
Mississauga Cycling Advisory Committee

Date

2016/02/09

Time

7:00 PM

Location

Civic Centre, Committee Room A - Second Floor,
300 Civic Centre Drive, Mississauga, Ontario, L5B 3C1 Ontario

Members

Donnie Morris (Chair)
Irwin Nayer (Vice-Chair)
Councillor Chris Fonseca, Ward 3
Roy Buchanan
David Daghish
Joanne deCloe
Jonathan Giggs
Edisa Kozo
Greg Symons
Barbara Hazel Tabuno
Dorothy Tomiuk
Elaine Theriault

Agency Representatives/City Staff

Arthur Lo, TDM Analyst, Region of Peel
Steve Barrett, Manager, Transportation Infrastructure Management
Ben Gomberg, Manager, Active Transportation
Andy Bate, Supervisor, Traffic Operations
Jacqueline Hunter, Active Transportation Technologist
Erica Warsh, Transportation Demand Management Coordinator
Kimberly Hicks, Communications Advisor

Contact

Stephanie Smith, Legislative Coordinator, Legislative Services
905-615-3200 ext. 3795
stephanie.smith@mississauga.ca

Find it Online

<http://www.mississauga.ca/portal/cityhall/cyclingadvisory>

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATION OF CONFLICT OF INTEREST
4. MINUTES OF PREVIOUS MEETING
5. DEPUTATIONS
6. MATTERS TO BE CONSIDERED
 - 6.1. 2016 Community Rides (Donnie Morris) - 10-15 Minutes
 - 6.2. Tour de Mississauga Update (Jonathan Giggs) 10 Minutes
 - 6.3. Installation of Signage (Ben Gomberg, Manager, Active Transportation) 15 Minutes
 - 6.4. Bike Month (Ben Gomberg, Manager, Active Transportation) 5-10 Minutes
 - 6.5. Active Transportation Update (Ben Gomberg, Manager, Active Transportation) 10 Minutes
 - 6.6. Centre Line Striping on Multi-Use Trails (Ben Gomberg, Manager, Active Transportation) 15 Minutes
 - 6.7. Ontario Bike Summit Registration (Irwin Nayer) 10 Minutes
 - 6.8. Promotions and Communications Subcommittee Update (Joanne de Cloe) 5-10 Minutes
 - 6.9. Mississauga Marathon (Joanne de Cloe) 5 Minutes
7. INFORMATION ITEMS
 - 7.1. Advisory Committee Role
8. OTHER BUSINESS
9. DATE OF NEXT MEETING - March 8, 2016
10. ADJOURNMENT

City of Mississauga
Minutes



Mississauga Cycling Advisory Committee

Date

2016/01/12

Time

7:00 P.M.

Location

Committee Room A, 2nd Floor, Civic Centre

Members Present

Donnie Morris, Citizen Member, (Chair)
Irwin Nayer, Citizen Member, (Vice-Chair)
Councillor Chris Fonseca, Ward 3
David Daglish, Citizen Member
Joanne deCloe, Citizen Member
Jonathan Giggs, Citizen Member
Edisa Kozo, Citizen Member (arrived at 7:20 p.m.)
Greg Symons, Citizen Member
Barbara Hazel Tabuno, Citizen Member
Dorothy Tomiuk, Citizen Member
Elaine Theriault, Citizen Member (left at 7:25 p.m.)

Members Absent

Click here to enter text

Staff Present

Arthur Lo, TDM Analyst, Region of Peel
Ben Gomberg, Manager, Active Transportation
Andy Bate, Supervisor, Traffic Operations
Jacqueline Hunter, Active Transportation Coordinator

Contact

Stephanie Smith, Legislative Coordinator, Legislative Services
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1. **CALL TO ORDER** 7:01 p.m.

2. **APPROVAL OF AGENDA**

Approved (J. Giggs)

3. **DECLARATION OF CONFLICT OF INTEREST** Nil

4. **MINUTES OF PREVIOUS MEETING**

Correction to item 6.3 of the December 8, 2015 meeting Minutes were noted.

Approved as amended (J. Giggs)

5. **DEPUTATIONS**

5.1. **Pingstreet City Application**

Ivana Di Millo spoke to the mobile application Pingstreet which was launched in the fall of 2015, providing users real-time access. Ms. Di Millo noted that this application makes it easier for citizen's to report a problem, such as sidewalk damage, request a temporary parking permit, direct link to waste collection schedule, Mayor and Ward Councillors' contact information, upcoming events and meetings, and latest news. Submissions and access through the mobile application is available 24/7.

