

## FILING CERTIFICATE OF INSURANCE FORMS

Individuals and organizations who supply goods and services to the City or who use City facilities are required to provide **evidence of insurance** as part of the terms and conditions of the contract, purchase order, permit, licence or other form of agreement.

The City of Mississauga has standard certificate forms which are available in a fillable PDF document by using the links below. Please refer to your contract for the full limit of coverage required. The appropriate form is to be completed by your insurance broker or insurer.

Please Note: These forms are the **ONLY** certificates accepted by the City of Mississauga.

1. **[Certificate of Insurance – Standard Liability](#)**

This form is used for agreements, permits, leases, licenses, special events and other activities/program where proof of liability insurance is required.

2. **[Certificate of Insurance – Facility Rentals](#)**

This form is used to provide evidence of insurance required for special events and facility rentals.

3. **[Certificate of Insurance – Construction - Liability](#)**

This certificate is completed for projects related to infrastructure design, and all construction project work within the City of Mississauga. Construction work includes large building renovations, new build, sidewalk and road repair contracts, parks, subdivisions, etc.

4. **[Certificate of Insurance – Property](#)**

This certificate is used when evidence of property and machinery insurance is required or for any construction related evidence of insurance. Construction work includes large building renovations, new build, sidewalk and road repair contracts, parks, subdivisions, etc.

5. **[Certificate of Insurance - Professional Liability](#)**

This form is for consultants or other professionals undertaking work for the City which is considered “professional” in nature, such as a geotechnical, engineering, design or architectural work, as well as specialty consultations.

6. **[Certificate of Insurance - Homeowners/Residential Liability](#)**

This form is for residential homeowners who have been asked to provide proof of insurance as part of an agreement or while undertaking work for the City which requires proof of homeowners insurance such as for encroachment agreements.

**Please ensure all certificates indicate which Department/Contact they should be directed to. If you have any questions regarding completion of these certificates, please contact the Risk Management Section at [risk.management@mississauga.ca](mailto:risk.management@mississauga.ca). Our direct number is 905-615-3200 ext. 3922.**