



Minutes

THE CORPORATION OF THE CITY OF MISSISSAUGA

MISSISSAUGA CYCLING ADVISORY COMMITTEE

TUESDAY, FEBRUARY 11, 2014 - 7:13 PM

COMMITTEE ROOM B

2ND Floor, Civic Centre
300 City Centre Drive, Mississauga, ON L5B 3C1
Internet Address - <http://www.mississauga.ca>

Members Present:

Jeff Wachman (**Chair**)
Don Stephens (**Vice-Chair**)
Darrin Wolter
Councillor C. Fonseca
Donnie Morris
Dorothy Tomiuk
Irwin Nayer
Joanne deCloe
Rajendra Singh

Members Absent:

Don Stephens (**Vice-Chair**)
Irwin Nayer
Suzanne Doyle

City/Regional Staff Present: Wendy Alexander, Director, Transportation and Infrastructure
Planning

Crystal Greer, Director, Legislative Services

Diana Rusnov, Manager, Legislative Services

Jacquelyn Hayward Gulati, Manager, Cycling Office

Shelley Tsolakis, Community Development Coordinator

Andy Bate, Supervisor, Traffic Operations

Jacqueline Hunter, Cycling Technologist

Stephanie Smith, Legislative Coordinator, Office of the City Clerk

Matthew Sweet, Transportation Demand Management Analyst,
Region of Peel

CALL TO ORDER – 7:13 p.m.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST - Nil

PRESENTATIONS/DEPUTATIONS – Nil

MATTERS CONSIDERED:

1. Administrative Matters:

1.1 Items to be added under “Other Business”

1.2 Minutes of Previous Meeting – November 12, 2013

2. Tour de Mississauga Subcommittee Update

Dorothy Tomiuk, Citizen Member provided a verbal update regarding the Tour de Mississauga. She spoke to updating the sponsorship agreement form to include all 5 routes and the possibility of having an anchor sponsor. Ms. Tomiuk noted Diana Rusnov, Manager, Legislative Services spoke to the Memorandum dated February 6, 2014 regarding a 2013 Tour de Mississauga Debrief and recommended having a facilitated meeting to determine a best approach moving forward with the event.

Jeff Wachman, Citizen Member spoke to the Events and Festival guide and addressed concerns related to the insurance requirements. Shelley Tsolakis, Community Development Coordinator, noted that the guide assists groups in hosting an event and suggested using the C Café patio if the Committee wanted a beer tent.

RECOMMENDATION

That the memorandum dated February 6, 2014 from Diana Rusnov, Manager, Legislative Services regarding the 2013 Tour de Mississauga be received.

Received (D. Tomiuk)

Recommendation MCAC-0007-2014

3. Reviewing Council Procedures and Communications

Mississauga Cycling Advisory Committee discussed mechanisms to bring items forward for Council's consideration such as; recommendations, resolutions and motions. Crystal Greer, Director, Legislative Services provided clarification and advised the Committee on how to bring items forward to Council and how to create an effective recommendation.

Members of the Committee engaged in discussion regarding their objectives for the Committee, achieving silver status for the Bicycle Friendly Award, having staff report back on matters, budget input and achieving Council's support on matters.

4. Business Planning and Budgeting Process

Mississauga Cycling Advisory Committee (MCAC) discussed the memorandum dated February 6, 2014, from Jacquelyn Hayward Gulati, Manager Cycling Office regarding MCAC input into business planning and budgeting process. Ms. Hayward Gulati and Wendy Alexander, Director, Transportation and Infrastructure Planning spoke to the Committees concerns related to not having input into the budget process, creating an on-road matrix, conducting a long-term planning session for prioritization of business processes, receiving input for the capital budget in June and receiving input for the operating budget before June.

RECOMMENDATION

1. That the following process be endorsed for involving input from the Mississauga Cycling Advisory Committee (MCAC) in the City's annual business planning and budget process related to the Cycling Program including:
 - a) an opportunity for input on the overall cycling network program via prioritization matrix tools;
 - b) an opportunity for input early in the annual budget process regarding priorities and direction; and
 - c) a submission of the proposed budget to MCAC prior to Budget Committee deliberations, which would give MCAC an opportunity to review the details prior to budget approval by Council.

2. That MCAC be requested to provide input on the overall cycling network program via prioritization matrix tools as follows:
 - a) a draft Primary Route Prioritization Matrix will be circulated in March by the Cycling Office (Transportation and Works);
 - b) the Off-Road Trail Prioritization Matrix was presented by Park Development (Community Services) in January and was referred to the Network and Technical subcommittee; and
 - c) that time be allocated for discussion of comments on these matrices at the MCAC meeting in April in order to facilitate a response to staff on these tools.

