

AGENDA



MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

MONDAY APRIL 13, 2015 – 2:00 p.m.

**PROGRAM ROOM 1, MISSISSAUGA VALLEY COMMUNITY CENTRE
1275 Mississauga Valley Boulevard, Mississauga, Ontario, L5A 3R8**

Members

Councillor Matt Mahoney, Ward 8
Councillor Pat Saito, Ward 9
Robert Bain, Citizen Member
Carol-Ann Chafe, Citizen Member
Naz Husain, Citizen Member
Rabia Khedr, Citizen Member
Clement Lowe, Citizen Member
Mashkooor Sherwani, Citizen Member
Melanie Taddeo, Citizen Member
Asim Zaidi, Citizen Member
Sally Wall, Stakeholder Member

CONTACT PERSON: Karen Morden, Legislative Coordinator
Legislative Services Division, Telephone: 905-615-3200, ext. 5471, Fax: 905-615-4181
karen.morden@mississauga.ca

Mississauga Accessibility Advisory Committee
Staff Working Group Members

- Daryl Bell, Manager, Mobile Licensing
- Lisa Boyce-Gonsalves, Community Development Coordinator – Inclusion and Accessibility
- Frank Buckley, Manager, Parks South District
- Jo-Ann Sutherland, HR Consultant
- Lawrence Franklin, Urban Designer
- Vedad Hasanovic, Project Manager, Facility & Property Management
- Nigel Roberts, IT Manager, Digital Services & Mobility
- Virginia Kalapaca, Project Manager, Park Development
- Lydia Kowalyk, Senior Buyer
- Ann Lehman-Allison, Senior Communications Advisor
- Denise Mahoney, Manager, Administration and Cemeteries
- Diana Krawczyk, Manager, Sciences and Business
- Pamela Shanks, Corporate Policies Analyst
- Diana Simpson, Accessibility Coordinator
- Lorena Smith, Older Adult Coordinator
- Frank Spagnolo, Manager, Plan Examination Services
- Ahtesham Moinuddin, Building Plan Examiner
- Stefan Szczepanski, Manager, Park Development
- Graham Walsh, Legal Counsel
- Joe Alava, Transit Planner

CALL TO ORDER

APPOINTMENT OF THE CHAIR

APPOINTMENT OF THE VICE-CHAIR

APPOINTMENT OF MEMBERS TO THE SUBCOMMITTEES OF THE ACCESSIBILITY
ADVISORY COMMITTEE

- Accessible Transportation
- Corporate Policies and Procedures
- Facility Accessibility Design
- Promotional Awareness

APPROVAL OF AGENDA

Members may request the addition of agenda items under "Other Business".

RECOMMEND APPROVAL

DECLARATIONS OF CONFLICT OF INTEREST

DEPUTATIONS

- A. Maria Glidden, Development Coordinator and Natasha Mistry, Public Policy and Stakeholder Relations from Crohn's and Colitis Canada with respect to Crohn's and Colitis Canada and the GoHere Program.
- B. Interdepartmental City of Mississauga staff with respect to the Pan Am/Para Pan Games.

MATTERS TO BE CONSIDERED

1. Minutes of the Previous Meeting – February 9, 2015

RECOMMEND APPROVAL

2. Review and approval of the Accessibility Advisory Committee Terms of Reference

RECOMMEND APPROVAL

3. Accessibility Advisory Committee Resource Manual

RECOMMEND RECEIPT

4. ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT, 2005 (AODA)

Diana Simpson, Accessibility Coordinator, will provide a brief verbal update with respect to the *Accessibility For Ontarians With Disabilities Act, 2005* (AODA) and will discuss the upcoming AODA 10th Anniversary Celebration Events.

5. Connections 2015 – Community Resource Fair for Persons with Disabilities

Diana Simpson, Accessibility Coordinator, will speak with respect to the 16th Annual Community Resource Fair for Persons with Disabilities.

