



Corporate Report

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MG.23.REP

SP-11/009

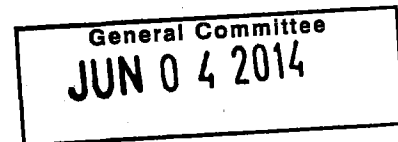
6.

DATE: May 15, 2014

TO: Chair and Members of General Committee
Meeting Date: June 4, 2014

FROM: Martin Powell, P. Eng.
Commissioner of Transportation and Works

SUBJECT: **Warning Clause Agreement Between
the City of Mississauga and
Dr. Beshay Medicine Professional Corporation
Site Plan Application SP-11/009 (Ward 1)**



RECOMMENDATION: That a by-law be enacted to authorize the Commissioner of Transportation and Works and the City Clerk to execute and affix the Corporate Seal to the Warning Clause Agreement between Dr. Beshay Medicine Professional Corporation and The Corporation of the City of Mississauga to the satisfaction of the City Solicitor as outlined in the Corporate Report dated May 15, 2014 from the Commissioner of the Transportation and Works Department.

BACKGROUND: Dr. Beshay Medicine Professional Corporation is the owner of a parcel of land located at 250 Mineola Road West, Mississauga, Ontario, L5G 2C9, described as PIN 13461-0035 Part of Lot 14, Plan C10 as in Instrument TT54786 except VS151493, in the City of Mississauga (the 'Development Lands'). Dr. Beshay Medicine Professional Corporation has submitted a Site Plan Application to construct a two storey detached dwelling on the above-noted Development Lands.

COMMENTS: The proposed development is located within the floodplain for Kenollie Creek, therefore an agreement will be required to advise the owners of the Development Lands of the potential for flooding

from Kenollie Creek, and to save the City harmless from any acts, actions, damages or costs which may arise in the future as a result of the approval of the application and location of the Development Lands within the floodplain. This agreement will be registered on title.

FINANCIAL IMPACT: Not applicable.

CONCLUSION: The Warning Clause Agreement between The Corporation of the City of Mississauga and Dr. Beshay Medicine Professional Corporation will advise the owners of the potential for flooding from Kenollie Creek, and will save the City harmless. The Warning Clause Agreement has been approved by Legal Services.

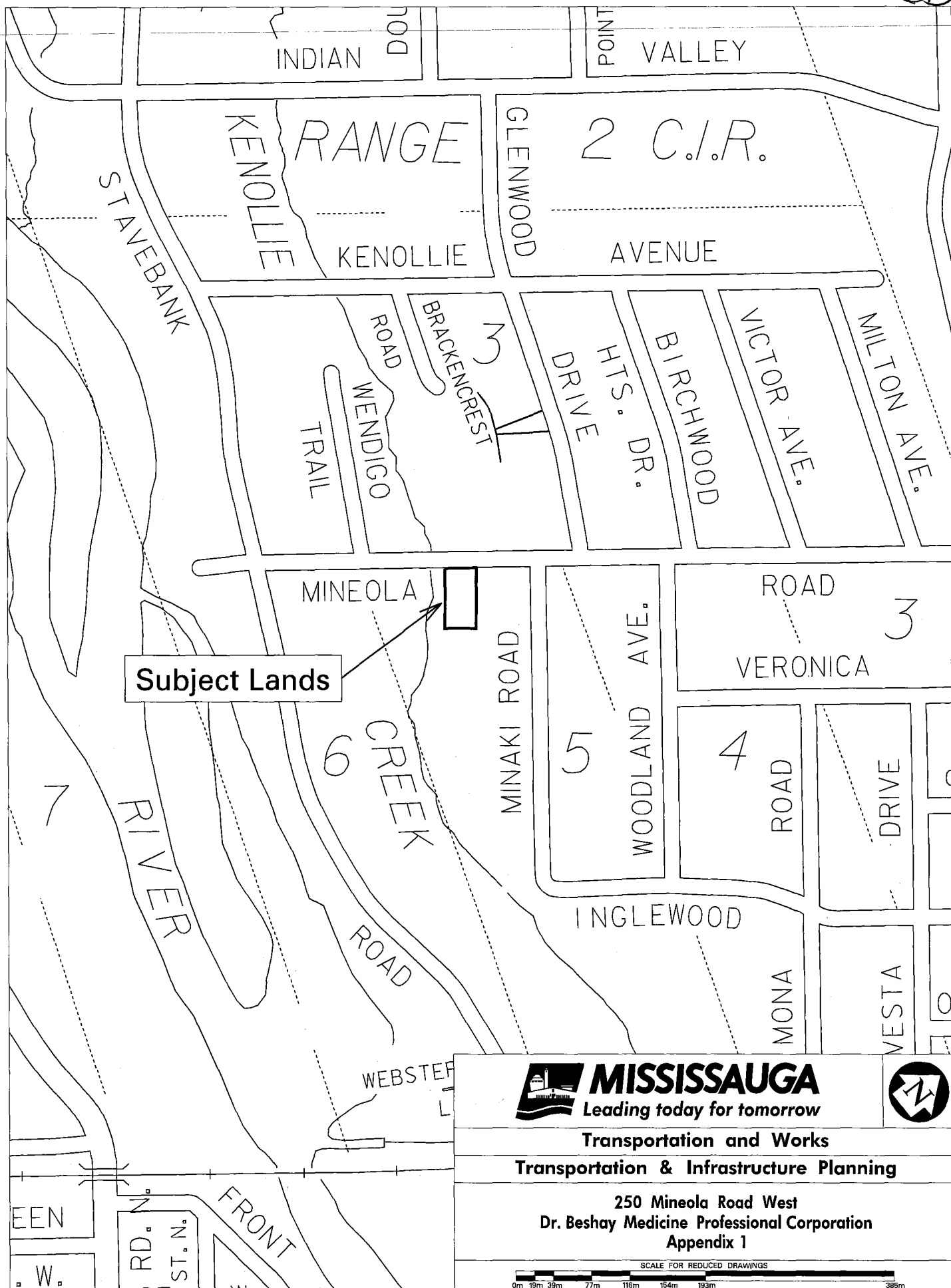
ATTACHMENTS: Appendix 1 – Site Location Map – 250 Mineola Road West



Martin Powell, P.Eng.

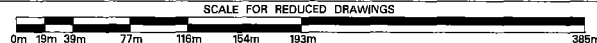
Commissioner of Transportation and Works

*Prepared By: Giancarlo Tedesco, A.Sc.T.
Development Engineering Technician*



Transportation and Works
Transportation & Infrastructure Planning

250 Mineola Road West
Dr. Beshay Medicine Professional Corporation
Appendix 1





Corporate Report

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MG.23.REP
SP-13/075

7.

DATE: May 8, 2014

TO: Chair and Members of General Committee
Meeting Date: June 4, 2014

FROM: Martin Powell, P. Eng.
Commissioner of Transportation and Works

SUBJECT: **Warning Clause Agreement Between the
City of Mississauga and
Woodcastle Homes (Veronica Drive) Ltd.
Pursuant to Site Plan Application
SP-13/075 (Ward 1)**

General Committee

JUN 04 2014

RECOMMENDATION: That the Commissioner of Transportation and Works and the City Clerk be authorized to execute and affix the Corporate Seal to the Warning Clause Agreement between Woodcastle Homes (Veronica Drive) Ltd. and the Corporation of the City of Mississauga to the satisfaction of the City Solicitor as outlined in the Corporate Report dated May 8, 2014 from the Commissioner of the Transportation and Works Department.

BACKGROUND: Woodcastle Homes (Veronica Drive) Ltd. is the owner of a parcel of land described as 36 Veronica Drive, Mississauga, Ontario, L5G 2B2, being composed of Part of Lot 2, Plan 43R-35025, in the City of Mississauga (the 'Development Lands'). Woodcastle Homes (Veronica Drive) Ltd. has submitted a Site Plan Application to construct a new dwelling on the above-noted Development Lands.

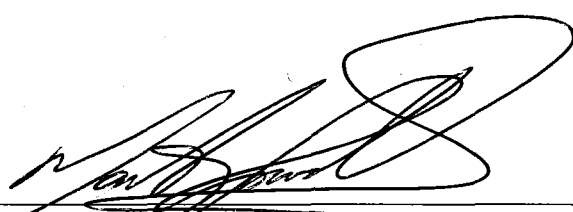
COMMENTS: The new dwelling will be located within the floodplain for Mary Fix Creek. The Transportation and Works Department has

identified that an agreement will be required to advise the owners of the Development Lands of the potential for flooding from Mary Fix Creek, to save the City harmless from any acts, actions, damages or costs which may arise in future, as a result of the approval of the application and location of the Development Lands within the floodplain. This agreement will be registered on title.

FINANCIAL IMPACT: Not applicable.

CONCLUSION: The Warning Clause Agreement between The Corporation of the City of Mississauga and Woodcastle Homes (Veronica Drive) Ltd. will advise the owners of the potential for flooding from Mary Fix Creek, and will save the City harmless. The Warning Clause Agreement has been approved by Legal Services.

ATTACHMENTS: Appendix 1 – Site Location Map – 36 Veronica Drive



Martin Powell, R. Eng.
Commissioner of Transportation and Works

*Prepared By John Salvino, C.Tech
Development Engineering Technician*





Corporate Report

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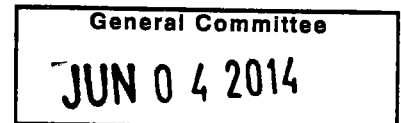
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MG.23.REP
RT.10.Z-19,
20, 26 & 27

8.

DATE: May 15, 2014

TO: Chair and Members of General Committee
Meeting Date: June 4, 2014



FROM: Martin Powell, P. Eng.
Commissioner of Transportation and Works

SUBJECT: **Proposed Exemption to Noise Control By-law No. 360-79,
Dixie Road between Dundas Street East and Eastgate Parkway
(Ward 3)**

RECOMMENDATION: That T2DMP Ltd. be granted an exemption from Noise Control By-law No. 360-79, as amended, to allow for extended 24-hour construction work associated with the construction of Hanlan Feedermain, commencing Monday, June 16, 2014 and ending Friday, November 27, 2015.

