R-36148 (Ward 8).
2. Section 2.(1) of City Notice By-law 215-08 be taken, including giving notice to the public by posting a notice on the City of Mississauga's website at least two weeks prior to the consideration of the closing of the untravelled public highway by City Council.
3. That following Council's approval to close the untraveled section of the Queensway West and Lincoln Green Close road allowances, the Commissioner of Transportation and Works and the City Clerk be authorized to grant, execute and deliver such easements and rights as are necessary to preserve and protect the interest of public utilities and other services with respect to the placement and maintenance of utilities and other services within such closed public highway or parts thereof.

7. Request for Extension of Development Charges Deferral Agreement for Building Permit 10-1690 and Agricultural Exemption and Amendment to the Mississauga Development Charges By-law 0342-2009

Corporate Report dated November 24, 2014 from the City Solicitor with respect to the Request for Extension of Development Charges Deferral Agreement for Building Permit 10-1690 and Agricultural Exemption and Amendment to the Mississauga Development Charges By-law 0342-2009.

RECOMMENDATION

1. That the report of the City Solicitor dated November 24, 2014 entitled Request for Extension of Development Charges Deferral Agreement for Building Permit 10-1690, and the Agricultural Exemption Amendment to the Mississauga Development Charges By-law 0342-2009 be received for information.
2. That Council approve the extension of time to December 31, 2015 to the Development Charges Deferral Agreement executed on September 15, 2010 between the City of Mississauga, Albert Francis Hustler and Theresa Rose Hustler, for payment of the development charges under Building Permit 10-1690 with respect to the land located at 7564 Tenth Line West, in the City of Mississauga.

8. Financial Report as at September 30, 2014

Corporate Report dated November 25, 2014 from the Commissioner of Corporate Services and Chief Financial Officer with respect to the Financial Report as at September 30, 2014.

RECOMMENDATION

1. That the Corporate Report entitled Financial Report as at September 30, 2014, dated November 25, 2014 from the Commissioner of Corporate Services and Chief Financial Officer, including appendices 1 to 3, be approved.
2. That any remaining surplus above \$0.5 million be approved first to cover any unfunded costs associated with the Fire Service arbitration award and any remaining funds transferred to the Capital Reserve Fund to provide for future capital infrastructure requirements.

(8.)

3. That the budget adjustments listed in Appendix 3 attached to the Corporate Report dated November 25, 2014 from the Commissioner of Corporate Services and Chief Financial Officer, be approved.

ADVISORY COMMITTEE REPORTS

Mississauga Celebration Square Events Committee Report 4-2014 November 24, 2014

(Recommendation MCSEC-0014)

Mississauga Accessibility Advisory Committee Report 4-2014 November 26, 2014

(Recommendation AAC-0029-2014 to AAC-0037-2014)

Towing Industry Advisory Committee Report 5-2015 December 1, 2014

(Recommendation TIAC-0014-2014 to TIAC-0017-2014)

COUNCILLORS' ENQUIRIES

OTHER BUSINESS/ANNOUNCEMENTS

CLOSED SESSION - Nil

(Pursuant to Subsection 239 (2) of the Municipal Act, 2001)

ADJOURNMENT



Corporate Report

Clerk's Files

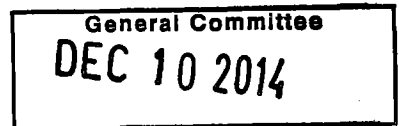
Originator's
Files

DATE: November 17, 2014

TO: Chair and Members of General Committee
Meeting Date: December 10, 2014

FROM: Paul A. Mitcham, P. Eng., MBA
Commissioner of Community Services

SUBJECT: **Funding Agreement with Toronto Convention and Visitors Association (Toronto Tourism)**



RECOMMENDATION: That the report dated November 17, 2014 from the Commissioner of Community Services titled "Funding Agreement with Toronto Convention and Visitors Association (Toronto Tourism)" be received for information.

**REPORT
HIGHLIGHTS:**

- The Pan Am/Para Pan Host Committee has recommended the need for a program to attract Pan Am/Para Pan Games athletes, visitors and spectators to "visit, stay and play" in Mississauga.
- Toronto Tourism and City Staff have entered into a Funding Agreement to initiate a Discover Mississauga Tourism Project to achieve to objective of the Host Committee. The project is wholly funded by Toronto Tourism for \$187,000.
- The Project will implement an advertising and incentive program for local businesses and the City to promote offerings to visitors. Participating businesses will be invited to offer visitors incentives including discounts and promotions, packages, games decals and/or hosting games related activations.

- Discover Mississauga, the City's official tourism website, will be enhanced to promote participating hotels, restaurants, shopping outlets, local attractions, festivals & events. It will also feature games related information (schedules, shuttle information) and provide way finding/user friendly maps that identify local destinations including the waterfront, Streetsville, Mississauga Celebration Square, Credit River.

BACKGROUND:

In October 2013, Council approved a Services Agreement with Tourism Convention and Visitors Association (also referred to as Toronto Tourism) that outlines respective responsibilities for the development and promotion of tourism in Mississauga. The Mississauga Toronto West Tourism Office (MTWT) is charged by Toronto Tourism with executing these responsibilities in partnership with the City of Mississauga.

A Tourism Advisory Board was approved by Council to act as a liaison and provide advice to City and MTWT staff on how best to support local area hotels, convention centres and businesses, invested in the city's pursuit of events, tournaments, conventions and the like given the benefit to their business and the local area economy.

COMMENTS:

The Pan Am/Para Pan Host Committee has recommended the need for a program to attract Pan Am/Para Pan Games athletes, visitors and spectators to "visit, stay and play" in Mississauga. Programs of this nature are commonly coordinated by tourism authorities across the province to promote local business and attractions to targeted event visitors.

While MTWT has in the past been vested with the responsibility of marketing the City to visitors, a change in the way provincial funding is administered limits their capacity to enlist local business and attractions to participate in such programs. MTWT has therefore agreed to provide funding to the City to undertake a **Discover Mississauga Tourism Project** for the Pan Am Games. The project's deliverables are:

- The development and execution of a Targeted Advertising and Incentive Program for local businesses and the City to promote

their offerings and products to visitors. Participating businesses will be invited to enrolled to offer visitors incentives, including discounts and promotions, packages, games decals and/or hosting games related activations

- Enhancement and extensive local promotion of Discover Mississauga – the City's official tourism website
- Production of an online visitor map (mobile responsive) to ensure visitors have access to information on local destinations, transit routes
- An enhanced online compilation of festivals and events occurring during the games period
- Placement of advertising materials in Mississauga hotels, services and attractions to attract visitors to spend more time and money in Mississauga

Discover Mississauga, the City's tourism website for visitors, is well positioned to promote participating hotels, restaurants, shopping outlets, local attractions, festivals & events. It will also be helpful to feature games related information (schedules, shuttle information) and provide way finding/user friendly maps that identify local destinations including the waterfront, Streetsville, Mississauga Celebration Square, Credit River.

Under the authority of Bylaw 0198-2014, The City of Mississauga and Toronto Tourism have entered into a Funding Agreement to initiate the Discover Mississauga Tourism Project. The project is wholly funded by Toronto Tourism for \$187,383.00; funds will be received in 2014 (\$17,035) and 2015 (\$170,348).

Funding supports the following:

- Creation of a Tourism Development Coordinator to manage the project and ensure strong integration of Pan Am/Para Pan Games events and activities in Mississauga
- Creation of a Marketing Consultant to build and execute the sales and marketing needs of the project – including major enhancements to the Discover Mississauga Tourism website
- Media and advertising purchases to promote Discover Mississauga to athletes, visitors and spectators

FINANCIAL IMPACT: There is no financial impact to the City as a result of the Funding Agreement.

CONCLUSION: The Funding Agreement with Toronto Tourism provides resources for the City to develop Discover Mississauga as a more robust tool that incorporates important information for visitors expected here during the Pan Am/Para Pan games. A positive experience while in Mississauga helps to position the city as a destination of choice for sporting and cultural events.



Paul A. Mitcham, P. Eng., MBA
Commissioner of Community Services

Prepared By: Howie Dayton, Director Recreation

Corporate Report

Clerk's
Files

Originator's Files 43M-936,
43M-1593,
43M-1814,
OZ 01/033,
SP 11/061

General Committee

DEC 10 2014

DATE: November 18, 2014

TO: Chair and Members of General Committee
Meeting Date: December 10, 2014

FROM: Martin Powell, P.Eng.
Commissioner of Transportation and Works

SUBJECT: Assumption of Municipal Works (Wards 5, 9 and 11)

RECOMMENDATION: That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Servicing Agreement for 43M-936, Runnymede Development Corporation Limited, (lands located north of Highway 401, south of the Hydro One corridor, west of Meadowvale Boulevard and east of Winston Churchill Boulevard, in Z-54, known as Winston Churchill Business Park and that the Letter of Credit in the amount of \$277,485.20 be returned to the developer and that a by-law be enacted to assume the road allowances within the Registered Plan as public highway and part of the municipal system of the City of Mississauga.

43M-936 (Ward 9)

That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Servicing Agreement for 43M-1593, 514052 & 1176847 Ontario Ltd. – c.o.b. as Orfus Realty, (lands located north of Beverley Street, south of Slough Street, west of Airport Road and east of the west branch of Mimico Creek, in Z-49, known as Orfus Realty Subdivision and that the Letter of Credit in the amount of \$778,493.60 be returned to the developer and that a by-law be enacted to assume the road allowances within the Registered Plan as public highway and part of the municipal system of the City of Mississauga.

43M-1593 (Ward 5)

That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Municipal Works Only Servicing Agreement for 43M-1814, 2096553 Ontario Inc. c/o Hush Homes Inc., (lands located north of Early Settler Row, south of Old Derry Road, west of Second Line West and east of Historic Trail, in Z-45E, known as External Storm Sewer Works and that the Security in the amount of \$45,560.25 be returned to the developer.

43M-1814 (Ward 11)

That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Municipal Works Only Servicing Agreement for OZ 01/033, Anjuman-E Anwarul Islam of Malton, (lands located north of Mimico Creek, south of Churchill Avenue, west of Victory Crescent and east of Airport Road, in Z-48W, known as Mimico Creek Outlet Works and that the Security in the amount of \$9,551.60 be returned to the developer.

OZ 01/033 (Ward 5)

That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Municipal Works Only Servicing Agreement for SP 11/061, 2725312 Canada Inc., (lands located north of Highway 401, south of Old Creditview Road, west of Creditview Road and east of the St. Lawrence & Hudson Railway, in Z-45, known as 6820 Creditview Road Channel Works and that the Security in the amount of \$11,798.00 be returned to the developer.

SP 11/061 (Ward 11)

BACKGROUND:

The developers identified on the attached Table of Assumptions (Appendix 1) have complied with all the requirements of the Servicing Agreement.

FINANCIAL IMPACT:

With the assumption of Winston Churchill Business Park (43M-936), the City will now be required to provide maintenance for 1,189 metres (3,901 feet) of storm sewer and 4.80 lane kilometres (15,748 feet) of roadway.

With the assumption of the Orfus Realty Subdivision (43M-1593), the City will now be required to provide maintenance for 423 meters (1388 feet) of storm sewer and 1.20 lane kilometres (3,937 feet) of roadway and a bridge structure.

With the assumption of the External Storm Sewer Works (43M-1814), the City will now be required to provide maintenance of 20.0 meters (66 feet) of storm sewer.

With the assumption of the Mimico Creek Outlet Works (OZ 01/033), the City will now be required to provide maintenance to 57 meters (187 feet) of storm sewer.

With the assumption of 6820 Creditview Road Channel Works (SP 11-061), the City will now be required to provide maintenance of an overland flow route channel.

CONCLUSION:

It is in order for the City to assume the municipal works within the sites identified on the attached Table of Assumptions (Appendix 1).

ATTACHMENTS:

Appendix 1: Table of Assumptions

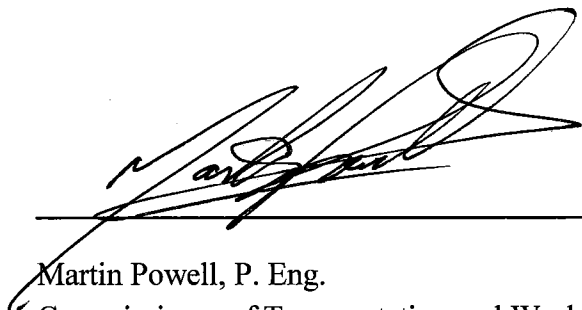
Appendix 2: Approximate location of Winston Churchill Business Park, 43M-936.

Appendix 3: Approximate location of Orfus Realty Subdivision, 43M-1593.

Appendix 4: Approximate location of the External Storm Sewer Works, 43M-1814.

Appendix 5: Approximate location of the Mimico Creek Outlet Works, OZ 01-033.

Appendix 6: Approximate location of the 6820 Creditview Road Channel Works, SP 11/061.