Received (D. Walter)

Recommendation MCAC-0008-2014

5. Mississauga Cyclist Handbook

Mississauga Cycling Advisory Committee spoke to a concern of not having access to the handbook to post on their website. It was noted that the handbook is now posted online.

6. Standing Agenda Items

Mississauga Cycling Advisory Committee (MCAC) discussed adding the Bicycle Friendly Award as a standing agenda item to achieve growing the cycling network and bicycle safety. Wendy Alexander, Director, Transportation and Infrastructure Planning suggested that MCAC have a main focus and to be specific on what they would like to discuss.

Councillor Fonseca spoke to an opportunity of achieving silver status through infrastructure planning.

RECOMMENDATION

That the Cycling Office report back on the gaps between the existing bronze status that is needed to achieve silver status for the Bicycle Friendly Award.

Referred (Councillor Fonseca)

Recommendation MCAC-0009-2014

7. Toronto International Bike Show – February 28, March 1 and 2, 2014

Mississauga Cycling Advisory Committee discussed their plans for the upcoming 2014 the Toronto International Bike Show held on February 28, March 1 and 2, 2014. They spoke to the booth layout, the City of Mississauga canopy, postcard design and the need for support from members to take down the booth.

8. Ward Ride Program Review

Mississauga Cycling Advisory Committee discussed the email dated February 4, 2014 from Irwin Nayer, Citizen Member regarding the upcoming 2014 Ward Ride program. Dorothy Tomiuk, Citizen Member spoke to the GTAA participating in this year's Ward Rides and that dates and routes have yet to be determined.

RECOMMENDATION

That the following objectives be established for the 2014 Ward Ride program:

1. That the first 2014 Ward Ride kick-off ride incorporate a safety component.
2. To promote and develop cycling culture in Mississauga through participation in organized cycling events.
3. To provide Council with opportunities to see firsthand the benefits of continuing to expand our infrastructure and cycling culture in Mississauga.
4. To increase the profile of the cycling community by conducting highly visible and inclusive group cycling events that demonstrate to the community at large that cycling culture is integral to the structure of our City.
5. To use the opportunity afforded by direct contact with Mississauga cyclists to promote continued growth of cycling for recreation and transportation.
6. To educate cyclists on matters of safety and courteous street and trail use.
7. That Members of Council provide dates of availability to Jacqueline Hunter, Cycling Technologist no later than April 1, 2014 to schedule their 2014 Ward Ride.

Approved (D. Tomiuk)

Recommendation MCAC-0010-2014

9. 2014 Mississauga Cycling Advisory Committee - Calendar of Events

Mississauga Cycling Advisory Committee (MCAC) members reviewed and amended the 2014 Calendar of Events to incorporate newly discussed items.

10. 2014 Mississauga Cycling Advisory Committee Action List

Mississauga Cycling Advisory Committee (MCAC) members reviewed and amended the 2014 Action List to incorporate newly discussed items.

RECOMMENDATION

1. That the following attributes be considered when filling vacancies for the Mississauga Cycling Advisory Committee (MCAC);
 - a) Previous volunteer experience would be an asset.
 - b) Has previously demonstrated a time commitment to that organization, etc.
 - c) Is open and willing to share their ideas and suggestions.
 - d) Committed to attending every monthly meeting.
 - e) Participate in the events of the committee.
 - f) A passion for cycling or being active.
 - g) A passion for being part of something that will better the City/Community.
 - h) Some skills in various areas - marketing, promotion, communication, fundraising, organizational skills, etc.
 - i) Interact with others and the public.
 - j) Can offer networking resources, etc.
 - k) Is positive and enthusiastic and dedicated.
 - l) Is willing to help out with sub-committees.
 - m) Has a bike, cycles regularly or is willing to take it up.

2. That notwithstanding, the timelines for filing vacancies outlined in the Corporate Policy related to Citizen Appointments to Committees, Boards and Authorities that the vacant MCAC positions be filled.

Approved (J. de Cloe)

Recommendation MCAC-0011-2014

11. Information Items11.1 Mississauga Cycling Advisory Committee Agenda Items

Mississauga Cycling Advisory Committee (MCAC) reviewed the email dated February 3, 2014 from Darrin Wolter, Citizen Member regarding agenda items.

11.2 Notice of Public Information - Municipal Class Environmental Assessment Study for Creditview Road

Mississauga Cycling Advisory Committee (MCAC) to reviewed the letter dated January 20, 2014 regarding the Notice of Public Information – Municipal Class Environmental Assessment Study for Creditview Road

11.3 Municipal Class Environmental Assessment Study for McLaughlin Road

Mississauga Cycling Advisory Committee (MCAC) to reviewed the letter dated February 19, 2014 regarding the Municipal Class Environmental Assessment Study for McLaughlin Road

OTHER BUSINESS

ADJOURNMENT: 9:20 P.M.