BACKGROUND: T2DMP Ltd., on behalf of the Regional Municipality of Peel, intends to proceed with the construction of one of the Hanlan Feedermain segments.

The purpose for the Noise Control By-law exemption is to facilitate the installation of the water services and feedermain drain lines that cross perpendicular to Dixie Road, as well as the required traffic staging arrangements in support of the above.

COMMENTS: As of this point in time, it's been estimated that approximately eighteen (18) various water service crossings will be required as part of the installation of the above mentioned Hanlan segment. This will

require elaborate traffic staging for every water service crossing event, often restricting the number of traffic lanes to one per direction.

The main line of the Hanlan Feedermain along the centre of Dixie Road will be constructed during the permitted hours of 7:00 a.m. to 7:00 p.m. All overnight construction activities will be limited to the installation of the water service crossings, installation of drain lines, and associated traffic staging arrangements.

It is anticipated that the overnight construction works will occur sporadically (four events per month) and go on no longer than two nights per event. Regrettably, the above cannot be scheduled with any accuracy as these will be subject to main line construction progress, weather conditions, and other unforeseen circumstances.

The overnight construction activities will significantly reduce the duration of the project and will substantially alleviate traffic disruptions during the day.

Prior to the commencement of any overnight construction activities, the Region of Peel will inform the residents directly affected of the planned construction activities.

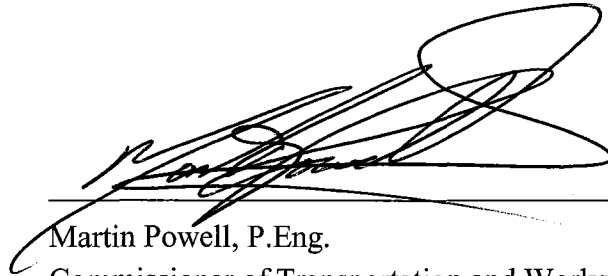
The local Ward Councillor has been made aware of the proposed exemption from Noise Control By-law No. 360-79.

FINANCIAL IMPACT: Not Applicable.

CONCLUSION: In order to minimize impacts the construction work may have on City of Mississauga residents, travelling public, and to reduce the duration of the project, the Transportation and Works Department supports the Noise Control By-law exemption to allow for extended 24-hour construction work associated with the construction of Hanlan Feedermain, commencing Monday, June 16, 2014 and ending Friday, November 27, 2015.

ATTACHMENTS:

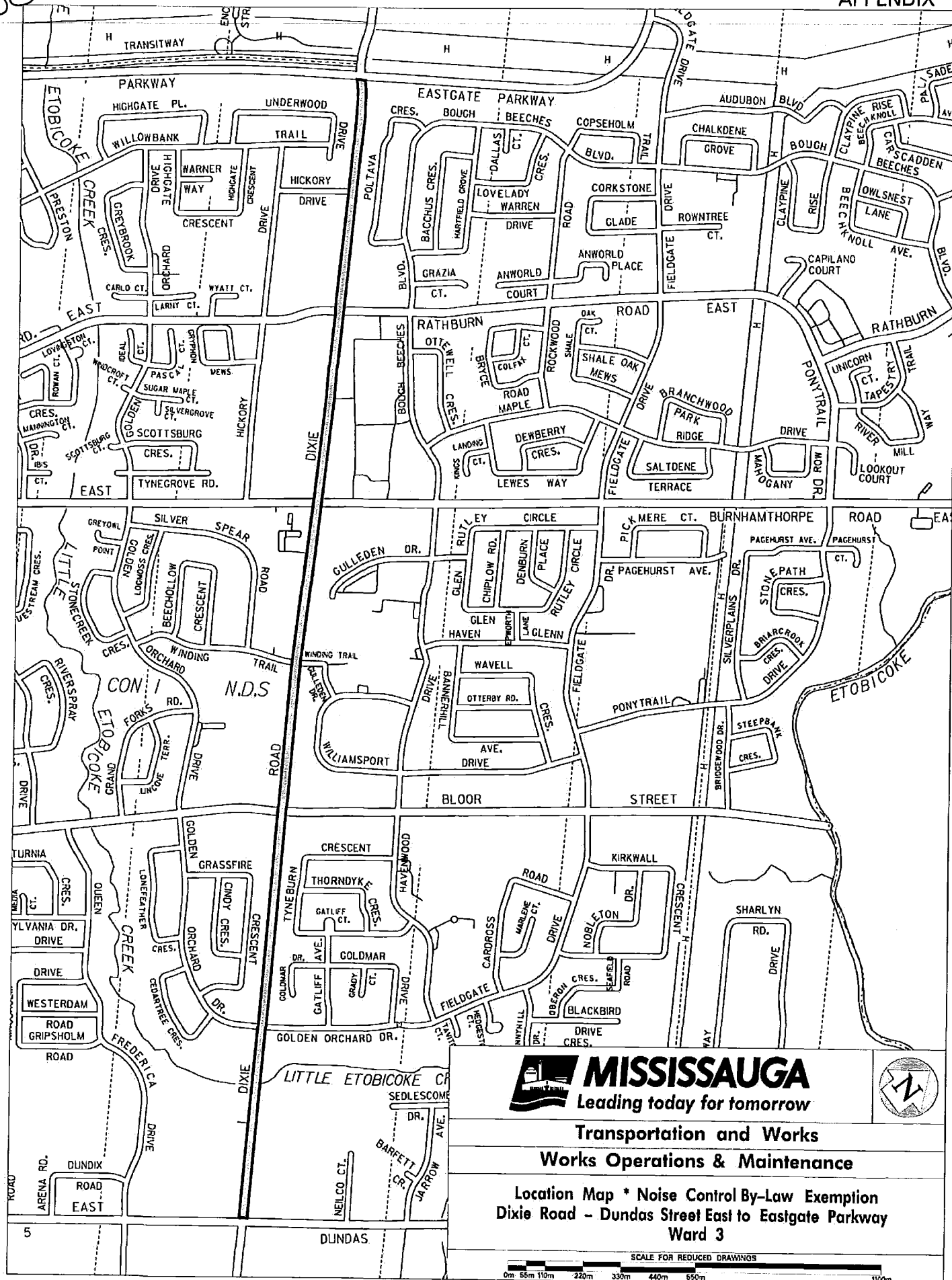
Appendix 1: Location Map: Noise Control By-law Exemption –
Dixie Road between Dundas Street East and Eastgate
Parkway (Ward 3)

A handwritten signature in black ink, appearing to read 'Martin Powell', is written over a horizontal line.

Martin Powell, P.Eng.

Commissioner of Transportation and Works

Prepared By: John Magno, Traffic Signal Technician





Corporate Report

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9.

DATE: May 8, 2014

TO: Chair and Members of General Committee
Meeting Date: June 4, 2014

FROM: Paul A. Mitcham, MBA, P.Eng.
Commissioner, Community Services

SUBJECT: Amendments to the Parks By-law 186-05

General Committee

JUN 04 2014

RECOMMENDATION: That a By-Law be enacted to amend the Parks By-law 186-05 as outlined in the Corporate Report entitled "Amendments to the Parks By-law 186-05" from the Commissioner of Community Services dated May 8, 2014 and in a form satisfactory to Legal Services.

**REPORT
HIGHLIGHTS:**

- The Parks By-law 186-05 ("the By-law") was last updated in 2011; a recent review identified a number of amendments to allow staff to deal more effectively with issues occurring in parks.
- The proposed amendments provide for additional activities to be prohibited or regulated in parks.
- A section related to Special Management Areas has been created to deal primarily with additional restrictions within garden areas.
- The By-law now specifically requires picking up after pets and allows for exemptions for service dogs.
- Changes have been made to park hours in specific location.

BACKGROUND: The Parks By-law 186-05 ("the By-law") was last updated in 2011. A review of the By-law has been completed in consultation with staff from Legal, Parks and Forestry, and Corporate Security.

The review identified a number of desirable changes to the By-law with a view to greater clarity and simplicity and to deal more effectively with specific issues occurring in the City's parks.

COMMENTS:

The By-law, which is enforced by Corporate Security, has proven to be an effective tool in managing the conduct of visitors to the City's parks. A number of amendments to the By-law are being proposed; most are of a housekeeping nature, but some are more substantive.

The significant proposed amendments to the By-law are discussed below.

Control or Prohibition of Activities in Parks

A subsection was added to permit an Officer to close a park or a portion of a park for a period of time to maintain safety and security of the park or to facilitate an investigation being undertaken by the Officer, and also to direct traffic in a park for safety or emergency reasons. While staff carry out these activities from time to time, this provide specific authority to do so.

Currently the by-law refers to "designated areas" where powered models may be operated however such areas do not currently exist. The subsection was reworded require a Permit to operate a powered model boat, aircraft, rocket or other vehicle in a park to provide greater clarity.

A prohibition of number of specific activities was added:

- Urination or defecation except in a designated washroom or entering a washroom designated for the opposite gender
- Activate any emergency alarm or device, or use any emergency telephone except in situations of emergency – this has been an issue at Scholars' Green
- Use a metal detector in any park without a permit. The practice has been not to permit this activity because of concerns with digging and damage to park areas. This clarifies the process for managing use
- Engage in hockey or carry or use a hockey stick or similar equipment on a natural or artificial ice surface which is designated for pleasure skating only unless posted or authorized by Permit. This has been an issue at Mississauga Celebration Square and at some of the natural rinks in the City.

Richard's Memorial Parks was added to the list of parks where amplified sound is prohibited due to concerns from the community.

Conflicts between pedestrian and cyclists have become an issue on multi-use trails in parks. While education is the preferred approach to dealing with this, an amendment to the By-law to prohibit cyclists from obstructing, inconveniencing or endangering other users of the park while riding or operating a bicycle is proposed.