6. Municipal Elections

Rabia Khedr, Citizen Member, with respect to future municipal elections and accessibility.

7. Pending Work Plan

Pending Work Plan items dated February 9, 2015.

RECOMMEND RECEIPT

8. Accessibility Advisory Committee – 2015 Meeting Dates

Memorandum dated April 6, 2015 from Karen Morden, Legislative Coordinator with respect to the 2015 meeting dates of the Accessibility Advisory Committee.

RECOMMEND RECEIPT

OTHER BUSINESS

- a) Accessibility Advisory Committee photograph.

DATE OF NEXT MEETING(S)

Monday, April 27, 2015, 1:30 p.m.: Facility Accessibility Design Subcommittee meeting, Committee Room D, 2nd Fl., Mississauga Civic Centre, 300 City Centre Drive,

Monday, May 25, 2015, 1:30 p.m.: Facility Accessibility Design Subcommittee meeting, Committee Room D, 2nd Fl., Mississauga Civic Centre, 300 City Centre Drive.

Monday, June 1, 2015, 2:00 p.m.: Accessibility Advisory Committee meeting, Program Room 1, Mississauga Valley Community Centre, 1275 Mississauga Valley Boulevard.

ADJOURNMENT

APR 13 2015



MINUTES (DRAFT)

MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

MONDAY, FEBRUARY 9, 2015 – 2:00 p.m.

PROGRAM ROOM 1, MISSISSAUGA VALLEY COMMUNITY CENTRE
1275 Mississauga Valley Boulevard, Mississauga, Ontario, L5A 3R8

Members Present: Rabia Khedr, Citizen Member (CHAIR)
Councillor Matt Mahoney, Ward 8
Councillor Pat Saito, Ward 9
Carol-Ann Chafe, Citizen Member
Naz Husain, Citizen Member
Clement Lowe, Citizen Member
Melanie Taddeo, Citizen Member
Janet Allison, Stakeholder Member
Darrin Ballard, Stakeholder Member

Members Absent: Carol MacEachern, Citizen Member (Vice-Chair)
Glen Barnes, Citizen Member
Amy E. Wilkinson, Stakeholder Member

CONTACT PERSON: Karen Morden, Legislative Coordinator
Legislative Services Division, Telephone: 905-615-3200, ext. 5471, Fax: 905-615-4181
karen.morden@mississauga.ca

WEDNESDAY, NOVEMBER 26, 2014 – 2:00 p.m.

PROGRAM ROOM 1, MISSISSAUGA VALLEY COMMUNITY CENTRE
1275 Mississauga Valley Boulevard, Mississauga, Ontario, L5A 3R8

STAFF PRESENT: Joe Alava, Transit Planner
Lawrence Franklin, Urban Designer
Vedad Hasanovic, Project Manager, Facility & Property Management
Jacqueline Hunter, Active Transportation Technologist
Nigel Roberts, IT Manager, Digital Services & Mobility
Virginia Kalapaca, Project Manager, Park Development
Lydia Kowalyk, Senior Buyer
Ann Lehman-Allison, Senior Communications Advisor
Diana Krawczyk, Manager, Sciences and Business
Pamela Shanks, Corporate Policies Analyst
Diana Simpson, Accessibility Coordinator
Jo-Ann Sutherland, Human Resources Consultant
Jay Warburton, Acting Supervisor, Mobile Licensing

DRAFT

CALL TO ORDER: 2:08 p.m.

APPROVAL OF AGENDA

Approved (N. Hussain)

DECLARATIONS OF CONFLICT OF INTEREST – Nil

DEPUTATIONS

- A. Leigh-Anne Marquis and Paula Della Bianca, Technical Analysts, Waste Program Planning, Region of Peel, with respect to Bi-Weekly Garbage, Recycling and Organic Cart Collection.

Ms. Marquis and Ms. Della Bianca had carts available at the meeting for the Citizen Members to inspect. It was noted that the garbage and recycling bins were without locks due to the nature of the contents, but that the organic cart does have a locking device to prevent animals from opening them. Members were invited to inspect the bins and many took part.