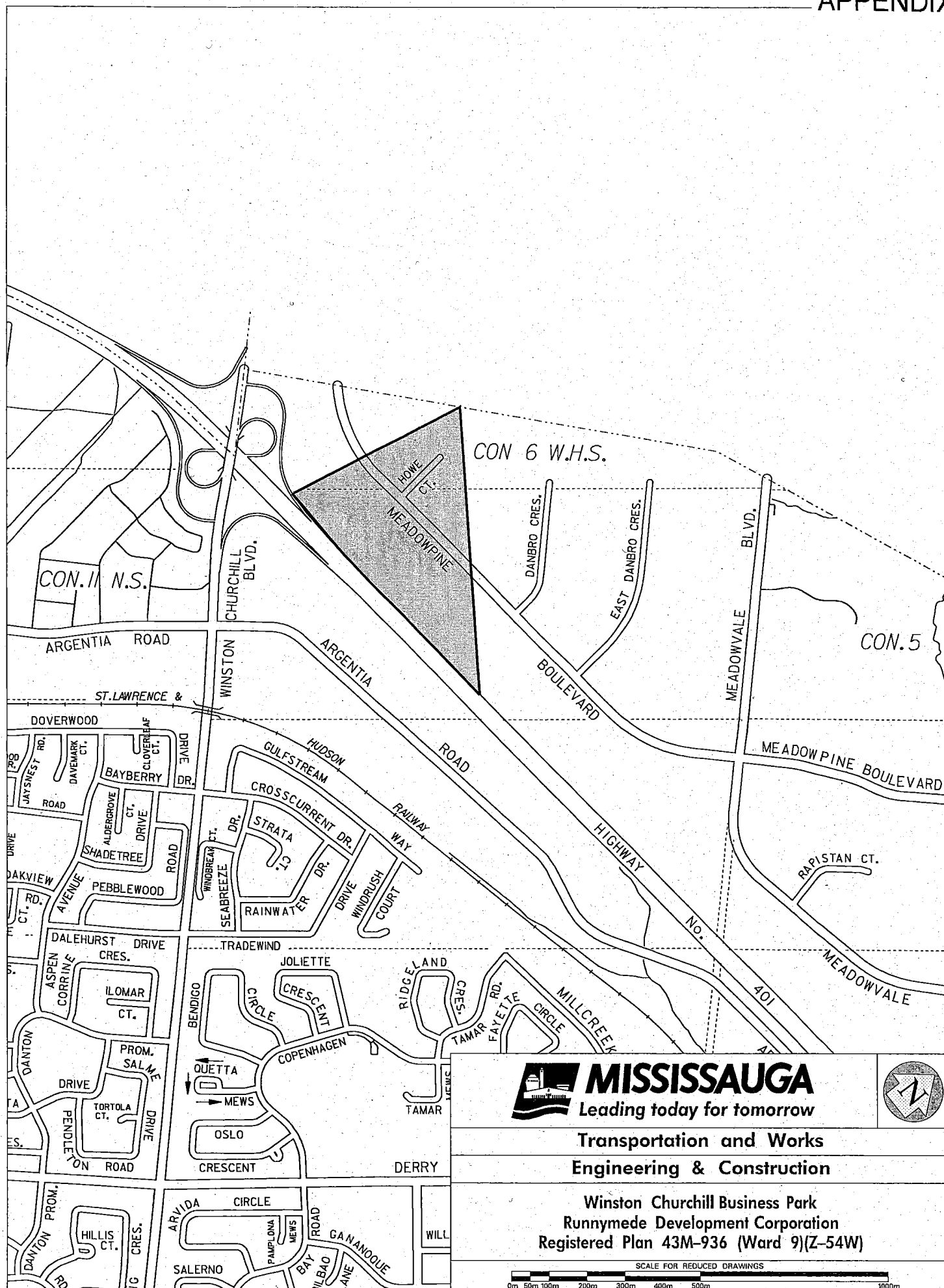


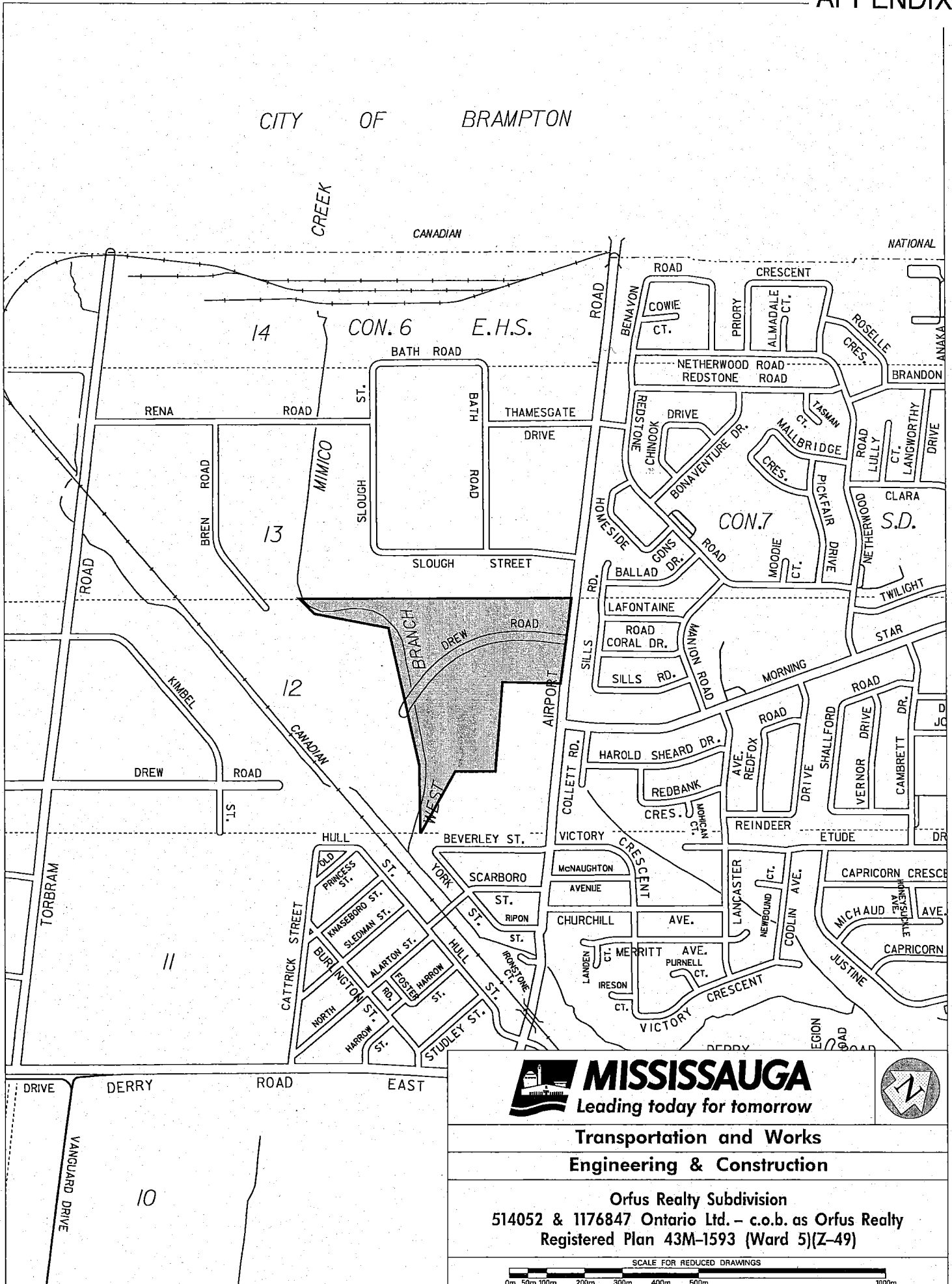
Martin Powell, P. Eng.
Commissioner of Transportation and Works

*Prepared by: Silvio Cesario, P.Eng.,
Acting Manager, Development Construction*

TABLE OF ASSUMPTIONS

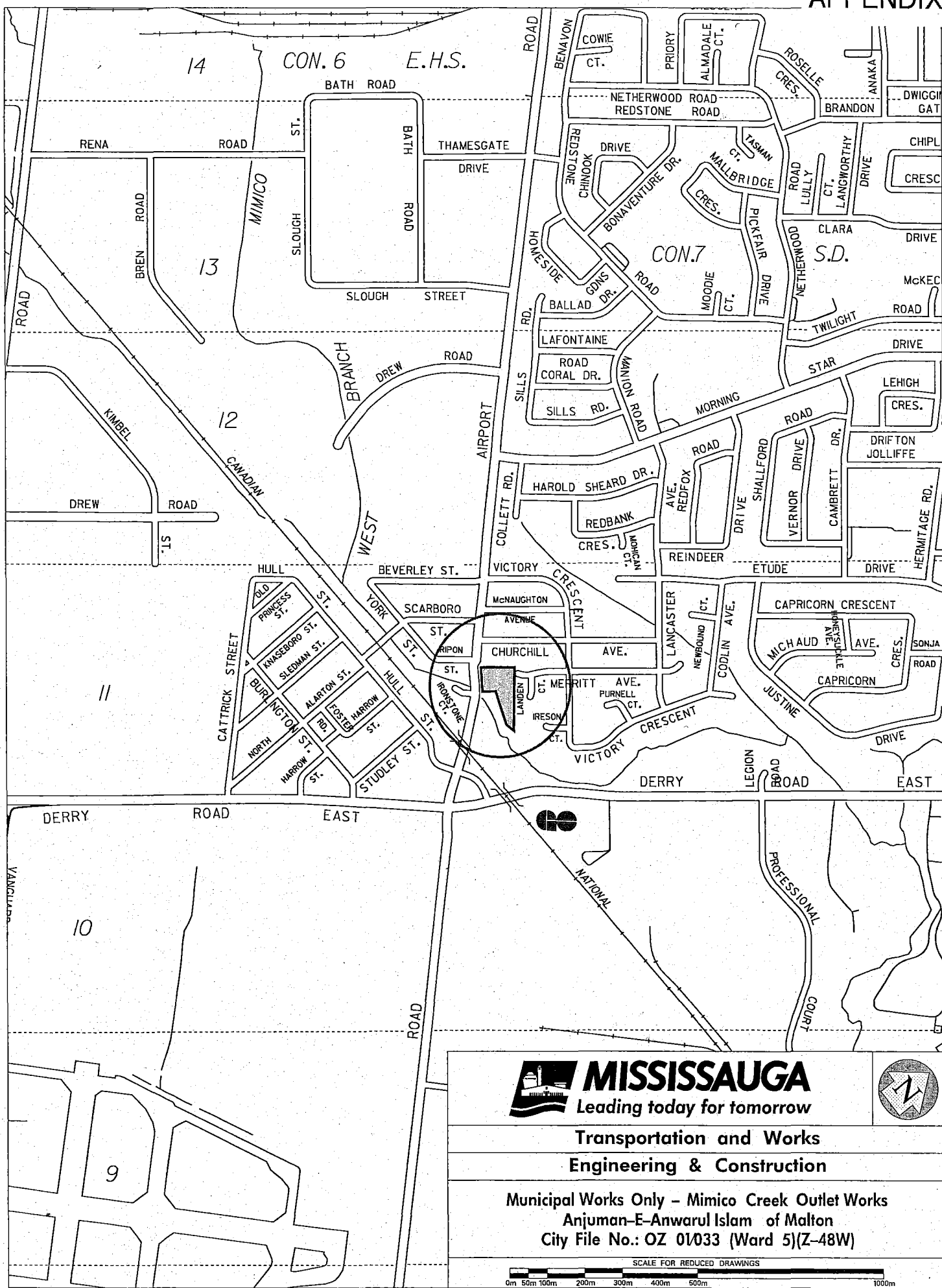
PLAN/FILE REFERENCE #	LOCATION	DEVELOPER ADDRESS	SERVICING AGREEMENT DATE	SECURITIES TO BE RELEASED
43M-936	North of Highway 401, south of the Hydro One corridor, west of Meadowvale Boulevard and east of Winston Churchill Boulevard. (Z-54)	Runnymede Development Corporation Ltd 1051 Tapcott Road Toronto, ON M1X 1A1 Attn: Mr. Glen Murphy (Senior Vice President)	February 27, 1989	\$277,485.20 Cancel Insurance
43M-1593	North of Beverley Street, south of Slough Street, west of Airport Road and east of the west branch of Mimico Creek. (Z-49)	Orfus Realty 1020 Lawrence Avenue West, Suite 301 Toronto, ON M6A 1C8 Attn: Mr. Howard Orfus	July 9, 2003	\$778,493.60 Cancel Insurance
43M-1814	North of Early Settler Row, south of Old Derry Road, west of Second Line West and east of Historic Trail. (Z-45E)	Hush Homes Inc. 75 International Boulevard, Suite 400 Toronto, ON M9W 6L9 Attn: Mr. Naheel Suleman	December 9, 2009	\$45,560.25 Cancel Insurance
SP 11-061	North of Highway 401, south of Old Creditview Road, west of Creditview Road and east of the St. Lawrence & Hudson Railway. (Z-45)	2728312 Canada Inc. 55 University Avenue, Suite 300 Toronto, ON M5J 2H7 Attn: Mr. Keith Major (SVP Property Management)	April 11, 2012	\$11,798.00 Cancel Insurance
OZ 01/033	North of Mimico Creek, south of Churchill Avenue, west of Victory Crescent and east of Airport Road. (Z48W)	Anjuman-E Anwarul Islam of Malton 7079 Airport Road Mississauga, ON L4T 2G7 Attn: Sadiq Gangat	January 19, 2005	\$9,551.60 Cancel Insurance





CON.3 W.H.S.

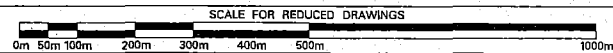


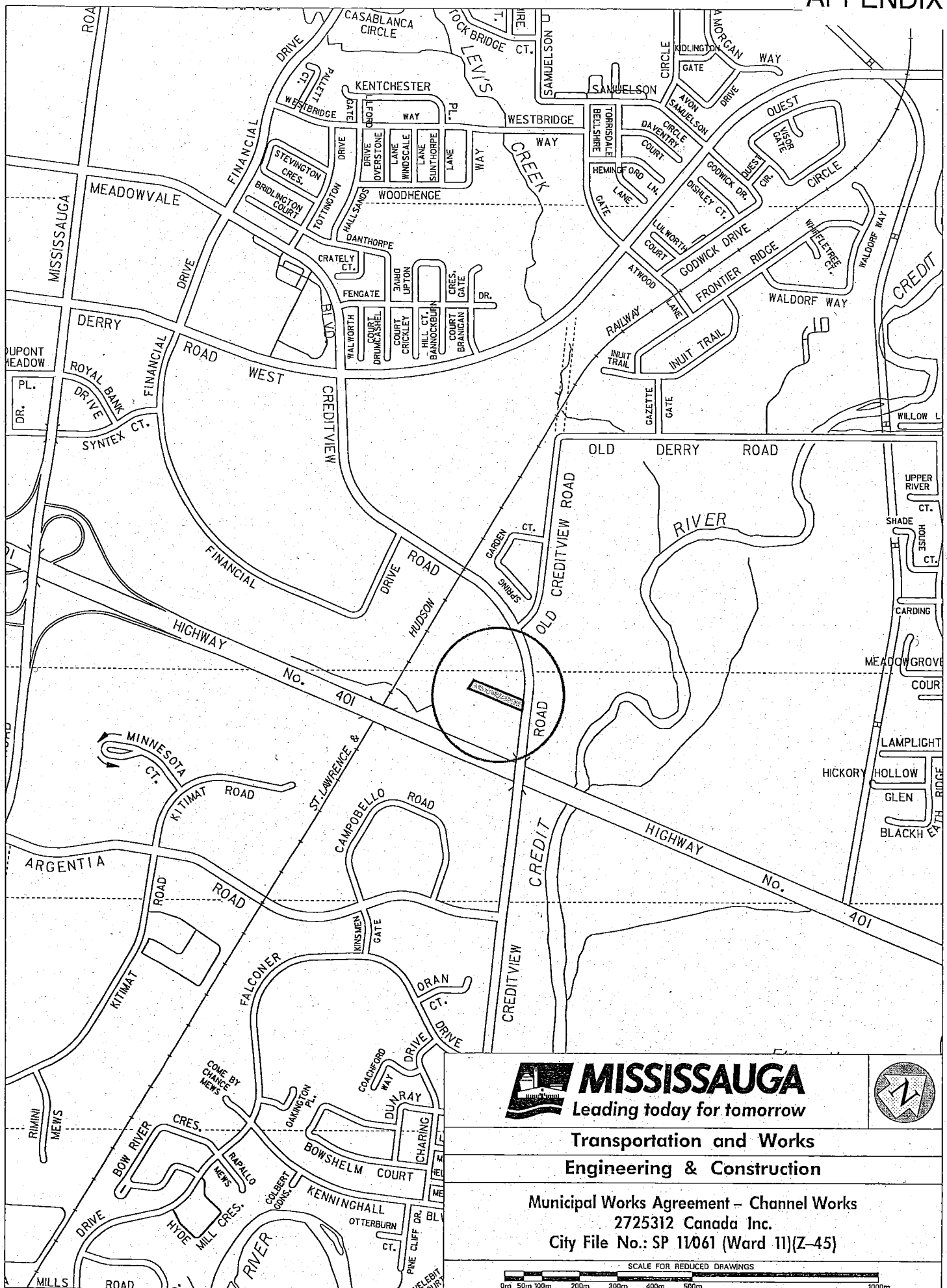


MISSISSAUGA
Leading today for tomorrow

**Transportation and Works
Engineering & Construction**

Municipal Works Only – Mimico Creek Outlet Works
Anjuman-E-Anwarul Islam of Malton
City File No.: OZ 01/033 (Ward 5)(Z-48W)







Corporate Report

Clerk's Files CA.22

Originator's
Files

3

DATE: October 31, 2014

TO: Chair and Members of General Committee
Meeting Date: December 10, 2014

FROM: Gary Kent
Commissioner of Corporate Services and Chief Financial Officer

SUBJECT: **2013 Annual Report –
Information and Privacy Commissioner/Ontario**

General Committee

DEC 10 2014

RECOMMENDATION: That the report dated October 31, 2014 from the Commissioner of Corporate Services and Chief Financial Officer regarding the 2013 Annual Report of the Information and Privacy Commissioner/Ontario (IPC) be received for information.

