

About This Guide

This guide will cover how to read and download eBooks using just your web browser through **OverDrive Read** on any computer or device that has Internet access through an HTML 5 compliant web browser.

The images used in this guide were obtained from an iPhone (mobile site examples), and from a Windows PC (desktop site examples), but the OverDrive site appears the same on other devices and computers with other operating systems.

This guide was last updated August 06, 2013.

About OverDrive Read

OverDrive supplies eBooks in multiple formats that can be downloaded on a variety of computers and devices. Instructions for downloading eBooks on these devices, and transferring them to certain eReaders can be found on our [eBooks & eAudiobooks Help Files](#) page.

In addition to this service, many eBooks are also available in **OverDrive Read**, which creates a seamless reading experience that does not require any software downloads or Adobe authentication. The eBook is read within your computer or device's web browser.

OverDrive Read requires:

- Computers or devices that have Internet access, using an updated web browser that is HTML 5 enabled.
- An internet connection – needed to borrow eBooks, begin reading, and for downloading off-line copies.

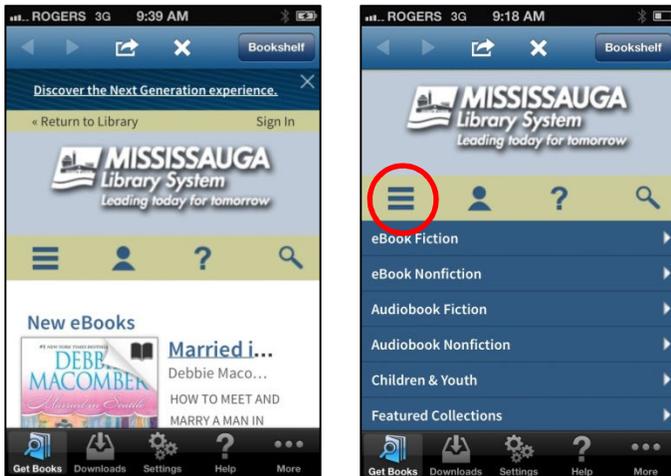
OverDrive Read does not support:

- Devices that do not have an HTML 5 web browser.
- eBooks that do not display a **Read (in your browser)** icon (not all items are compatible with this method).
- Audiobooks

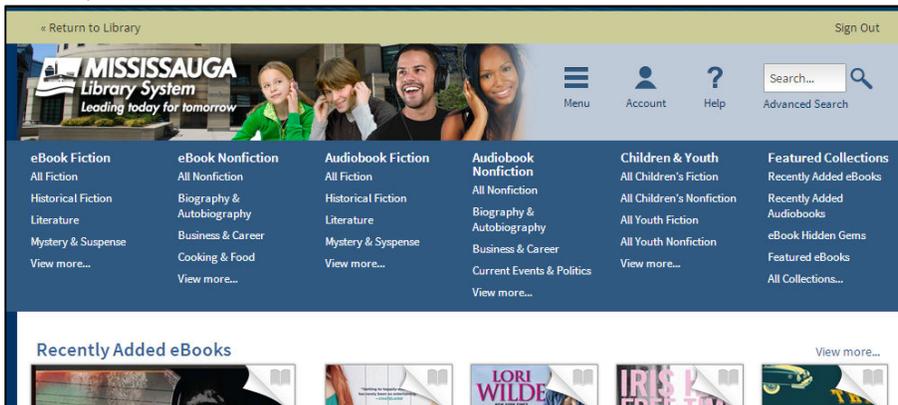
OverDrive Next Generation Site

1. OverDrive eBooks are accessed from the Library's OverDrive site: <http://mississauga.lib.overdrive.com>
2. Note that on a mobile device, the **OverDrive Media Console** app may be used to access the Library's OverDrive site, but is not required. Entering the above URL into the device's web browser is sufficient to access the site.
3. Regardless of what kind of computer or device you use, the site is functionally identical – for example, see the two versions illustrated below. The biggest visual difference is that on the desktop site, the Menu items in the large blue area are visible from the start. On the mobile site, one must tap the Menu button to display these menu items.

Mobile site:



Desktop site:



4. Once you are at the Library's OverDrive site, you can use this page to browse for titles, place Holds, and borrow eBooks.

Borrow eBooks

5. The OverDrive site can be navigated through the following icons which appear in a bar near the top of the screen:



- a. **Menu** – This icon toggles (on or off) the display of a series of broad subject categories to browse for eBooks.



- b. **Account** – This icon displays your account, including a list of the items you have borrowed, and any items you have placed on hold. It also contains settings to adjust your default loan period length.



- c. **Help** – Display help with using the OverDrive site.

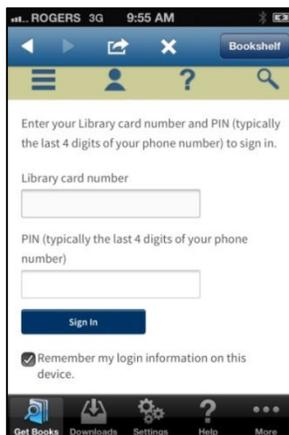


- d. **Search** – Displays a keyword search bar to look for specific items by author or title.

6. In order to borrow eBooks and place holds, you will be asked to sign in with your Mississauga Library Card. Tap or click on the Account icon to sign in.

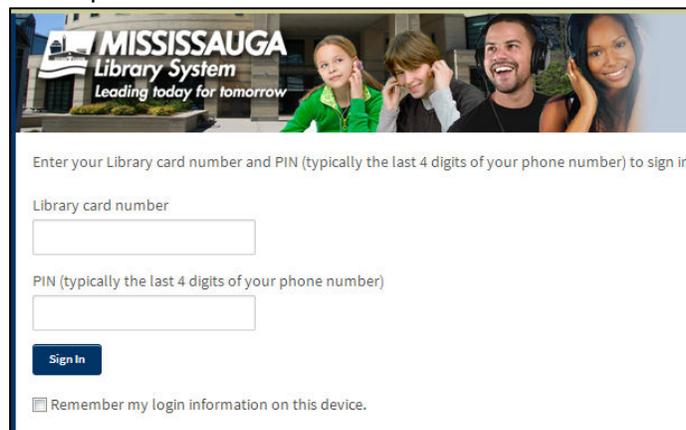


Mobile site:



The mobile sign-in page features a blue header with navigation icons (back, forward, home, close) and a 'Bookshelf' button. Below the header is a navigation bar with icons for Menu, Account, Help, and Search. The main content area contains a sign-in form with the following elements: a text input for 'Library card number', a text input for 'PIN (typically the last 4 digits of your phone number)', a blue 'Sign In' button, and a checkbox labeled 'Remember my login information on this device.' which is checked. At the bottom, there is a footer with icons for 'Get Books', 'Downloads', 'Settings', 'Help', and 'More'.

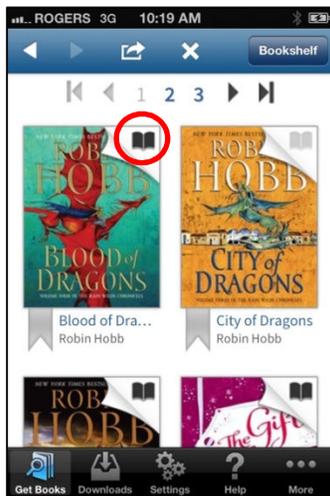
Desktop site:



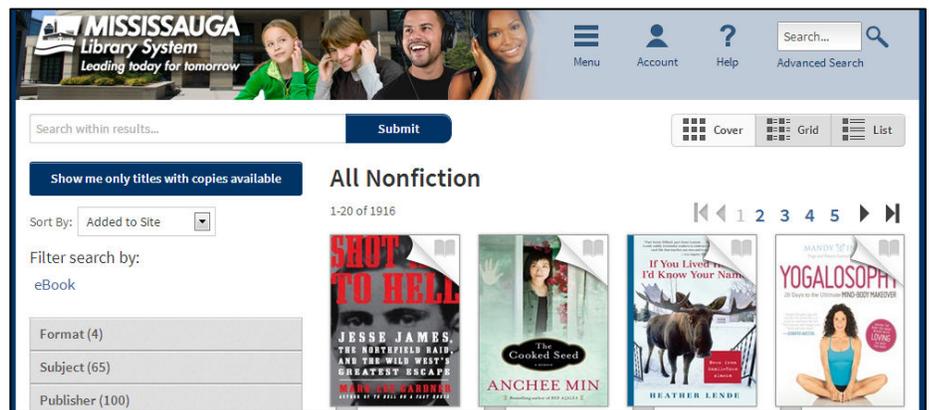
The desktop sign-in page features a banner image at the top showing a group of diverse people smiling. Below the banner is the Mississauga Library System logo and tagline. The sign-in form includes a text input for 'Library card number', a text input for 'PIN (typically the last 4 digits of your phone number)', a blue 'Sign In' button, and a checkbox labeled 'Remember my login information on this device.' which is unchecked.

- Browse for eBooks using the menu items, or use the search feature. When you browse or search for eBooks, book covers owned by the Library will display on the screen.

Mobile site:



Desktop site:



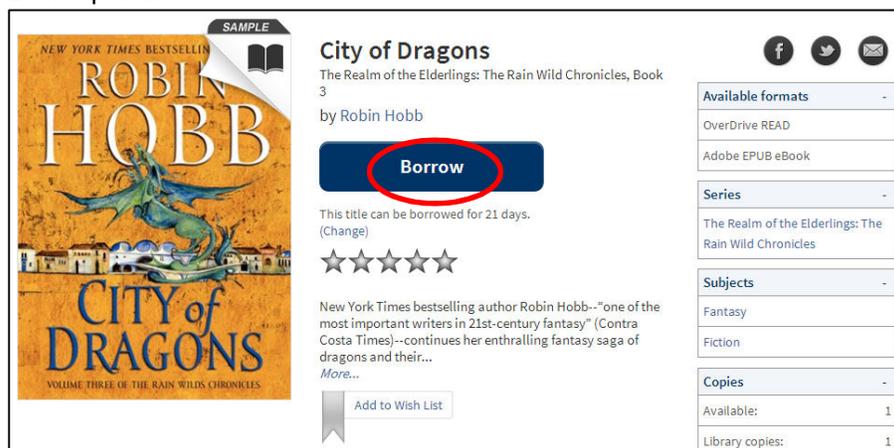
Like physical books there are a limited number of eBooks available at one time. To locate an available eBook look for a dark (instead of a light) icon of a Book on the book cover. Tap on a book cover that you are interested in. Items with a grey icon can be placed on hold, and you will be notified by e-mail when they becomes available. You can also avoid items not available by selecting **Show me only titles with copies available**.

- Click **Borrow** and the title will be checked out to you. How long the title is checked out to you will depend on the settings in your Account . If you have already signed in to your account, an option to change the default will be visible.

Mobile site:



Desktop site:

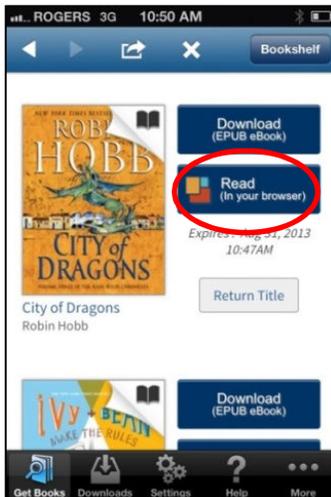


9. Once an eBook is borrowed or placed on hold, you can view these items in your Account. Borrowed titles appear in your Bookshelf (the first screen displayed in your account).

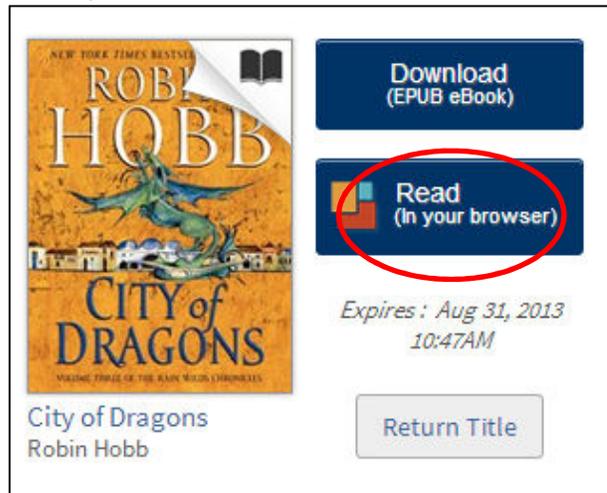
Read a Copy of an eBook on your Device

10. Once you have borrowed an eBook, there are two ways to begin reading.
 - a. This help sheet will be concentrating on OverDrive Read, using the **Read (in your browser)** icon to quickly open the eBook using your computer or device's Internet Browser.