Carol-Ann Chafe, Citizen Member, inquired as to whether the carts used textured markings that would distinguish between the various carts. Naz Husain, Citizen Member commented that Braille or other markings were not necessary as the carts are distinguishable by touch, size and locks.

Ms. Marquis spoke with respect to a "walk-up service" and noted that this service required medical documentation and was done via an annual subscription. Rabia Khedr, Citizen Member and Chair, commented that it shouldn't be necessary for a person with a permanent disability to have to re-apply annually and that subscriptions to the walk-up service should be deemed "temporary" or permanent". Ms. Marquis noted that she would take that suggestion back to the Region as feedback.

RECOMMENDATION

That the verbal presentation and cart demonstration with respect to Bi-Weekly Garbage, Recycling and Organic Cart Collection from Leigh-Anne Marquis and Paula Della Bianca, Technical Analysts, Waste Program Planning, Region of Peel, be received.

Received (M. Taddeo)

Recommendation AAC-0001-2015

MATTERS CONSIDERED1. Minutes of the Previous Meeting – November 26, 2014

Approved (C. Chafe)

2. ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT, 2005 (AODA)

Diana Simpson, Accessibility Coordinator, provided a brief verbal update with respect to the *Accessibility For Ontarians With Disabilities Act, 2005 (AODA)*.

Ms. Simpson spoke with respect to the *Accessibility For Ontarians With Disabilities Act, 2005 (AODA)*. It was noted that the AODA is reviewed every five years and that the current review will be made available on February 17, 2015. Ms. Simpson also noted that it is the tenth anniversary of the AODA and that AMCTO will offer a series of sessions to which she will send out email notification to members. Ms. Simpson requested that success stories be forwarded to her. Naz Husain, Citizen Member, suggested that a presentation be made by Ms. Simpson, and Rabia Khedr, Chair with respect to the Mississauga Accessibility Advisory Committee successes.

3. City of Mississauga 2014 Annual Report of the Multi-Year Accessibility Plan

- a. Memorandum and report dated January 29, 2015 from Diana Simpson, Accessibility Coordinator with respect to the City of Mississauga 2014 Annual Report of the Multi-Year Accessibility Plan.
- b. Presentation by Joe Alava, Transit Planner, with respect to the MiWay 2014 Annual Accessibility Report.

Diana Simpson, Accessibility Coordinator, provided an overview of the City of Mississauga 2014 Annual Report of the Multi-Year Accessibility Plan and spoke with respect to the built environment, noting that the City of Mississauga was awarded a Silver Walk Friendly Community designation and that a new accessible information desk had been created at the Civic Centre, among other successes. Ms. Simpson also spoke with respect to transportation, employment, and several other achievements including the Recreation Master Plan, Parks and Forestry Master Plan, Library Services Master Plan, the Abilities Awards Event, and accessible elections. Also noted was the Older Adult Panel implementation and outreach for persons with disabilities with respect to employment.

Darrin Ballard, Stakeholder Member commented that the closed captioning of video content is not adequately done and requires improvement. Rabia Khedr, Chair noted that videos need voice over dubbing to better communicate the content.

Mr. Alava provided a brief overview of the MiWay 2014 Annual Accessibility Report and noted that only 3% of bus stops are not currently accessible due to the absence of sidewalks. Mr. Alava also noted that new external announcements regarding route numbers and names, were implemented in 2014 among other successes.

RECOMMENDATION

1. That the City of Mississauga 2014 Annual Report of the Multi-Year Accessibility Plan, dated January 29, 2015 from Diana Simpson, Accessibility Coordinator, be received;
2. That the MiWay 2014 Annual Accessibility Report, be received; and
3. That the Mississauga Accessibility Advisory Committee supports the "City of Mississauga 2014 Annual Report of the Multi-Year Accessibility Plan" and "MiWay 2014 Annual Accessibility Report," as presented.