BACKGROUND: The City of Mississauga is governed by the *Municipal Freedom of Information and Protection of Privacy Act* (the *Act*). The two key purposes of the *Act* are to ensure the right of access to government held records and information and to protect the personal privacy of individuals.

Much of the information released by the City occurs on a routine basis. However, when information is of a personal, confidential or commercial nature, the release of the information may be handled by the Office of the City Clerk through a formal request under the *Act*. A decision regarding the release of the requested information is then issued by the City Clerk. This decision can be appealed to the Information and Privacy Commissioner.

The Information and Privacy Commissioner is an officer of the Legislature appointed to provide an independent review of the decisions of provincial and municipal organizations under access and privacy laws. Each year, the Commissioner releases an Annual Report providing statistics on the number and type of access requests received and highlights significant access and privacy issues.

COMMENTS:Access Request Statistics

Under the *Act*, an institution has 30 days to issue an access decision once a request for records is received. In qualifying extenuating circumstances, an institution can respond later than 30 days which results in the extended compliance rate statistics.

To focus attention on the importance of complying with the response requirements of the *Act*, the Commissioner also issues an adjunct publication, *2013 Access and Privacy Statistics*. The results for the City of Mississauga are shown in Appendix 1.

The City of Mississauga's 30 day compliance rate and extended compliance rate were both 98.9 per cent in 2013. These rates are higher than the average 30-day compliance rate of 77.2 per cent and extended compliance rate of 80 per cent for all municipal government organizations.

The number of requests received by the City of Mississauga in 2013 was 640. The majority of the requests received were for architectural drawings and plans. Approximately 280 of the requests were for other types of general records while 9 were personal information requests.

Fee Statistics

Under the *Act*, a \$5 application fee is mandatory. In addition, there are several regulated fees that may apply to requests. 648 requests were completed by the City in 2013. Of these, 300 general records requests warranted additional fees, such as search time, reproduction costs, preparation time, shipping, computer costs and invoiced costs. The average fee for these requests was \$32.78 compared to the

average of \$28.09 for Municipal requests. The total amount collected for FOI requests in 2013 was \$21,239.90.

FINANCIAL IMPACT: Not applicable.

CONCLUSION: The 2013 Annual Report of the Information and Privacy Commissioner/Ontario has once again highlighted the City of Mississauga's excellent record in complying with the response rate requirements of the *Municipal Freedom of Information and Protection of Privacy Act*. The City of Mississauga will strive to continue its outstanding response rate, at the same time promoting the importance of privacy issues.

ATTACHMENTS: Appendix 1: Response Rate Compliance
Appendix 2: Number of Freedom of Information Requests

G. Kent

Gary Kent
Commissioner of Corporate Services and Chief Financial Officer

Prepared By: Paul Wan, Access and Privacy Officer

Appendix 1

**2013 Annual Report of the
Information and Privacy Commissioner/Ontario**

**Response Rate Compliance Under the
Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)**

Top Eight Municipal Corporations
(based on number of requests received)

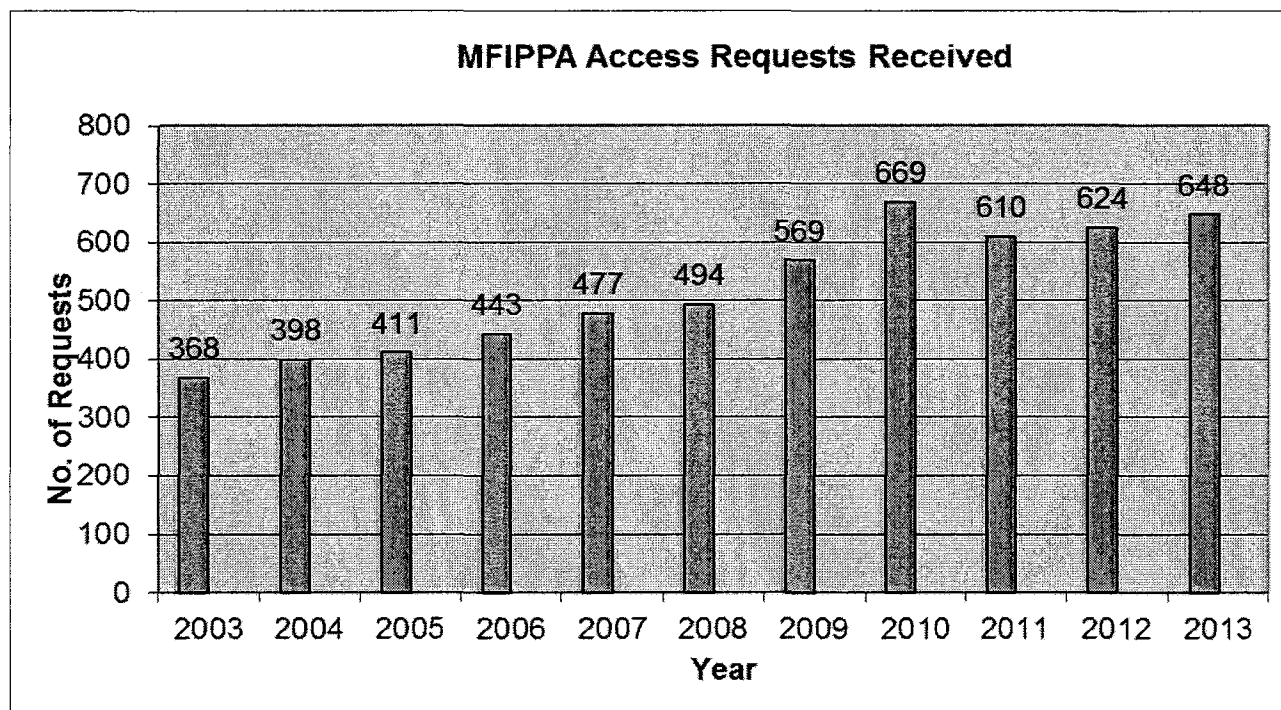
Municipality	Requests Received	Requests Completed	30-day compliance %	Extended compliance % (see note)
City of Toronto	2,790	2,690	70.6	66.0
City of Ottawa	830	811	72.3	84.2
Town of Oakville	735	733	98.8	100
Town of Richmond Hill	685	684	98.8	100
City of Mississauga	640	648	98.9	98.9
City of Kitchener	620	620	99.5	100
City of Burlington	482	480	99.8	99.8
City of Greater Sudbury	336	336	92.3	92.3
Region of Peel	318	315	97.5	100

Note:

The 30 day response time can be extended if a Notice of Extension is issued under Section 20(1) or a Notice to an Affected Party is issued under Section 21(1) of MFIPPA

Appendix 2

City of Mississauga
Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)
Access Requests Received 2003-2013





Corporate Report

Clerk's Files

Originator's
Files

4.

General Committee

DEC 10 2014

DATE: November 24, 2014

TO: Chair and Members of General Committee
Meeting Date: December 10, 2014

FROM: Gary Kent
Commissioner of Corporate Services and Chief Financial Officer

SUBJECT: **City Standards for IT Systems and Acquisition of Support and Maintenance Services for Standard Systems**
(File Ref: FA.49.0090-15)

- RECOMMENDATION:**
1. That the updated City Standards for IT Systems as listed in Appendix 1 of the report dated November 24, 2014 from the Commissioner of Corporate Services and Chief Financial Officer entitled City Standards for IT Systems and Acquisition of Support and Maintenance Services for Standard Systems, be approved.
 2. That the Purchasing Agent be authorized to negotiate and execute agreements to cover 2015 annual support and maintenance for City Standard IT Systems which have been approved as Standards as set out in Appendices 1 and 2 attached to this report, where the estimated cost may exceed \$100,000.

BACKGROUND: The Purchasing By-law 374-06, as amended, provides for the establishment of "City Standards", which is defined as "Specific goods approved by Council that best fill a long-term City-wide need or requirement".

This report updates Council on the changes in City Standards proposed for 2015 and requests Council approval.

The Purchasing By-law also requires Council approval for single source procurements of support and maintenance services for the 2015 City Standards which may exceed \$100,000 during the year.

COMMENTS:

Information Technology follows standard processes for procuring Software and IT Maintenance through a balance of competitive procurements and renewals.

Approximately 24 IT applications have negotiated contracts in place and removed from the City Standards List for IT Systems. These are primarily the major applications that support City Operations such as "Active Networks" (Class Recreation & Parks Registration and Bookings System), "Bentley Systems Inc." (Microstation Software for T&W Geomatics), "Cisco Systems Canada Co." (Network Equipment and Software) and "Microsoft" (Desktop and Server Computer Software).

City Standards for IT Systems

Appendix 1 identifies the systems which are required in 2015 to maintain operations. Continued use of Information Technology Standards is required to ensure business continuity and is a best practice in industry. These are primarily the smaller systems that will go through a renewal or replacement in the coming years.

Support and Maintenance Purchases required in 2015

Appendix 2 lists the planned procurements for services needed to support and maintain Standards for 2015 where the estimated support and maintenance costs exceed \$100,000. Amounts shown are based on historical spend amounts and are included in the IT Division budget for this purpose. These 3 applications are currently going through a renewal process.

FINANCIAL IMPACT: The required annual support and maintenance costs for the City Standard IT systems are included in the IT operating budget in 2015.

The proposed IT Maintenance Budget for 2015 is \$4.13 million which is a 2% increase over 2014 and covers the cost of all IT Software Maintenance including the Standards in Appendix 1 and 2.

CONCLUSION:

IT Standards are established to ensure in year maintenance can be paid for smaller systems and for any system where contract renewals are in progress. IT procures systems and establishes Maintenance and Support agreements through a combination of competitive procurements and renewals.

Various IT Systems have become essential to City services and operations and have been designated by Council as City Standards. In accordance with the Purchasing By-law (374-06), purchase contracts with the suppliers of these Standards are executed on a single/sole source basis. Staff in IT and Materiel Management negotiate agreement terms and all commitments are reviewed by Legal Services.

This report recommends that the Purchasing Agent be authorized to purchase support and maintenance for the 2015 City Standards as set out in Appendices 1 and 2 attached to this report.

ATTACHMENTS:

Appendix 1: Refresh of City Standards for IT Systems List

Appendix 2: IT Systems designated as City Standards for which the 2015 support and maintenance is valued at \$100,000 or more.



Gary Kent

Commissioner of Corporate Services and Chief Financial Officer

*Prepared By: Shawn Slack, Director, Information Technology and
Chief Information Officer*

Refresh of City Standards for IT Systems List

No.	IT Systems' Vendors	Description
1	Accenture	Maintenance and support for clone and test tools for the SAP system
2	Admin Studio	Maintenance and support of Admin Studio Software used to create and maintain computer packages deployed to City desktop computers
3	Ahearn and Soper	Maintenance and licensing of the Vehicle Business Photo system used in Transportation and Works Mobile Licensing Enforcement section
4	Archive Systems Inc.	Maintenance and licensing of the WORDS document management system for maintaining Council records
5	Belden IBDN Copper Systems	Structured copper wire computer and telephony cabling system used throughout all City facilities
6	Bell Canada	eCity portal hosting fees for www.mississauga.ca, E-recruit. licensing fees and transaction fees, T1 Megalink, IF-L Business Lines
7	Blackberry Ltd.	Maintenance and licensing of the Blackberry Enterprise Server used by all City departments for email connectivity with Blackberry devices
8	Box, Inc.	Maintenance, support and subscription to Box cloud services for file sharing and collaboration.
9	Brightcove	Maintenance and support of video streaming for Council Chambers
10	Coencorp Consultant Inc.	Maintenance, licensing and support for the Transit Fuel Management System hardware and software used by Mississauga Transit.
11	Commvault Systems Canada Inc.	Maintenance and licensing of the City enterprise data backup and recovery system
12	Faronics	Maintenance and licensing of Deep Freeze PC software used for the Public Library patron walk-up PC's
13	Flexera Software	Maintenance and licensing of Admin Studio software for development of MSI packaging for enterprise software distribution
14	Garival	Maintenance and licensing of the Transit Farebox system hardware and software used by Mississauga Transit
15	GIRO	Maintenance and licensing of the Hastus transit bus scheduling system used by Mississauga Transit
16	Global GEO	Maintenance and support of Apple computers used in various City departments

17	Globe POS	Maintenance and licensing of the point of sale system used at the cashier's counter at City Hall
18	Google	Maintenance and support for the Google search appliance used to search data on City web site
19	Industry Canada	Licensing of the mobile radio trunking system used by Fire Emergency Services and all City Departments
20	Intergraph	Maintenance and licensing of the Intergraph Geomedia software used by Transportation and Works Geomatics section
21	Intraprint	Maintenance and licensing of the print management system used by the City print shop
22	Iron Mountain	Escrow Services for various IT systems
23	ITC	Maintenance and licensing of the print management system used by Library patrons
24	Liberty Digital Recording System (High Criteria Inc.)	Maintenance and licensing of the Court House digital recording system used for voice recording of Court proceedings
25	McAfee Inc.	Maintenance and licensing of McAfee intrusion protection system and virus protection of City PCs and servers
26	Methodicall	Maintenance and licensing of the long distance reporting system used to track long distance calling through the City Cisco telephone system
27	Mobile Business	Maintenance and repair of non-emergency department radios
28	Motorola	Maintenance and support of Fire Department radio system
29	Nordat	Maintenance and licensing of freedom of information software used by Clerk's department
30	Ontolica (Surfray)	Enterprise search engine for City Share Point sites to provide quick and accurate search results
31	Open Text	Maintenance and licensing of the Hummingbird software to access the ICON Provincial Court system used by Corporate Services Court Administration staff
32	Oracle	Maintenance and licensing of the Oracle database software used by Information Technology systems including TAX and MAX
33	Orderline	Maintenance and licensing for maintaining the Mississauga Zoning By-law
34	Public Sector Digest	Maintenance and licensing of tangible capital asset system