Mobile site:



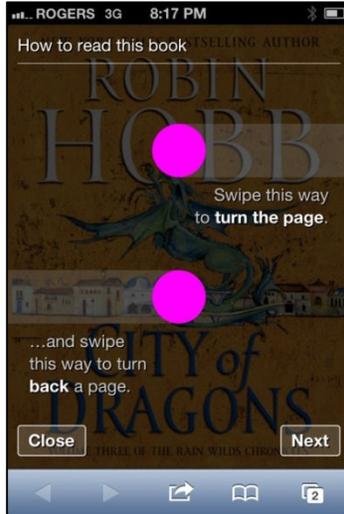
Desktop site:



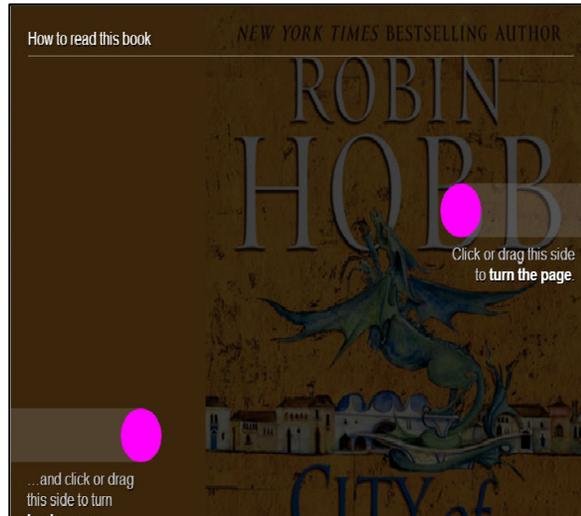
- b. Our other help sheets ([eBooks & eAudiobooks Help Files](#)) describe using the **Download** button to download a copy of the title into your OverDrive Media Console app (mobile), or Adobe Digital Editions software (desktop).

- After you select Read (in your browser), your browser will open, and the eBook will begin to load. The first thing you will see is a short tutorial describing how OverDrive Read works. This is a good opportunity to familiarize yourself with the navigation features of OverDrive Read. Close the tutorial when you have finished with it.

Mobile Site:

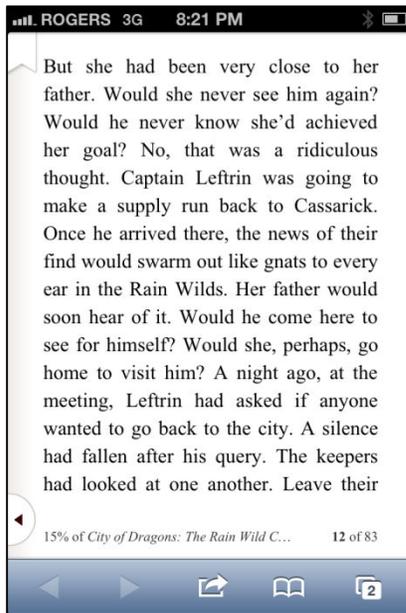


Desktop site:

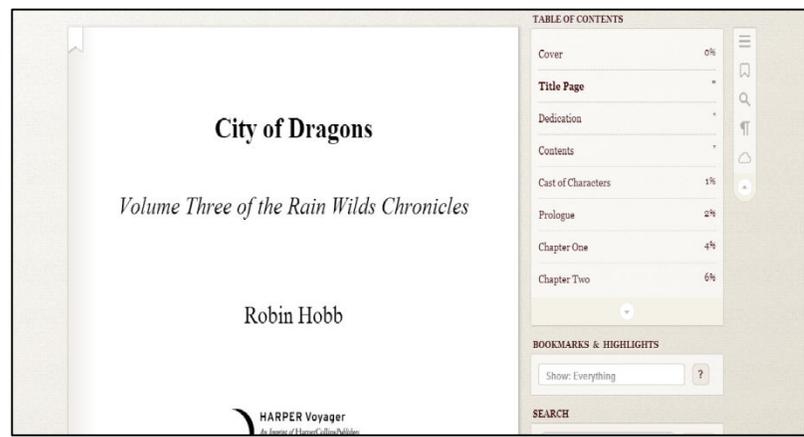


- The eBook will open. The desktop site will also display a table of contents and other navigation features in a column on the right hand side of the page.