Special Management Areas

A new section was added to permit the Commissioner of Community Services to designate Special Management Areas within parks such as formal garden where additional restrictions on activities would apply. This amendment recognizes that there are certain parks or sections or parks which need to be managed differently from general parkland, and provides a tool to implement this. The types of restrictions which might apply would include prohibition of dogs, ball playing or bicycles.

Dogs in Parks

A subsection was added to require dog walkers to remove and dispose of any dog waste left by their dog. While "poop and scoop" has been promoted in parks for many years, and is required under the Animal Care and Control By-law, it has not been previously included in the Parks By-law.

A subsection was added to exempt service dogs from various restrictions in the By-law on where dogs may go. This brings the By-law in compliance with provincial accessibility legislation.

Park Hours

Schedule C (Groups Photography Permitted Times) and D (Parks with Leash Free Zones) were repealed in their entirety. This provides for greater flexibility in scheduling Groups Photography Permits and in adding or adjusting Leash Free Zones

Schedule A was amended to include Leash Free Zone opening times as follows:

- Lakeside Park and Totoredaca Park Leash Free Zones- 5:30 am to 12:00 midnight daily.
- Quenipponon Park Leash Free Zone – 7 am to 9 pm daily.

The changes to the hours for Lakeside and Totoredca Parks was based on input from Leash Free users and was intended to accommodate users, schedules while having minimum impact on neighbours. The early closing at Quenipponon Park was established some years ago in consultation with the community but was not previously included in the last version of the By-law.

Other

A subsection was added to require individuals believed to have committed an offence to provide their name, address and proof of identity to an Officer. This provision is include in a number of other City By-laws and will assist staff in dealing effectively with park users who are contravening the By-law

FINANCIAL IMPACT: There is no financial impact associated with this report for the amendments to the By-law being proposed.

CONCLUSION: The Parks By-law is a critical tool to enable City staff to regulate public use and behaviour in the City's Parks system. In the three years since the By-law was reviewed, changing circumstances, including changes to provincial legislation, have necessitated amendments. In addition, the staff involved in enforcing the by-law and implementing its provisions on a day to day basis, have identified opportunities to provide greater clarity and to streamline processes. The amendments proposed in this report will bring the By-law up to date and increase its effectiveness in protecting the City's parks and ensuring enjoyable experiences for users.



Paul A. Mitcham, P.Eng., MBA
Commissioner of Community Services

Prepared By: Andy Wickens, Manager, Parks



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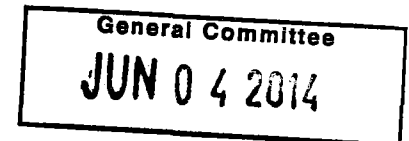
10.

DATE: April 30, 2014

TO: Chair and Members of General Committee
Meeting Date: June 4, 2014

FROM: Paul A. Mitcham, P. Eng., MBA
Commissioner of Community Services

SUBJECT: **Scholars' Green Phase II (Ward 4)**
FA.49.462-14



RECOMMENDATION: That the Purchasing Agent be authorized to execute a contract with Terraplan Landscape Architects working with gh3, for supply of landscape architectural consulting services for Scholars' Green Phase II (P-507), on a single source basis as outlined in the Corporate Report from the Commissioner of Community Services dated April 30, 2014.

**REPORT
HIGHLIGHTS:**

- Terraplan Landscape Architects working with gh3 ("The Consultant") was awarded the contract for landscape architectural consulting services for Scholars' Green Phase I through a publicly advertised call for proposals and a competitive procurement process.
- Plans are underway to develop Scholars' Green Phase II, subject to a City led public engagement process, and "The Consultant" is to provide the necessary services within the City's timeframe and scope requirements.
- Hiring "The Consultant" for Landscape Architectural Services for Scholars' Green Phase II (P-507) will ensure the future park is designed and constructed in a way that is consistent with Scholars' Green Phase I (P-506) in terms of design fundamentals and materials such that the two park phases appear as one park.
- "The Consultant" has committed to a very good financial offer for the work.

BACKGROUND:

Taking into account Park Planning recommendations made following the extensive 2010 public process with Sheridan College and the public, and with respect for the Downtown 21 and Sheridan College Downtown Mississauga Campus Masterplans (Refer to Appendix 1), "The Consultant", was retained in October 2010, through a competitive procurement process, having submitted the most responsive, responsible and highest scoring proposal for Procurement #FA.49.669-10. As part of this procurement and under the guidance of Park Development, "The Consultant" developed an overall concept for Scholars' Green Phases I and II (Refer to Appendix 2). The overall park concept was supported by all stakeholders and was further developed by "The Consultant" into detailed design and implementation for Scholars' Green Phase I.

The construction of Scholars' Green Phase I was completed to coincide with the opening of the Sheridan campus building, Hazel McCallion Campus (HMC) Phase I, to students in September 2011.

In 2012, Scholars' Green Phase I received a 2012 Mississauga Urban Design Award of Excellence with Jury comments that included:

1. Scholars' Green is an exciting addition to downtown Mississauga, and an important focus of the Civic Precinct and Sheridan College's Hazel McCallion Campus.
2. Scholars' Green offers refuge and quiet places for contemplation, social recreation, leisure, relaxation and reflection – highly complementary to the academic environment that will eventually envelop and define the edges of the park.
3. It provides a unique setting for Sheridan College and has the potential to become downtown Mississauga's most cherished central open space.

The park was Officially Opened to the public on May 22, 2013.

PRESENT STATUS:

Pursuant to a letter dated October 5, 2011, Sheridan gave notice to the City of its intention to proceed with the Phase II campus building, in accordance with the provisions of Section 2.6 Option to Lease Additional Lands (1) of the Ground Lease Agreement (GLA) for the Phase I lands, and to secure a ground lease on the Phase II Option

Lands. This notification to move forward with the Phase II initiative resulted in extensive discussions on the terms and conditions of the Phase II GLA between City staff and Sheridan, culminating in the execution of the Phase II GLA on January 23, 2014.

From a park development perspective, Section 15.5 of the Phase II GLA describes the following design and development process:

1. The Landlord shall establish a design team (the "Design Team") for the purpose of progressing the park through the design process to a final development plan.
2. The Design Team shall include one representative of the Tenant.
3. The Landlord will explore specified interests as identified by the Tenant during the park planning public engagement process.
4. The Community Services Department will consider comments from the Tenant's Representative on the park's design to meet the reasonable needs of the Tenant to the extent possible and in balance with the needs of the community.
5. The Landlord and the Tenant acknowledge and agree that the Future Park (Scholars' Green Phase II) will be consistent with Scholars' Green Phase I in terms of design fundamentals and materials such that the two park phases appear as one park.
6. The Landlord's Commissioner of Community Services will have final decision making authority with respect to the park design.

The Scholars' Green Phase II Park Planning Public Engagement process is planned for fall 2014 and winter 2015 and in addition to engaging the general public, will take advantage of the existing student body, staff and faculty at HMC I to gauge the current needs of Sheridan with respect to park program elements. Following the Phase II public engagement recommendations, the design process for Scholars' Green Phase II will commence as per the Park Development process agreed to in the Phase II GLA.

COMMENTS:

Staff consider that "The Consultant", through their design of Phase I, is uniquely qualified to design Phase II. The Purchasing By-law 374-03 provides for single source contracts under this circumstance, reference "Schedule "A" 1 (a) (iv).

- a. "The Consultant" has successfully completed the detailed design and implementation of Scholars' Green Phase I and through this process have gained an understanding of the site conditions and needs for Phase II.
- b. "The Consultant" has Scholars' Green Phase I digital drawings, specifications and construction details that would be transferable to Scholars' Green Phase II.
- c. With their prior knowledge of this project, "The Consultant" is able and has committed to providing landscape architectural consulting services, consistent with those provided for Scholars' Green Phase I, for a fee that is considerably less than the market rate and represents excellent value for the City.

Materiel Management has been consulted and supports the recommendation in this report.

STRATEGIC PLAN: Completing Scholars' Green Phase II is an important piece of the Connect, Belong and Green pillars and supports the strategic action to "Create a Vibrant Downtown".

FINANCIAL IMPACT: A budget was approved for Park 507 Development & Design in 2012 in the amount of \$358,000 (PN#12-301)

This is a multiyear funded project funded by DC and Tax and reflected in the 2014 – 2023 Capital Budget Submission as follows:

2016	\$820,800
2017	\$1,641,500
2018	\$820,800


Scholars' Green Phase II development costs (design and construction) are subject to a recovery of 50% fee from Sheridan College in accordance with Section 15.5 (b) of the Phase II GLA. The 50% recovery will be reflected in the upcoming 2015 Capital Budget Submission.

CONCLUSION:

After successful completion of the existing overall concept for Scholars' Green Phases I and II and after careful review of the Park Development process outlined and agreed to in the Phase II GLA, a recommendation to single source "The Consultant" for Landscape Architectural Services for Scholars' Green Phase II (P-507) is being made to ensure the future park is designed and constructed in a way that is consistent with Scholars' Green Phase I (P-506) in terms of design fundamentals and materials including execution and quality control such that the two park phases appear as one park. Engaging "The Consultant" in a timely manner will provide the opportunity to be involved early in the design process and for greater collaboration with Sheridan, who will be responsible for the landscape design details on the Phase II Option Lands.