35	Questica	Maintenance and support of financial Integrated Budgeting System
36	Region of Niagara	Maintenance and licensing of the Provincial Offences Court Administration Management System
37	Region of Peel	Maintenance and support of the Fire emergency radio communications system (Part of Region Vcom system)
38	Region of Peel	Maintenance and support of the non-emergency radio communications system (Part of Region Vcom system)
39	SAP Canada Inc.	Maintenance and licensing of the SAP financial and HR management system and Business Intelligence used by all City departments
40	Silverware POS Canada	Maintenance and licensing of restaurant point of sale systems located in City facilities
41	Stone Orchard	Maintenance and support of Cemetery Management System
42	Terraview	Maintenance and licensing of Terraview software used to access the Ontario government land registration management system used by Transportation and Works Geomatics section
43	Trapeze Group	Maintenance and support for Transit route software to manage City public transit operations.
44	Verisign	Licensing of software security certificates used to ensure secure data transport in Information Technology systems
45	VFA	Maintenance and licensing of Facility Asset Program system
46	Viasat Geo Technologies	Maintenance and licensing of development tools ERMAPPER used by Transportation and Works Geomatics section
47	WellNet	Maintenance and support of the City material safety data sheets used in all City departments
48	Winshuttle	Maintenance and licensing of Winshuttle application used for the transfer of Excel/Access Spreadsheet data to and from SAP

IT Systems designated as City Standards for which the 2015 support and maintenance is valued at \$100,000 or more

Vendor	Description	2015 Budget
Giro (Hastus)	Maintenance and licensing of the Hastus transit bus scheduling system used by Mississauga Transit	\$350,000
SAP Canada Inc.	Maintenance and licensing of the SAP financial and HR management system and Business Intelligence used by all City departments	\$390,800
Trapeze Group	Maintenance and support for Transit route software to manage City public transit operations.	\$575,000



Corporate Report

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General Committee

DEC 10 2014

DATE: November 18, 2014

TO: Chair and Members of General Committee
Meeting Date: December 10, 2014

FROM: Gary Kent
Commissioner of Corporate Services and Chief Financial Officer

SUBJECT: **Strike-Off of Taxes Deemed Uncollectable**

RECOMMENDATION: That unpaid taxes, penalties and interest totalling \$73,897.70 as outlined in the corporate report dated November 18, 2014 from the Commissioner of Corporate Services and Chief Financial Officer be written off as uncollectable and removed from the tax roll.

REPORT HIGHLIGHTS:	<ul style="list-style-type: none"> • \$73,897.70 of uncollectable property taxes on nine properties is being recommended for write off.
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BACKGROUND: Section 354(2)(a) of the *Municipal Act* allows for the removal of unpaid taxes from the tax roll if the Council of the local municipality, on the recommendation of the Treasurer, writes off the taxes as uncollectable.

COMMENTS: Staff has determined that taxes billed on a number of properties are uncollectable and should be written off. Details of the properties including the reason the amounts are being recommended for write off are provided below.

Roll No / Address	Tax Year(s)	Amount
05-12-0-004-06401 0 Queen St. S	2011-2012	\$ 70.52

The property was offered for tax sale in 2012. There was no successful purchaser and the property was vested to the City. Council approved the write off of the taxes up to the date of vesting. A tax appeal was subsequently approved by Council to convert the property to exempt. Following the application of the approved write off amount and tax appeal adjustment to the account, a small portion of taxes, penalties and interest remained outstanding. Approval is required to write off the remaining balance.

Roll No / Address	Tax Year(s)	Amount
05-04-0-098-05715 0 Eglinton Ave. W	2011	\$ 254.46

The property was transferred to the City on June 15, 2011 and should have reverted to exempt. Since the limitation period to process an appeal to have the tax class changed to exempt has expired, the taxes should be written off.

Roll No / Address	Tax Year(s)	Amount
05-04-0-098-05710 0 Eglinton Ave. W	2011	\$ 3,648.31

The property was transferred to the City on June 15, 2011 and should have reverted to exempt. Since the limitation period to process an appeal to have the tax class changed to exempt has expired, the taxes should be written off.

Roll No / Address	Tax Year(s)	Amount
05-04-0-098-05705 0 Eglinton Ave. W	2011	\$ 180.48

The property was transferred to the City on June 15, 2011 and should have reverted to exempt. Since the limitation period to process an appeal to have the tax class changed to exempt has expired, the taxes should be written off.

Roll No / Address	Tax Year(s)	Amount
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05-05-0-117-26305

6965 Professional Crt.

2009

\$ 38,124.52

The property owner submitted a single tax appeal application for the 2008 and 2009 tax years. The 2008 appeal was processed, however, the 2009 appeal was not submitted to Council by the legislative deadline. The property should be exempt effective May 31, 2009. Since the limitation period to process an appeal to have the tax class changed to exempt has expired, the taxes should be written off.

Roll No / Address	Tax Year(s)	Amount
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05-04-0-155-01486

2000 Credit Valley Rd.

2005-2014

\$ 22,325.82

The property was offered for tax sale by the City pursuant to the provisions of Part XI of the *Municipal Act*. There was no successful purchaser. As a result, the property has been vested to the City and the tax arrears should be written off.

Roll No / Address	Tax Year(s)	Amount
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05-01-0-067-00202

0 North Service Rd.

2010

\$ 327.53

Land was acquired by the Ministry of Transportation for the QEW and should be exempt. Since the limitation period to process an appeal to have the tax class changed to exempt has expired, the taxes should be written off.

Roll No / Address	Tax Year(s)	Amount
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05-04-0-158-86909

4850 Glen Erin Dr.

2010

\$ 287.27

MPAC duplicated the assessment of the parking units of this condominium property. The parking units were assessed as part of the individual units as well as under a separate roll number. As a result, there was a duplicate billing of the taxes. It would be inappropriate to pursue collection as the taxes have been collected under various other roll numbers. Consequently, the taxes should be written off.

Roll No / Address	Tax Year(s)	Amount
05-15-0-085-04222		
5611 Margarita Cres.	2003-2012	\$ 8,678.79

MPAC separately assessed a parcel of land which was part of the driveway of an adjacent property as a separate buildable lot. The assessment for this parcel has been included in the adjacent property value. It would be inappropriate to pursue collection and the taxes should be written off.

FINANCIAL IMPACT: The write-off of \$73,897.70 when approved will be charged back as follows:

City	\$ 13,883.38
Region	\$ 22,332.91
Education – English Public	\$ 24,674.59
Education – English Separate	\$ 12,680.01
Education – French Public	\$ 96.59
Education – French Separate	\$ 230.22

CONCLUSION: Taxes totalling \$73,897.70 have been deemed uncollectable and should be removed from the tax roll pursuant to section 354(2)(a) of the *Municipal Act*.



Gary Kent
Commissioner of Corporate Services and Chief Financial Officer

Prepared By: Connie Mesih, Manager, Revenue & Taxation



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DATE: November 10, 2014

General Committee

DEC 10 2014

TO: Chair and Members of General Committee
Meeting Date: December 10, 2014

FROM: Gary Kent
Commissioner of Corporate Services and Chief Financial Officer

SUBJECT: **Closure of a portion of Queensway West and Lincoln Green Close
- Region of Peel West Trunk Sewer Project (Ward 8)**

RECOMMENDATION: 1. That a by-law be enacted authorizing the permanent closure of part of Queensway West, composed of approximately 2,691 square metres (28,965.7 square feet) and part of Lincoln Green Close, composed of approximately 109 square metres (1,173.3 square feet), both lying between the travelled portion of Lincoln Green Close and Mississauga Road and that the portions of public highway to be closed are described as:

(i) Part of Queensway West, legally described as Part of the Original Road Allowance between Range 2, South of Dundas Street, Racey Tract and Range 3, Credit Indian Reserve (Geographic Township of Toronto, County of Peel) changed from Blythe Road to Queensway West by un-registered Township of Toronto By-law 6926, designated as Parts 8-37, 41-44 and 54-58 all inclusive, Plan 43R-36148 (Ward 8).

(ii) Part of Lincoln Green Close, legally described as Part of the Original Road Allowance between Range 2, South of Dundas Street, Racey Tract and Range 3, Credit Indian Reserve (Geographic Township of Toronto, County of Peel) changed from Queensway West to Lincoln Green Close by City of Mississauga

By-law 188-85, registered as Instrument RO710424, designated as Parts 38-40 and 45-53 all inclusive, Plan 43R-36148 (Ward 8).

2. Section 2.(1) of City Notice By-law 215-08 be taken, including giving notice to the public by posting a notice on the City of Mississauga's website at least two weeks prior to the consideration of the closing of the untravelled public highway by City Council.
3. That following Council's approval to close the untravelled section of the Queensway West and Lincoln Green Close road allowances, the Commissioner of Transportation and Works and the City Clerk be authorized to grant, execute and deliver such easements and rights as are necessary to preserve and protect the interest of public utilities and other services with respect to the placement and maintenance of utilities and other services within such closed public highway or parts thereof.

BACKGROUND:

As part of the twinning of the West Trunk Sewer Project, the Region of Peel is undertaking the construction of a new 14km long, 2,400mm – 2,800mm diameter sanitary sewer installation along Erin Mills Parkway, from the Queen Elizabeth Way to Highway 401. In addition, the Region is undertaking to complete a water main upgrade project along Lincoln Green Close to Blythe Road.

As a result of these projects, the Region has requested the closure of the untravelled sections of the Queensway West and Lincoln Green Close road allowances, located between the travelled portion of Lincoln Green Close and Mississauga Road, in the Loyalist Creek area. Once closed, easements and rights will be provided to public utilities and other services within those closed portions of public highway.

The subject property is an untravelled road allowance that crosses over Loyalist Creek to Mississauga Road and contains an area of approximately 2,800 square metres (30,136 square feet), as shown in Appendix 1.

COMMENTS:


Realty Services has completed its circulation and confirms no objections were received to the closure of the above mentioned road allowance.

Notice of closure contemplated in this report has been undertaken to satisfy the requirements of the City Notice By-law 0215-2008 as amended by By-law 0376-2008. Once the closure is completed, easements will be granted to protect new and existing services as required, within the newly closed road allowance.

FINANCIAL IMPACT: Not applicable.

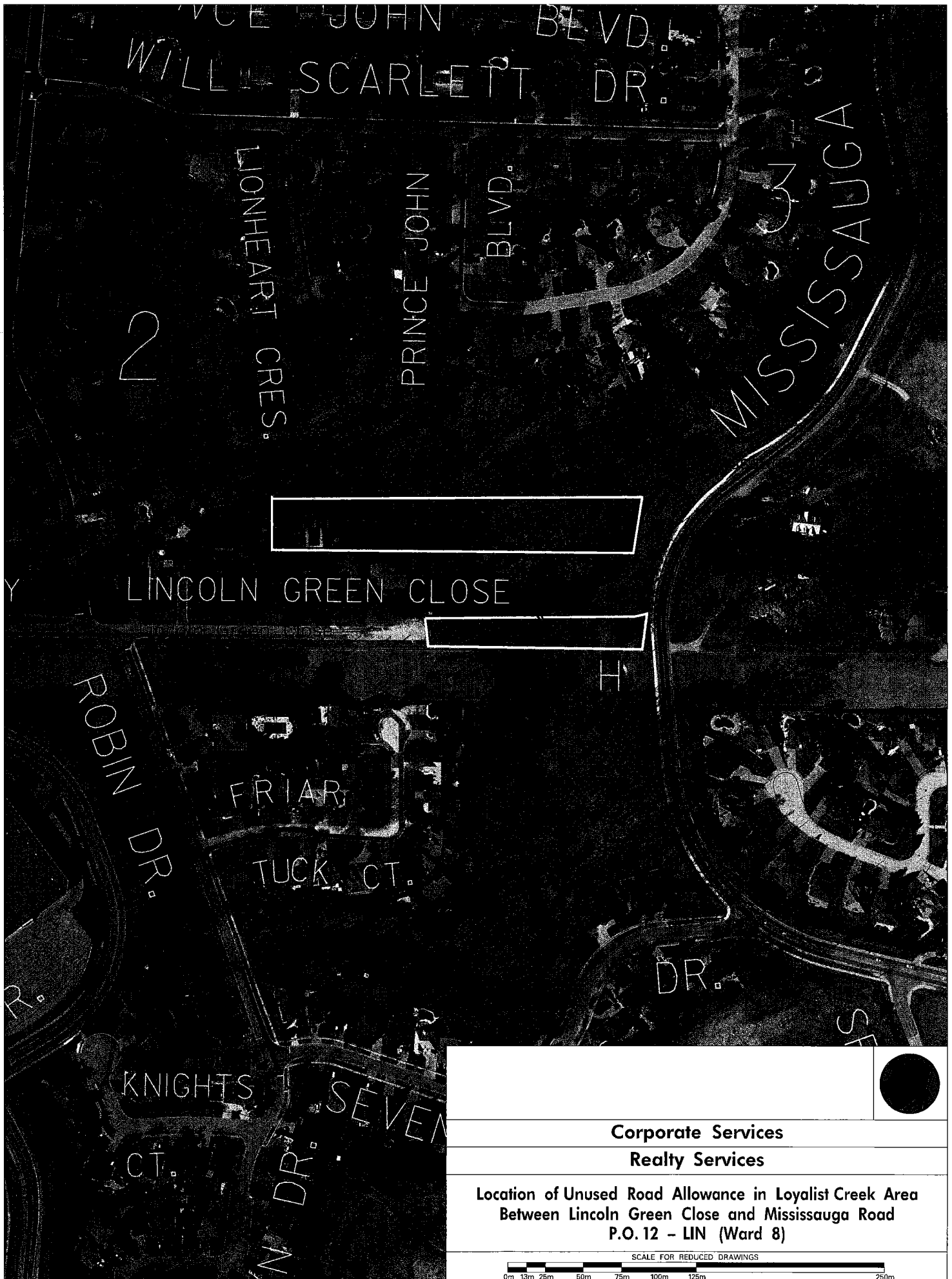
CONCLUSION: The subject public highway is not required for municipal purposes and can be permanently closed. Once the closure of the road allowance is completed, easements will be granted to protect new and existing services as required.

