

# Application to Permit the Injury or Destruction of Trees on Private Property

For a Tree Permit or Tree Removal Permission

Community Services Department  
Forestry Section  
950 Burnhamthorpe Road West  
Mississauga, Ontario L5C 3B4  
Tel.: 3-1-1 (905-615-4311 outside City limits)  
FAX: 905-615-3098  
www.mississauga.ca/forestry



Personal information on this form is collected under the authority of Section 135 of the *Municipal Act, 2001*, SO 2001, c25 and City of Mississauga By-law 0254-2012 and will be used for processing tree permit/permission applications. For the purpose of public access to information, a limited amount of information will be displayed on the City's website. Questions about the collection of personal information should be directed to the Private Tree Protection By-law Inspector at 3-1-1.

## Important Information / Requirements regarding Application process

**A separate application is required for each applicable address. Incomplete applications will not be processed.**

- This is not a permit. Removal of three trees or more each with a diameter greater than 15 cm before receiving an approved permit will put you in contravention of By-law 0254-2012.
- Ensure you have read and understand the Private Tree Protection By-law in its entirety before completing this application.
- If this application is signed by an applicant or agent other than the owner, written authorization of the owner is required.
- Provide two (2) copies of plans or drawings of the property showing the location of trees to be removed and those being preserved, and if replanting please include a replanting or landscaping plan. Additional copies may be requested.
- Provide an Arborist report completed by an Arborist as defined, at the direction of the Private Tree Protection By-law Inspector.
- Before removing any trees, written consent is required from an adjacent property owner where any portion of the tree trunk rests on the property line or the adjacent owner's property.
- Mail or deliver this application and other supporting documentation to the Forestry Section at 950 Burnhamthorpe Road West.
- Applications may take up to 30 days to be processed.
- Fee Requirements: As per #7.
- All Ash trees are considered dead/dying.
- All pages of this application must be completed to be accepted by Forestry for review.
- For ASH TREE ONLY applications please email applications to: [privatetree@mississauga.ca](mailto:privatetree@mississauga.ca)

**FOR APPLICATIONS WITH ASH TREES ONLY, APPLICANT MUST HAVE A CERTIFIED ARBORIST VERIFY AND SIGN OFF ON INFORMATION**

## Owner / Applicant / Municipal Address Information

◆ Application to be completed by applicant ◆ Print clearly ◆ All fields are mandatory ◆

Provide all contact details where applicable, indicating your preferred contact method by checking  the appropriate box.

Municipal Site Address \_\_\_\_\_ Ward # \_\_\_\_\_

Name of Applicant/Agent \_\_\_\_\_

Phone \_\_\_\_\_  Cellphone \_\_\_\_\_

Fax (if applicable) \_\_\_\_\_  Email \_\_\_\_\_

Name of Registered Owner \_\_\_\_\_

Mailing Address of Owner (if different than municipal address) \_\_\_\_\_

Existing land use \_\_\_\_\_

## Declaration

◆ If Owner's signature cannot be included, a separate Letter of Owner's Authorization must be provided ◆

Declaration

I, the Applicant and the Owner, hereby declare that the statements made by me upon this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

Applicant Signature \_\_\_\_\_ Print name \_\_\_\_\_ Date (YYYY/MM/DD) \_\_\_\_\_

Owner Signature \_\_\_\_\_ Print name \_\_\_\_\_ Date (YYYY/MM/DD) \_\_\_\_\_

Arborist Name/Professional # \_\_\_\_\_ Print name \_\_\_\_\_ Date (YYYY/MM/DD) \_\_\_\_\_

| OFFICE USE ONLY |                    |                   |                   |
|-----------------|--------------------|-------------------|-------------------|
| Permit No.      | Received by        | Date (YYYY/MM/DD) |                   |
| Fee \$          | Official Receipt # | Received by       | Date (YYYY/MM/DD) |