ATTACHMENTS:

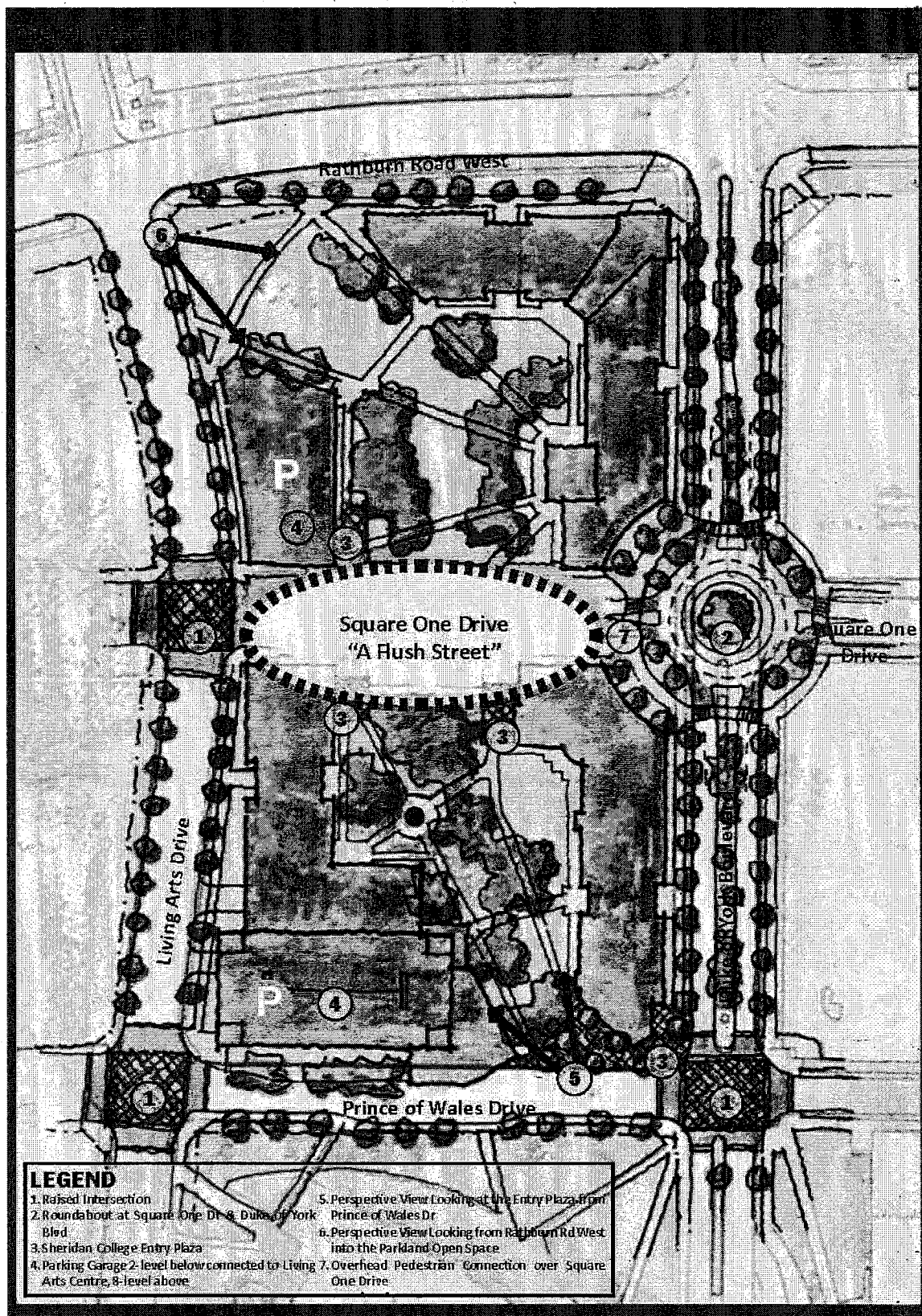
- Appendix 1: Sheridan College Downtown Mississauga Campus Master Plan
- Appendix 2: Overall Concept for Scholars' Green Phases I and II
- Appendix 3: Statement of Work for Landscape Architectural Consulting Services for Scholars' Green Phase II (P-507)



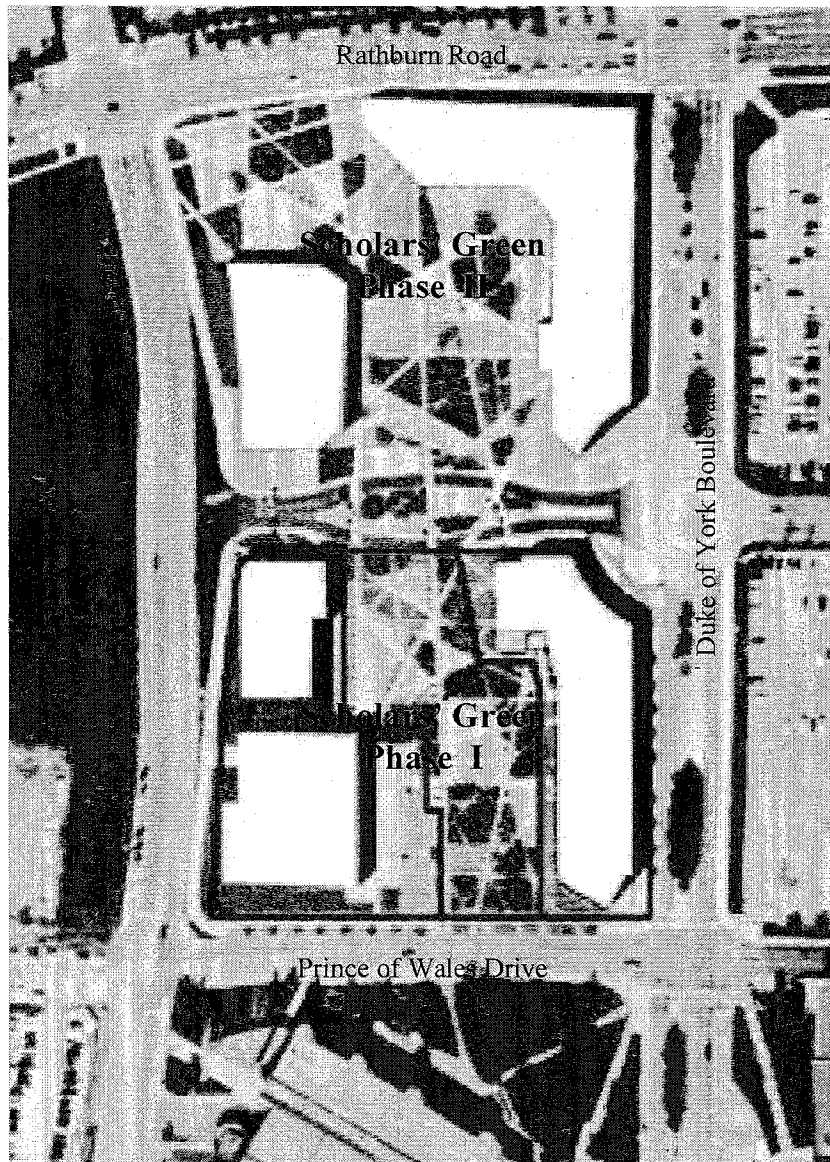
Paul A. Mitcham, P. Eng. MBA
Commissioner of Community Services

Prepared By: Sharon Chapman, Senior Project Manager, Park Development

Sheridan College Downtown Mississauga Campus Master Plan



Overall Concept for Scholars' Green Phases I and II



log

**Statement of Work for Landscape Architectural Consulting Services for
Scholars' Green Phase II (P-507)
FA.49.462-14**

1. Introduction

Scholars' Green Phase II (P-507) will be designed and constructed in a way that is consistent with Scholars' Green Phase I (P-506) in terms of design fundamentals and materials including execution and quality control such that the two park phases appear as one park.

A Phase II landscape architectural services contract will include:

- a) a detailed statement of work with a methodology, consultant responsibilities and deliverables consistent with that of the Scholars' Green Phase I Statement of Work
- b) Standard City Terms and Conditions
- c) Updated Professional Services Agreement (PSA)
- d) Consultant Response to Statement of Work, Price Schedule and Form of Offer

2. Statement of Work Outline

- a) Attendance at public engagement sessions – max. 2 (public process to be led by City of Mississauga, Park Planning)
- b) Site inventory, analysis and pre-design recommendations report
- c) Concept refinement to incorporate new facilities and program items as determined through the public process phase
- d) Design coordination with Sheridan
- e) Detailed design to a final development plan including cost control
- f) Contract documents and tender package
- g) Approvals, reviews and permits
- h) Tendering and award of construction contract
- i) Contract and construction administration in accordance with a CCDC2-2008 contract with City Amendments
- j) Post construction services



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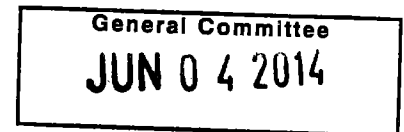
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DATE: May 15, 2014

TO: Chair and Members of General Committee
Meeting Date: June 4, 2014

FROM: Paul A. Mitcham, P.Eng., MBA
Commissioner of Community Services

SUBJECT: **One to One Inclusion Support Program**



- RECOMMENDATION:**
1. That the implementation of a One-to-One Inclusion Support Program for residents with disabilities to participate in recreation, culture and library programs, subject to funding approval through the 2015 Budget and Business Plan be endorsed.
 2. That staff be authorized to engage community stakeholders to obtain input into the design and implementation of the proposed One-to-One Inclusion Support Program.

**REPORT
HIGHLIGHTS:**

- Community Services recommends the development of an Inclusion Program that responds to regular inquiries from parents and caregivers for trained support workers to assist program participants of all ages that have disabilities.
- The Inclusion Program will provide capacity to hire, train and match support workers with program participants. The program is modelled to support up to 220 registrants annually, or 8,240 service hours of subsidized support.

- The Inclusion Program will require an annual investment of \$131,000. The program would require the City to cover 50% of the labour cost of each hour a part-time one to one support worker is matched with a participant, with the balance of cost recovered through a user fee, grants and other third-party funding opportunities.
- The provision of an Inclusion Program is supported by the City of Mississauga's Accessibility Policy, Accessibility for Ontarians with Disability Act and the Ontario Human Rights Code.

BACKGROUND:

Mississauga does not currently have a One-to-One Inclusion Program that matches paid one to one support workers to persons with disabilities. The City's existing support only provides a program registration fee waiver to caregiver or support worker employed and provided by the parent or caregiver.