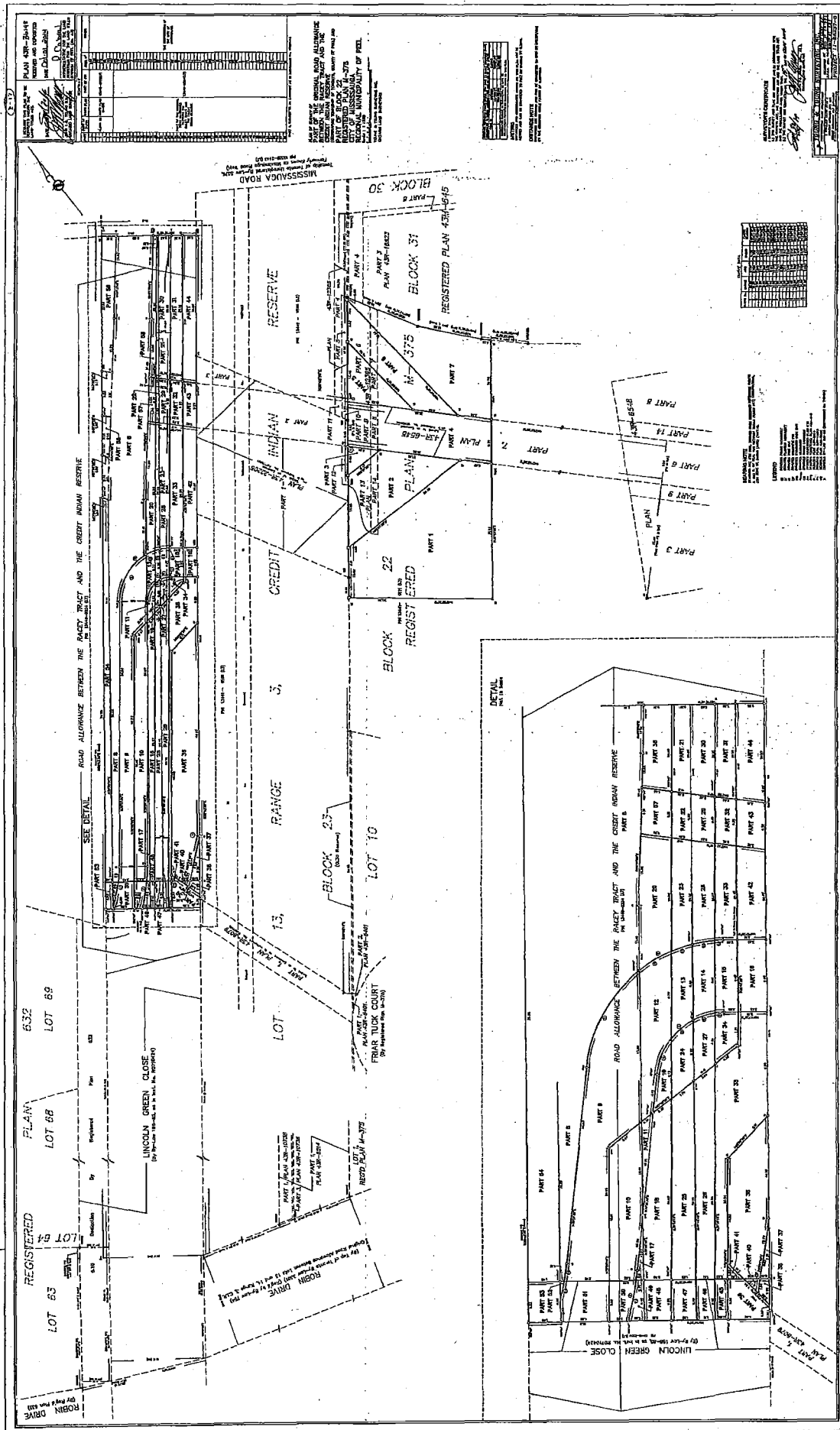
ATTACHMENTS: Appendix 1: Location of the untravelled road allowance to be closed (Ward 8)
Appendix 2: Reference Plan 43R-36148 (Ward 8)



Gary Kent,
Commissioner of Corporate Services and Chief Financial Officer

Prepared By: Kevin Bolger, Project Leader







Corporate Report

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DATE: November 24, 2014

TO: Chair and Members of General Committee
Meeting Date: December 10, 2014

FROM: Mary Ellen Bench, BA, JD, CS
City Solicitor

SUBJECT: Request for Extension of Development Charges Deferral Agreement
for Building Permit 10-1690 and
Agricultural Exemption and Amendment to the Mississauga
Development Charges By-law 0342-2009

General Committee

DEC 10 2014

RECOMMENDATION: 1. That the report of the City Solicitor dated November 24, 2014 entitled Request for Extension of Development Charges Deferral Agreement for Building Permit 10-1690, and the Agricultural Exemption Amendment to the Mississauga Development Charges By-law 0342-2009 be received for information;

2. That Council approve the extension of time to December 31, 2015 to the Development Charges Deferral Agreement executed on September 15, 2010 between the City of Mississauga, Albert Francis Hustler and Theresa Rose Hustler, for the payment of the development charges under Building Permit 10-1690 with respect to the land located at 7564 Tenth Line West, in the City of Mississauga.

BACKGROUND: A Corporate Report was submitted to Council on August 26, 2010 with respect to the building permit application (BP10-1690) which was submitted to the City for the purposes of constructing a 327.02m² (3,000 sq. ft.) structure to store agricultural machinery on one of the last bona fide working farms in the City of Mississauga. The farm is located at 7564 Tenth Line West in Ward 9 and is bordered by Highway 401 to the north. The proximity of the highway has resulted in the need to construct the storage shed to protect farming equipment from the highway salt and spray during the winter season.

The August 2010 Report addressed the issue that the City's Development Charges By-law did not align with the Region of Peel's Development Charges By-law, the Dufferin-Peel Catholic District School Board and Peel School Board's Education Development Charges By-laws, which exempt building/structures associated with bona fide farming operations (subject to certain exemptions) from the payment of development charges.

As a result on September 8, 2010, Council authorized a Development Charges Deferral Agreement (the "Agreement") between the City and Albert Francis Hustler and Theresa Rose Hustler. The Agreement permitted the building permit to be issued prior to the expiration of the MTO permit and the onset of winter. The Agreement deferred the payment of the development charge fees of \$34,134.50 to December 31, 2012.

A subsequent Corporate Report dated November 16, 2012 recommended another extension to the Agreement, from December 2012 to December 31, 2014. The reason for the additional extension was to allow the Ontario Municipal Board (the "Board") to deal with the agricultural exemption as part of the appeals to the City's 2009 Development Charges By-law 0342-2009.

COMMENTS:

The 2009 Development Charges By-law 0342-2009 appeal hearing finally started in October 2014. It is expected to finish in early 2015, but it could take a number of months for the Board to issue its decision. Therefore it is recommended that the Agreement be extended again from December 31, 2014 to December 31, 2015. It is expected that the Board's decision will eventually exempt agricultural uses from payment of development charges.

FINANCIAL IMPACT: No impact.

CONCLUSION:

Until such time as the Ontario Municipal Board renders a decision with respect to agricultural exemption, the Development Charges Deferral Agreement should be extended for a one year period (December 31, 2015).

ATTACHMENTS:

Appendix 1: Corporate Report dated August 26, 2010

Appendix 2: Corporate Report dated November 16, 2012



Mary Ellen Bench, BA, JD, CS
City Solicitor

Prepared By: Kelly Yerxa, Deputy City Solicitor



Corporate Report

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DATE: August 26, 2010

TO: Chair and Members of General Committee
Meeting Date: September 8, 2010

FROM: Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

SUBJECT: Request to Ontario Municipal Board RE: Agricultural Exemption
Amendment to the Mississauga Development Charges By-law
0342-2009
Deferral Agreement for Building Permit 10-1690

- RECOMMENDATION:**
1. That Council approve entering into a deferral agreement for the payment of development charges under BP 10-1690 with the owners of the land located at 7564 Tenth Line West, in the City of Mississauga.
 2. That Council authorize the City Solicitor or her delegate to request the Ontario Municipal Board to amend Mississauga's Development Charges By-law 0342-2009 to include an agricultural exemption as outlined in this report.

BACKGROUND: A building permit application (BP10-1690) was submitted to the City for the purposes of constructing a 327.02 m² (3,000 sq. ft.) structure to store agricultural machinery on one of the last bona fide working farms in the City of Mississauga. The farm is located at 7564 Tenth Line West in Ward 9 and is bordered by Hwy 401 to the north. The proximity of the highway has resulted in the need to construct the storage shed to protect the farming equipment from the highway salt spray during the winter season.

COMMENTS:

The City's Development Charges By-law 0342-2009 (DC By-law) requires that any construction resulting in the creation of new gross floor area (GFA) unless exempted under the *Development Charges Act, 1997 (DCA)* or in the City's DC By-law, is subject to the payment of development charges (DC's) prior to the issuance of a building permit. The owner of the property was advised that \$34,124.50 in development charges are payable.

The City's DC By-law does not align with the Region of Peel's Development Charges By-law, the Dufferin-Peel Catholic District School Board and Peel District School Board's Education Development Charges By-laws which exempt building/structures associated with bona fide farming operations (subject to certain exemptions) from the payment of development charges.

Section 11(2) of the Region of Peel's Development Charges By-law states that 'no development charge is imposed under this By-law in respect of land developed for agricultural use'¹ and the two Peel School Boards' Education Development Charges By-laws state that DC's "shall not apply to non-residential agricultural buildings or structures that are owned by and are used for the purposes of a bona fide farming operation."²

Staff agree that amending the City's DC By-law to exempt agricultural structures required in connection with bona fide farming operations is an appropriate policy decision. In addition, staff are satisfied that the definition of a bona fide farming operation, which is to be brought forward in the amendment, would be sufficiently narrow to ensure that DC's would continue to be payable on commercial operations such as green houses, fruit markets, riding stables etc., which unlike bona fide farming operations, generate the need for service infrastructure.

If approved by Council, the following steps will need to be taken in order to implement this policy decision:

1. That the City make a request at the Ontario Municipal Board (OMB) to amend the City's DC By-law 0342-2009 to add an agricultural exemption.

¹ Excerpt from Region of Peel Development Charges By-law 115-2007

² Excerpt from the Dufferin-Peel Catholic District School Board and Peel District School Board's Education Development Charges By-law.

2. That Council approve a DC deferral agreement with the owner of the lands located at 7564 Tenth Line West.

Request Amendment to Development Charges By-law

As the City's DC By-law has been appealed to the OMB, the OMB may consider allowing an amendment to the City's DC By-law 0342-2009 without the need for the City to prepare a new background study, hold further public meeting, etc.

Should Council agree that the DC By-law be amended to exempt buildings/structures associated with a bona fide farming operation from the payment of development charges, legal counsel will request a prehearing to request the OMB to consider the amendment, and if the OMB is agreeable, request that a date for a separate hearing be set to deal with this particular exemption.

The hearing would deal only with the amendment regarding the agricultural exemption in specific situations and would be dealt with separately from the original DC appeal filed at the OMB on January 19, 2010. A hearing date for the original appeal is yet to be finalized and the approval by Council for an agricultural amendment would not jeopardize the City's position in this regard.

At a hearing, information would be presented to the OMB regarding the amendment, following which the Member(s) will render a decision. It is unknown how quickly a decision would be issued by the OMB. Interim measures will be necessary in order that the processing of BP10-1690 is not delayed, as the property owners were required to obtain a permit from the Ministry of Transportation (MTO), which expires in January 2011. If the amendment is approved by the OMB, it will come into force retroactively, and be effective as of November 11, 2009 when Council approved Mississauga's DC By-law 0342-2009.

In the event that the OMB decides that it does not have the authority to deal with the amendment, staff will bring forward a new report recommending that staff be directed to begin the process of amending the DC by-law. Council should not consider any amendments to the DC by-law until all the appeals before the OMB have been dealt with and the Board issues its Order(s). To further amend the By-Law now would jeopardize the current appeal process, at significant expense.

Enter into a Deferral Agreement

In the mean time, subject to Council approval, it is recommended to enter into a development charges deferral agreement with the owners of 7560 Tenth Line West (BP10-1690), so that the building permit may be issued prior to the expiration of the MTO permit and the onset of winter. Without such an agreement the DCs would have to be paid before a building permit could be issued, which would cause hardship. The preparation of a deferral agreement is necessary to ensure compliance with the *DCA* (section 26(1)) and the City's DC By-law (section 22(1)) which requires payment of development charges prior to the issuance of a building permit. Section 27(1) of the *DCA* allows a municipality to enter into an agreement for the payment of all or any part of a development charge before or after it would otherwise be payable. The cost of the City drafting a deferral agreement is \$530.00 plus applicable taxes as per the City's Fee's & Charges By-law and the applicant has been advised of the cost.

If the recommendation is approved, the property owner will not be required to pay \$34,124.50 in development charges for the issuance of building permit 10-1690.

FINANCIAL IMPACT: In accordance with Mississauga's Development Charges By-law 0342-2009, the development charges associated with a 327.02 m² non-industrial building are as follows:

City of Mississauga Development Charge Calculation		
Storm Water Management	0.18 ha x \$75,141.70 =	\$13,525.51
Other Services Non-Industrial	327.02 m ² x 62.99 =	\$20,598.99
	Total City Charges	\$34,124.50

Regional and education development charges are not applicable to BP 10-1690 as the Region and the school boards exempt agricultural building/structures.

As very few bona fide farming operations remain in Mississauga, the impact to future DC revenues will be minimal with the implementation of this exemption.

CONCLUSION:

As a result of issues that have arisen from the submission of BP10-1690, staff have determined that it would be appropriate for the City to amend its Development Charges By-law 0342-2009 to include a section exempting buildings/structures used for the purposes of a bona fide farming operation. In those cases where the construction of buildings/structures are associated with retail farming activities, development charges will continue to be payable.

In order to facilitate the continued processing of the BP10-1690, during the By-law amendment process, the owners will be required to enter into a deferral payment agreement.

If the agricultural exemption amendment to the City's DC By-law 0342-2009 is approved, City development charges would no longer be payable for any building/structure used in connection with a bona fide farming operation in the City of Mississauga. Future DC revenues will not be impacted significantly as there are very few remaining bona fide farming operations left in Mississauga.

While the amendment to the DC By-law is dealt with, by entering into a deferral agreement with the owners of 7564 Tenth Line West, the City can continue to process BP 10-1690 without requiring the payment of \$34,124.50 in development charges.

ATTACHMENTS:


Appendix 1: Location Map – 7564 Tenth Line West, Ward 9



Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

Prepared By: Susan Cunningham, Senior Policy Analyst

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Corporate Report

Clerk's Files

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DATE: November 16, 2012

TO: Mayor and Members of General Council
Meeting Date: December 5, 2012

FROM: Mary Ellen Bench, BA, JD, CS
City Solicitor

SUBJECT: Request for Extension of Development Charges Deferral
Agreement for Building Permit 10-1690 and
Agricultural Exemption and Amendment to the Mississauga
Development Charges By-law 0342-2009

RECOMMENDATION: 1. That the report of the City Solicitor dated November 16, 2012 entitled Request for Extension of Development Charges Deferral Agreement for Building Permit 10-1690, and the Agricultural Exemption Amendment to the Mississauga Development Charges By-law 0342-2009 be received for information;

2. That Council approve an extension of time to December 31, 2014 to the Development Charges Deferral Agreement executed on September 15, 2010 between the City of Mississauga, Albert Francis Hustler and Theresa Rose Hustler, for the payment of the development charges under Building Permit 10-1690 with respect to the land located at 7564 Tenth Line West, in the City of Mississauga.

BACKGROUND: A Corporate Report was submitted to Council on August 26, 2010 with respect to the building permit application (BP10-1690) which was submitted to the City for the purposes of constructing a 327.02m² (3,000 sq. ft.) structure to store agricultural machinery on one of the last bona fide working farms in the City of Mississauga. The farm is located at 7564 Tenth Line West in Ward 9 and is bordered by Highway 401 to the north. The proximity of the highway has resulted

in the need to construct the storage shed to protect farming equipment from the highway salt and spray during the winter season.