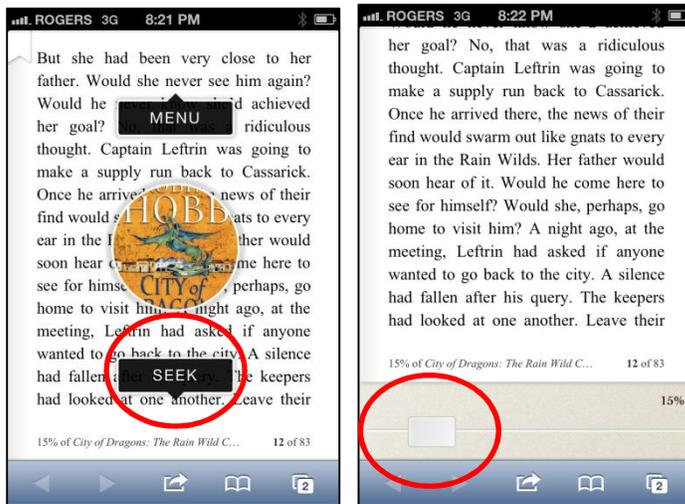
Mobile site:



Desktop site:



13. To display the navigation and display features on the mobile site, tap the centre of the screen. Tap **Seek** to bring up a slider bar to scroll through pages of the eBook.



14. Tap **Menu** to bring up the table of contents, as well as other navigation options. While exploring any of these options, you may return to the eBook by swiping up from the bottom of the screen (which drags the eBook page back up into view).



15. Both the mobile site and desktop site use a series of icons to perform a number of functions, as outlined below:



Display table of contents



On the mobile site, this icon provides instructions to bookmark pages, and highlight text while reading. On the desktop site, this icon shows any bookmarks, notes, or highlights you have made previously.



This button allows you to search the text of the eBook for keywords.



Readability settings such as font, font size, line spacing etc. to customize how the eBook appears.

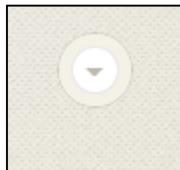


The cloud icon allows you to download a local copy of the eBook. See step 16.



On the desktop site, all of these features, plus the right-hand-side bar can be hidden by clicking the little triangle button at the bottom of the icon list (circled in red below).

To make them all reappear, click the little triangle that is now in the top right corner:



Download a Local Copy of an eBook

16. Even though OverDrive Read uses your Internet browser to open eBooks, it has the capability to save the entire eBook so that you can read it even though you may not always have an Internet connection (especially on a mobile device).

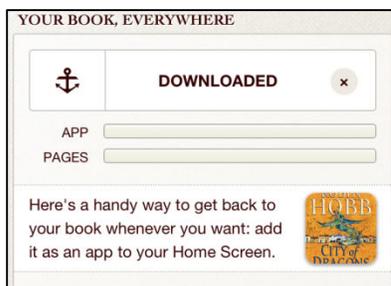


- While you still have an internet connection, select the cloud icon to download your local copy.
- Two elements of the eBook will begin to download at the same time. It will download the eBook's actual pages, as well as the app elements that control how the eBook displays on your device. Both of these elements are saved in your browser.



17. Once the download is complete, it is very important that you follow at least one of these next steps to retain the eBook for later use:
- Save the eBook's web page URL as a bookmark on your computer or device. Each browser and device may have different methods to do this. This will allow you to return to that page later, even after your browser has been closed, and even if you have no internet connection.
 - You can also leave the eBook's web page open on your device to return to later. This method requires the least amount of effort or device knowledge (just don't close that page)!

Some mobile devices allow you to save a web site as an app icon on your device's home screen. OverDrive Read includes instructions to do this right there on the page.