The Recreation Division piloted a Volunteer-based Assistance Program in 2013 to assist children to participate in summer camp programs. Ten (10) student volunteers were recruited and provided 961 volunteer hours. The program was successful; however, student volunteers were only able to provide limited support to children who required minimal assistance because of the student's limited professional training.

Although the Volunteer-based Assistant Program demonstrated that children with a disability participate more frequently in recreation programs when support is provided, the program did not achieve a goal of providing equitable access for all children and youth in need of this type of support. Many families did not qualify for the program as the needs of their child were deemed too high for a volunteer program to be able to support.

COMMENTS:

Parents and caregivers face many challenges and barriers in finding one-to-one supports for a child with disabilities to participate in a community program. Their financial resources are stretched and it is often challenging to find trained support workers in the community for a family to employ. Caregivers for adults with disabilities face similar challenges.

The City's community partners, such as Community Living Mississauga and ErinOak, support the development of a municipal program that directly provides one to one supports to their clients in order for them to participate fully in community recreation. In most cases the capacity of not-for-profit community partners to provide this level of service on their own is beyond their resources to provide.

Similarly, Peel Child and Youth Initiative has been working with these and other community partners, including staff from the City of Brampton and Mississauga to develop programs that expand resources and supports to ensure opportunities exist whereby individuals with disabilities can directly benefit from participation in community programs.

The Case for an Inclusion Program

- The delivery of an Inclusion program with one-to-one support is a best practice approach benchmarked against surrounding municipalities such as Brampton, Oakville, Toronto and the Town of Milton. (Appendix '1' – Special Needs Benchmarking). These municipalities offer inclusion programs that provide one-to-one support workers that ensure their residents have full access to City programs.
- An Inclusion Program that provides affordable access to recreation supports many public priorities and legislation. The City of Mississauga's Accessibility Policy states, we have "a commitment to enhancing accessibility that allows persons with disabilities to benefit from the same service, in the same place and in a similar way to others". The Inclusion Program demonstrates this commitment and further, it is well aligned with the criteria and standards outlined in the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code.
- The Charter for Parks and Recreation Ontario outlines, "Everyone in Ontario has the right to quality, accessible and inclusive recreation and parks in their community." An Inclusion Program would support the Rights to Play Framework and access to recreation.
- Inclusive recreation is a critical dimension of the quality of life for people with disabilities. It is well documented that opportunities for children with disabilities to participate in recreation is limited and this gap only widens as children become adults. On average

children with disabilities participate in fewer weeks of summer camp programs than their able bodied counterparts and register less often in sports, arts and leisure programs.

- Research demonstrates that when children have regular access and involvement in structured, skill building recreation activities that it develops self-esteem, builds resiliency, fosters and contribute positively to the mental, physical, and social emotional well-being of individuals.

The Proposed One-to-One Inclusion Program

Community Services proposes to initiate a One-to-One Inclusion Program in 2015 with a goal of matching a child or adult that has a special need with a city-employed and trained Inclusion Support Worker. This support will be provided based on a request from a parent or caregiver for the client to participate in a registered program (sessional and camp programs). Eligible participants for this service will generally have access to inclusion supports within the school system.

One-to-one Inclusion Support Workers will assist individuals in the areas of communication, mobility, safety as well as basic personal care. They will work with program staff to support and facilitate the recreation and culture experience for all participants. Community partners, such as Community Living Mississauga and ErinOak will assist with the implementation and ongoing staff training and development.

The Program will be coordinated by the Recreation Division's Community Development Team and will be managed with existing Recreation FTE achieved through a reallocation of position responsibilities. The Program will be the responsibility a Community Development Coordinator – Access and Inclusion. Library and Culture staff will provide coordination support as required.

The program launch objectives of the one-to-one Inclusion Program are to:

- Ensure all City programs are accessible to all residents regardless of ability.
- Recruit and Train a pool of one-to-one support staff (30 – 40 part-time staff) for registration matches in March Break Camp, Summer Camp and year round programs.

- Create a registration process that is easy to access and use, is supportive and meets the requirements of the Freedom of Information Act.
- Foster stronger ongoing partnership with community agencies such as Community Living Mississauga, ErinOak Kids and Kerry's Place Autism Services to support families with additional needs.
- Develop a parent/caregiver network to provide input to staff regarding the design, implementation and ongoing administration of the program.

Program Access and Demand Management Considerations

While some municipalities subsidize the entire labour cost of inclusion support workers, Mississauga's proposed Inclusion Program is developed to recover fifty (50) percent of the labour cost for the inclusion worker – or approximately \$250 per week of summer camp. This was a demonstrated practice in other municipalities benchmarked, as attached in Appendix 1. The user fee will provide a degree of ongoing program financial sustainability. The portion of the cost recovered from parents and caregivers can be further reduced through grants and other funding which may be available to the City.

Many families may also access different types of funding depending on their situations. Funding is available through the Canadian Tire Jump start Foundation as well as Autism Ontario. The Ministry of Community and Social Services provides limited funding through a Special Services at Home Program, however, not all families qualify for this assistance.

There are few demand indicators available to staff to estimate the number of children and adults that may be eligible for the proposed program. As a gauge, there are 2,300 individuals supported by Community Living Mississauga, who could potentially access an inclusion program.

Based on established use levels observed in comparable municipalities that have been providing Inclusion Support Workers for recreation and culture programs for over many years, staff projections for uptake in Mississauga in the first two years are modelled at an estimated 220

inclusion-supported registrations annually are as follows:

- 200 full-week camp registrations requiring 20 trained part-time staff over 10-weeks. This amounts to 8,000 hours of subsidized inclusion support.
- 20 sessional registrations requiring 10 part-time staff providing supports on an as required basis throughout the year. This amounts to 240 hours of subsidized inclusion support.

The following demand management considerations will help staff manage the program within available financial resources and allocate access to as many children and adults as possible:

- The City will recruit and train a pool of approximately 30 part-time Inclusion Support Workers to be matched on an as-required basis. The City cannot guarantee the availability of part-time staff to be matched.
- A child or adult with a special need may be allotted a designated amount of City subsidized support hours per year. A parent or caregiver requiring supports in excess of what the City can subsidize in a given year can make arrangements with the City for an Inclusion Support Worker under a full cost-recovery basis.
- A waitlist will be used in circumstances where program demand exceeds available financial resources or when Inclusion Support Workers are not available for a match at a particular time.

STRATEGIC PLAN:

The Inclusion Program advances the City's Strategic Pillars of Belong and Connect. The program also has strategic linkages to Future Directions, Every One Plays framework and the High Five Principals.

- 'Connect,' in a City that nurtures a unique quality of life and residents can engage in a healthy and prosperous social and cultural mosaic.
- 'Belong', in a City that thrives on its social and cultural diversity. Moving in a direction that this City is where families want to be, because it is a city that welcomes and supports their diverse needs.
- 'Every One Plays', Policy Framework, highlights affordable recreation programs will be responsive to Ontario's cultural diversity, gender and accessible to persons with disabilities.

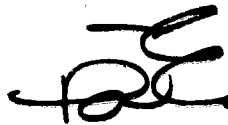
FINANCIAL IMPACT: The proposed program will cost approximately \$130,000 to deliver in 2015. A 2015 budget request for \$65,000 is requested through the Recreation Division for Council's consideration in the 2015 Budget.

Staff will manage the program to ensure a 50% cost recovery (\$65,000) from a combination of user fees, grant opportunities and third-party wage subsidies such as Human Resources Canada's Summer Jobs grants, which provides 50 percent of minimum wage per each position for a designated number of weeks.

Program use will be monitored; however, demand is anticipated to increase in years two and three as parents and caregivers learn about services provided. Notwithstanding efforts to manage demand, budget adjustments may be requested in future years in order to maintain a response to waitlists and customer feedback.

CONCLUSION: The development of the proposed Inclusion Program as a response to service requests made by residents and community partners and will provide persons with disabilities the chance to experience and benefit from the same recreation, culture and library program opportunities as their peer group.

ATTACHMENT: Appendix 1: Special Needs Benchmarking – September 2013



Paul A. Mitcham, P. Eng., MBA
Commissioner of Community Services

Prepared By: Lisa Boyce-Gonsalves, Child/Youth Worker

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Appendix 1

Special Needs Benchmarking - September 2013

		<u>City of Toronto</u>	<u>City of Oakville</u>	<u>Town of Milton</u>	<u>City of Markham</u>	<u>City of Vaughan</u>	<u>City of Brampton</u>
Summer Camps	<u>Segregated</u>	Yes (Ages 6-24)	Yes (Teen age group)	Yes (Ages 6-18)	No (Intentions for 2014)	Yes	Yes
	<u>Integrated</u>	Yes	Yes	Yes	Yes	Yes	Yes
School Year Programs	<u>Segregated</u>	Yes	No (High demand for Adult)	No	Yes (Partner with CLM)	Yes (Swimming and Skating)	Yes
	<u>Integrated</u>	Yes	Yes	Yes (Ages 4-18)	Yes	Yes	Yes

		<u>City of Toronto</u>	<u>City of Oakville</u>	<u>Town of Milton</u>	<u>City of Markham</u>	<u>City of Vaughan</u>	<u>City of Brampton</u>
Support Provided	<u>1-to-1</u>	Yes (Integration programs)	Yes (Allocate 22 spots/week)	Yes	Yes	Yes	Yes
Additional Cost to Participant	<u>For 1-to-1 support</u>	No (Campers can only attend 2 weeks of summer camp)	Yes (Approximately \$75 more/week plus registration)	No (Regular fee for all integration programs, higher cost for segregated programs - ie. \$230/week. Only accepts residents)	Yes (Approximately \$360/week)	Yes (Participants pay registration fee, plus staff salary - more experienced staff get paid more, and thus parents must pay more)	Yes (\$340/week)
Support in School Round Programs	<u>1-to-1 support</u>	Yes (Integration programs)	No	Yes	Yes	Yes	No (Provide 1-to-2 support, if no other children registered there is 1-2-1 support by default)
	<u>Additional Fee</u>	No	No	No	No (Staffed by volunteers)	Yes (Cost is whatever the staff salary is, more experienced staff get paid more)	Yes (Only a fee for camp programs - Holiday, March Break and Summer)
Limit to the amount of weeks a participant can attend	<u>Summer Camp</u>	Yes (2 weeks)	No (Look at waitlists - if people haven't been in camps will accommodate to be "fair")	No (First come first served)	No (All registrations must be done before cut off date in June)	No (As long as staff is available)	No (First come first served based on staff availability)
	<u>School Year Programs</u>	Yes (Integrated 1 program per session per child)	No	No	No	No	No

		<u>City of Toronto</u>	<u>City of Oakville</u>	<u>Town of Milton</u>	<u>City of Markham</u>	<u>City of Vaughan</u>	<u>City of Brampton</u>
Registration numbers	<u>Integrated Programs - Summer Camps</u>	16 participants per week	22 families per week	Approximately 100 per summer	61 participants all Summer	573 Integrated participants	473
	<u>Segregated Programs - Summer Camps</u>	62 families per week	10 Families per week	Approximately 125 over the summer		108 Over the summer	857
	<u>Integrated Programs - Fall, Winter and Spring</u>		Approximately 10 per session	Approximately 35 per session			60 participants per session



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12.