Supported (N. Husain)
Recommendation AAC-0002-2015

4. Facility Accessibility Design Subcommittee (FADS) Report – January 26, 2015

RECOMMENDATION

1. That the PowerPoint presentation regarding Multi-Use Trail (East) to the Facility Accessibility Design Subcommittee on January 26, 2015, be received;
2. That the Facility Accessibility Design Subcommittee is satisfied with the design of Multi-Use Trail (East), as presented.

Approved (C. Lowe)
Recommendation AAC-0003-2015

5. Pending Work Plan

Pending Work Plan items dated February 9, 2015.

RECOMMENDATION

That the Pending Work Plan Items chart for the Mississauga Accessibility Advisory Committee dated February 9, 2015, from Karen Morden, Legislative Coordinator, be received.

Received (M. Taddeo)
Recommendation AAC-0004-2015

OTHER BUSINESS

Councillor Pat Saito spoke with respect to reducing barriers for persons with disabilities as it relates to participation in the Accessibility Advisory Committee meetings and the possible future use of teleconferencing or other remote technical modes of communication. Discussion ensued amongst AAC members with respect to the possibilities and a recommendation from the Accessibility Advisory Committee was put forth in their first report to Council in 2015.

RECOMMENDATION

That a motion be put forth to Council to amend Council Procedure By-law 139-13 to allow Citizen Members of the Accessibility Advisory Committee to participate and be counted as quorum at meetings of the Accessibility Advisory Committee via teleconferencing or other remote technological modes to reduce barriers and promote accessibility.

Approved (P. Saito)

Recommendation AAC-0005-2015

Naz Husain, Citizen Member, spoke with respect to LifeLong Learning courses being offered at Burnhamthorpe Community Centre and requested that an information poster be circulated to other Members.

Rabia Khedr, Chair spoke with respect to an upcoming fundraising event for CAMD to raise funds for additional day programming for persons with developmental disabilities on March 1, 2015.

Clement Lowe, Citizen Member, spoke with respect to the Information Desk at the Civic Centre and expressed congratulations to staff on the design, noting that the design was accessible and elegant. Ms. Khedr suggested that the Project Manager be nominated for an Accessible Customer Service Award.

DATE OF NEXT MEETING(S)

Monday, April 13, 2015, 2:00 p.m.: Accessibility Advisory Committee meeting, Program Room 1, Mississauga Valley Community Centre, 1275 Mississauga Valley Blvd

Monday, April 27, 2015, 1:30 p.m.: Facility Accessibility Design Subcommittee meeting, Committee Room A, 2nd Fl., Mississauga Civic Centre, 300 City Centre Drive,

ADJOURNMENT – 3:38 p.m.

MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE

TERMS OF REFERENCE

1.0 BACKGROUND:

The Province of Ontario proclaimed the Ontarians with Disabilities Act, 2001 (ODA) on September 30, 2002. Under the Act, each municipality is to establish an Accessibility Advisory Committee (AAC). A majority of the AAC must be persons with disabilities.

The purpose of the ODA is to "improve opportunities for people with disabilities and to provide for their involvement in the identification, removal and prevention of barriers to their full participation in the life of the province." (s.1)

This legislation imposes certain requirements that municipalities must follow to ensure that existing barriers for people with disabilities are removed over time and that no new barriers are created.

Under the ODA, all municipalities must prepare and make public an Accessibility Plan. The Accessibility Plan is to address the "identification, removal and prevention of barriers to persons with disabilities" in Mississauga's by-laws, policies, programs, practices and services". (s.11(2))

On June 13, 2005, the Province of Ontario proclaimed the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). The planning requirements of the Ontarians with Disabilities Act, 2001 (ODA) remain in force and this Act will not be repealed until it has been replaced by standards developed under the AODA.

The purpose of the AODA is to:

- (a) develop, implement and enforce accessibility standards in order to achieve accessibility for Ontarians with disabilities with respect to goods, services, facilities, accommodation, employment, buildings, structures and premises by January 1, 2025;

- (b) provide for the involvement of persons with disabilities, the government of Ontario and representatives of industries and of various sectors of the economy in the development of accessibility standards.

Under the AODA, "an organization to whom an accessibility standard applies shall file an accessibility report annually or at such other times as specified." (s.14(1))

2.0 DEFINITIONS:

Within this Terms of Reference, the term:

"disability" means:

- (a) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical coordination, blindness or visual impediment, deafness or hearing impediment, speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
- (b) a condition of mental impairment;
- (c) condition of a developmental disability;
- (d) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- (e) a mental disorder; or,
- (f) an injury or disability for which benefits were claimed or

received under the insurance plan established under the Workplace Safety and Insurance Act, 1997; ("handicap").

"barrier " means:

- anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including:
- physical barriers, for example a step at the entrance to a store;
- architectural barriers, for example no elevators in a building of more than one floor;
- information or communication barriers, for example a publication that is not available in large print;
- attitudinal barriers, for example assuming people with a disability can't perform a certain task when in fact they can;
- technological barriers such as traffic lights that change too quickly before a person with a disability has time to get through the intersection; and
- barriers created by policies or practices, for instance not offering different ways to complete a test as part of job hiring.

3.0 MANDATE:

The AAC shall act in an advisory capacity to Council through reports to General Committee.

The AAC shall advise, recommend and assist the City of Mississauga in promoting and facilitating a barrier-free Mississauga for citizens of all abilities (universal accessibility), including persons with disabilities. This aim shall be achieved through the review of

municipal policies, programs and services and the identification, removal and prevention of barriers faced by persons with disabilities.

Under the AODA, "The Committee shall (a) advise the Council about the requirements and implementation of accessibility standards and the preparation of accessibility reports..."

(s.29 (4)(a)).

4.0 OPERATION:

The AAC shall operate according to the Procedure By-law regulating the operation of the meetings of Council and its Committees and within the purposes of the ODA and AODA.

5.0 MEMBERSHIP:

1) The AAC shall be comprised of *nine to twelve (9 – 12)* voting members consisting of:

a) Citizen members: a majority of the members shall be persons with disabilities. A variety of types of disabilities may be represented. These may include:

- physical or mobility disabilities
- visual disabilities
- hearing disabilities
- speech-language disabilities
- learning disabilities
- chronic health conditions
- psychological/psychiatric disabilities
- intellectual/developmental disabilities

b) *three (3)* representatives who are professionals from the stakeholder community (eg. Agencies representing persons with disabilities)

c) *two (2)* members of Council

- 2) The length of term for AAC members shall run concurrent with the term of Council or until successors are appointed.
- 3) For the purpose of 1) a) above, Citizen Members must reside in Mississauga. Employees of the City of Mississauga or the Regional Municipality of Peel are not eligible to be members of the AAC.
- 4) The AAC may form subcommittees to address specific issues and report to the AAC. At least one member of the AAC must be represented in a subcommittee. Other members of the subcommittee may include other persons from the disability community.
- 5) A Chair shall be elected by a majority of the members of the AAC at its first meeting of the term. He or she shall chair all AAC meetings.
- 6) A Vice-Chair shall be elected by a majority of the members of the AAC at its first meeting of the term. In the absence of the Chair, the Vice-Chair shall chair AAC meetings.
- 7) In the event of a tie in voting, the Chair will break the tie.
- 8) City Staff Support Group: (non-voting)

A City staff team to support the AAC and to assist in the removal of barriers for persons with disabilities is necessary. City Staff representatives from the following Departments/Divisions shall provide input at AAC meetings:

- Community Services:
- Library
 - Planning Development & Business Services
 - Recreation and Parks

Corporate Services:

- City Clerk
- Communications
- Customer Service
- Facilities and Property Management
- Human Resources
- Information Technology
- Legal Services
- Materiel Management

Planning and Building:

- Building
- Development and Design

Transportation and Works:

- Enforcement
- Mississauga Transit
- Transportation and Infrastructure Planning

City Manager's Office:

- Management Consulting

6.0 MEMBERSHIP RESPONSIBILITIES:

- 1) Members of the AAC are expected to be familiar with the ODA and AODA, its regulations and the Terms of Reference for the Committee. Members are expected to contribute their expertise actively during meetings of the AAC.
- 2) Perform all functions as mandated by the ODA and AODA and its regulations including:
 - a) Members of the AAC will advise Council on the preparation, implementation, and effectiveness of the City's annual Accessibility Plan to ensure that it addresses the identification, removal and prevention of

barriers to persons with disabilities in the City's by-laws, policies, programs, practices and services;

- b) Members of the AAC will advise Council on issues of accessibility in Council's decision to purchase goods and services through the procurement process for the use of itself, its employees or the public, when requested by Council.
- c) Members of the AAC will review selected site plans and advise on accessibility issues relating to identified buildings within the municipality.

7.0 RECRUITMENT PROCESS:

Recruitment of citizens to be appointed to AAC will follow Corporate Policy and Procedure for recruitment of Citizen Appointments to Committees, Boards and Authorities (Corporate Policy and Procedure 02-01-01).

Awareness and implementation of alternate formats for recruitment is also considered.

8.0 FREQUENCY OF MEETINGS:

Approximately six times per year or as determined by the Committee at the call of the Chair.

9.0 EXPENSES:

Members of the AAC shall be eligible for reimbursement of expenses incurred which are deemed necessary for full participation in the Committee.

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10.0 QUORUM:

- a) A quorum of the AAC shall result from the presence of a majority of the appointed members, at a time no later than thirty (30) minutes past the time for which the meeting was scheduled and so noted on the agenda or notice of the meeting.
- b) At least one Councillor must be present to establish quorum.

Pending Work Plan Items – Mississauga Accessibility Advisory Committee

Prepared by Karen Morden, Legislative Coordinator, for the February 9, 2015, Accessibility Advisory Committee Agenda, to be reviewed at the April 13, 2015 Accessibility Advisory Committee meeting.

| AAC Recommendation | Work Plan Item | Status |
|--------------------|----------------|---|
| | | |
| AAC-0009-2014 | | That Naz Husain, Melanie Taddeo, Amy Wilkinson, and Rabia Khedr form a working group to meet with member(s) of the Cycling Committee to have further discussion on the concept of accessible cycling. |

Accessibility Advisory
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MISSISSAUGA

City of Mississauga
Memorandum

To: Chair and Members of the Accessibility Advisory Committee
From: Karen Morden, Legislative Coordinator
Date: April 6, 2015
Subject: 2015 Accessibility Advisory Committee Meeting Dates

This Memorandum is to advise that the following Mississauga Accessibility Advisory Committee (AAC) and Facility Accessibility Design Subcommittee (FADS) meeting dates have been scheduled for 2015 (meetings may be cancelled due to insufficient agenda items or the lack of quorum):

- AAC Meeting Dates:
- o Monday, April 13
 - o Monday, June 1
 - o Monday, September 14
 - o Monday, November 23

- FADS Meeting Dates:
- | | |
|------------------------|------------------|
| o Monday, April 27 | Committee Room D |
| o Monday, May 25 | Committee Room D |
| o Monday, June 22 | Committee Room D |
| o Monday, September 28 | Committee Room D |
| o Monday, October 26 | Committee Room D |
| o Monday, November 30 | Committee Room D |

AAC meetings will be held at 2 p.m. in Program Room 1, Mississauga Valley Community Centre (1275 Mississauga Valley Boulevard) and FADS meetings will be held at 1:30 p.m. in the Committee Room indicated above at the Mississauga Civic Centre (300 City Centre Drive, 2nd floor).

Please kindly contact me in advance of meetings if you will be absent or late so that quorum issues can be anticipated and dealt with accordingly.

Best regards,

Karen Morden
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