

# Sump Pump Subsidy Program Application

**City of Mississauga**  
Transportation and Works Department  
Environmental Services Section  
201 City Centre Drive, Suite 800  
Mississauga Ontario, L5B 2T4  
Email: [stormwater@mississauga.ca](mailto:stormwater@mississauga.ca)



The personal information on this form, together with any attached documents, is collected under the authority of City of Mississauga By-law 0170-2015. The information is used to assess your eligibility under the Foundation Drain Collector (FDC) Sump Pump Subsidy Program, to process your payment where eligible, and for aggregate statistical reporting. Questions about this collection can be directed to Foundation Drain Collector (FDC) Sump Pump Subsidy Program Manager, 201 City Centre Drive, Suite 800, Mississauga, ON L5B 2T4, water.info@mississauga.ca

If your application is incomplete, or you have not included the required documentation, your application will not be processed and may be returned with a request for the outstanding information.

Once your application has been processed, you will be notified by mail whether your application has been approved or denied. We will not return invoices/receipts after we have processed your application.

## Section 1: Subsidy Details

Refer to attached Terms & Conditions for Subsidy Funding for full details and information.

## Program

### Installation of a sump pump by homeowner

Subsidy Amount

Up to 100% of the invoiced amount to a maximum of \$6,000.00\*  
(inclusive of applicable taxes)

\*inclusive of any prior amounts received under the Sump Pump Subsidy Program

## Section 2: Eligibility Requirements

Ensure that ALL FIVE of the following eligibility requirements have been met (check boxes)

- ☐ The property must be located on a street that is serviced by the municipal Foundation Drain Collector (FDC) System. To confirm if your property is located on a street serviced by the FDC system, please call 3-1-1 or 905-615-4311 (if outside City limits), between 7 a.m. to 7 p.m. Monday to Friday. A figure showing approximate extents of the FDC system is available on the City's website at the following link: <http://www.mississauga.ca/portal/stormwater/fdc-sump-pump-subsidy>.
- ☐ Sump pump was installed on or after January 1, 2008
- ☐ Sump pump was installed by a plumber licensed in Ontario and with a City of Mississauga business licence. To confirm if your plumber is licensed by the City of Mississauga, please call 3-1-1 or 905-615-4311 (if outside City limits), between 7 a.m. to 7 p.m. Monday to Friday.
- ☐ Original copies of invoice(s) or receipt(s) for the full cost of the sump pump installation are attached to this application and show:
- Address of the sump pump installation
  - Cost breakdown of all charges
  - Payment in full indicated by the Contractor
  - Name and licence number of the Contractor
  - Total amount paid
- ☐ Owner has read and agrees to the attached Term & Conditions for Subsidy Funding

### Section 3(a): Owner & Property Information

If there is more than one registered owner, please provide names of all registered owners. The owner's name should match the payer's name on the invoice(s) or receipt(s).

Name(s) of registered property owner(s) (Last, First)			
Address of property that subsidy applies to		City <b>Mississauga</b>	Province <b>Ontario</b>
		Postal Code	
Contact Telephone (Day)		Contact Telephone (Cell)	
Contact Email			
Contact Mailing Address (if different than above)		City	Province
		Postal Code	

Has the Owner received a prior subsidy under the Sump Pump Subsidy Program? Please explain details below, including the address of the property that the subsidy was received for and the amount of prior subsidy.

**Section 3(b): Applicant Information** (if applicable) \_\_\_\_\_

If the person completing this form is different from the Owner, this section must be completed. Please note that the Owner must still complete and sign Section 8: Certification & Release.

☐ Not Applicable

Applicant Name (Last, First)			
Business Name (if applicable)		Relationship to Owner	
Address	City <b>Mississauga</b>	Province <b>Ontario</b>	Postal Code
Mailing Address	City	Province	Postal Code
Telephone (Day)	Telephone (Cell)	Contact Email	

**Section 4: Reporting of Basement Water Infiltration** (if applicable) \_\_\_\_\_

Date(s) Basement water infiltration reported (if applicable) (Year/Month/Day)
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Method used to report basement water infiltration (check all applicable boxes)

- |  |   |
|--|---|
| <input type="checkbox"/> Completed City's flooding questionnaire | <input type="checkbox"/> Filed a claim with the City  |
| <input type="checkbox"/> Contacted the City (called 311, etc.)   | <input type="checkbox"/> Contacted the Region of Peel |
| <input type="checkbox"/> Other (please specify)                  |   |

**Section 5: Plumber/Contractor Information** \_\_\_\_\_

Plumber/Contractor Name
City of Mississauga License Number (10 digits)
Sump Pump Installation Date (Year/Month/Day) (must be on or after January 1, 2008)

**Section 6: Financial Information** \_\_\_\_\_

Total of all itemized charges for sump pump installation as shown on the invoice/receipt:

Total Amount Paid: (invoice/receipt must indicate payment in full by Contractor)	\$
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**Section 7: Document Checklist** \_\_\_\_\_

Prior to mailing the subsidy application and supporting documentation, ensure that:

- ☐ All five (5) eligibility requirements outlined in Section 2 have been met
- ☐ This application form is complete and signed by the property owner(s)
- ☐ Original copies of invoice(s)/receipt(s) for the full cost of the sump pump installation are attached to this application and show:
  - Address of the sump pump installation
  - Name and licence number of the Contractor
  - Cost breakdown of all charges
  - Total amount paid
  - Payment in full indicated by the Contractor

**Section 8: Certification & Release** \_\_\_\_\_

I/we \_\_\_\_\_ (print names) hereby certify as the registered Owner(s) of the property identified in Section 3(a) and for which this application is being made, that the information provided in this application is true, that the information contained in the documents that accompany this application are true and that the City of Mississauga may rely on all of the foregoing information in determining whether to issue a subsidy under the Sump Pump Subsidy Program. I/we have read, understand and agree to the program Terms & Conditions for Subsidy Funding contained herein.