DATE: May 9, 2014

TO: Chair and Members of General Committee
Meeting Date: June 4, 2014

FROM: Paul A. Mitcham, P.Eng., MBA
Commissioner of Community Services

SUBJECT: **Celebrate Canada Funding Agreement**
Canada Day Celebration

General Committee

JUN 04 2014

- RECOMMENDATION:**
1. That the Commissioner of Community Services, or designate, be authorized to execute a funding agreement between The Corporation of the City of Mississauga (the "City") and Her Majesty the Queen in Right of Canada as represented by the Minister of Canadian Heritage (hereinafter called "the Minister" and including any person duly authorized to represent her/him) in a form satisfactory to Legal Services, with respect to the City's 2014 Canada Day Celebration provided that the City receives notice of award of funding from the Minister regarding same.
 2. That all necessary by-laws be enacted.

BACKGROUND: The federal Celebrate Canada! Celebration and Commemoration Program (the "Program") is aimed at supporting events that take place from June 21 to July 1, 2014 that celebrate Canada and Canadian heritage. This year will see the commemoration of the 150th anniversary of the Charlottetown and Québec Conferences, important anniversaries in Canadian history.

Official notice of a grant award decision and delivery of a funding agreement from the Minister for execution by the City has historically occurred in June of each year. The funding agreement in regards to the grant award typically stipulates that in order to receive the grant funds the City must return the executed agreement to the Ministry of Canadian Heritage in advance of the July 1 event.

COMMENTS:

Each July 1st the City offers residents the opportunity to celebrate Canada Day at Mississauga Celebration Square.

The City's Canada Day celebration is organized by Mississauga Celebration Square staff and has grown significantly in both scope and attendance over the last three years.

If awarded, the funding provided to the City's Canada Day event through the Program will allow the City's event to offer additional programming, an enhanced fireworks presentation that will be choreographed to music and high profile musical guests.

STRATEGIC PLAN:

The funding agreement between the City and Her Majesty the Queen in Right of Canada, as represented by the Minister of Canadian Heritage and the resulting enhancements to the City's Canada Day event will fulfill multiple pillars of the City's strategic plan.

The funding agreement supports the pillar of Belong as the funding will assist in expanding the Canada Day event which provides residents an opportunity to celebrate the City's social and cultural diversity.

The strategic pillar of Connect will be fulfilled as the Canada Day event provides residents with an opportunity to 'celebrate our community' while furthering the creation of a vibrant downtown.

In addition, the strategic pillar of Prosper will also be met as the City's Canada Day programming strengthens culture in Mississauga.

FINANCIAL IMPACT: The City's Canada Day event is estimated to cost approximately \$210,450. This cost will be offset by city approved budget, revenues generated from a combination of event sponsorship, donations, food vendor fees and funding from the Program.

The grant amount requested by the City from the Program is \$99,100 and represents approximately 47% of the City's Canada Day Event projected total cash revenues. Historically, grant awards are less than requested with the maximum award in 2013 being \$75,000.

CONCLUSION: The City's Canada Day celebration has undergone tremendous growth in scope and attendance over the years.

If awarded the grant, execution of the Minister's funding agreement will be required in order to receive it. A grant award from the Celebrate Canada! Celebration and Commemoration Program will represent a significant contribution to the City's 2014 Canada Day event's funding.

The City's Canada Day celebration wholly fulfills the embodiment of the Celebrate Canada! Celebration and Commemoration Program.



Paul A. Mitcham, P.Eng., MBA
Commissioner of Community Services

Prepared By: Teresa Burgess-Ogilvie, Grants Funding Coordinator



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13.

DATE: May 28, 2014

TO: Chair and Members of General Committee
Meeting Date: June 4, 2014

FROM: Paul A. Mitcham, P.Eng., MBA
Commissioner of Community Services

SUBJECT: 2014-2017 Healthy Kids Community Challenge

General Committee

JUN 04 2014

- RECOMMENDATION:**
1. That the Commissioner of Community Services or designate be authorized to enter into a Transfer Payment Agreement (TPA) with the Ministry of Health and Long Term Care if selected for the Healthy Kids Community Challenge in a form satisfactory to the City Solicitor.
 2. That the funding of \$50,000 per year match for the contract Project Manager position to implement the Healthy Kids Community Challenge from the General Contingency Reserve be authorized, subject to notice of selection from the Ministry of Health and Long-Term Care.
 3. That all necessary by-laws be enacted.

**REPORT
HIGHLIGHTS:**

- The City of Mississauga submitted an application to the Ministry of Health and Long Term Care for the Healthy Kids Community Challenge Grant. The goal of this new grant program is to reduce childhood obesity and improve healthy behaviours through local activities and positive messaging campaign related to three themes: healthy eating, physical activity and adequate sleep.

- Thirty municipalities will be selected and be eligible for up to \$1.5 million in funding over four years. The City cost is \$50,000 annually to fund 50% of the salary of the required Project Manager.
- The program provides that local Recreation departments take the lead and we have done so by establishing an informal partnership with Peel Health and local School Boards to pursue the grant.
- Two areas within the City have been selected based on population health evidence supplied by Peel Health for targeted action namely Dixie Bloor and Malton.

BACKGROUND:**Healthy Kids Community Challenge**

On January 24, 2014, the Province of Ontario, Ministry of Health and Long-Term Care launched a new program in support of the Healthy Kids Strategy called the Healthy Kids Community Challenge. The goal of this new grant program is to reduce childhood obesity and improve healthy behaviours through local activities and positive messaging campaign related to three themes: healthy eating, physical activity and adequate sleep.

Key requirements:

- The local municipality must make the application and the local recreation department must be part of the multi-sectoral approach
- Communities must have a minimum population of 10,000 and maximum population of 200,000
- Thirty municipalities will be selected and be eligible for up to \$1.5 million in funding over four years
- Included in the funding is up to 50% of the value of the local Project Manager's wages up to a maximum of \$50,000 annually
- Communities must undertake a community needs assessment and prepare and implement theme-based action plans every nine months.

COMMENTS:**Healthy Kids Community Challenge**

To advance the province's priorities related to healthy weight and nutrition / obesity reduction thirty (30) communities will be selected to plan and deliver the challenge based on the following principles:

- Focus on healthy kids, not just healthy weights.
- Focus on positive health messages and not on programs or messages that could increase bias or stigma around weight.
- Recognize that healthy kids live in healthy families, schools and communities.
- Support health equity through interventions at the population-level and by targeting at-risk populations.

The goals or expected outcomes of The Challenge are as follows:

- Reduced childhood obesity and overweight.
- Improved healthy behaviours among children and youth related to healthy eating, physical activity and adequate sleep.
- Community collaboration and coordination on child and youth obesity prevention and reduction, including the public, private and not-for-profit sectors.
- Advanced research and evidence on approaches and the interventions that support healthy weights in Ontario.

The program provides that local Recreation departments take the lead and we have done so by establishing an informal partnership with Peel Health and local School Boards to pursue the grant.

On February 25, 2014 and March 3, 2014, City Recreation staff held multi-sectoral meetings with city, public health, school board, and non-profit organization staff as well as coordinated with business partners via telephone and email.

March 14, 2014, the City of Mississauga submitted a non-binding grant application to the Ministry of Health and Long Term Care for the

Healthy Kids Community Challenge Grant requesting \$1,500,000 in funding over four years for the Healthy Kids Community Challenge.

Two areas within the City have been selected for The Challenge based on population and health evidence supplied by Peel Health for targeted action, namely the Dixie Bloor and Malton area.

All communities in Mississauga will be able to benefit from the knowledge and evidence garnered from the evaluation to be shared city-wide to inform future action to promote healthy weights for children and youth across the city even though the focus of the Challenge will be in two Wards.

Councillors Chris Fonseca and Bonnie Crombie agreed to be co-champions. As a member of the Region of Peel Healthy by Design Committee, Councillor Saito will be asked to support the project and work with staff to coordinate a citywide campaign to address healthy eating.

A Project Manager shall be identified following confirmation of being a selected community to lead the development of existing and future community partnerships, plan and implement community action plans and monitor and report on the outcomes.

If successful, the grant funding will assist the Recreation Division and its multi-sectoral partners to expand existing programs and/or create new initiatives to incorporate themes and to achieve the stated program objectives.

STRATEGIC PLAN:

The Healthy Kids Community Challenge advances the City's Strategic Pillars of Move, Belong and Connect. Additional strategic linkages include:

- Mississauga's Youth Plan
- Future Directions for Recreation (2009)
- Peel Public Health Healthy by Design Initiative

FINANCIAL IMPACT: The Healthy Kids Community Fund is an opportunity to receive \$1,500,000 for eligible expenses to implement the Healthy Kids Community Challenge over a four year period. The \$50,000 per year match for the Project Manager position would be funded from the General Contingency Reserve (305125) in 2014 and will be included in the Business Plan and Budget in future years.

