



AGENDA

SESSION 14

SPECIAL MEETING OF

THE COUNCIL OF

THE CORPORATION OF THE CITY OF MISSISSAUGA

(www.mississauga.ca)

WEDNESDAY, September 4, 2013

Immediately following the Transportation Committee meeting

COUNCIL CHAMBER
300 CITY CENTRE DRIVE
MISSISSAUGA, ONTARIO L5B 3C1

Contact: Carmela Radice, Legislative Coordinator, Office of the City Clerk
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Meetings of Council streamed
live and archived at mississauga.ca/videos

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

3. **DECLARATIONS OF CONFLICT OF INTEREST**

4. **PUBLIC QUESTION PERIOD – 15 Minute Limit**

(in accordance with Section 36 of the City of Mississauga Procedure By-law 0139-2013 - Council may grant permission to a person who is present and at Council and wishes to address Council on a matter on the Agenda. Public Question Period is limited to a total of 15 minutes. Persons addressing Council with a question should limit preamble to a maximum of two statements sufficient to establish the context for the question. For any other matter, leave must be granted by Council to deal with a matter not on the agenda).

5. **INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS**

R-1 Report dated August 21, 2013, from the City Manager and Chief Administrative Officer re: **Appointment of Treasurer.**

Recommendation

1. That Gary Kent be appointed Commissioner of Corporate Services and Chief Financial Officer for the City of Mississauga and that a by-law be enacted to make this appointment and to repeal By-laws 0281-2005 and 0415-2008.
2. That By-law 0494-2003 be repealed and that a new by-law be enacted appointing the Director, Finance as Treasurer for the City of Mississauga with the legislated powers and duties of this position in accordance the *Municipal Act, 2001*.

Motion

6. **MOTIONS**

- (a) To appoint Gary Kent, Commissioner of Corporate Services and Chief Financial Officer and to appoint the Director of Finance as Treasurer.

Corporate Report R-1

7. **INTRODUCTION AND CONSIDERATION OF BY-LAWS**

B-1 A by-law to appoint a Commissioner of Corporate Services and Chief Financial Officer for the Corporation of Mississauga and to repeal By-law 0281-2005 and By-law 0415-2008.

Corporate Report R-1

- B-2 A by-law to appoint a Treasurer for the Corporation of the City of Mississauga and to repeal By-law 0494-2003.

Corporate Report R-1

- B-3 A by-law to authorize the execution of a Letter of Agreement between Her Majesty the Queen in the right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario and the City of Mississauga related to funding provided by the Province of Ontario to the City of Mississauga under the Dedicated Gas Tax Funds for Public Transportation Program for the 2012/2013 year.

Procedural (Council) By-law 0139-2013

8. CONFIRMATORY BILL

A by-law to confirm the proceedings of the Council of The Corporation of the City of Mississauga at its meeting held on September 4, 2013.

9. ADJOURNMENT



Corporate Report

Clerk's Files

Originator's
Files

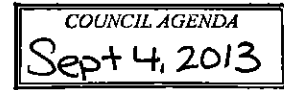
R-1

DATE: August 21, 2013

TO: Mayor and Members of Council
Meeting Date: September 4, 2013

FROM: Janice M. Baker, FCPA, FCA
City Manager and Chief Administrative Officer

SUBJECT: **Appointment of Treasurer**



- RECOMMENDATION:**
1. That Gary Kent be appointed Commissioner of Corporate Services and Chief Financial Officer for the City of Mississauga and that a by-law be enacted to make this appointment and to repeal By-laws 0281-2005 and 0415-2008.
 2. That By-law 0494-2003 be repealed and that a new by-law be enacted appointing the Director, Finance as Treasurer for the City of Mississauga with the legislated powers and duties of this position in accordance the *Municipal Act, 2001*.

- BACKGROUND:**
- Section 286(1) of the *Municipal Act, 2001* requires the Corporation to appoint a Treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the Council of the municipality including:
- a. Collecting money payable to municipality and issuing receipts for those payments;
 - b. Depositing all money received on behalf of the municipality in a financial institution designated by the municipality;
 - c. Paying all debts of the municipality and other expenditures authorized by the municipality;
 - d. Maintaining accurate records and accounts of the financial affairs of the municipality;
 - e. Providing Council with such information with respect to the

- financial affairs of the municipality;
- f. Ensuring investments of municipality are made in compliance with the regulations made under Section 418 of the Municipal Act, 2001.

Section 286 (5) provides for the delegation of all or any of the powers and duties of the treasurer under this or any other Act with respect to the collection of taxes.

PRESENT STATUS:

The Commissioner of Corporate Services and Treasurer currently holds the Treasurer title. The powers and duties of the Treasurer with respect to taxation have been delegated to the Director of Revenue and Material Management. The Director, Finance is the Deputy Treasurer and fulfils the responsibilities of the Treasurer's role, with the exception of the tax collection, on a day to day basis.

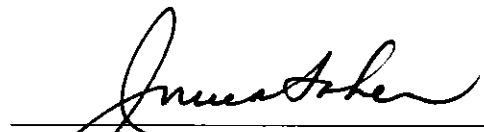
COMMENTS:

In the past, the Commissioner position held the Treasurer's title. The Commissioner is responsible for a broad and diverse portfolio - in addition to the Finance division which includes financial planning, policy and budgeting and overall financial management, Communications, Facilities and Property Management, Information Technology, Human Resources, Revenue Management and Legislative Services. The other statutory position within the Corporate Service's Portfolio, City Clerk, is held by the Director of Legislative Services. With Brenda Breault's retirement at the end of August 2013, the City Manager recommends that the statutory title of Treasurer be delegated to the Director, Finance position. Currently the Director, Finance fulfils the statutory responsibilities of Treasurer as part of their day to day responsibilities, and moving the title of Treasurer to this position formally recognizes this. This is not unusual. For example, at the Region of Peel, the Director of Corporate Finance, holds the Treasurer title. The powers and duties of the Treasurer with respect to the collection of taxes will continue to be delegated to the Director of Revenue and Material Management.

The title of Chief Financial Officer (CFO) will be added to the title of Commissioner of Corporate Services to recognize that overall responsibility for Financial strategy and sustainability rests with the Commissioner. This is in line with the Region of Peel as well.

FINANCIAL IMPACT: Not Applicable.

CONCLUSION: It is recommended that Council pass a by-law appointing the Director, Finance as Treasurer effective immediately.



Janice M. Baker, FCPA, FCA
City Manager and Chief Administrative Officer

Prepared By: Mark Beauparlant, Manager, Corporate Financial Services