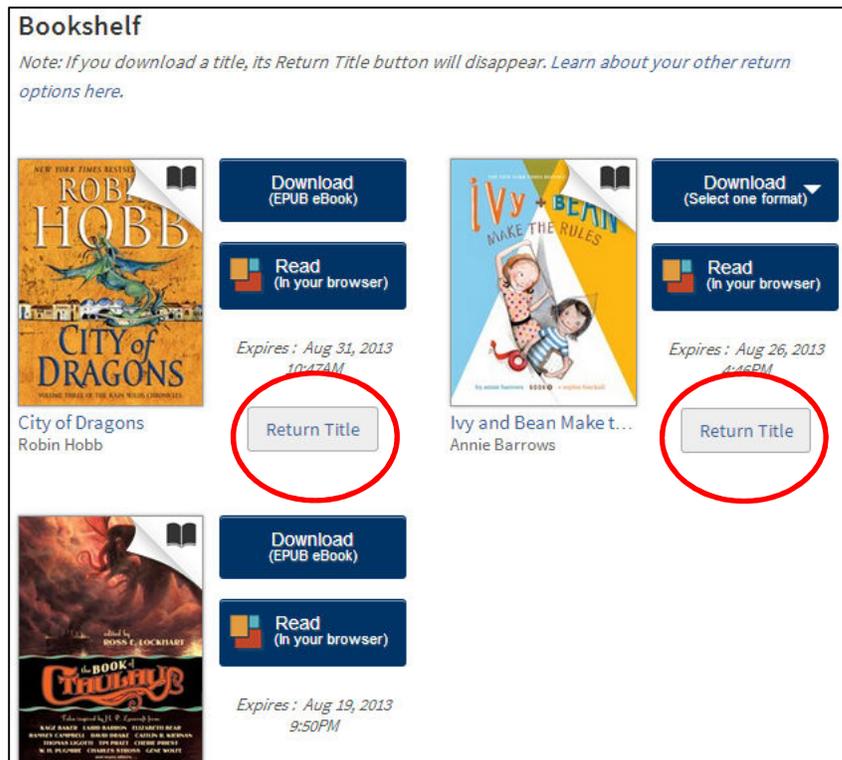


Your Book, Everywhere

18. While your computer or device is connected to the Internet, OverDrive Read will sync your notes, bookmarks, highlights, and the page you are currently reading across all the computers and devices that you might be using. So if you alternate between devices or computers to read your eBook, you won't have to relocate your page each time.
- We have been told by OverDrive that if you return an eBook using OverDrive Read, and then borrow it again later, your bookmarks, highlights etc. will still be retained.

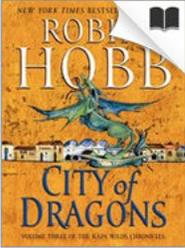
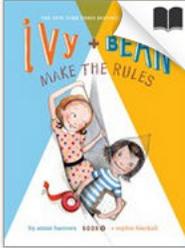
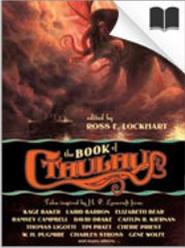
Returning an eBook Early Using OverDrive Read

19. You can return some eBooks early using your account on the OverDrive site.



Bookshelf

Note: If you download a title, its Return Title button will disappear. Learn about your other return options here.

 <p>City of Dragons Robin Hobb</p>	<p>Download (EPUB eBook)</p> <p>Read (In your browser)</p> <p>Expires: Aug 31, 2013 10:47AM</p> <p>Return Title</p>	 <p>Ivy and Bean Make t... Annie Barrows</p>	<p>Download (Select one format)</p> <p>Read (In your browser)</p> <p>Expires: Aug 26, 2013 4:46PM</p> <p>Return Title</p>
 <p>The Book of Dragons Ross C. Lockhart</p>	<p>Download (EPUB eBook)</p> <p>Read (In your browser)</p> <p>Expires: Aug 19, 2013 9:50PM</p>		

20. If you have borrowed an eBook, and have only ever used it with OverDrive Read, then the **Return Title** button will be available to return the eBook (while you have an active Internet connection) from your account on the OverDrive site.

If you have also downloaded the eBook into another piece of software (such as Adobe Digital Editions or the OverDrive Media Console app for mobile devices), then the **Return Title** option will disappear. To return such titles early, you would have to use one of the above mentioned software programs to return the title.

Note that in the previous illustration, only two titles display the **Return Title** option. The third book had been previously downloaded into both of the pieces of software mentioned above (this reader uses a lot of devices!)