The \$50,000 per year match for the Project Manager position would be funded from the General Contingency Reserve (305125) in 2014 (\$50,000) and each consecutive year's match of \$50,000 will be submitted annually for approval through the Budget process for the next 3 years, therefore should the City receive \$1.5 million in funding through this program, the City's total financial commitment would be \$200,000 over 4 years.

CONCLUSION:

The Healthy Kids Community Challenge supports Recreation's vision that the City of Mississauga will foster a greater sense of community well-being and belonging through the delivery of positive recreation experiences, which are the foundation of a healthy city in which people choose to live, work, play and learn.



Paul A. Mitcham, P. Eng., MBA
Commissioner of Community Services

Prepared By: Teresa Burgess-Ogilvie, Grants Funding Coordinator



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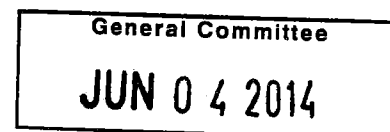
14.

DATE: May 13, 2014

TO: Chair and Members of General Committee
Meeting Date: June 4, 2014

FROM: Paul A. Mitcham, P.Eng., MBA
Commissioner of Community Services

SUBJECT: *artsVest* Mississauga – Partnership Agreement



RECOMMENDATION: That a by-law be enacted to authorize the Commissioner of Community Services or designate to execute an agreement between The Corporation of the City of Mississauga and Council for Business and Arts in Canada in a form satisfactory to Legal Services as outlined in the Corporate Report dated May 13, 2014.

BACKGROUND: Business for the Arts is Canada's only national charitable organization of business members who support the arts and was founded in 1974 by a group of leading business CEOs in Canada. As part of their core operations Business for the Arts administers a program called *artsVest*, which is a matching incentives and training program for arts and culture organizations in selected municipalities. This program does not require any financial commitment from the selected municipalities and is delivered in Ontario with funding from Canadian Heritage, the Ontario Trillium Foundation and the Ontario Ministry of Tourism, Culture and Sport.

The *artsVest* program is designed to spark sponsorship of arts and culture organizations and to build financial capacity in Canada's cultural sector. *artsVest* provides small to mid-sized arts and culture organizations with the expertise and tools needed to develop

sponsorship opportunities with local business, through in-depth sponsorship training, matching incentive funds and community networking events.

COMMENTS:

On April 25, 2014 the City of Mississauga was selected as one of five communities across Ontario to receive matching incentive grants and sponsorship training through *artsVest*. The total fund allocation for Mississauga is \$60,000 with a maximum of \$10,000 for each eligible arts and culture not-for-profit who applies.

The expected outcomes of the *artsVest* program are:

- Create sustainable funding relationships for the arts.
- Help strengthen municipal cultural plans and stimulate private sector investment in arts and culture.
- Build capacity and self-reliance in the cultural sector by generating long-term funding partnerships with the business sector.
- Build greater awareness in the business community of the benefits of investing in arts and culture and the importance of a thriving arts community.

This program aligns with the Culture Divisions Master Plan through its goal to “Strengthen arts, culture and heritage organizations” by working with corporate and business leadership to address capacity issues that are of concern to the arts and culture community in Mississauga.

The City of Mississauga will be responsible for facilitating the launch and closing of the program. This will include ensuring adequate facilities for the events, marketing and the participation of key arts and culture organizations, City staff and businesses.

STRATEGIC PLAN:

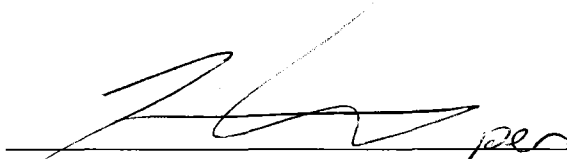
artsVest will advance the City’s Strategic Pillars of Belong and Connect bringing together businesses and the arts and culture community to strengthen cultural organizations and their leadership capacity as a common goal.

FINANCIAL IMPACT:

There are no financial implications to the City of Mississauga to implement the *artsVest* program.

CONCLUSION:

artsVest is a national program that matches the financial contributions of sponsors to arts and culture organizations and provides training on effective sponsorship development techniques with no financial implications to the City of Mississauga. This program aligns with the goal of the Culture Master Plan to "Strengthen arts, culture and heritage organizations".



Paul A. Mitcham, P. Eng., MBA
Commissioner of Community Services

Prepared By: Andrew Douglas, Grants Officer



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15.

DATE: May 22, 2014

TO: Chair and Members of General Committee
Meeting Date: June 4, 2014

General Committee

JUN 04 2014

FROM: Gary Kent
Commissioner of Corporate Services and Chief Financial Officer

SUBJECT: **Single Source Contract Renewal to Active Network Inc. for
CLASS, GEN and LibOnline Application yearly Maintenance &
Support (M&S)**
File Ref: FA.49.340-14 (FA.49.1027-11- old)

RECOMMENDATION:

1. That the Purchasing Agent be authorized to execute the necessary agreements for the period of 2015 through 2017 with Active Network Inc. for the supply of software maintenance, upgrade to version 8.0, and support with associated consulting services to support the City's Active Network products including CLASS, GolfeNetwork (GEN), LibOnline at an estimated cost of \$522,359.50 exclusive of taxes, based on a three year contract term.
2. That the Purchasing Agent be authorized to issue contract amendments to increase the value of the contract where necessary to accommodate growth by adding license with maintenance & support where funding is approved in the Budget.
3. That Active Network Inc. continues to be designated a "City Standard" until a new recreation system has been acquired and fully implemented.

**REPORT
HIGHLIGHTS:**

- Active Network Inc. is the City's current vendor for recreation applications CLASS and GolfeNetwork (GEN) as well as library application LibOnline.
- The current agreement expires on December 31, 2014.
- Active Network Inc. is phasing out the current CLASS software system by the end of 2017 to be replaced with their new On Cloud System. Currently there has been no decision made to end support for GEN and LibOnline system.
- The procurement process to replace the CLASS, GEN and LibOnline systems has been initiated with the estimated go live date of January 2018.
- There is a need to renew the current contract with Active Network Inc. until the end of 2017, to avoid service disruption.

BACKGROUND:

In 1999, the City purchased the CLASS application suite consisting of Internet Registration (Connect2Rec), IVR Registration (TTR), Program Registration, Facility Booking and Membership & Pass Management. These applications were exclusively used within Recreation. Subsequently, in May 2007 (as per GC-0395-2007) and in addition, Council approved the expansion of the Class POS within Recreation to include Community Centre Front Desks and Concession Operations. In 2005, GEN was purchased via a competitive bid process for BraeBen Golf Course (FA49.0028-05). CLASS was acquired by Active Network later in 2005. Implementation of GEN for Lakeview Golf course was completed by Active Network Inc. in 2006.

Lib On-line was purchased in 2005 from Telus via a competitive process for the purpose of public PC internet booking. The company was subsequently acquired by Active Network Inc. in 2006.

In 2012, Active Network Inc. CLASS, GEN, and LibOnline maintenance and support agreements were consolidated into one Master Maintenance & Support Agreement (MSA) with a single expiry date of December 31, 2014 and under FA.49.1027-11, with additional CLASS POS licences purchased for the POS expansion to Parks and Museum facilities.

COMMENTS:

The CLASS system provides significant value in how recreation programs are delivered through improved customer service and efficient use of resources. Connect2Rec is the recreation on-line system. In the first quarter of 2014 over 29,000 registrations were processed online providing value to customers who can register at their own convenience.

In January 2014, Active Network Inc. released a final CLASS upgrade from version 7.1 to version 8.0. The Recreation and Information Technology Divisions have conducted a review of the CLASS upgrade to version 8.0. The review identified that the version 8.0 upgrade is required to enhance system tools and functions, while remaining compliant with PCI standards and system support.

CLASS 8.0 will be retired at the end of 2017. Therefore, Active Network Inc. will no longer support the CLASS system after 2017. To ensure that business services continue without interruption, staff have reviewed and recommend that the current Active Network Inc. agreement be renewed to the end of 2017. This will provide the City with the necessary time to research, procure and implement a replacement system.

Active Network Inc. will continue to be the vendor for the supply and delivery of the CLASS, GEN, and LibOnline product suite of applications, consulting services and the yearly maintenance and support. Acceptable prices and terms have been negotiated and incorporated into the renewed MSA and approved in the appropriate budgets.

As the Active Network Inc. product line evolves during the contract term, additional applications, modules, functionality, and flexibility may be added making it easier to maintain and satisfy a wider variety of clients' needs.

The Purchasing Agent is seeking authority to renew the existing contract in the estimated amount of \$479,359.50 for software maintenance & support and the authorization to spend an additional \$50,000 for consulting and implementation services for the CLASS 8.0 upgrade.

Active Network Inc. is the exclusive supplier of the CLASS, GEN, and LibOnline applications, consulting services and the yearly maintenance and support. The Purchasing By-law # 374-2006, provides for single source awards under these circumstances, wherein it states, in Schedule A (a) *The Goods and/or Services are only available from one supplier by reason of: (iii) the existence of exclusive rights such as patent, copyright or licence.*

FINANCIAL IMPACT: Ongoing requirements are determined and included in the Capital and Operating Budgets for Information Technology.

The current pricing structure will remain the same as outlined in the existing agreement and the fixed rates for module licenses with annual maintenance and support for additional purchases during the period of January 2015 to December 2017 have been included in the renewed MSA.

Annual consolidated maintenance and support cost:

- 2015 - \$159,786.50
 - 2016 - \$159,786.50
 - 2017 - \$159,786.50
- Total - \$479,359.50**

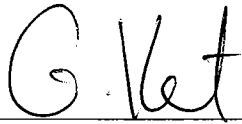
Fixed rates for module licenses with annual maintenance and support for additional purchases can be found in appendix 1.