The Corporate Report dated August 26, 2010 addressed the issue that the City's Development Charges By-law does not align with the Region of Peel's Development Charges By-law, the Dufferin-Peel Catholic District School Board and Peel School Board's Education Development Charges By-laws, which exempt building/structures associated with bona fide farming operations (subject to certain exemptions) from the payment of development charges.

The parties, the City of Mississauga and Albert Francis Hustler and Theresa Rose Hustler entered into a Development Charges Deferral Agreement on September 15, 2010 permitting the building permit to be issued prior to the expiration of the MTO permit and the onset of winter. The fees that are due and payable on December 31, 2012 are in the amount of \$34,134.50.

COMMENTS:

The City currently has an appeal before the Ontario Municipal Board to amend the 2009 Development Charges By-law 0342-2009 to exempt agricultural use from payment of development charges. The appeal has not yet been set down for hearing.

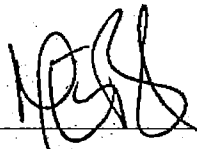
FINANCIAL IMPACT: No impact.

CONCLUSION:

Until such time as the Ontario Municipal Board renders a decision with respect to agricultural exemption, the Development Charges Deferral Agreement should be extended for a two year period (December 31, 2014), pending the outcome of the hearing.

ATTACHMENTS:

Appendix 1: Corporate report dated August 26, 2010



Mary Ellen Bench, BA, JD, CS
City Solicitor

Prepared By: Kelly Yerxa, Deputy City Solicitor



Corporate Report

Clerk's Files

Originator's
Files

DATE: August 26, 2010

TO: Chair and Members of General Committee
Meeting Date: September 8, 2010

FROM: Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

SUBJECT: Request to Ontario Municipal Board RE: Agricultural Exemption
Amendment to the Mississauga Development Charges By-law
0342-2009
Deferral Agreement for Building Permit 10-1690

- RECOMMENDATION:**
1. That Council approve entering into a deferral agreement for the payment of development charges under BP 10-1690 with the owners of the land located at 7564 Tenth Line West, in the City of Mississauga.
 2. That Council authorize the City Solicitor or her delegate to request the Ontario Municipal Board to amend Mississauga's Development Charges By-law 0342-2009 to include an agricultural exemption as outlined in this report.

BACKGROUND: A building permit application (BP10-1690) was submitted to the City for the purposes of constructing a 327.02 m² (3,000 sq. ft.) structure to store agricultural machinery on one of the last bona fide working farms in the City of Mississauga. The farm is located at 7564 Tenth Line West in Ward 9 and is bordered by Hwy 401 to the north. The proximity of the highway has resulted in the need to construct the storage shed to protect the farming equipment from the highway salt spray during the winter season.

COMMENTS:

The City's Development Charges By-law 0342-2009 (DC By-law) requires that any construction resulting in the creation of new gross floor area (GFA) unless exempted under the *Development Charges Act, 1997 (DCA)* or in the City's DC By-law, is subject to the payment of development charges (DC's) prior to the issuance of a building permit. The owner of the property was advised that \$34,124.50 in development charges are payable.

The City's DC By-law does not align with the Region of Peel's Development Charges By-law, the Dufferin-Peel Catholic District School Board and Peel District School Board's Education Development Charges By-laws which exempt building/structures associated with bona fide farming operations (subject to certain exemptions) from the payment of development charges.

Section 11(2) of the Region of Peel's Development Charges By-law states that 'no development charge is imposed under this By-law in respect of land developed for agricultural use'¹ and the two Peel School Boards' Education Development Charges By-laws state that DC's "shall not apply to non-residential agricultural buildings or structures that are owned by and are used for the purposes of a bona fide farming operation."²

Staff agree that amending the City's DC By-law to exempt agricultural structures required in connection with bona fide farming operations is an appropriate policy decision. In addition, staff are satisfied that the definition of a bona fide farming operation, which is to be brought forward in the amendment, would be sufficiently narrow to ensure that DC's would continue to be payable on commercial operations such as green houses, fruit markets, riding stables etc., which unlike bona fide farming operations, generate the need for service infrastructure.

If approved by Council, the following steps will need to be taken in order to implement this policy decision:

1. That the City make a request at the Ontario Municipal Board (OMB) to amend the City's DC By-law 0342-2009 to add an agricultural exemption.

¹ Excerpt from Region of Peel Development Charges By-law 115-2007

² Excerpt from the Dufferin-Peel Catholic District School Board and Peel District School Board's Education Development Charges By-law.

2. That Council approve a DC deferral agreement with the owner of the lands located at 7564 Tenth Line West.

Request Amendment to Development Charges By-law

As the City's DC By-law has been appealed to the OMB, the OMB may consider allowing an amendment to the City's DC By-law 0342-2009 without the need for the City to prepare a new background study, hold further public meeting, etc.

Should Council agree that the DC By-law be amended to exempt buildings/structures associated with a bona fide farming operation from the payment of development charges, legal counsel will request a prehearing to request the OMB to consider the amendment, and if the OMB is agreeable, request that a date for a separate hearing be set to deal with this particular exemption.

The hearing would deal only with the amendment regarding the agricultural exemption in specific situations and would be dealt with separately from the original DC appeal filed at the OMB on January 19, 2010. A hearing date for the original appeal is yet to be finalized and the approval by Council for an agricultural amendment would not jeopardize the City's position in this regard.

At a hearing, information would be presented to the OMB regarding the amendment, following which the Member(s) will render a decision. It is unknown how quickly a decision would be issued by the OMB. Interim measures will be necessary in order that the processing of BP10-1690 is not delayed, as the property owners were required to obtain a permit from the Ministry of Transportation (MTO), which expires in January 2011. If the amendment is approved by the OMB, it will come into force retroactively, and be effective as of November 11, 2009 when Council approved Mississauga's DC By-law 0342-2009.

In the event that the OMB decides that it does not have the authority to deal with the amendment, staff will bring forward a new report recommending that staff be directed to begin the process of amending the DC by-law. Council should not consider any amendments to the DC by-law until all the appeals before the OMB have been dealt with and the Board issues its Order(s). To further amend the By-Law now would jeopardize the current appeal process, at significant expense.

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Enter into a Deferral Agreement

In the mean time, subject to Council approval, it is recommended to enter into a development charges deferral agreement with the owners of 7560 Tenth Line West (BP10-1690), so that the building permit may be issued prior to the expiration of the MTO permit and the onset of winter. Without such an agreement the DCs would have to be paid before a building permit could be issued, which would cause hardship. The preparation of a deferral agreement is necessary to ensure compliance with the *DCA* (section 26(1)) and the City's DC By-law (section 22(1)) which requires payment of development charges prior to the issuance of a building permit. Section 27(1) of the *DCA* allows a municipality to enter into an agreement for the payment of all or any part of a development charge before or after it would otherwise be payable. The cost of the City drafting a deferral agreement is \$530.00 plus applicable taxes as per the City's Fee's & Charges By-law and the applicant has been advised of the cost.

If the recommendation is approved, the property owner will not be required to pay \$34,124.50 in development charges for the issuance of building permit 10-1690.

FINANCIAL IMPACT: In accordance with Mississauga's Development Charges By-law 0342-2009, the development charges associated with a 327.02 m² non-industrial building are as follows:

City of Mississauga Development Charge Calculation		
Storm Water Management	0.18 ha x \$75,141.70 =	\$13,525.51
Other Services Non-Industrial	327.02 m ² x 62.99 =	\$20,598.99
	Total City Charges	\$34,124.50

Regional and education development charges are not applicable to BP 10-1690 as the Region and the school boards exempt agricultural building/structures.

As very few bona fide farming operations remain in Mississauga, the impact to future DC revenues will be minimal with the implementation of this exemption.

CONCLUSION:

As a result of issues that have arisen from the submission of BP10-1690, staff have determined that it would be appropriate for the City to amend its Development Charges By-law 0342-2009 to include a section exempting buildings/structures used for the purposes of a bona fide farming operation. In those cases where the construction of buildings/structures are associated with retail farming activities, development charges will continue to be payable.

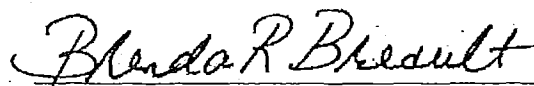
In order to facilitate the continued processing of the BP10-1690, during the By-law amendment process, the owners will be required to enter into a deferral payment agreement.

If the agricultural exemption amendment to the City's DC By-law 0342-2009 is approved, City development charges would no longer be payable for any building/structure used in connection with a bona fide farming operation in the City of Mississauga. Future DC revenues will not be impacted significantly as there are very few remaining bona fide farming operations left in Mississauga.

While the amendment to the DC By-law is dealt with, by entering into a deferral agreement with the owners of 7564 Tenth Line West, the City can continue to process BP 10-1690 without requiring the payment of \$34,124.50 in development charges.

ATTACHMENTS:

Appendix 1: Location Map – 7564 Tenth Line West, Ward 9

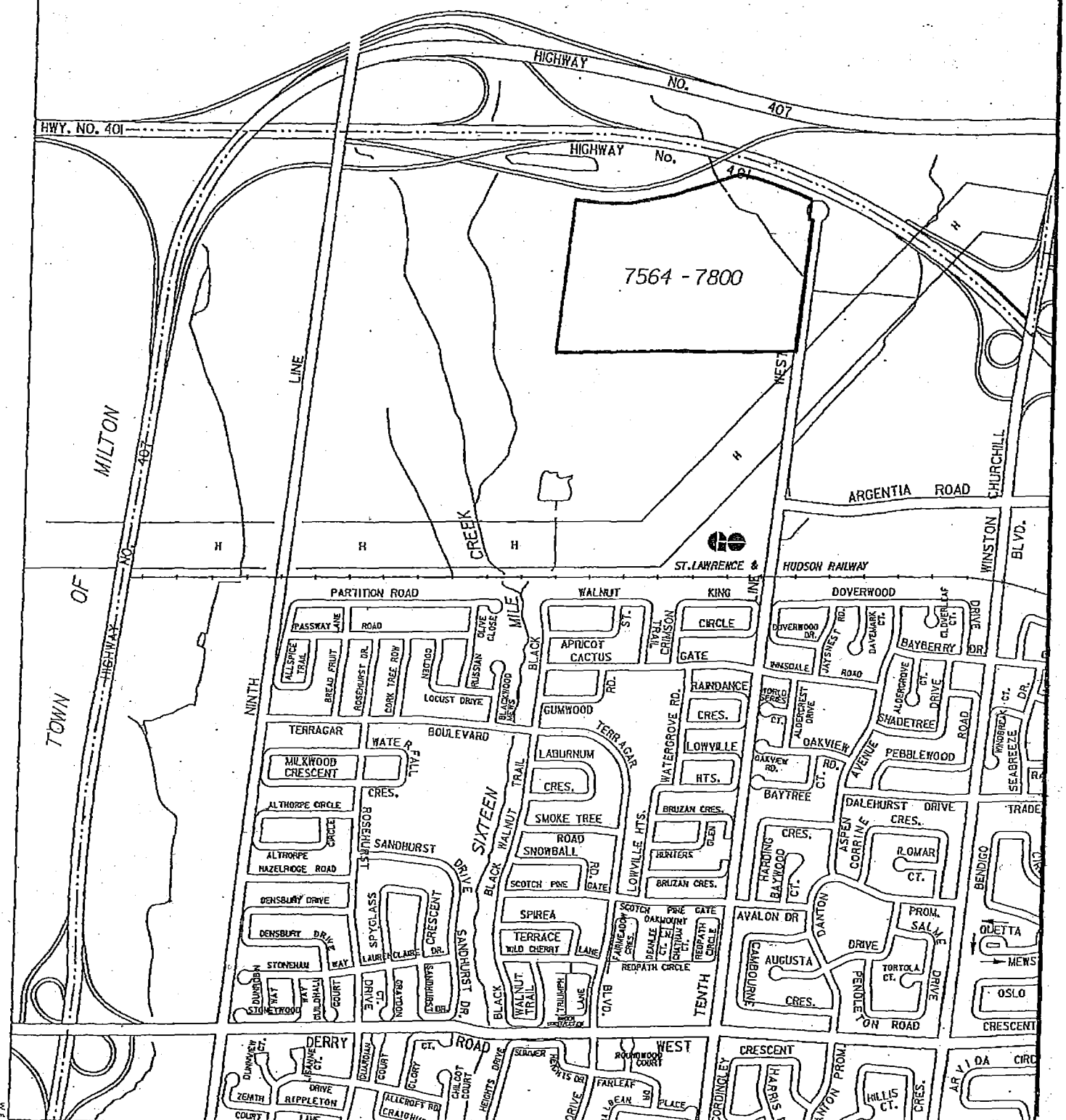


Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

Prepared By: Susan Cunningham, Senior Policy Analyst

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TOWN OF HALTON HILLS





Corporate Report

Clerk's Files

Originator's
Files

DATE: November 25, 2014

General Committee

DEC 10 2014

TO: Chair and Members of General Committee
Meeting Date: December 10, 2014

FROM: Gary Kent
Commissioner of Corporate Services and Chief Financial Officer

SUBJECT: **Financial Report as at September 30, 2014**

- RECOMMENDATION:**
1. That the Corporate Report entitled Financial Report as at September 30, 2014, dated November 25, 2014 from the Commissioner of Corporate Services and Chief Financial Officer, including appendices 1 to 3, be approved.
 2. That any remaining surplus above \$0.5 million be approved first to cover any unfunded costs associated with the Fire Service arbitration award and any remaining funds transferred to the Capital Reserve Fund to provide for future capital infrastructure requirements.
 3. That the budget adjustments listed in Appendix 3 attached to the Corporate Report dated November 25, 2014 from the Commissioner of Corporate Services and Chief Financial Officer, be approved.

REPORT**HIGHLIGHTS:**

- **Ice Storm Recovery Update**

A total of \$10.0 million in costs related to the December 2013 ice storm has been identified as eligible for reimbursement under the Ontario Ice Storm Assistance Program. Final submission to the Province, including all supporting costing documents, is December 31, 2014. It is expected the City will recover all identified costs, however, final reimbursement is not expected until 2015. A final report will be presented to Council in the new year.

- **Operating Forecast**

Including the Fire Service arbitration award, a surplus of \$5.2 million is forecasted by the end of 2014. This represents 1.3% of the City's net budget of \$394.5 million.

The surplus includes lower than budgeted labour expenses of \$8.9 million and higher than budgeted revenues from Supplementary taxes and payments in lieu of taxes of \$1.9 million. This is partially offset by higher than budgeted costs of:

- \$4.1 million of winter maintenance costs;
- \$1.1 million of higher street-lighting rates; and
- \$0.8 million of transit diesel fuel.

BACKGROUND:

In accordance with the Budget Control and Reserve and Reserve Fund By-laws, the Finance Division of the Corporate Services Department provides Council with a review of the City's financial position a minimum of two times a year. City Staff normally provides the report three times per year based on results at the end of June, end of September and the end of December. These reports provide Council with information related to the Operating Program and Reserves and Reserve Funds, as well as providing recommendations for reallocation of funds, if necessary. Separate reports are provided on the status of capital work-in-progress two times per year.