**Tree Detail**

1. If applicable, provide the file number for any current development applications that have been submitted
- Official Plan/Rezoning \_\_\_\_\_
  - Subdivision \_\_\_\_\_
  - Building Permit \_\_\_\_\_
  - Committee of Adjustment \_\_\_\_\_
  - Erosion & Sediment Control Permit \_\_\_\_\_
  - Site Plan \_\_\_\_\_
  - Pool Permit \_\_\_\_\_
  - Land Division \_\_\_\_\_

2. Have you removed any trees within this calendar year?  
 Yes  No  
 If yes, how many trees were removed? \_\_\_\_\_  
 How many of these trees were larger than 15 cm? \_\_\_\_\_  
 (Please list these trees below)

3. Number of trees being injured or removed:  
 Total \_\_\_\_\_  
 Dead/Dying \_\_\_\_\_ Healthy \_\_\_\_\_

4. Indicate the species, diameter (in cm) and reason for removal, as well as any additional comments on the Tree Removal Inventory Table below, and/or provide an Arborists Report.

5. Will you be planting replacement trees?  Yes  No  
 If yes, are copies of the replanting plan attached?  
 Yes  No
6. A site plan or drawing of the subject property is required and must include the following:
- The location of any buildings on the property
  - The dimensions of the property and location of the streets
  - The location and size of trees being protected
  - The proposed location for replacement tree(s).
  - Other natural features on the property such as slopes and creeks.

7. Fee Requirements: At time of application submission, please provide only the base Tree Removal Permit Fee for the removal of 3 healthy trees, each with a diameter greater than 15 cm as defined in the Fees and Charges by-law. Please don't pay for any additional trees at this time. When applicable, after inspection of the property any further payments required will be communicated to the Applicant using their preferred method of communication.
- Trees which are dead, dying or hazardous are not subject to any fees but do require a permit.

**Cheques payable to "City of Mississauga".  
 This fee is non-refundable.**

**Tree Removal Inventory**

Indicate the species, diameter (in cm), reason for removal or additional comments and tree condition.  
 If more than two (2) healthy trees, document them using the Tree Removal Inventory Table below and/or provide an Arborists Report.

| Status   | Species | Diameter | Reason/Comments | Condition  |
|--|---------|----------|-----------------|--|
| <input type="checkbox"/> Already Removed<br><input type="checkbox"/> To be Removed |         |          |                 | <input type="checkbox"/> Good <input type="checkbox"/> Fair<br><input type="checkbox"/> Poor <input type="checkbox"/> Dead |
| <input type="checkbox"/> Already Removed<br><input type="checkbox"/> To be Removed |         |          |                 | <input type="checkbox"/> Good <input type="checkbox"/> Fair<br><input type="checkbox"/> Poor <input type="checkbox"/> Dead |
| <input type="checkbox"/> Already Removed<br><input type="checkbox"/> To be Removed |         |          |                 | <input type="checkbox"/> Good <input type="checkbox"/> Fair<br><input type="checkbox"/> Poor <input type="checkbox"/> Dead |
| <input type="checkbox"/> Already Removed<br><input type="checkbox"/> To be Removed |         |          |                 | <input type="checkbox"/> Good <input type="checkbox"/> Fair<br><input type="checkbox"/> Poor <input type="checkbox"/> Dead |
| <input type="checkbox"/> Already Removed<br><input type="checkbox"/> To be Removed |         |          |                 | <input type="checkbox"/> Good <input type="checkbox"/> Fair<br><input type="checkbox"/> Poor <input type="checkbox"/> Dead |
| <input type="checkbox"/> Already Removed<br><input type="checkbox"/> To be Removed |         |          |                 | <input type="checkbox"/> Good <input type="checkbox"/> Fair<br><input type="checkbox"/> Poor <input type="checkbox"/> Dead |
| <input type="checkbox"/> Already Removed<br><input type="checkbox"/> To be Removed |         |          |                 | <input type="checkbox"/> Good <input type="checkbox"/> Fair<br><input type="checkbox"/> Poor <input type="checkbox"/> Dead |
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