CONCLUSION: The City has been using the CLASS application since 1999, GEN since 2005 and LibOnline since 2006.

It is recommended that the City renew the contract with Active Network Inc. for a further three years on a single source basis and continue to be designated as a "City Standard" for the supply and delivery of the CLASS, GEN and LibOnline application suite, consulting service, and the yearly maintenance until a new recreation system has been acquired and implemented.

ATTACHMENTS:

Appendix 1: Active Network Inc. – Statement of Work

A handwritten signature in black ink, appearing to read "G. Kent", is written over a horizontal line.

Gary Kent

Commissioner of Corporate Services and Chief Financial Officer

*Prepared By: Shawn Slack, Director Information Technology and
Chief Information Officer*

Active Network Inc. - Statement of Work

The following outlines the pricing negotiated and agreed to with Active Network Inc. by staff from Materiel Management, Legal Services, Recreation, Library Services and Information Technology.

Contract Renewal for Procurement FA.49.340-14:

The current annual cost of the consolidated maintenance and support agreement is \$159,786.50. Active Network Inc. has agreed to maintain rates at the current annual cost until the end of 2017. Active Network Inc. agreed to provide support to the City on as required bases beyond the end of 2017, based on hourly rates and the service level in the renewed Master Maintenance and Support Agreement under procurement number FA.49.340-14.

The renewed Master Maintenance and Support Agreement will include:

- Software maintenance and support with associated consulting services to support the City's Active Network products including CLASS, GEN, and LibOnline.
- All current software patches and major version upgrades.
- Onsite consulting services and training will be at additional cost.

The projected annual cost of the consolidated maintenance and support agreement is:

- 2015 - \$159,786.50
 - 2016 - \$159,786.50
 - 2017 - \$159,786.50
- Total - \$479,359.50

Fixed rates for module licenses with annual maintenance and support for additional purchases during the period of January 2015 to December 2017 have been included in the contract amendment.

CLASS	
Modules	Annual Maintenance
Program Registration - \$2625	Maintenance \$656.25
Facility Booking - \$2625	Maintenance \$656.25
Memberships - \$2625	Maintenance \$656.25
Point of Sale - \$3750	Maintenance \$937.50
Exclusive of any taxes	Exclusive of any taxes

GolfeNetwork	
Modules	Annual Maintenance
Pro-Shop – No Charge	No Charge
Concession – No Charge	No Charge
Note: there will not be an additional cost to add new users or workstations to existing golf courses.	

LibOnline	
Modules	Annual Maintenance
PC Reservation/Time Management - \$75.00	Maintenance \$18.75
Exclusive of any taxes	Exclusive of any taxes

REPORT 3-2014

General Committee

JUN 04 2014

TO: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Heritage Advisory Committee presents its third report for 2014 and recommends:

HAC-0023-2014

That the property owner's request to demolish the structures on the property located at 1050 Old Derry Road, which is Designated under Part V of the Ontario Heritage Act as part of the Meadowvale Village Heritage Conservation District be denied, as described in the Corporate Report dated April 28, 2014, from the Commissioner of Community Services; and that Heritage Planning Staff work with the proponent with respect to building an appropriate addition to the back of the property in a style that is representative of the era.

(Ward 11)

(HAC-0023-2014)

HAC-0024-2014

That the barn and outbuilding structures located on the property at 6432 Ninth Line, which is individually listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish the structures be approved pending the following conditions as described in the Corporate Report dated April 23, 2014 from the Commissioner of Community Services:

1. The dwelling structure is retained and,
2. That solid wood board hoarding be installed at a distance of five (5) metres around the perimeter of the dwelling structure.

(Ward 10)

(HAC-0024-2014)

HAC-0025-2014

1. That the property at 3110 Merritt Avenue, which is listed on the City's Heritage Register as part of the War Time Housing (Malton) Cultural Landscape, is not worthy of heritage designation, and consequently, that the owner's request to demolish the structure be approved and the appropriate City officials be authorized and directed to take the necessary action to give effect hereto, as described in the Corporate Report dated April 12, 2014 from the Commissioner of Community Services; and
2. That staff be directed to bring back a report detailing the number of properties within the War Time Housing (Malton) Cultural Landscape.

(Ward 5)

(HAC-0025-2014)

HAC-0026-2014

That the Heritage Property Grant Program requests be approved, as amended with the removal of 271 Queen Street South, as outlined in the report from the Commissioner of Community Services, dated April 25, 2014.

(HAC-0026-2014)

HAC-0027-2014

1. That the invitation to the Caledon Heritage Foundation 4th Annual Heritage Bus Tour on May 29, 2014 to Churches/Sites/Cemeteries be received; and
2. That Heritage Advisory Committee Citizen Members be authorized to attend the Caledon Heritage Foundation 4th Annual Heritage Bus Tour on May 29, 2014, and that funds be allocated in the Heritage Advisory Committee's 2014 budget (Account #28609) to cover tickets of \$40 per person, and to cover approximately \$300 for mileage costs.

(HAC-0027-2014)

HAC-0028-2014

That the letter dated April 2014 from Mr. Michael Coteau, Minister of Citizenship and Immigration, entitled *Ontario Medal for Good Citizenship* requesting participation by nominating a deserving citizen, be received for information.

(HAC-0028-2014)

HAC-0029-2014

That the Ministry of Transportation (MTO) Notice of Commencement – Detail Design GWP 2163-10-00 for the rehabilitation and/or replacement bridge/culvert structures Queen Elizabeth Way (QEW) and Highway 403 from Trafalgar Road to Winston Churchill Boulevard, be received for information.

(HAC-0029-2014)

HAC-0030-2014

That the letter dated May 12, 2014 from the Central Production and Verification Services Branch of Service Ontario confirming that there are no plans for future removal and transfer of land registry documents to a central office in Thunder Bay in 2015 be received for information.

(HAC-0030-2014)

HAC-0031-2014

That the memorandum dated April 28, 2014 from Laura Waldie, Heritage Coordinator – Planning, providing a monthly update from Heritage Coordinators be received for information.

(HAC-0031-2014)

HAC-0032-2014

That the chart dated May 8, 2014 prepared by Sacha Smith, Legislative Coordinator with respect to the status of outstanding issues from the Heritage Advisory Committee be received for information.

(HAC-0032-2014)

HAC-0033-2014

That the information item from Matthew Wilkinson with respect to the 2014 Heritage Mississauga Awards Event "*The Credits*" to be held on November 13, 2014, be received for information.

(HAC-0033-2014)

REPORT 3-2014

General Committee

JUN 04 2014

TO: CHAIR AND MEMBERS OF GENERAL COMMITTEE

The Mississauga Accessibility Advisory Committee presents its third report for 2014 and recommends:

AAC-0017-2014

That the PowerPoint presentation by Diana Krawczyk, Manager, Sciences and Business, with respect to the new Centre for Equitable Library Access (CELA) be received.

(AAC-0017-2014)

AAC-0018-2014

That the PowerPoint presentation by Maurice Swaby, Business Advisor, Betty Mansfield, Area Manager, Library Services, Jodi Robillos, District Manager, Recreation Division, Eric Lucic, Team Leader - Park Assets, Parks and Forestry, with respect to Future Directions, be received.

(AAC-0018-2014)

AAC-0019-2014

1. That the memorandum from Andy Wickens, Manager, Parks, dated May 1, 2014 entitled Accessibility – Orchard Heights Park be received;
2. That the Accessibility Advisory Committee is satisfied that the current configuration and operational practices at Orchard Heights Park remain unchanged as outlined in the memorandum from Andy Wickens, Manager, Parks, dated May 1, 2014 entitled Accessibility – Orchard Heights Park.

(AAC-0019-2014)

AAC-0020-2014

That the verbal update regarding accessible taxis provided by Mr. Daryl Bell, Manager, Mobile Licensing, be received.

(AAC-0020-2014)

AAC-0021-2014

That verbal explanation provided by Frank Spagnolo, Manager, Plan Examination Services, in response to Recommendation AAC-0006-2011, regarding the City of Mississauga's Building Division requirements for installing accessibility devices/features such as elevators and ramps in residential dwellings be received.

(AAC-0021-2014)

AAC-0022-2014

That the presentation by Lori-anne Bonham, Project Manager, Park Development, regarding Rivergrove Community Centre Accessible Play Space to the Facility Accessibility Design Subcommittee be received.

(AAC-0022-2014)

AAC-0023-2014

1. That the PowerPoint presentation by Sharon Chapman, Project Manager, Landscape Architect, regarding Lake Wabukayne Adult Fitness Area presented to the Facility Accessibility Design Subcommittee be received.
2. That subject to the suggestions contained in the Facility Accessibility Design Subcommittee Report dated May 12, 2014 the Facility Accessibility Design Subcommittee is satisfied with the Lake Wabukayne Adult Fitness Area, as presented.

(AAC-0023-2014)

AAC-0024-2014

That the Accessibility Coordinator forward a memorandum city-wide to advise staff to ensure that the closed captioning feature on all City Facility televisions and audio visual displays are turned on.

(AAC-0024-2014)

AAC-0025-2014

That the article entitled Peel Police Now Able to Receive 9-1-1 Calls from the DHHSI Community dated April 9, 2014 be received for information.

(AAC-0025-2014)

AAC-0026-2014

That the Accessibility Coordinator re-send the email regarding the Region's National Access Awareness Week event on June 3, 2014, to Accessibility Advisory Committee Members.

AAC-0026-2014

AAC-0027-2014

That the Pending Work Plan Items chart for the Mississauga Accessibility Advisory Committee, dated May 12, 2014, from Angie Melo, Legislative Coordinator, be received.

AAC-0027-2014

AAC-0028-2014

That on behalf of the Accessibility Advisory Committee, Ann Lehman-Allison, Senior Communications Advisor, issue a communication to be placed on the Councillor's Corner internal webpage that Councillors can access for newsletter articles, regarding alerts to motorists about children at play in neighbourhoods.

(AAC-0028-2014)