COMMENTS:

This report summarizes:

Part I - Operating Forecast as of September 30, 2014

Part II - Reserves and Reserve Fund Transfers

Part III - Operating Budget Reserve Requests

Part IV - Operating Budget Adjustments

Part V - Uncollectible Write-offs

PART I: OPERATING FORECAST

- **Ice Storm Recovery Update**

Total claims of \$10.0 million have been identified as eligible under the Ontario Ice Storm Assistance Program with the final submission to the Province by December 31, 2014. This number has been reduced by \$2.6 million from the previous estimate of \$12.6 million due to savings in contractor tree removal, pruning and stump removal costs, watercourses clean up, staffing, incidental costs such as mileage, and the ineligibility of HST costs.

- **Operating Forecast as of September 30, 2014**

Including the Fire arbitration award and based on actual results as at September 30, 2014, it is forecasted that the City will end the year with a surplus of \$5.2 million or 1.3% of the net budget.

- **Fire Salary Arbitration Award**

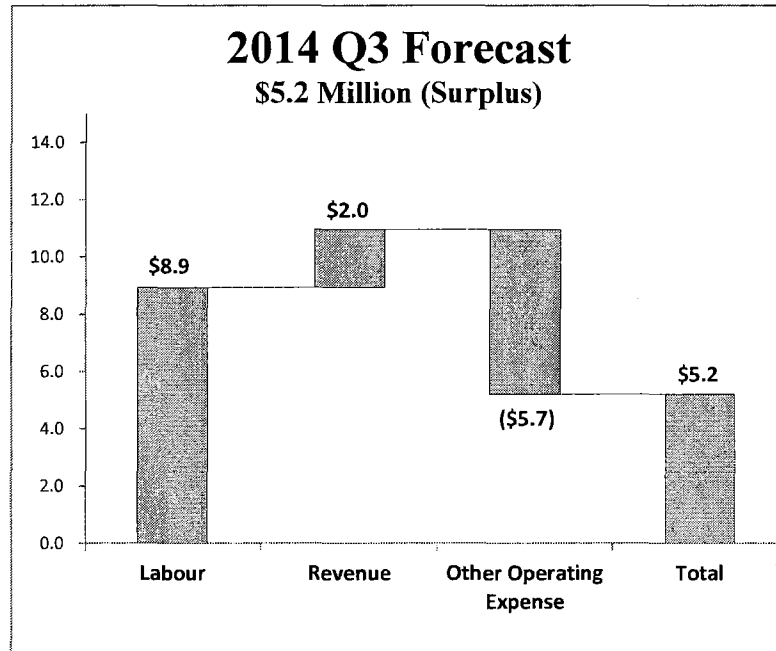
As reported to Council on November 24, 2014, the estimated cost of the Fire Arbitration award is \$19.9 million, which includes \$2.5 million related to the City's portion of Ontario Employee Municipal Pension Fund (OMERs) contributions. The City has \$18.0 million in its base budget to cover these costs, with the shortfall of \$1.9 million funded from current year operating results.

The following chart is the operating summary by service area. More detail can be found in Appendix 1, Operating Forecast Details by Service Area.

Operating Summary by Service Area

Service Area (\$ Millions)	Net Budget	Year End Forecast	Actual Year End Variance	
			\$ Fav/(Unfav)	% of Budget
Fire & Emergency Services	92.9	93.7	(0.8)	(0.8%)
Roads, Storm Drainage & Watercourses	71.2	74.8	(3.6)	(5.1%)
MiWay	57.9	56.3	1.6	2.7%
Parks & Forestry	30.5	30.5	0.1	0.3%
Mississauga Library	24.3	24.0	0.3	1.2%
Business Services	25.6	24.2	1.4	5.4%
Facilities & Property Management	19.8	18.9	0.9	4.5%
Recreation	20.8	20.8	0.0	0.0%
Information Technology	20.6	20.7	(0.1)	(0.7%)
Strategic Policy	11.9	12.4	(0.5)	(4.2%)
Land Development Services	7.7	6.3	1.4	18.5%
Arts & Culture	6.8	6.8	0.0	0.0%
Mayor & Members of Council	4.3	4.3	0.0	0.0%
Regulatory Services	1.2	1.4	(0.3)	(23.6%)
Legislative Services	(2.9)	(4.3)	1.4	50.3%
Environment	0.9	0.9	0.0	1.5%
Financial Transactions	1.1	(2.3)	3.4	305.2%
City	394.5	389.3	5.2	1.3%

Numbers may not balance due to rounding.



Year-End Operating Forecast Highlights - The major areas of variance from budget are highlighted in the chart above and are detailed below:

Labour & Benefits

An overall favourable variance to budget of \$8.9 million is forecasted, primarily attributed to the following service areas:

- MiWay – \$4.3 million forecasted surplus is due to LTD funded vacancies, staff turnover and recruitment challenges;
- Financial Transactions – \$1.4 million surplus in benefit cost savings;
- Fire & Emergency Services – \$0.8 million projected unfavourable variance as a result of additional unforeseen costs of \$1.9 million related to the Fire Service arbitration award, which is forecasted to be partially offset by the delay in hiring of 18 Firefighters until the fall and a high number of retirements; and
- Mississauga Library – \$0.3 million savings due to the self check-out being implemented earlier than planned.

Staff will continue to review and assess current surpluses and deficits to determine whether adjustments are required to the 2015 Business Plan and Budget.

Revenues

The overall favourable variance in revenues of \$2.0 million is comprised of forecasted higher revenues from:

- Supplementary Taxes;
- Payment in Lieu of Taxes revenues;
- Building Permits;
- Provincial Offences; and
- Aquatics, Sports and Hershey revenues.

Unfavourable variances that offset the surplus include shortfalls of:

- \$2.2 million in MiWay revenues due to increased usage of the Presto Card and lower revenues from other fare media; and
- \$1.0 million in golf fee revenues as a result of closures and delayed openings due to significant damage from harsh winter conditions

Other Operating Costs

An overall unfavourable variance to budget of \$5.7 million is projected. This is driven primarily by:

Roads, Storm Drainage & Watercourses - \$5.1 million unfavourable variance to budget due to:

- \$4.1 million of Winter maintenance costs expected to be above budget due to severe winter conditions; and
- \$1.1 million of Streetlighting energy costs due to higher than expected rates;

MiWay – \$0.8 million unfavourable variance due to higher than budgeted cost per litre of diesel fuel.

PART II: RESERVES AND RESERVES FUND TRANSFERS

Funds are placed in reserves and reserve funds to provide for long term liabilities and to smooth fluctuating expenses. Reserves have been established to offset shortfalls and for any over expenditures.

A total of \$10.0 million of costs, related to the 2013 ice storm, have been identified as eligible for reimbursement to the Province. In April 2014, Council approved initial funding from the General Contingency Reserve (Account #305125) and Tax Capital Reserve Fund (Account #33121), as reimbursement is not expected until 2015. Monies received from the Province in the future will be directed back to the appropriate reserve and reserve fund.

The current year end forecasted surplus of \$5.2 million (which excludes any over expenditures due to the ice storm) is based on trends and outlook for the remainder of the year. City staff is recommending that approximately \$5.2 million of the forecast surplus be allocated to the Capital Reserve Fund (Account #33121) to provide for future capital infrastructure requirements.

PART III: OPERATING BUDGET RESERVE REQUESTS

The accounting principles used by the City require that expenditures for goods and services be recorded when received. At year-end, there are some legally binding obligations for goods and services ordered prior to year-end and that are not received. Appendix 2 of this report details Operating Budget Reserve Requests totalling \$469,330 for 2014 that will be spent in 2015.

PART IV: OPERATING BUDGET ADJUSTMENTS

Appendix 3 of this report details adjustments to the 2014 Operating Budget which require approval by Council. According to the Budget Control Bylaw, all inter-program adjustments require Council authorization. There is no change to the City's net operating budget as the adjustments reallocate budget funds from one program/account to another.

PART V: UNCOLLECTIBLE WRITE OFFS

Pursuant to the Accounts Receivable Invoicing and Collections Policy 04-07-02, the Commissioner of Corporate Services and Chief Financial Officer is authorized to write off all uncollectible invoices under \$25,000 upon receipt of documentation from the applicable director substantiating the write off. The Commissioner will obtain Council approval to write-off uncollectible invoices over \$25,000. Circumstances that may result in the recommendation to write-off uncollectible receivables include the second collection agency returns the account as uncollectible or untraceable, or advises that no assets remain to pursue further collection efforts, litigation against a debtor is unsuccessful, notification from the Trustee in Bankruptcy indicating that no dividends are available to cover the claim, on advice from Legal Services indicating the City's claim would not be successful, all collection methods are deemed to be exhausted, or the cost to the City to collect the invoice exceeds the value of the debt.

As of November 1, 2014, the Commissioner authorized \$65 in write-

offs under the terms and conditions of policy of 04-07-02- Accounts Receivable and Collections. All write-offs fall within the eligible circumstances, which are listed above, for Commissioner approval to write-off.

CONCLUSION:**Operating Forecast**

In summary, it is forecasted that the City will generate a surplus of \$5.2 million at year-end for 2014, which represents 1.3% of the City's net budget of \$394.5 million.

ATTACHMENTS:

- Appendix 1: Operating Forecast Details by Service Area
- Appendix 2: Operating Budget Reserve Requests
- Appendix 3: Operating Budget Adjustments



Gary Kent

Commissioner of Corporate Services and Chief Financial Officer

*Prepared By: Ann Wong, BComm, CPA, CGA
Manager, Budgets*

Appendix 1 Operating Details by Service Area

Fire & Emergency Services

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(1.3)	(1.6)	0.3	22.4%	Higher than expected user fee revenues of \$0.3M are related to \$0.2M in False Alarms and \$0.1M in Vehicle Accidents.
Other Operating Expenses	3.6	3.7	(0.2)	(5.0%)	Unfavourable variance due to emergency engine work completed to meet health and safety standards including additional repairs for a truck damaged in the Thamesgate fire.
Labour Costs	90.0	90.8	(0.8)	(0.9%)	Unfavourable variance as a result of the labour arbitration award.
Total Net Cost before Administrative and Support Costs	92.2	92.9	(0.7)	(0.7%)	
Administrative and Support Costs	0.7	0.8	(0.1)	(12.0%)	
Total Net Cost	92.9	93.7	(0.8)	(0.8%)	

Roads, Storm Drainage & Watercourses

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(9.2)	(9.5)	0.3	3.3%	The forecasted surplus is primarily attributed to internal/external recoveries in the Works Operations & Maintenance (WOM) Division due to higher than normal winter recoveries from the Region & bordering municipalities for early 2014.
Other Operating Expenses	47.3	52.4	(5.1)	(10.8%)	Winter maintenance costs are forecasted to be \$4.1M unfavourable due to severe winter conditions. This is comprised of \$2.0M in contractor costs and \$2.1M in salt costs. Also, street lighting energy costs are forecasted to be \$1.1M unfavourable due to higher rates.
Labour Costs	32.9	31.7	1.2	3.5%	A labour surplus of \$1.2M in excess of the labour gapping target is forecasted due to staff turnover and vacant positions.
Total Net Cost before Administrative and Support Costs	71.0	74.7	(3.6)	(5.1%)	
Administrative and Support Costs	0.1	0.1	0.0	0.0%	
Total Net Cost	71.2	74.8	(3.6)	(5.1%)	

Appendix 1 Operating Details by Service Area

MiWay

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(99.9)	(97.7)	(2.2)	(2.2%)	The forecasted revenue shortfall of \$2.2M is primarily attributed to the steady migration in revenues to the PRESTO categories from other fare media categories including cash, tickets, weekly and monthly passes.
Other Operating Expenses	36.3	36.9	(0.6)	(1.5%)	The forecasted other operating shortfall is primarily attributed to an over expenditure of \$0.8M in diesel fuel. The budgeted price per litre is \$1.04 while the average price per litre for full year is forecasted to be \$1.053M. Also, property taxes are unfavourable by \$0.9M including the reassessment due to the Central Parkway renovations. The shortfall is offset by year end surpluses of \$700k in equipment costs and \$0.5M for contracted services.
Labour Costs	120.7	116.3	4.3	3.6%	A labour surplus of \$4.3M is forecasted due to gapping in transit operators, salaried staff and temporary staff. This surplus is a result of LTD, staff turnover and recruitment challenges.
Total Net Cost before Administrative and Support Costs	57.1	55.5	1.6	2.7%	
Administrative and Support Costs	0.8	0.8	0.0	0.0%	
Total Net Cost	57.9	56.3	1.6	2.7%	

Parks & Forestry

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(3.8)	(4.1)	0.3	9.0%	Favorable revenue is primarily driven by Federal recoveries of \$0.4M for the Asian Long-Horned Beetle (ALHB) program, partially offset by lower than anticipated site plan revenues due to new DC charges from the region.
Other Operating Expenses	10.8	11.2	(0.3)	(2.9%)	Unfavorable variance is largely due to \$0.4M for contractor work to mitigate backlog due to the ALHB program and fully recovered from the Federal Government.
Labour Costs	23.8	23.8	0.1	0.2%	Normal labour gapping.
Total Net Cost before Administrative and Support Costs	30.8	30.8	0.1	0.3%	The forecast surplus of \$0.1M assumes that Ice Storm related costs are expected to be funded from the General Contingency Reserve and Capital Reserve Fund until reimbursement is received from the Ontario Ice Storm Assistance Program in 2015.
Administrative and Support Costs	(0.3)	(0.3)	0.0	0.0%	
Total Net Cost	30.5	30.5	0.1	0.3%	

Appendix 1 Operating Details by Service Area

Mississauga Library

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(2.2)	(2.0)	(0.1)	(6.8%)	Unfavourable variance is primarily due to a decline in fine revenues.
Other Operating Expenses	5.3	5.2	0.2	3.3%	Favourable variance primarily due to savings in utilities and equipment repairs.
Labour Costs	20.7	20.4	0.3	1.2%	Savings due to normal labour gapping and planning for implementation of self check-out.
Total Net Cost before Administrative and Support Costs	23.9	23.6	0.3	1.2%	
Administrative and Support Costs	0.4	0.4	0.0	0.0%	
Total Net Cost	24.3	24.0	0.3	1.2%	

Business Services

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(1.9)	(2.3)	0.4	19.0%	Revenue surplus is primarily attributable to fees related to new tax account additions and miscellaneous other revenues.
Other Operating Expenses	2.7	2.7	0.0	0.0%	
Labour Costs	24.8	23.8	1.0	4.1%	Favourable variance due to staff turnover and vacancies
Total Net Cost before Administrative and Support Costs	25.6	24.2	1.4	5.4%	
Administrative and Support Costs	0.0	0.0	0.0	0.0%	
Total Net Cost	25.6	24.2	1.4	5.4%	