Signature of Owner(s)	Date (Year/Month/Day)
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Mail this application and all required documents to:

**Foundation Drain Collector (FDC)**

**Sump Pump Subsidy Program**

City of Mississauga

Transportation & Works Department, Environmental Services

201 City Centre Drive, Suite 800

Mississauga, ON L5B 2T4

A copy of this application form is available on the City of Mississauga website at the following link:

<http://www.mississauga.ca/portal/stormwater/fdc-sump-pump-subsidy>

**City Use Only**

Total Subsidy Amount: \$	Application No.	Date Received (Year/Month/Day)	
Date Processed (Year/Month/Day)	Application:	Approval <input type="checkbox"/>	Denied <input type="checkbox"/>
Prior Subsidy Information (if applicable)			
Application No.	Date Approved	Amount Approved: \$	
Reviewer Name (Last/First)	Signature		

**Terms & Conditions for Subsidy Funding - READ CAREFULLY**

In consideration of applying for and receiving a subsidy under the Foundation Drain Collector (FDC) Sump Pump Subsidy Program (the "Program") from the City of Mississauga ("the City"), the Owner acknowledges and agrees to the following:

1. The Owner's property for which the subsidy is being applied is located on a street that is serviced by the Municipal Foundation Drain Collector (FDC) System.
2. Reported Basement Water Infiltration is defined as an outside source of water seeping into the basement.
3. Work is defined as the installation of a sump pump and related works by a Contractor.
4. Contractor is defined as a qualified plumber, licensed in Ontario and with a City of Mississauga business licence, retained by the Owner to complete the required Work on the property.
5. Owner, identified in section 3(a) of the application, is defined as the registered owner(s) of the property, where the Work has been completed. Applicant is defined as the applicant identified in section 3(b) of the application.
6. Completed Work is defined as Work which is fully functional and acceptable under industry standards. Work is only deemed 'Complete' when the receipt for the full cost of the Completed Work is provided to the City.
7. Original copies of invoice(s) or receipt(s) for the full cost of the sump pump installation must be provided and show the address of the eligible installation, name and licence number of the Contractor, a cost breakdown of all charges, the total amount paid, and must indicate payment in full by the Contractor to the satisfaction of the City.
8. Reimbursement, if any, will occur upon the Work being declared Complete.
9. If the Owner has previously received a subsidy for the property under the Program, they may be eligible to receive a further subsidy for the same property up to a maximum total amount of \$6,000 (e.g. if \$3,000 was previously received, the Owner may be eligible to receive a further \$3,000). The City may, in its sole discretion, determine the Owner's eligibility to receive multiple subsidies under the Program.
10. City Representative is defined as a City employee, or a contractor or consultant hired by and representing the City (for the purposes of evaluating and administering claims or inquiries under the Program).
11. The Work performed on the property, even if pursued based on recommendations made by the City, was completed at the Owner's sole discretion.
12. All Work, including but not limited to, the hiring of a qualified Contractor is to be coordinated by the Owner.
13. Any and all costs for the performance of the Work, not covered by the Program, shall be at the Owner's sole cost and expense.

14. The Owner, not the City, is responsible for the on-going operation and maintenance of all equipment installed as part of the Work and shall notify any subsequent owners upon the sale of the property of the owner's maintenance obligations.

15. Should the Owner choose to undertake remedial action not related to the Work, the City will not reimburse the Owner for these costs. All work shall be in compliance with all applicable laws.

16. Labour provided by the Owner, to reduce Contractor costs, will not be eligible for reimbursement under the Program.

17. Reimbursement will not be provided for replacing interior finishes, such as drywall, paint or flooring.

18. Reimbursement will not be provided for exterior restoration, such as landscaping, gardening, sod, trees, porches, decks, concrete or asphalt.

19. The City's decision to subsidize, in whole or in part, any portion of the Work shall not be considered in any way an admission on the part of the City of liability or responsibility for past or future basement water infiltration occurrences.

20. The City does not guarantee or warrant the quality of workmanship or the suitability of any or all of the Work to be completed on the property or that the performance of any or all of the parts/products used to complete the Work will be free of defects.

21. The City or their respective agents may inspect all properties participating in this Program in order to confirm the Owner's performance of the obligations under this application and the Owner agrees to provide the City with reasonable access to the property to complete any such inspection.

22. The Owner shall indemnify and hold harmless the City and their respective representatives against all liability, loss, costs, claims, damages, and expenses causes of action, actions, claims, demands, lawsuits and other proceedings, by whomever made, sustained, brought or prosecuted, including third party bodily injury, death, personal injury, and property damage, in any way based upon, occasioned by or attributable to the Applicant or Owner's participation in this Program or as a result of the Work performed by the Contractor.

23. The City may deny any application that does not meet the requirements set out herein.

24. The City reserves the right to cancel, suspend or alter the Program at any time.

25. The Owner agrees to refund any subsidy provided to the City on request, if this application, or any supporting documents provided along with this application, contains any material misstatement or misrepresentation on such Owner's behalf, or if the Owner breaches any of terms or conditions contained herein; the City shall have the right to collect any such subsidy through any methods available at law.

26. The Owner must ensure that water discharged from the sump pump does not negatively impact neighbouring private properties, public properties including schools and parks, municipal right-of-ways, and must not discharge directly to watercourses.