Shawn Slack spoke to the real-time interface with the back end system. Mr. Slack noted that submissions made through the Pingstreet mobile application are processed in real-time as it interfaces with the back end system. One of the features of the Pingstreet mobile application is the ability to attach photographs, which makes it easier to identify the problem.

Wendy McClymont spoke to the advantages of the application with respect to requesting a temporary parking permit in that users can be standing right by their vehicle and submit their request, and that the information is immediately dispatched to parking enforcement officer's devices. Users who make a submission through Pingstreet are provided a notification number, which can be used for tracking the status of the submission. Ms. McClymont also spoke to the successes of Pingstreet in that there were approximately 160 submissions through Pingstreet for parking permits in the first month.

Ms. Di Millo advised that they are looking for suggestions of other uses to put more value to citizens.

RECOMMENDATION

That the PowerPoint Presentation regard Pingstreet Application as presented by Ivana Di Millo, Director, Communications, Shawn Slack, Director, IT, and Wendy McClymont, Manager, 311 Citizen Contact Centre, be received for information

Approved (D. Daghli)

Recommendation MCAC-0001-2016

MATTERS TO BE CONSIDERED

6.1 **Proposed 2016 Cycling Network Program**

Jacqueline Hunter, Active Transportation Coordinator, provided an overview of the proposed 2016 Cycling Network Program and submitted her memorandum dated January 8, 2016.

Jonathan Giggs inquired on the status of the McLaughlin Road bike lanes. Jacqueline Hunter advised that in 2016 the road will be widened to add bike lanes. There is no change to the number of motorist lanes.

Members of the Network Subcommittee are directed to review and discuss the content of the memorandum.

RECOMMENDATION

That the Proposed 2016 Cycling Network Program Memorandum dated January 8, 2016 prepared by Jacqueline Hunter, Active Transportation Coordinator, be received for information.

Approved (D. Daghli)

Recommendation MCAC-0002-2016

6.2 2015 Cycling Count Summary

Jacqueline Hunter, Active Transportation Coordinator, Transportation and Works Department submitted her memorandum dated January 8, 2015 entitled Monitoring Program: Report of Cycling Count Summary. Ms. Hunter highlighted the objectives of the 2015 Cycle Count program, the types of bicycle counters, a summary of the count data, bicycle counts and turning movement counts, and next steps.

RECOMMENDATION

That the 2015 Cycling Count Summary Memorandum dated January 8, 2016 prepared by Jacqueline Hunter, Active Transportation Coordinator, be received for information.

Approved (B. Tabuno)

Recommendation MCAC-0003-2016

6.3 2016 Tour de Mississauga

Donnie Morris, to provide a verbal update regarding the talks between MCAC and SustainMobility with respect to the 2016 Tour de Mississauga.

A letter dated December 18, 2015, from Glenn Gumulka, Executive Director of SustainMobility was distributed to the Mississauga Advisory Committee. Members discussed the content of the letter and agreed that the Members of the Tour de Mississauga Subcommittee should meet with SustainMobility representatives to work on the terms and conditions of the transfer of the management of the Tour de Mississauga to SustainMobility. Mr. Jonathan Giggs, volunteered to be appointed a Member of the SustainMobility Board of Directors; there were no objections noted.

RECOMMENDATION

1. That the letter dated December 18, 2015 from Glenn Gumulka, Executive Director, SustainMobility, regarding the management of the Tour de Mississauga, be received for information.
2. That the Members of the Mississauga Cycling Advisory Committee support the transfer of the management of the Tour de Mississauga to SustainMobility.
3. That the Tour de Mississauga Subcommittee of the Mississauga Cycling Advisory Committee continue to work with SustainMobility on the Terms and Conditions relating to the transfer of the management of the Tour de Mississauga to SustainMobility.

Approved (Councillor C. Fonseca)

Recommendation MCAC-0004-2016

6.4 Active Transportation Update

Ben Gomberg, Manager, Active Transportation provided a verbal update with respect to the current cycling-related projects in the Active Transportation Office.

Mr. Gomberg advised that there are currently four grant applications in process, including Thomas Street project, building of MiWay bus shelters, bicycling program for youth, and pedestrian/cyclist bridge

Mr. Gomberg advised that Bike month is June this year. Mr. Gomberg would like to partner with Councillors to promote riding in the communities.

Mr. Gomberg also advised that a 1 year contract position for an Active Transportation Technologist, has been posted, and that there will be a posting for a newly created position for an education/marketing specialist.

Mr. Gomberg presented a video with respect to Kidical Mass. This is a legal, safe and fun bike ride for kids and their families. The ride is held throughout several communities throughout North America.

Members viewed the video and discussion ensued. Councillor Fonseca noted that the concept of the ride is a good idea and suggested working with Traffic Safety Council. Dorothy Tomiuk added that this concept could be one of the community rides for the summer.

6.5 2016 Community Ride Program and Schedule

Donnie Morris, directed the subcommittee members to work on the schedule for 2016 Community Ride Program. Suggestions that the kick off with the same ride as in 2015. It was suggested that a tentative schedule be prepared and then presented to the Ward Councillors to confirm their availability.

Members suggestions included adding more rides, organize ride during the Ontario Summer Games (August 11 – 14, 2016), and not scheduling rides during rush hour.

7. INFORMATION ITEMS

No items

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8. **OTHER BUSINESS**

8.1 Communication Subcommittee Update

Joanne deCloe updated Members on the matters recently discussed at the Communication Subcommittee meeting. Highlights include the a message to other cycling groups linking Mississauga Cycling Advisory Committee with others; Michael McLeish, has agreed to post message regarding Community rides, as well as the Tour de Mississauga; Toronto Pearson preparing for the 2016 Street Festival; Ontario by Bike Network Workshop, Ms. deCloe will provide Members with further information on this at a future meeting.

8.2 Toronto International Bike Show

Members discussed attending the Toronto International Bike show. The Communication Subcommittee Members will design booth and materials for this year's Bike show being held from March 4 to 6, 2016.

8.3 Bike Summit

The Bike Summit will be held in Toronto on April 19 and 20, 2016. The cost of registration is \$328.00 (register before February 29, 2016, \$417.00 after). This matter is to be placed on the agenda in February for Members to discuss further.

8.4 Cycle Tourism Conference

The Ontario by Bike Network and Transportation Options is hosting the 2016 Cycle Tourism Conference on March 4, 2016. Dorothy Tomiuk agreed to attend on behalf of the Mississauga Cycling Advisory Committee.

RECOMMENDATION

That the amount of up to \$300.00 be approved for the costs associated with the attendance of a Member of the Mississauga Cycling Advisory Committee to the Cycle Tourism Conference on March 4, 2016, in Toronto, Ontario.

Approved (D. Daghli)
Recommendation MCAC-0005-2016

9. **DATE OF NEXT MEETING**

Tuesday, February 9, 2016 – 7:00 PM, Civic Centre, Committee Room A – 300 City Centre Drive, Mississauga L5B 3C1

10. **ADJOURNMENT 8:50 p.m.**



Advisory Committee Role:

- provide non-binding insight and feedback to Council and staff on agenda items;
- share expertise and perspective to Council and staff on agenda items;
- respond to agenda items as presented to Committee by Council or staff;
- uphold the mandate and vision of the Committee;
- focus on the collective interest of the City rather than self-interest;
- ensure all matters are dealt with in an open and transparent manner.

Recommendations of Advisory Committees are forwarded to General Committee for consideration. The final decision regarding all recommendations is made by Council.

Ground Rules for Committees and their members:

1. Meetings start and end on time.
2. Discussions stay on subject and follow the agenda.
3. One person speaks at a time. Others do not interrupt when someone is speaking.
4. All conversations related to the Committee's business shall occur at the Committee meeting with no sidebar conversations outside of the publicly held meeting.
5. Members will come prepared and ready to speak.
6. Members listen and are open to hearing other people's perspectives.
7. Cell phones are off.
8. Consensus, majority rule or unanimous agreement is how decisions are made.
9. Members will accurately communicate recommendations of the Committee even if they disagree with the final decision. This will maintain the integrity of the decision making process.
10. The Chair of the Committee is the spokesperson for the Committee. Any comments made must align with and be in agreement with the direction given by the Committee. When outside of the meeting, members speak for themselves as individuals and not for the Committee.