Appendix 1 Operating Details by Service Area

Facilities & Property Management

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(0.5)	(0.5)	0.0	0.0%	
Other Operating Expenses	7.9	7.9	0.0	0.0%	
Labour Costs	13.4	12.5	0.9	6.7%	Favourable variance is due to staff turnover and vacancies.
Total Net Cost before Administrative and Support Costs	20.9	20.0	0.9	4.3%	
Allocations	(1.1)	(1.1)	0.0	0.0%	
Total Net Cost	19.8	18.9	0.9	4.5%	

Recreation

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(43.8)	(43.6)	(0.2)	(0.4%)	The revenue shortfall is primarily due to significant winter damage and a delayed spring start at the golf courses which results in a \$1.0M reduction of forecasted revenue. In other Recreation areas revenue shortfalls are partially offset by labour savings as well as an increased uptake of program registrations worth an additional \$0.8M.
Other Operating Expenses	22.4	22.5	(0.1)	(0.3%)	Increases in the rental of external programming space are partially offset by utility savings and additional programming revenue.
Labour Costs	42.0	41.8	0.2	0.4%	Savings due to normal labour gapping and ongoing Golf Course cost mitigation strategies to offset revenue shortfalls.
Total Net Cost before Administrative and Support Costs	20.6	20.7	(0.1)	(0.4%)	
Administrative and Support Costs	0.2	0.1	0.1	51.4%	
Total Net Cost	20.8	20.8	0.0	0.0%	

Information Technology

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(0.6)	(0.6)	0.0	0.0%	
Other Operating Expenses	5.0	5.0	0.0	0.0%	
Labour Costs	17.2	17.3	(0.1)	(0.8%)	
Total Net Cost before Administrative and Support Costs	21.6	21.7	(0.1)	(0.6%)	
Administrative and Support Costs	(1.0)	(1.0)	0.0	0.0%	
Total Net Cost	20.6	20.7	(0.1)	(0.7%)	

Appendix 1 Operating Details by Service Area

Strategic Policy

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(0.8)	(1.1)	0.3	44.1%	Favourable variance is mainly attributable to additional transfers from a Reserve to offset Legal settlement costs and a Reserve Fund for an actuarial review.
Other Operating Expenses	3.0	3.7	(0.6)	(21.5%)	Legal Services Division overexpenditure in professional services is related to litigation, planning items and for an actuarial review required by external auditor KPMG.
Labour Costs	9.7	9.9	(0.2)	(2.1%)	Overexpenditures relates to Corporate Performance and Innovation initiatives.
Total Net Cost before Administrative and Support Costs	11.9	12.4	(0.5)	(4.2%)	
Administrative and Support Costs	0.0	0.0	0.0	0.0%	
Total Net Cost	11.9	12.4	(0.5)	(4.2%)	

Land Development Services

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(12.4)	(13.2)	0.8	6.2%	The increase in Development Charge rates in the later part of 2014 is accelerating building project schedules, and has caused a significant increase in early applications. At this point a year-end surplus of \$1.2M is anticipated for Building Permit revenue. The Rezoning and Subdivision revenue forecast is \$0.4M unfavourable.
Other Operating Expenses	1.7	1.3	0.4	21.5%	Professional Services will be underspent due to uncontrollable delays to Policy Division projects and the delay to 2015 for the new Building Code training.
Labour Costs	18.4	18.1	0.3	1.6%	Normal labour gapping.
Total Net Cost before Administrative and Support Costs	7.7	6.3	1.4	18.5%	
Administrative and Support Costs	0.0	0.0	0.0	0.0%	
Total Net Cost	7.7	6.3	1.4	18.5%	

Appendix 1 Operating Details by Service Area

Arts & Culture

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(1.6)	(1.5)	(0.1)	(8.6%)	Unfavourable variance of \$0.1M due to shortfall in Naming Rights revenues and sponsorship revenues
Other Operating Expenses	3.9	3.8	0.0	1.3%	
Labour Costs	4.5	4.4	0.1	2.0%	Favourable variance due to normal labour gapping
Total Net Cost before Administrative and Support Costs	6.7	6.7	0.0	0.0%	
Administrative and Support Costs	0.0	0.0	0.0	0.0%	
Total Net Cost	6.8	6.8	0.0	0.0%	

Mayor & Members of Council

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	0.0	0.0	0.0	0.0%	
Other Operating Expenses	0.6	0.6	0.0	0.0%	
Labour Costs	3.7	3.7	0.0	0.0%	
Total Net Cost before Administrative and Support Costs	4.3	4.3	0.0	0.0%	
Administrative and Support Costs	0.0	0.0	0.0	0.0%	
Total Net Cost	4.3	4.3	0.0	0.0%	

Regulatory Services

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(12.5)	(11.9)	(0.7)	(5.4%)	The forecasted revenue shortfall is primarily attributed to the delay in the implementation of the Administrative Penalties System (APS) until June, unfilled parking enforcement shifts due to shortage of part-time officers and staff availability; and continued technical difficulty with handheld units.
Other Operating Expenses	2.1	1.9	0.2	9.4%	The forecasted other operating surplus relates to various favourable variances.
Labour Costs	11.5	11.3	0.2	1.7%	A labour surplus of \$0.2M in excess of the labour gapping target is forecasted due to staff turnover and vacant positions.
Total Net Cost before Administrative and Support Costs	1.0	1.3	(0.3)	(26.4%)	
Administrative and Support Costs	0.1	0.1	0.0	0.0%	
Total Net Cost	1.2	1.4	(0.3)	(23.6%)	

Appendix 1 Operating Details by Service Area

Legislative Services

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(12.8)	(13.7)	1.0	7.5%	Favourable variance is primarily due to an increase in the average Provincial Offences Act (POA) fine revenue per ticket.
Other Operating Expenses	3.2	3.2	0.0	0.0%	
Labour Costs	6.7	6.2	0.5	7.3%	Favourable variance is due to staff turnover and vacancies.
Total Net Cost before Administrative and Support Costs	(2.9)	(4.3)	1.4	50.3%	
Administrative and Support Costs	0.0	0.0	0.0	0.0%	
Total Net Cost	(2.9)	(4.3)	1.4	50.3%	

Environmental Services

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(0.1)	0.0	(0.1)	(100.0%)	Recovery from Reserve not materialized as climate change work has been delayed.
Other Operating Expenses	0.3	0.2	0.1	39.3%	Surplus as Climate Change work has been delayed to 2015.
Labour Costs	0.7	0.7	0.0	0.0%	
Total Net Cost before Administrative and Support Costs	0.9	0.9	0.0	1.5%	
Administrative and Support Costs	0.0	0.0	0.0	0.0%	
Total Net Cost	0.9	0.9	0.0	1.5%	

Financial Transactions

Item	2014 Budget	2014 Year-End Forecast	Year-End Variance		Comments and Action Plan
			\$ Fav/ (Unfav)	% of Budget	
Total Revenues	(75.0)	(77.1)	2.1	2.8%	Surplus from supplementary taxes and payment in lieu of taxes.
Other Operating Expenses	71.1	71.2	(0.1)	(0.1%)	Unfavourable variance due to charity and senior's tax rebates partially offset by tax write-offs.
Labour Costs	5.0	3.6	1.4	28.2%	Surplus from benefit cost savings.
Total Net Cost before Administrative and Support Costs	1.1	(2.3)	3.4	305.2%	
Administrative and Support Costs	0.0	0.0	0.0	0.0%	
Total Net Cost	1.1	(2.3)	3.4	305.2%	

City Grand Total Net Cost	394.5	389.3	5.2	1.3%	
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Appendix 2: Operating Budget Reserve Requests

Service Area	Standard or Special Contract Reference	Supplier	Description of Goods/Services Ordered	Account Number	Amount \$
Parks and Forestry	Pending	Pending	Block pruning of City-owned street trees as part of 8 year cycle. Budget needs to be accrued due to work being postponed as a result of resource reallocation for the ice storm.	715636-25250	300,000
Land Development Services	4500410740	Urban Strategies Inc.	Consulting services for Development and Design Division for the Sheridan Park Land Use Master Plan	715601-26794-67742	13,300
Land Development Services	Pending	Touristics	Consulting services for a Harbour Demand and Capacity Study to determine the future harbour and recreational boating facilities needed for Mississauga. This work is being undertaken through the Inspiration Port Credit project and will further define the recommendations in this regard.	715601-26800	45,000
Regulatory Services	4500412832	Hara Associates Inc.	Consulting services for the review and update of the taxicab plate issuance model for taxicabs and accessible taxicabs	715601-22651	89,030
Business Services	Pending	Pending	Executive Consulting	715104-28986	22,000
Total					469,330

Appendix 3: Operating Budget Adjustments by Service

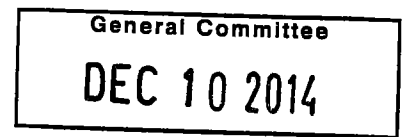
Budget Adjustment Number	Service Description	Reason	2014 Budget
1164	Roads, Storm Drainage & Watercourses	Position Transfer - Traffic Technologist included in Hanlan BR#552 from Transit	90,000
	Roads, Storm Drainage & Watercourses	Position Transfer - Traffic Technologist included in Hanlan BR#552 from Transit- Other Revenue	(90,000)
	MiWay	Position Transfer - Traffic Technologist included in Hanlan BR#552 to Engineering & Works - Other Revenue	90,000
	MiWay	Position Transfer - Traffic Technologist included in Hanlan BR#552 to Engineering & Works	(90,000)
	Total		0
1171	Parks & Forestry	Correcting allocation entry	(5)
	Financial Transactions	Correcting allocation entry	20,305
	Roads, Storm Drainage & Watercourses	Correcting allocation entry	(9,400)
	Regulatory Services	Correcting allocation entry	(2,600)
	MiWay	Correcting allocation entry	(8,300)
	Total		0
	Grand-Total		0

**MISSISSAUGA CELEBRATION SQUARE
EVENTS COMMITTEE**

November 24, 2014

REPORT 4-2014

TO: CHAIR & MEMBERS OF GENERAL COMMITTEE



The Mississauga Celebration Square Events Committee presents its fourth report for 2014 and recommends:

MCSEC-0014-2014

1. That the Mississauga Celebration Square Events Committee supports the general direction of the draft Mississauga Celebration Square Strategic Plan; and
2. That staff be directed to incorporate the comments provided at the November 24, 2014 meeting into the draft Mississauga Celebration Square Strategic Plan.

(MCSEC-0014-2014)

REPORT 4-2014

General Committee

DEC 10 2014

TO: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Mississauga Accessibility Advisory Committee presents its fourth report for 2014 and recommends:

AAC-0029-2014

1. That the Memorandum dated October 3, 2014 from Diana Simpson, Accessibility Coordinator, regarding River Grove Community Centre, site visit with Members of the Accessibility Advisory Committee be received for information.
2. That staff from Facilities and Property Management review the colour contrast in the washrooms and upper hallway at River Grove Community Centre.
3. That staff from Facilities and Property Management review the colour contrasting at Meadowvale Community Centre

(AAC-0029-2014)

AAC-0030-2014

That the Communication from the Ministry of Economic Development, Trade and Employment, Accessibility Directorate of Ontario regarding the Appointment of David C. Onley as Special Advisor be received for information.

(AAC-0030-2014)

AAC-0031-2014

That the verbal updated provided by Diana Simpson, Accessibility Coordinator, regarding the Abilities Award event on December 3, 2014 be received.

(AAC-0031-2014)

AAC-0032-2014

1. That the PowerPoint presentation by Baker, Turner Inc., regarding the concept plans and applications of the illustrated technical guide to the accessibility standards for the design of public spaces, for the development of Malton Village Park, to the Facility Accessibility Design Subcommittee June 16, 2014, be received;
2. That the Facility Accessibility Design Subcommittee is satisfied with applications of the illustrated technical guide to the accessibility standards for the design of public spaces for the development of Malton Village Park, as presented.

(AAC-0032-2014)

AAC-0033-2014

1. That the PowerPoint presentation by Baker, Turner Inc., regarding Park 302 – Master Plan, to the Facility Accessibility Design Subcommittee June 16, 2014, be received;
2. That the Facility Accessibility Design Subcommittee is satisfied with Park 302 Master Plan designs, as presented.

(AAC-0033-2014)

AAC-0034-2014

1. That the PowerPoint presentation regarding Design of Two Park Washroom Building at the Dr. Martin L. Dobkin Park and Lisgar Fields Community Park, to the Facility Accessibility Design Subcommittee on September 8, 2014, be received;
2. That the Facility Accessibility Design Subcommittee is satisfied with the Design of Two Park Washroom Building at the Dr. Martin L. Dobkin Park and Lisgar Fields Community Park, as presented.

(AAC-0034-2014)

AAC-0035-2014

1. That the PowerPoint presentation regarding new park development of Park 508 (the former Hancock Woodland Nurseries), to the Facility Accessibility Design Subcommittee on September 8, 2014, be received;
2. That the Facility Accessibility Design Subcommittee is satisfied with the Design of Park 508, as presented.

(AAC-0035-2014)

AAC-0036-2014

That the PowerPoint presentation by Diana Simpson, Accessibility Coordinator, regarding the project to revise the Mississauga Accessibility Design Handbook (MADH) to meet 2012 *Ontario Building Code* (OBC) amendments and requirements in the Design of Public Spaces Standard under the Integrated Accessibility Standards Regulation, AODA to the Facility Accessibility Design Subcommittee on September 8, 2014, be received;

(AAC-0036-2014)

AAC-0037-2014

That the Pending Work Plan Items chart for the Mississauga Accessibility Advisory Committee, dated November 26, 2014, from Angie Melo, Legislative Coordinator, be received.

(AAC-0037-2014)

TOWING INDUSTRY ADVISORY COMMITTEE

December 1, 2014

REPORT 5 - 2014

General Committee

DEC 10 2014

TO: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Towing Industry Advisory Committee presents its fifth report for 2014 and recommends:

TIAC-0014-2014

1. That the report from the Commissioner of Transportation and Works, dated November 19, 2014 and entitled "By-law to Prohibit Solicitation at an Accident Scene for all Non-Tow Truck Related Persons" be received.
2. That staff incorporate comments received from the Towing Industry Advisory Committee into a report for consideration by General Committee for the recommended drafting of an accident scene solicitation by-law.

(TIAC-0014-2014)

TIAC-0015-2014

1. That the report from the Commissioner of Transportation and Works, dated November 20, 2014 and entitled "Amendments to the Tow Truck Licensing By-law 521-04, as amended, to include a Two Tier Tow Truck Licensing System" be received.
2. That staff incorporate comments received from the Towing Industry Advisory Committee into a report for consideration by General Committee for amendments to the Tow Truck Licensing By-law 521-04, as amended, to include a two tier tow truck licensing system.

(TIAC-0015-2014)

TIAC-0016-2014

That Licensing and Enforcement staff bring a report to the February 17, 2014 Towing Industry Advisory Committee meeting to outline their top five concerns with Bill 15.

(TIAC-0016-2014)

TIAC-0017-2014

That the action list of the Towing Industry Advisory Committee meeting held on December 1, 2014 provided to the Committee to update on the status of initiatives raised at prior meetings be received.

(TIAC-0017-2014)