

# Public Multi Visit Card Request

- New and Reload: 8, 16, 24, 32, 64



Personal information on this form is collected under the authority of the *Municipal Act* 2001, SO 2001, c.25 section 11(1) as amended and the City of Mississauga Corporate Policy 05-02-04 and will be used by the Municipal Parking office in issuing and administering parking permits and cards. Questions about the collection of this personal information should be directed to: Municipal Parking, 3185 Mavis Rd, 2<sup>nd</sup> Floor, Mississauga, Ontario L5C 1T7, 905-615-3200 ext. 4311.

## Instructions:

1. Complete all items on this form. Incomplete forms will be returned, unprocessed.
2. Submit hard copy in person to Civic Centre Cashiers Counter at 300 City Centre Drive. Methods of payment accepted: cash, credit, or direct debit. Multi visit card will be provided at time of purchase.
3. Save a copy of your form and receipt.
4. Cashiers hours of operation are 8:15am to 4:45pm, Monday to Friday excluding holidays.

Note: Reloads will be processed within five (5) business days by Municipal Parking.

## APPLICANT INFORMATION – NEW CARD (Please Print)

Last Name:

First Name:

Phone Number:

E-mail Address:

## MULTI VISIT CARD TYPE DETAILS

☐ 8 visit

☐ 16 visit

☐ 24 visit

☐ 32 visit

☐ 64 visit

A multi visit card cannot exceed a balance of 250 visits.

## FOR RELOAD REQUESTS ONLY (Please Print)

Last Name:

First Name:

Multi Visit Card Number:

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## Terms of Agreement for Multi Visit Card

I understand that the multi visit card purchased is intended solely for authorized use by the person it is issued to and that the multi visit card is not transferable. I acknowledge and agree that the City is not responsible or liable for any lost, misplaced, stolen or otherwise damaged or destroyed multi visit cards once I have received the multi visit card assigned to me and that I will immediately notify the Municipal Parking office of any such occurrence. I understand that a fee will be charged for a replacement multi visit card or refund request, as outlined in the Fees and Charges By-law 166-17. Vehicles found without a valid parking receipt displayed may be ticketed and or towed at the owner's expense.

## Agreement

I have read and understand the terms of the agreement for the multi visit card as listed above and agree to use the multi visit card assigned to me in accordance with the terms above.

Signature (handwritten) \_\_\_\_\_ Date (YYYY/MM/DD): \_\_\_\_\_

For Municipal Parking Use Only

Card #:



## **Multi Visit Card Instructions**

### **What is a Multi Visit Card?**

A Multi Visit Card is a pre-paid, reloadable card that you can use to obtain an all-day parking receipt. The card is loaded with the amount of visits that have been purchased.

### **How do Multi Visit Cards work?**

A visit is used by 'tapping' the card once on a proximity reader located on a Pay and Display machine within the parking garages. It is not necessary to press any buttons. Doing so will only interrupt the initial request in progress and prevent the receipt from printing out.

The visit is deducted from the card's balance and the balance is tracked on the system. The machine prints out an all-day receipt, which needs to be displayed on the vehicle's dashboard for enforcement to be able to see. By displaying the all-day receipt, the driver has in and out privileges throughout the day using one visit from the card.

### **What if I experience problems at a Pay and Display machine?**

Instructions on how to use the Pay and Display machines are posted at each machine. If you are experiencing problems at a machine, please call 905-615-4311. This number is listed on each pay and display machine.

### **Where is the receipt valid?**

The receipt is valid in Celebration Square North (Civic Centre underground), Celebration Square South (Central Library underground) and Living Arts Centre parking garages. The receipt is not valid for parking on-street.

### **What is my Multi Visit Card balance? How do I reload my Multi Visit Card?**

The balance on your Multi Visit Card can be checked during regular business hours by calling the Municipal Parking office at 905-615-4311 or by emailing [paid.parking@mississauga.ca](mailto:paid.parking@mississauga.ca). Multi Visit Cards are reloadable by submitting a Multi Visit Card Reload Request at the Civic Centre Cashiers.

### **Does my Multi Visit Card expire?**

Visits on a Multi Visit Card do not expire.

### **Lost / Damaged / Stolen Cards**

At all times, please treat your card like cash. If your Multi Visit Card is lost or stolen, please contact the Municipal Parking office at 905-615-4311 or by e-mailing [paid.parking@mississauga.ca](mailto:paid.parking@mississauga.ca) immediately. A fee will be charged for a replacement card, as outlined in the Fees and Charges By-law 166-17.