

Working in Mississauga



Fall Hiring Process Presentation

WELCOME

Thank you for coming!

Presenters

Carole Verschueren – Meadowvale, Supervisor, Aquatics

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Benefits to working for the City of **Mississauga**

- Excellent work experience
- Future employers view aquatic employment very highly
- Many Lifeguards go on to be: Teachers, Fire Fighters, Ambulance Attendants, Recreation Supervisors etc.
- Build life long friendships
- 50% off City of Mississauga Fitness membership
- Discount on Certification Recerts – can use as tax deduction

Qualifications

National Lifeguard

Lifesaving Society – Swim Instructors

Lifesaving Society - Lifesaving Instructors

Lifesaving Society – Emergency First Aid Instructors

Standard First Aid/CPR C with AED

High Five – Principles of Healthy Childhood Development

Checking Qualifications

Don't know what you have or when you expire?

Check out www.lifesavingsociety.com/find-a-member

You will need your LSS # which is found on a certification card.

Register early for courses and recerts to avoid expiring.

All qualifications must be current before September 21, 2018

Qualification Recertifying Process

National Lifeguard – every 2 years need to register for a NL recertification course

Standard First Aid/CPR C – recertify after 2 years, then after another 2 years register and pass a full course. If you have not taken a course or recert in over 3 years, you will need to attend a full course again.

Swim and Lifesaving Instructors – complete the credit card form with the Lifesaving Society and send it to them for recertifying with payment.

Volunteer Process

Volunteers are always welcome and very appreciated by all Instructors and Customers.

New as of June 1st

www.mississauga.ca/volunteer

Find an opportunity suited to you and create a volunteer profile. The Volunteer Coordinator will contact you for an interview.

- You can apply for a Volunteer position at any time
- You must be 14 years of age
- Need to have a minimum of Bronze Medallion Certification
- There are required trainings and orientation sessions for volunteers.

Applications

mississauga.ca/jobs

On line job posting for Fall 2018 hiring:

Open Now until June 18!

- Complete the application form including the questionnaire
- Include a resume with references
- You can still apply if you will be qualified by Sept. 21

Example – you are registered for summer courses.

Interview Process

Interviews will be conducted between June and early August

If you know you will not be in the City between those date (ie: summer job), then please let the supervisor know and alternative arrangements can be made.

Supervisors interview those that put their pool down as first choice

You will be asked to complete a pre assignment and bring along with you to the interview.

Interviews will take approx. 30 min. and will include situational and knowledge based questions

Selection Process

Selection is based on :

- Qualifications
- Pre assignment and interview
- Previous aquatic experience – volunteers included.
- Availability

Returning staff are placed first, then vacancies are filled with new hires

Program Dates 2018 / 2019

Fall Session: September 22 to December 21 – no programs
Oct.6 / 7 / 8 for Thanksgiving

Winter Session: January 7 to March 10, no programs Feb.18

March Break: March 11 – 15

Spring Session: March 23 to June 21, no programs Apr. 19, 20 and 21 (Easter)
and May 20

You're Hired!

Formal Job Offer letters will be sent after August 24
Days and hours will be confirmed prior the session
beginning

Sign a contract

Complete all Human Resources mandatory trainings.

Complete Emergency Procedures Training (each session)

Rate of pay when first hired: \$14.93 / hr

Evaluations will be conducted on a yearly basis.

Supervisors Expectations

Only applicants/employees will be communicated with by the Supervisor!

Arriving on time for your shift: You must be ready and in uniform and on deck at the start of your shift. We recommend being at the pool 15 minutes prior to the start of your shift to ensure you are ready.

Subbing from your shift: Subbing from a shift is permitted for extenuating circumstances. If the need does arise, then you may be considered to take time off. You are required to notify your supervisor immediately for approval prior to finding a substitute. It is your responsibility to ensure your shift is covered.

Supervisors Expectations continued...

Scheduled working hours are dependent upon sufficient participation/registration and are subject to cancellation

Hours/programs/days/times are not guaranteed from session to session.

Uniform employees are given a Lifeguard tank top and must supply their own royal or navy blue or black bathing suit

Hiring Process – Summer

On line job posting for all Summer 2019 Positions:
Dec.15, 2018 to Jan. 15, 2019

Deadline for application is January 15th, 2019

Applications for current or returning aquatic employees, camp staff including Aquatic Camps.

Placements are normally start the beginning of March and hiring continues up to the beginning of summer.

Thank you!

How did you hear about this information session?

Did you find this session helpful?

QUESTIONS?

Contact Numbers

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