



Community Group Registry Program

How to Apply

Section 1 – Taking ownership of your account

1.1 A program administrator has created an account for your organization. Please follow the link from the welcome email to set a password and login.

Dear Mississauga Community Group

City of Mississauga staff have determined that your group is eligible to apply for the Recreation Provider category in the Community Group Registry Program. Benefits in this program are only active if you receive notification that your application has been approved. Once you log in, please select the green "view categories" button to create an application.

Please click the link below to log in.

<https://communitygroupsmississauga.fluidreview.com/req/ab844f86f620f9fe017bd2b7caf5447e/?k=1316>

For more information about your registered group category, or for additional resources please visit <https://www.mississauga.ca/communitygroups>. To contact a program administrator, please email community.group@mississauga.ca or call [905-615-3200 ext. 5329](tel:905-615-3200).

1.2 Create a password and select submit.



Please fill in the information below to continue to your account.

Email	missfluidtesting+MTCG@gmail.com
First name	<input type="text" value="Mississauga Test"/>
Last name	<input type="text" value="Community Group"/>
Create a password	<input type="password"/>
Confirm password	<input type="password"/>
<input type="submit" value="Submit"/>	


Section 2 – Creating an Application

2.1 To create an application, select the green “view categories” button

Categories

To begin a new submission click on the **"View Categories"** button below.

Your Categories

 No applications found

2.2 Select Create Applications



You are eligible for 1 category(s).

FILTERS:

SORT:

CATEGORY	DESCRIPTION	CATEGORY	DEADLINE	QUANTITY	ACTIONS
<input type="checkbox"/>	Recreation Provider	Category (Internal)		<input type="text" value="1"/>	Create Applications

2.3 You will now see the application dashboard. Each task must be completed in order to submit.

Mississauga Community Group (O-4944393971)

Recreation Provider

Application Round

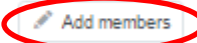
TASK	STATUS	ACTIONS
Add a Member (optional)	COMPLETE	Add members
To add another person to edit this application, select "add members"		
Application Form - Recreation Provider	INCOMPLETE	Start
Financial Statement Upload	INCOMPLETE	Start
Guidelines: Budget between \$130, 000 and \$250, 000 --> Independant Review Budget over \$250, 000 --> Audit		
Upload a copy of the Constitution/By-Laws of your organization that include any amendments	INCOMPLETE	Start
Terms and Conditions	INCOMPLETE	Start
Submit your application	PREREQUISITES NOT MET	

Section 3 – Application Tasks

3.1 Adding a member (optional)

In some cases you may need to add a second user to edit your application, to do this, click "add members".

Application Round

TASK	STATUS	ACTIONS
Add a Member (optional)	COMPLETE	

To add another person to edit this application, select "add members"

Input the information for the co-applicant, and email will be sent to the new user to create a password

Add a Member (optional)


To add a new member or co-applicant to your submission, please fill in all of the required information about the individual below.

First name:

Last name:

Email:

Access Level:





3.2 Application Form

[Application Form - Recreation Provider](#)

INCOMPLETE

▶ Start

Complete the application form. You will need the following information & documents to complete: